Government of Goa
Directorate of Health Services,
Campal Panaji – Goa

WALK-IN-INTERVIEW

The Director, Directorate of Health Services, Campal, Panaji-Goa, desires to make the following appointments purely on **Contract basis** for a period of **one year for Goa Cohort for Assessment of Risk and Epidemiology (CARES) Study** as here below:

Sr. No.	Designation	No. of Posts	Monthly Remuneration (Consolidated)	Date & Time of interview	Essential/ Desirable Qualification	Job Description
1)	Medical Programme Coordinator	01	85,000/-	02/12/2026 at 9:30 a.m	**Essential Qualification:** MBBS with MD in Social & Preventive Medicine. OR M.D in Community Medicine.	• Responsible for overall coordination and management of the project. • Ensuring compliance with protocols and ethical approvals. • Supervising research teams, liaising with government and stakeholders. • Overseeing data collection, analysis, and reporting. • Supervise procurement, HR functions and budget tracking. • Oversee records maintenance and coordinate official

						communications • Support internal coordination between teams and partners. • Facilitate planning of meetings, trainings and field operations.
2)	Research Coordinator	04	35,000/-	02/12/2026 at 2:30 p.m	**Essential Qualification:** i. MSc. in Microbiology Or MSc. in Biotechnology Or MSc. in Biostatistics. ii. Minimum of two years of research experience.	• Coordinate field research activities, develop and monitors data collection tools • Supervise field staff. • Assist in data validation and preliminary analysis prepare interim reports.
3)	Administrator-cum-Accountant	01	30,000/-	04/12/2026 at 9:30 a.m	**Essential Qualification:** i. Bachelor of Commerce from a recognized University. ii. Working knowledge of Tally.	• Handles accounts, budgeting, procurement and financial reporting • Maintains expenditure records • Ensure compliance with financial guidelines. • Supports administrative work of the project office.
4)	Field Staff	16	25,000/-	04/12/2026 at 2:30 p.m	**Essential Qualification:** BSc. in Microbiology Or BSc. in Biotechnology Or BSc. in Biostatistics.	• Conduct community based surveys • Interviews biological and anthropometric samples Ensure informed consent. • Maintain accurate records of participants.

5)	Laboratory Technician	04	25,000/-	07/12/2026 at 9:30 a.m	**Essential Qualification:** i. Bachelor of Science from a recognized University. ii. Minimum 6 months of Laboratory training course.	• Processes and stores biological samples • Ensure quality control of laboratory procedures • Maintain laboratory records and equipment Assists in sample handling and transport.

Essential for all posts: Knowledge of Konkani.
Desirable for all posts: Knowledge of Marathi.
Age limit: Not exceeding 45 years (relaxable as per instructions/orders issued by the Government)
Venue: Chamber of the Director, Directorate of Health Services, Campal, Panaji-Goa.

- Candidates have to report for document verification along with application, original and photocopy of certificates and testimonials as per dates specified.
- **For all the above posts:** Self attested copies of birth certificate, educational qualifications, Internship completion certificate, Goa Medical Council registration, 15 years residence in Goa, Employment Card & experience certificate wherever applicable.
- **Late reporting after 10.00 am/2.30 pm will not be considered for interview.**
- No TA/DA shall be paid to attend Walk-In-Interview.

(Dr. Pooja Madkaikar)
Director (Administration)