Government of Goa
REGISTRATION DEPARTMENT
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(09 Sravana Saka 1945)

By Email only

MEMORANDUM

It has come to the notice of the Government that Civil Registrars-cum-Sub Registrars are not permitting execution/registration of documents duly approved by their Predecessors on NGDRS website, citing various reasons, due to which citizens are forced to upload document once again inorder to seek approval of the incumbent Civil Registrar-cum-Sub Registrar.

Further, the incumbent Civil Registrar-cum-Sub Registrar rejects the documents which are earlier approved on some grounds or the other, thereby causing inconvenience and injustice to citizens thereby defeating the aim of the Government in delivering friendly and quick service to citizens.

Once any document is approved on NGDRS website by any Civil Registrar-cum-Sub Registrar, the same should be executed/registered by the incumbent Civil Registrar-cum-Sub Registrar before whom the same is presented unless any serious lapses have been overlooked by the Predecessor Civil Registrar-cum-Sub Registrar.

It is also brought to light by the general public that the Civil Registrars -cum- Sub Registrars raise queries in piece-meal instead of raising such queries wholesomely be it in the nature of submitting additional documents or otherwise. Such type of piece-meal queries puts the general public to inconvenience and it doesn't auger well to suit the parameters of Ease of Doing Business and Ease of Living Index.

Henceforth, all the Civil Registrars -cum- Sub Registrars in the state of Goa shall ensure that the queries if any have to be raised in one-go and not in piece-meal, which puts the general public to inconvenience. Any lapses on the part of Civil Registrars -cum-Sub Registrars shall be dealt with seriously, if such instances are brought to light upon issuance of this memorandum.

Further any such case of rejection of documents on flimsy grounds raising flimsy objections and referring the matter to the Government or demanding/requesting unwanted documents, will be viewed strictly.

(Parag M. Nagarcenkar)
State Registrar
-cum-
Head of Notary Services