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MOST URGENT
HON'BLE SUPREME COURT DIRECTIONS

GOVERNMENT OF GOA
DEPARTMENT OF CIVIL SUPPLIES AND CONSUMER AFFAIRS
1st Lift, 2nd Floor, Junta House, Panaji – Goa. 403 001
Tel: - 2226084, Fax: - 2425365,
E-Mail: dir-csca.goa@nic.in, adi-csca.goa@nic.in Website: - www.goacivilsupplies.gov.in

No: DCS/S/e-KYC/2025-2026 / 2541 Date: 30 / 09/2025

CIRCULAR

Subject: Reporting format for pending e-KYC of NFSA beneficiaries – reg.

In compliance with the directions of the Hon'ble Supreme Court of India, the Department is required to achieve 100% e- KYC of all NFSA beneficiaries in the State. It has been observed that certain cases are still pending across various talukas and detailed reasons for pendency are essential for effective monitoring and follow-up action.

Accordingly, it is hereby directed that:

1. All Taluka Assistant Directors shall obtain FPS-wise details of NFSA beneficiaries whose e-KYC is pending and record the reasons for non-completion on case to case basis for each e-KYC pending beneficiary in the prescribed proforma annexed to this Circular.
2. Reasons shall be indicated using the standard codes provided in the proforma for uniformity (e.g., migration, refusal, technical failure, etc.). Specific remarks shall be added wherever necessary.
3. The report must be certified by the Taluka Assistant Director and submitted to this Department on a weekly basis, every Friday, commencing from 03rd October 2025.
4. In case of beneficiaries requiring special facilitation (elderly, bedridden, disabled, etc.), the Taluka Office shall immediately plan outreach measures and reflect the same in the "Action Taken/Proposed" column.
5. The concerned Assistant Director at the Head Office shall compile all the reports at the State level under the supervision of the Deputy Director (CS) and submit the consolidated report to the undersigned on the succeeding Friday.
6. Non-submission or delayed submission of reports will be viewed seriously, as the matter is directly linked to compliance with the Hon'ble Supreme Court's orders.

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This circular shall come into immediate effect.

(Jayant G. Tari)
(Director)
Civil Supplies & Consumer Affairs
And Ex- Officio Joint Secretary

Encl:- Proforma for Reporting Pending e-KYC of NFSA Beneficiaries

To,

The All Assistant Directors of Taluka (CS),

Copy to:

1. OSD to Hon'ble Minister (Civil Supplies) Secretariat, Porvorim,Goa.
2. PA to Secretary (Civil Supplies) Secretariat, Porvorim ,Goa.
3. Deputy Director, Civil Supplies & Consumer Affairs.
4. Guard File.