DEPARTMENT OF FINANCE
Finance (Expenditure) Division,
Government of Goa
Secretariat, Porvorim-Goa.

No. 7-5-2021 (Fin.-Exp.)/ 95 **Dated: 16/07/2024**

CIRCULAR

Sub: Proposals pertaining to Ex-post facto approval

It has been observed by the Government that many proposals for Ex-post facto approval are being placed before the Council of Ministers for approval.

Ex-post facto approvals are to be granted only for exigency situations where necessary prior approval cannot be taken.

However, some departments are found processing even basic routine proposals which are not exigent in nature for ex-post facto approval. It is primarily the duty and the responsibility of the concerned Head of the Department to plan in advance and obtain prior approval of the Competent Authority before issuing any work order/Purchase order etc.

In view of above it has now been decided by the Government that all the Heads of the Departments shall mandatorily obtain prior approval of the Competent Authority before issuing any work order/ Purchase order etc. For routine/non- exigent nature of work etc. no ex-post facto approval shall be considered for such lapses if any and the Head of the Department shall be personally responsible and liable for issuing such unauthorized work orders/Purchase orders etc. without the prior approval of the Competent Authority.

Further, the Head of the Department while issuing any orders without the mandatory approval of the Competent Authority shall mandatorily mention and

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explain the reasons of urgency/exigency in the matter for which the orders are being issued. Therefore it is hereby directed that all the Heads of the Departments/Heads of the Offices shall henceforth issue any work order/Purchase orders etc. only with the prior mandatory approval of Competent Authority as per Delegation of Financial Power Rules. The instructions contained in this circular shall be strictly followed without any deviation.

This issues with the approval of the Hon'ble Chief Minister.

(Naresh Gaude)
Under Secretary (Finance)

To,

1. All Head of Departments/Offices.
2. All Secretaries to the Government
3. Guard file.
4. O/c.