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OFFICIAL GAZETTE

GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

Note: There is one Extraordinary to the Official Gazette, Series I No. 42 dated 15-1-2026, namely, Extraordinary dated 16-1-2026 from pages 2117 to 2126 regarding Revised Schedule for the Policy of 'Ease of Doing Business' from Department of Tourism.

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GOVERNMENT OF GOA

Department of Co-operation

Office of the Registrar of Co-operative Societies

Notification

268/IYC-2025/MOC/W-II/HO/RCS/4283 Date : 14-Jan-2026

In exercise of the administrative powers of the Government and in recognition of the historical evolution and institutional development of the co-operative movement in the State, the Government of Goa hereby declares the 1st day of December every year as the "Foundation Day of the Department of Co-operation, Government of Goa".

The said date 01st December, 1962 signifies the commencement of independent and formal functioning of the Department of Co-operation following the post-liberation reorganization of the Secretariat, whereby the subject of Co-operation was established as a distinct administrative entity entrusted with the promotion, regulation and development of co-operative institutions in Goa.

The Department of Co-operation shall observe and commemorate the Foundation Day every year by organising appropriate programmes, outreach activities and events.

This notification shall come into force with immediate effect.

By order and in the name of the Governor of Goa,

Ashutosh Apte, Registrar of Co-operative Societies & ex officio Addl. Secretary.

Panaji.

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Department of Education

Directorate of Education

Notification

DE/Accts/Revised Raincoat, Uniform, Notebook scheme 2024-25/586 Date : 14-Jan-2026

"Revised Scheme for Providing School Uniform, Raincoats and Notebooks for the Students of Govt. Primary and High Schools".

Whereas, the Government of Goa deems it expedient to revise a scheme for the purpose of supply of Free Notebooks and Financial help for procurement of School Uniforms and Raincoats to the school going students of Goa.

Now, therefore the Government of Goa is hereby pleased to frame the following scheme, namely:—

1. *Short title and commencement*.— a. This scheme may be called "Goa Mukhyamantri Shiksha Suvidha Yojana".

b. It shall come into force with effect from the date of publishing the same in Official Gazette.

2. *Introduction*.— The State Government believes that an investment in education is an investment in the future of Goa. With a firm resolve and collective will, it shall continue to strengthen the educational infrastructure and promote holistic learning environments that nurture creativity, curiosity, and a sense of civic responsibility in every child. So also, the Government of Goa considers Education as the foundation for human development and source of cultivation of traits of responsible citizenship and as such the Government is committed to deliver all that is possible for sustainable quality education in the schools of Goa.

According to the present scenario there are total 687 primary schools in Goa catering to 18465 students, 37 Middle Schools, 78 High Schools catering to 12714 Students and 9 Higher Secondary Schools catering to 3096 Students across the State of Goa.

At present under the original scheme the uniforms, raincoats and notebooks were provided to all the students from std Ist to IVth attached to Government and non-Government primary schools free of charge irrespective of community to which they belong and the income of their Parents/Guardians.

However various hurdles were noticed in delivering the age old scheme in modern era of Technology which were as follows:

a. Delay in Tendering and Procurement Process of Raincoats and Uniforms.

b. Quality Assurance and Standardization Issues.

c. Logistics and Distribution Difficulties.

d. Issue of Size and Fittings.

Now, in order to overcome the above hurdles the Government of Goa is pleased to formulate a revised scheme namely "Goa Mukhyamantri Shiksha Suvidha Yojana" for Purchasing quality School Uniform, Purchasing Quality Raincoats and supply of quality Notebooks.

3. *Component of the scheme*.— The revised scheme shall comprise the following three components.

3.1. *Aadhaar-based Direct Benefit Transfer (DBT) for Purchase of Uniform*:

The Directorate of Education shall transfer Rs. 600/- per eligible student to the Aadhaar seeded bank account of the Parent/Guardian for purchase of School Uniform.

- Eligibility: Students enrolled in Standards Ist and IIIrd of all Government Primary Schools in Goa.

- Disbursement: Amounts will be credited via the DBT portal after verification of Aadhaar linkage and current enrolment data.

3.2. *Aadhaar-based Direct Benefit Transfer (DBT) for Purchase of Raincoat*:

The Directorate of Education shall transfer Rs. 500/- per eligible student to the Aadhaar-seeded bank account of the Parent/Guardian for purchase of Raincoat.

- Eligibility: Students enrolled in Standards Ist and IIIrd of all Government Primary Schools in Goa.

- Disbursement: Amounts will be credited via the DBT portal following the same verification and authentication procedures as the uniform grant.

3.3. *Supply of Notebooks (Direct Supply- In kind Support)*:

Under this component 2 notebooks of 200 pages and 2 notebooks of 100 pages each will be supplied to students enrolled in Std. IInd, IIIrd and IVth of Government Primary School and

Government Aided Primary Schools and 6 notebooks of 200 pages will be supplied to students of std. Vth to Xth of Government High Schools w.e.f. academic year 2025-26.

4. *Objectives*.— I) DBT for Purchase of Uniform: (Aadhar Based Direct Benefit Transfer-DBT)

- To ensure that all children from disadvantaged and economically weaker backgrounds attend school in neat, clean, and proper attire.
- To instil a sense of equality and discipline among students by promoting uniformity in school clothing.
- To empower parents with flexibility and choice in selecting appropriate size and quality as per the needs of their child.
- To reduce the administrative burden of centralized procurement and minimize delays in distribution.
- To increase efficiency and transparency by adopting an Aadhar-based DBT mechanism, ensuring timely and direct benefit delivery.

II) DBT for Purchase of Raincoat (Aadhar-Based Direct Benefit Transfer-DBT)

- To protect young children from rain-related illnesses and ensure their regular school attendance during the monsoon months.
- To promote health and hygiene by preventing exposure to wet clothing and cold weather.
- To ease the financial burden on economically weaker families for essential monsoon gear.
- To provide timely and need-based assistance through Aadhar-linked DBT, allowing families to procure raincoats as per their children's size and preference.
- To reduce absenteeism and promote uninterrupted learning by addressing seasonal challenges effectively.

III) Supply of Notebooks

- To support the academic preparedness of students by ensuring timely availability of basic learning materials.
- To reduce the financial burden on parents, particularly those from economically weaker sections, by providing free notebooks.
- To promote writing, note-taking, and regular homework practices among students.
- To create a conducive learning environment where students are not disadvantaged due to lack of stationery.
- To ensure equity in education by supplying standardized, good-quality notebooks to all eligible students in Government and Government-aided institutions.

5. *Eligibility for the Scheme*.— I. DBT for Purchase of Raincoat & Uniform:

Students enrolled in Std. Ist and Std. IIIrd of Government Primary Schools in the State of Goa shall be eligible under this scheme.

II. Supply of Notebooks:

Students enrolled in Std. II, III, and IV of Government Primary Schools and Government Aided Primary Schools. Also, Students enrolled in Std. V to X of Government High Schools shall be eligible under this scheme.

6. *Pattern of Assistance*.—

6.1. The funds shall be utilized exclusively for Goa Mukhyamantri Shiksha Suvidha Yojana.

6.2. Benefits shall be admissible only once per academic year per eligible student as specified under clause 5 above.

6.3. DBT shall be made only to bank accounts seeded with Aadhaar.

6.4. The Directorate shall ensure timely transfer/supply before commencement of the academic session.

6.5. Quality standards for notebooks shall be as prescribed by the Directorate.

6.6. The amount shall be drawn from the Directorate of Accounts through AC Bills and will be credited directly in the bank empaneled for disbursement of such scheme.

6.7. The expenditure under this grant shall be debited under Budget Head Demand No. 34, School Education

a) 2202 — General Education;
01 — Elementary Education;
796 — Tribal Area Sub Plan;
11 — Supply of text/note books to EBC Students;
00 — General;
50 — Other Charges.

b) 2202 — General Education;
01 — Elementary Education;
796 — Tribal Area Sub Plan;
13 — Supply of free uniforms to EBC Students;
00 — General;
50 — Other Charges.

7. *Relaxation*.— The Government reserves right to relax all or any of the clauses provided in the scheme for the reasons to be recorded.

8. *Interpretation*.— If any issue arises regarding interpretation of any clause, word, expression or entire scheme, the decision shall lie with the Government.

9. *Redressal of grievances and disputes*.— Grievance if any arise out of implementation of the scheme shall be heard and decided by the Minister of Education and the decision of Minister of Education shall be final and binding.

This issues with the administrative approval of the Government vide U.O. No. 6267/F dated 24-09-225 and concurrence of Finance (R & C) Department under the U.O. 1400119638 dated 30-12-2025.

Shailesh R. S. Zingde, Director of Education.

Porvorim.

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Department for Empowerment of Persons with Disabilities

Office Memorandum

1/72/2024-25-DEPwD/Admn/Reserv/Part/1626 Date : 09-Jan-2026

A copy of the under mentioned O.M. No. 18-130/2025-DD-III dated 22-09-2025 issued by Government of India, Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with

Disabilities, New Delhi is forwarded for strict compliance by all the Heads of Government Departments/Offices, Public Sector Undertaking and Autonomous Bodies.

Varsha Naik, Director of DEPwD ex officio Addl. Secretary (DEPwD).

Porvorim.

No. 18-130/2025-DD-III
Government of India
Ministry of Social Justice & Empowerment/Department of Empowerment of Persons with Disabilities

5th Floor, Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road, New Delhi-110003
Dated: 22-09-2025

OFFICE MEMORANDUM

Subject: The provision of aids and assistive devices for employees with disabilities in Central Government Establishments under Rights of Persons with Disabilities Act, 2016.

The undersigned is directed to refer to DoPT's OM No. 36035/44/2023-Estt (Res-II) dated 2nd February, 2024 on the subject "Guidelines for providing certain facilities in respect of persons with disabilities who are already employed in Government for efficient performance of their duties" and to state the following:

2. The aids and assistive devices are essential for employees with disabilities to effectively discharge their duties and perform at par with the employees without disabilities. In light of recent communications from certain departments regarding the provision of aids and assistive devices to Persons with Disabilities (PwDs) at the workplace, it is clarified that entitlement to such support must be guided by the principles of reasonable accommodation as specified under RPwD Act, 2016 as under:

> "reasonable accommodation" means necessary and appropriate modification and adjustments, without imposing a disproportionate or undue burden in a particular case, to ensure to persons with disabilities the enjoyment or exercise of rights equally with others;"

The Note-1 of the DEPwD list of post identified for persons with disabilities, notified on 04-01-2021 (https://depwd.gov.in/en/identification-of-posts-for-pwds/), states that, "persons with benchmark disabilities require aids and assistive devices to overcome their difficulties. The aids and assistive devices may be provided to persons with benchmark disabilities on their appointment keeping in view their requirement as per the instructions of DoPT issued from time to time."

3. Taking a queue from the UNCRPD, to which India is a Party since 2008, the Hon'ble Supreme Court of India in its Handbook has observed that "reasonable accommodations by their very nature depart from the status quo and thus entail some complications. Therefore, complications or additional effort on behalf of the employer or State authority are an inevitable consequence of making a reasonable accommodation. The Court clarified that only if such complications cause a disproportionate or undue burden, would the defence be applicable." Hence, the test of undue burden should be done on a case-by-case approach.

4. The Handbook concerning Persons with Disabilities, issued by Hon'ble Supreme Court of India (https://depwd.gov.in/en/document/handbook-concerning-persons-with-disabilities-supreme-court-of India/), mentions providing assistive technologies, among others, for workplace accommodations under "reasonable accommodations". Further, reasonable accommodation determinations must be made on a case-by-case basis, in consultation with the person concerned.

5. It has been observed that some departments do not give meaningful work to PwD employees, in anticipation of deterioration of output in quality and quantity. PwD employees, if given proper assistive devices, can be productive and valuable. In order to do justice to the expenditure made on remuneration to them, the PwD employees need to be engaged in a productive manner.

6. The para-C of the DOPT OM dated 2nd February, 2024 stipulates that Ministries/Departments, their attached and subordinate offices, Central Public Sector Enterprises, Cantonment Boards, etc., should assist persons with disabilities by providing high-tech/latest technology-led assistive devices. In this context, it is urged that good quality assistive devices may be provided to the PwD employees, to engage them to their full potential and towards benefit of the governmental system as a whole. For example, motorised wheelchairs/tricycles, high-quality hearing aids, low vision assistive devices, etc. including low vision aids, hearing aids with battery, special furniture, software scanners, computers and other hardware, etc., may be provided to improve their efficiency. Such provisions should be identified in consultation with the employee and the concerned National Institutes under DEPwD (list enclosed), based on their specialisation and specified disabilities, assigned to them for general oversight. A review exercise shall be carried out every three years.

7. The above implies that no "one size fits all" criteria is to be used for all employees with disabilities in r/o aids/assistive devices, required for effective discharge of their duties. An indicative/illustrative list of softwares/technology interventions like JAWS (Job Access with Speech)/NVDA(Non visual Desktop Access), ORCA, large prints, tactile graphics, magnification software etc. for blind/low vision employees; head-mouse, motorised wheelchair, high quality prosthetics or orthotics etc. for locomotor disabilities; high quality hearing aids for hearing impaired persons, text-to-speech or vice versa software for persons having difficulty in reading like dyslexia etc., LaTeX+TeX/Math ML content add-on/software etc. may be explored as reasonable accommodation on case-to-case basis to enable the employee to discharge his/her assigned duties effectively. Please note that this list is illustrative and not exhaustive.

8. Such provision of assistive devices may be made on reimbursement basis, or the department may choose to purchase it and provide. However, a reasonable limit of INR10 lakhs may be placed on the cost of the said assistive devices every 3 years. Only beyond this limit, or for any additional assistive device or for replacement before 3 years, the case may be referred to DEPwD for comments. To avoid unwarranted delay in the process, the necessary reimbursement or purchase may be considered in the respective Department and be allowed with the approval of the Secretary of the Department/Ministry. The level of sophistication required for effective discharge of the assigned job may be decided by the Department concerned.

Debala Bhattacharjee, Under Secretary to the Government of India (email:debala.joarder@gov.in)

Notification

1/121/2025-26/DEPwD/Sch/Spinal Cord/1650 Date : 14-Jan-2026

Sub.: Scheme to provide financial assistance to Spinal cord rehabilitation center

Government of Goa is pleased to notify new Scheme to Provide Financial Assistance to Spinal Cord Rehabilitation Center in State of Goa.

1. *Short title and commencement*.— 1. This scheme shall be called as 'Grant of Financial Assistance to Spinal Cord Rehabilitation Center'.

2. This scheme shall come into force from the date of publication in the Official Gazette.

3. This scheme shall be applicable to State of Goa.

2. *Definitions*.— 1) Government means the Government of Goa.

2) Director means Director of Department for Empowerment of Persons with Disabilities.

3. *Objective of the Scheme*.— The Scheme envisages providing financial assistance for setting up and operation of Spinal Injury center in form of grant to so as to enable the patients with spinal injuries lead their life to their fullest abilities.

4. *Applicability*.— 1) Any registered voluntary organization, non-Governmental organization, Government organization, Institutions who are engaged in operating spinal cord rehabilitation center is eligible to apply for the scheme.

2) The grantee institution should be registered as per Section 50 of the Rights of Persons with Disabilities Act, 2016 and its further amendments.

5. *Condition of eligibility*.— 1) The grantee institution will be considered eligible subject to fulfillment of the following conditions:

a) The grantee institution must maintain financial viability to independently sustain the operation of spinal cord rehabilitation center for a minimum period of three months in the event of delays in the release of operational grants by the Government due to administrative reasons, or if the scheme is discontinued by the Government for any reason.

b) The grantee Institution should have good reputation and credibility with no cases of criminal offence registered against the said organization/institution.

c) The grantee Institution shall be capable to mobilize the community towards the cause and effective networking with other institutions/for optimum utilization of resources allocated.

d) The grantee institution/organization should have accessible physical and digital infrastructure.

2) For Government Organization clause 4 (*2*) shall not be applicable.

5. *Financial Assistance*.— (*1*) The grantee institution shall be open for inspection by Deputy Director or any officers as deputed by Department for Empowerment of Persons with Disabilities.

(*2*) The inspection report shall be submitted by concerned officer.

(*3*) The operational grant shall be released as follow:

Sr. No.	Admissible Grants as per norms	Amount
	Recurring Grants	
I	Payment to Physiotherapist	Rs. 60,000/- pm
II	Payment to team of Administrative Staff	
	01 Clerk	Rs. 18,000/- pm
	0 2 Attendant @ 16000 pm	Rs. 32,000/- pm
III	Administrative Expenses such as (Rent/Maintenance/Electricity/Water/Telephone, Newspaper, etc.)	Rs. 46,000/- pm
IV	Food allowance @200 per day as per actual	
	Total	Rs. 1,56,000/- pm

In addition to the above, an additional one time grant of Rs. 20,00,000/- (Rupees Twenty lakhs only) shall be sanctioned for purchase of equipements once in a five years after following Codal formalities and Rules in force of Government of Goa.

(*4*) The actual expenditure will be reimbursed, the maximum operational grants of Rs. 1.56 lakhs per month excluding Food allowance @ Rs. 200/- per day as per number of beneficiaries will be sanctioned to the organization only on the production of supporting documents such as bill, vouchers, receipts etc.

(*5*) The operational grant will be on reimbursement basis and will be released in every 2 installments in a year, and the 6 months period will be reckoned from the month in which the sanctioned was issued and second installment will be released only on submission of Utilization Certificate as per FORM-12A of GFR Rule, 2017.

(*i*) The grantee institution shall maintain separate accounts of the Grants received under the Scheme. They shall always be open to a system of internal audit or concurrent audit. They shall also be open to Audit by the Comptroller and Auditor General of India.

(*ii*) They shall maintain the stock register of the expenditure incurred out of Government grants received under this scheme.

(*6*) Non submission of Utilization Certificate and Audited Statement of Accounts within a stipulated period (within six months from the date of release of grants) or violation of terms and conditions stipulated herein would act as disqualification for getting subsequent grants in aid from the Government.

(*7*) The amount shall be drawn from the Directorate of Accounts on presentation of the bill in Form GAR-32 duly countersigned by the Director, Department for Empowerment of Persons with Disabilities.

6. *Documents to be provided by the Government Organization/Non-Government Organization/ /Institution*.— i) Application in the prescribed proforma as in Annexure-I, II & III.

ii) Copy of Certificate of Registration as per Section 50 of the Rights of Persons with Disabilities Act, 2016

iii) A statement containing the Annual statement of Accounts, Audited statements of accounts and the receipt and payment of the organization/institution for the last one year. These should be Audited by a Chartered Accountant/Auditor.

iv) List of Beneficiaries in Annexure-II.

v) Details of basic amenities and services provided for the beneficiaries.

vi) Copy of the Bank pass book .

vii) For Government Organisation above 6 (ii) shall not be applicable.

7. *Conditions for the release of the Financial Assistance*.— 1) The grant of financial assistance under the Scheme cannot be claimed as a matter of right.

2) The register shall be maintained separately in respect of the grants sanctioned and an extract from the register shall be furnished to the Government annually with the Annual audited statements of accounts after the close of the financial year.

3) The account of the Grantee Institution/Government Bodies/Organization in respect of this grant should be audited by approved Auditor/Chartered Accountant concerned immediately after the end of the financial year for which the grant is sanctioned. The accounts of the grants shall be maintained separately and properly from its normal activities and submitted as and when required.

4) The Audited statement of accounts showing the expenditure incurred by the Grantee Institution/Organization from the grants should be furnished to the Government as soon as possible after the close of the financial year for which the grant is sanctioned together with a certificate from the Chartered Accountant/Auditor to the effect that the grant was utilized for the purpose for which it was sanctioned.

5) No grant shall be allowed to be paid to any other institutions/voluntary organizations by the Grantee Institution/Organization out of this grant sanctioned by the Government.

6) The Grantee Institution must exercise reasonable economy, observe all financial rules as issued by the Government from time to time while incurring the expenditure.

7) The amount shall be drawn from the Directorate of Accounts on presentation of the bill in form duly counter signed by the Drawing and Disbursing Officer of the Department for Empowerment of Persons with Disabilities.

8. *Mode of Application*.— Application form for Financial Assistance shall be submitted to the Director of Department for Empowerment of Persons with Disabilities in the prescribed Application form as Annexure I, II & III and shall be accompanied with the required documents.

9. *Sanctioning Committee*.— The application received from shall be sanctioned by the following committee:

1. Minister for Department for Empowerment of Persons with Disabilities — Chairperson
2. Secretary for Department for Empowerment of Persons with Disabilities — Member
3. Director of Department for Empowerment of Persons with Disabilities — Member Secretary.

10. *Interpretation of the provisions of this Scheme*.— If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision about the interpretation shall lie with the Government, which shall be final and binding on all concerned.

11. *Review and Revamp of the Scheme*.— The scheme shall come into force from the date of this notification and shall remain in operation until further orders. However, the scheme shall be reviewed and suitably revamped after a period of three (3) years from the date of its notification, based on performance, feedback, and emerging needs.

12. *Government's Discretionary Powers and Discontinuation of Assistance*.— The Government reserves the right to modify, suspend, or discontinue the scheme at any time, without assigning any reason. Furthermore, the Government may withhold, suspend, or permanently discontinue the release of financial assistance to any grantee institution if, in its sole judgment, there is:

- Any misuse or misappropriation of the scheme funds,
- Any deviation from the approved objectives of the scheme,
- Any conduct or action by the grantee that appears to be an attempt to exploit or misuse the scheme, including using the beneficiaries or their representation to exert undue pressure or to extract further funds or concessions from the Government.

Such decisions of the Government shall be final and binding, and no claims or demands shall be entertained in respect of such actions.

13. *Relaxation of the provisions of the Scheme*.— (*i*) The Government shall be empowered to relax any or all of the clauses or conditions of this scheme in genuine case(s) for sanction of the grant.

(*ii*) Power to Government to modify the scheme or make any changes in the scheme if required.

This issues with the approval of Finance (Exp) Division vide U.O. No. 1400117968 dated 03-01-2026.

By order and in the name of the Governor of Goa.

sd/- Director, Empowerment of Persons with Disabilities.

ANNEXURE – I

Application for the scheme "Financial assistance to spinal cord rehabilitation center" to registered Organizations/Government Organizations/Institutions for running spinal cord rehabilitation center.

To,
The Director,
Department for Empowerment of Persons with Disabilities,
Porvorim Goa.

Sir/Madam,

I/We hereby apply for scheme "Financial assistance to spinal cord rehabilitation center to registered Organizations/Government Organizations/Non-Government Organizations

1. Name of Organization: ----------

2. Address of the Organization: ----------

---

3. Year of Establishment: ----------

4. Registration No. of the Organization. ----------

5. Services provided by the Organization (Details to be enclosed):

Yours truly,

President/Secretary

Office Seal

Date:-

Documents to be enclosed:

i) Application in the prescribed proforma as in Annexure-I, II & III.

ii) Copy of Certificate of Registration as per Section 50 of the Rights of Persons with Disabilities Act, 2016.

iii) A statement containing the Annual statement of account, Audited statements of accounts and the receipt and payment of the organization/institution/establishment for the last one year. These should be Audited by a Chartered Accountant and;

iv) List of inmates in Annexure-II.

v) Details of basic amenities and services provided for the inmates.

vi) Copy of the Bank Pass Book.

vii) For Government Organizations clause (ii) shall not be applicable.

ANNEXURE- II

Claim for the period from _____ to _____

Details of Beneficiaries

Sr. No.	Name of the Beneficiary	Residential Address of the Inmate	Age	Type of Disability
1				
2				
3				

ANNEXURE- III

Details of Staff Employed by the Institution:

Sr. No.	Name & Address	Designation	Qualification	Contact No. & E-mail ID
1				
2				
3				

Notification

1/87/ 2024-25/DEPwD/Accts/Misc/1666 Date : 16-Jan-2026

Sub.: Scheme to provide financial assistance to registered Organisations/Government Organisations/ /Non-Government Organisation/Public Trust for providing doorstep facility to persons with Disabilities.

Government of Goa is pleased to notify new scheme "Divyang Rath" to provide financial assistance to recognized NGOs working towards Empowerment of Person with Disabilities in the State of Goa to provide doorstep facility to persons with disabilities.

I. *Short title and commencement*.— This scheme shall be called as Divyang Rath which will provide financial assistance to recognized NGOs/Public Charitable Trust working towards Empowerment of Person with Disabilities in the State of Goa to provide doorstep facility to persons with disabilities.

Commencement of the Scheme: The Scheme shall come into force from date of publication of scheme in the Official Gazette.

II. *Objective of the Scheme*.— 1. To provide door step facilities to the persons with disabilities for consultation and therapy i.e. Physiotherapy, Speech Therapy, Occupational Therapy etc. at grass root level.

2. To support and achieve the objective to improve the health care of Persons with Disabilities and reduce the burden on family members.

3. To provide Assistive Aids and appliances at the doorstep and to empower Persons with Disabilities.

4. To provide door step facilities for procurement of Disability Certificate/UDID card and to facilitate the Persons with Disabilities to avail various welfare schemes of the Government.

III. *Implementing Agency*.— Department for Empowerment of Persons with Disabilities shall be the implementing agency through eligible recognized NGOs/Public Charitable Trust working towards Empowerment of Persons with Disabilities.

IV. *Definitions*.— (*1*) 'Government' means the Government of Goa.

(*2*) 'Director' means the Department for Empowerment of Persons with Disabilities, Government of Goa.

(*3*) "The Persons with Disabilities" as defined, categorized and specified in Rights of Persons with Disabilities Act, 2016 and all its amendments.

(*4*) "N.G.O" means registered non Government Organization/Institutions.

(*5*) "Public Charitable Trust" means a trust formed for public welfare or charitable purposes.

1. The Societies Registration Act, 1860 (XXI of 1860) or any relevant Act of the State/Union Territory

or

A public trust registered in Goa under the law for the time being in force;

or

A charitable company licensed under Section 25 of the Companies Act, 1958.

V. *Scope of the Scheme*.— The scheme shall be implemented across both districts of Goa (North and South), with one NGO/Public Charitable Trust selected per district to operate the Divyang Rath. The implementing NGOs will be responsible for providing specified services as outlined in the scheme.

VI. *Eligibility Criteria*.— The following organizations/institutions shall be eligible for assistance under this scheme:

1. Organizations registered under the Societies Registration Act, 1860 (XXI of 1860), or any relevant Act of the State/Union Territory,

or

A public trust registered under the law for the time being in force;

or

A charitable company licensed under Section 25 of the Companies Act, 1958.

2. The grantee institution/NGO's should be registered as per Section 50 of Rights of Persons with Disabilities Act, 2016 as amended from time to time and the applicant institution/NGO's shall have atleast 03 years of field experience in the Empowerment of Persons with Disabilities.

3. Application to avail the benefits of 'Divyang Rath' scheme shall be forwarded to the Department for Empowerment of Persons with Disabilities in prescribed format in Annexure-I appended to the scheme.

4. Organization should have the following characteristics:

It should have a properly constituted managing body with its powers, duties and responsibilities clearly defined and laid down in writing.

It should have resources, facilities and experience for undertaking the programme.

It should not be run for profit to any individual or a body of individuals.

It should not discriminate against any person or group of persons on the grounds of sex, religion, caste or creed.

Its financial position should be sound.

Note: The conditions related to experience, period of existence and financial soundness may be relaxed by the Government in rare and exceptional cases for reasons recorded in writing.

VII. *Quantum of Financial Assistance under the scheme*.—

• Recurring Assistance: Honorarium for staff and operational expenses

VIII. *Pattern of Assistance*.— (*i*) The financial assistants under the scheme shall be released to the NGOs in the form of grant in aid and the NGOs shall strictly observe the provisions of General Financial Rules and submit utilization certificate in the prescribed proforma.

(*ii*) *Recurring Grants*: The recurring grants for the items of expenditure shall be released to the concerned NGOs on a quarterly basis on submission of utilization certificate, attendance certificate of the staff and copy of the log book of the vehicle duly completed.

ANNEXURE III

Sr. No.	Designation	Qty.	Financial Assistance	Qualification Required
1	Psychologist/Clinical Psychologist	2	20000 per person	Certificate/Diploma/Bachelor in Psychology and Rehabilitation Council of India (RCI) certificate
2	Occupational Therapist/ /Physiotherapist	2	60000 per person	Certificate/Diploma/Bachelor in Occupational Therapy
3	Audiologist/Speech Therapist	2	60000 per person	Certificate/Diploma in Speech Language and Pathology/BSC in Audiology
4	Special Educator	2	20000 per person	B.ed. in Special Education Or D. ed in Special Education
	Social Worker	1	20000	Bachelor's Degree in Social Work and Minimum 1-2 years' experience in community work or disability sector preferred
5	Project Co-ordinator	1	45000	Graduation in any discipline Minimum 2 years experience in field of persons with disabilities
6	Data Entry Operator	2	18000 per person	12th Pass/Graduation with a 6-month Certificate Course in Computer Applications
7	MTS/Cleaner	2	16000 per person	Passed Secondary School Certificate Examination from a recognized Board/ /Institution and having multitasking skills such as knowledge of operating office machines including computers
8	Driver	2	16000 per person	The driver should have valid driving license and at least 5 years experience in driving Light Motor Vehicle/Heavy Motor Vehicle
9	Expenses towards P.O.L. (Fuel) repairs and maintenance	Per 1 vehic le	Diesel up to ceiling of 336 liters p.m. actual whichever is less and for repairs and maintenance an amount of Rs. 75000 p.a. or actual whichever is less.	

IX. *Mode of Application*.— Application for financial assistance shall be submitted to the Director of Department for Empowerment of Persons with Disabilities in the Prescribed Format in Annexure-I and shall be accompanied with the following documents:

1) Copy of Registration Certificate issued by Competent Authority along with copy of the Memorandum and Article of Association and details of aims and objectives of the Organization.

2) A copy of Certificate of Registration issued by the Director of Department for Empowerment of Persons with Disabilities under the Rights of Persons with Disabilities Act, 2016.

3) A copy of the resolution passed by the Managing Committee of the Organization.

4) Audited Statements of Accounts by a registered Chartered Accountant for the last two years.

5) Detailed report of the activities undertaken by the Organization.

6) An Affidavit sworn in by the President of the NGO/Public Charitable Trust before the Executive Magistrate/Notary stating that financial assistance under the similar scheme if any, implemented by the other department has not been availed.

X. *Terms and Conditions*.— (*1*) The grant of financial assistance under the Scheme cannot be claimed as a matter of right.

(*2*) The NGO concerned shall purchase the equipments/appliances/vehicle as listed in Annexure: II. As per codal formalities/GFR/and Rules in force of the Government.

(*3*) Department for Empowerment of Persons with Disabilities or an Officer deputed by the DEPwD shall conduct the inspection of the Divyang Rath sanctioned under this scheme at least once in a financial year.

(*4*) Grant for the honorarium shall be sanctioned granted for engaging the manpower on contract basis shall be claimed quarterly by the concerned NGO for the quarter ending June, September, December and March respectively. The NGO shall make the payment to the contract staff of vehicle by 5th of every month and submit the claim for reimbursement by way of grant with the supportive document such as Utilization certificate and statement to expenditure duly signs by Chattered Accountant.

(*5*) The manpower as prescribed in Annexure: III appointed by NGOs shall sign muster roll maintained by N.G.O and the same should be certified by the Head of the N.G.O and submitted to Department for Empowerment of Persons with Disabilities at the time of claim of Honorarium on quarterly basis.

(*6*) After every twelve months of appointment of staff under the scheme as specified under Annexure III a 5% of increase in the original amount of honorarium will be considered on renewal of their contractual appointment of staff.

(*7*) The grantee institution/NGO must maintain financial viability to independently sustain the operation of residential facilities or halfway home for a minimum period of three months in the event of delays in the release of operational grants by the Government due to administrative reasons, or if the scheme is discontinued by the Government for any reason.

(*8*) NGO shall be fully responsible for the appointment of contractual staff and their Grievance, their complaints etc.

XI. *Procedure for selection of N.G.O*.— Director, Department for Empowerment of Persons with Disabilities on receipt of the application shall verify the particulars submitted by the Applicant (N.G.O) and the Officer of Department for Empowerment of Persons with Disabilities not below the rank of Deputy Director, Department for Empowerment of Persons with Disabilities shall forward the said application to the Selection Committee for consideration.

XII. *Selection Committee*.— (*i*) The Committee shall comprise of:— (*a*) Minister for DEPwD (*b*) Secretary DEPwD-Member (*c*) Director, DEPwD-Member Secretary (*d*) State Commissioner.

(*ii*) The Selection Committee on being satisfied about the details submitted will finalize the name of the N.G.O to be considered for financial assistance under the scheme.

XIII. *Government's Discretionary Powers and Discontinuation of Assistance*.— (*1*) The Government reserves the right to modify, suspend, or discontinue the scheme at any time, without assigning any reason. Furthermore, the Government may withhold, suspend, or permanently discontinue the release of financial assistance to any grantee institution if, in its sole judgment, there is:

(*2*) Any misuse or misappropriation of the scheme funds,

(*3*) Any deviation from the approved objectives of the scheme,

(*4*) Any conduct or action by the grantee that appears to be an attempt to exploit or misuse the scheme, including using the beneficiaries or their representation to exert undue pressure or to extract further funds or concessions from the Government.

(*6*) Such decisions of the Government shall be final and binding, and no claims or demands shall be entertained in respect of such actions.

XIV. *Interpretation and Relaxation*.— (*1*) The Government shall be the final authority concerning the interpretation of this scheme.

(*2*) The Government may relax any of the provision of this Scheme.

The following scheme and is hereby published for general information of public, which shall come into force with the date of publication in the Official Gazette.

This issues with the approval of Finance (Exp) Department under their U.O No. 1400107345 dated 01-01-2026.

By order and in the name of the Governor of Goa.

Varsha Naik, Director ex officio/Jt. Secretary (DEPwD).

Porvorim.

ANNEXURE-I

APPLICATION FORMAT

To,
The Director,
Department for Empowerment of Persons with Disabilities,
Porvorim-Goa.

Sub.: Application to avail "Divyang Rath" scheme.

Sir,

I, Shri/Smt. _____ hereby apply to avail Scheme of Divyang Rath through our Organization.

The details of the Organization are as follows:

1. Name of the Non-Governmental Organization:

2. Complete postal address for correspondence:

3. (i) Name of the Head of the Organization:

(ii) Mobile number of Head of Organization:

(iii) Office Phone No.

(iv) Email ID

4. Nature of the activities of the Organization:

5. Experience:

6. Present infrastructure available:

8. Declaration:

I/We, the undersigned declare that the information furnished above is true to the best of my knowledge and I/We take entire responsibility for completion of the project within the stipulated time limit.

I/We further declare that the amount sanctioned towards the Divyang Rath Scheme shall be utilized for the purpose for which it is sanctioned and undertake the responsibility to reimburse the entire amount in case of misappropriation of funds.

Name of the President/Chairman: _____

Signature of President/Chairman: _____

Affix Rubber Stamp

Place:

Date:

Documents to be enclosed:

(1) Copy of Registration Certificate issued by Competent Authority along with copy of the Memorandum of Association and details of aims and objectives of the Organization.

(2) A copy of Certificate of Registration issued by The Director of Social Welfare under The Rights of Persons with Disabilities Act, 2016.

(3) Quotations from the recognized dealer for purchase of equipments/appliances/vehicle.

(4) A copy of the resolution passed by the Managing Committee of the Organization.

(5) Audited Statements of Accounts for the last two years.

———♦♦♦———

Goa Legislature Secretariat

LA/LEGN/2026/3441 Date : 16-Jan-2026

The following bill which was introduced in the Legislative Assembly of the State of Goa on 16th January, 2026 is hereby published for general information in pursuance of Rule-138 of the Rules of Procedure and Conduct of Business of the Goa Legislative Assembly.

The Goa Appropriation Bill, 2026

(Bill No. 1 of 2026)

A

BILL

to authorise payment and appropriation of certain further sums from and out of the Consolidated Fund of the State of Goa for the services and purposes of the financial year 2025-2026.

BE it enacted by the Legislative Assembly of Goa in the Seventy-Sixth Year of the Republic of India, as follows:—

1. *Short title*.— This Act may be called the Goa Appropriation Act, 2026.

2. *Issue of Rs. 1490,97,50,000/-, out of the Consolidated Fund of the State of Goa for the financial year 2025-2026*.— From and out of the Consolidated Fund of the State of Goa, there may be paid and applied sums not exceeding those specified in column (5) of the Schedule hereto amounting in the aggregate to the sums of one thousand four hundred ninety crore ninety seven lakh fifty thousand rupees towards defraying the several charges which will come in the course of payment during the financial year 2025-2026 in respect of the services and for purposes specified in column (2) of the said Schedule.

3. *Appropriation*.— The sums authorised to be paid and applied from and out of the Consolidated Fund of the State of Goa under this Act, shall be appropriated for the services and purposes expressed in the said Schedule to this Act in relation to the said financial year.

SCHEDULE
(*See* Sections 2 and 3)

(Rs. in Lakhs)

Demand No.	Services and purposes	Sums not exceeding		
		Voted by Assembly	Charged on the Consolidated Fund of the State of Goa	Total
(1)	(2)	(3)	(4)	(5)
01	Legislature Secretariat	100.00	*120.00*	220.00
02	General Administration and Coordination	200.01	—	200.01
08	Treasury and Accounts Administration, North Goa	3000.00	—	3000.00
10	Notary Services	174.53	—	174.53
11	Excise	323.00	—	323.00
13	Transport	1000.00	—	1000.00
16	Collectorate, South Goa	282.50	—	282.50
20	Printing and Stationery	0.01	—	0.01
21	Public Works Department	20000.00	—	20000.00
22	Vigilance	0.01	—	0.01
27	Official Language	0.01	—	0.01
29	Public Grievances	0.01	—	0.01

(Rs. in lakhs)

(1)	(2)	(3)	(4)	(5)
32	Finance	2000.00	—	2000.00
34	School Education	5316.16	—	5316.16
35	Higher Education	1000.00	—	1000.00
36	Technical Education	0.01	—	0.01
42	Sports and Youth Affairs	4250.01	—	4250.01
43	Art and Culture	1700.00	—	1700.00
45	Department of Archives	0.01	—	0.01
47	Goa Medical College	1000.01	—	1000.01
48	Health Services	1100.00	—	1100.00
49	Institute of Psychiatry and Human Behaviour	500.00	—	500.00
55	Municipal Administration	9000.27	—	9000.27
56	Information and Publicity	4700.00	—	4700.00
57	Social Welfare	0.09	—	0.09
58	Women and Child Development	3090.06	—	3090.06
64	Agriculture	0.10	—	0.10
65	Animal Husbandry and Veterinary Services	2350.34	—	2350.34
67	Ports Administration	401.21	—	401.21
68	Forests	538.97	—	538.97
69	Handicraft, Textile and Coir	0.04	—	0.04
70	Civil Supplies	0.04	—	0.04
73	State Election Commission	400.00	—	400.00
74	Water Resources	6000.00	—	6000.00
76	Electricity	76500.00	—	76500.00
78	Tourism	1500.00	—	1500.00
81	Department of Tribal Welfare	250.07	—	250.07
82	Information Technology	0.01	—	0.01
86	New and Renewable Energy	0.01	—	0.01
89	Department of Empowerment of Persons with Disabilities	200.00	—	200.00
90	Drinking Water Department	2000.00	—	2000.00
91	Department of Forensic Science	100.01	—	100.01
	TOTAL	**148977.50**	***120.00***	**149097.50**

STATEMENT OF OBJECTS AND REASONS

The Supplementary Demands for Grants for the year 2025-2026 (Second Batch) was presented to the Legislative Assembly. This Bill is introduced in pursuance of article 204 read with article 205 of the Constitution of India to provide for appropriation of certain further sums from and out of the Consolidated Fund of the State of Goa, to meet the expenditure on certain services, granted by the Legislative Assembly for those services, during the financial year 2025-2026.

Porvorim-Goa.
16th January, 2026.

DR. PRAMOD SAWANT
Finance Minister/Chief Minister

Assembly Hall,
Porvorim, Goa.
16th January, 2026.

NAMRATA ULMAN
Secretary to the
Legislative Assembly of Goa.

Governor's Recommendation under Article 207 of The Constitution of India.

In pursuance of article 207 of the Constitution of India, I, Pusapati Ashok Gajapathi Raju, Governor of Goa, hereby recommend the introduction and consideration of the Goa Appropriation Bill, 2026, by the Legislative Assembly of Goa.

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Department of Law & Judiciary

Law (Establishment) Division

Notification

14/28/2025/LD(Estt.)/79 Date : 06-Jan-2026

The Notification No. Rule/P.1603/Notification No. 32/2025, dated December, 2025 which has been issued by the Registrar General, High Court of Judicature at Bombay, Appellate side is hereby published for general information of the public.

By order and in the name of the Governor of Goa.

Gajanan X. Bhonsle, Under Secretary (Estt.) Law.

Porvorim.

HIGH COURT OF JUDICATURE AT BOMBAY

APPELLATE SIDE

NOTIFICATION

No. Rule/P.1603/Notification No. 32/2025— In exercise of the powers conferred under Article 225 and 227 of the Constitution of India and all other enabling powers in that behalf and with previous approval to the extent necessary under Article 227, 230 and 231 of the Constitution of India, the High Court of Bombay hereby makes Rules for Preservation and Destruction of Digitized Records and matter incidental thereto, namely—

Preservation and Destruction of Digitized Records of the Bombay High Court Rules, 2025

1. *Short Title*.— These rules may be called the "Preservation and Destruction of Digitised Records of the Bombay High Court Rules, 2025".

2. *Commencement*.— These rules shall come into effect on the date of publication of notification in the Official Gazette.

3. *Definitions*.— (*a*) "Agency" means an outsourced agency for carrying out work of scanning and digitization for the High Court;

(*b*) "Authorized employee" means an employee, whether in officiating service or hired after retirement, notified by circular issued by the Competent Authority to carry out any of the assigned works or specified tasks in the workflow process of digitization, except second tier verification, locking or unlocking and digitally signing the digitized case record, as final step after verification or giving final go ahead to shred the original physical record or destruction of electronic record;

(*c*) "Competent Authority" means the Registrar General for the Bombay High Court, Registrar Judicial– I, Registrar Judicial– II for Appellate Side, Prothonotary and Senior Master for Original side, Registrar (Judicial) for Bench at Nagpur, Aurangabad, and Bombay High Court at Goa;

(*d*) "Case Information" means the data that is stored as case history in the High Court's Case Information System (CIS) which is shown on the official website. This data is used in various case management and tracking automation but may not always form part of the official record of the digitized case record, if accessed by printing on paper or by sharing digitized record divorced from the DARMS or DDRMS;

(*e*) "Court Connect" means a system to request for the record and proceedings in connection with any of the cases filed or pending in the High Court. It will be possible for the district and taluka court establishment, either in response or suo-motu, upload or update with record and proceedings of the earlier courts (Trial Court and First Appellate Court). The uploaded or updated earlier Court record and proceedings can be linked to the case or cases filed or pending before the High Court. The record fetched shall satisfy all the norms of digitized record and the Court Connect system shall make available the record available in such manner that it shall be possible for the Court to immediately shift from Main Case or Interim application to earlier Courts record and proceedings;

(*f*) "Digitization" means converting analog signal or information in any form into digital that can be understood by computer or electronic devices. In Courts, ordinarily, Digitization as a process involves scanning the documents to create digital images and then indexing, paginating, and equipping them with necessary metadata for efficient ingestion into and retrieval and storage from a Judicial Digital Repository (JDR) maintaining its accessibility and archival standards. For the purposes of these Rules, Digitization also covers and includes all such types of backups, failover systems, disaster recovery arrangements as may be, decided by the High Court, from time to time;

(*g*) "Digitized Judicial Records" means the process of converting physical court records, including pending case records, disposed case records viz. orders, judgments, decrees, probates, Grants, pleadings, response pleadings, interlocutory and miscellaneous applications, reports, all types of affidavits, office remarks, vakalatnama, presentation forms, praecipe, dockets, earlier court record and proceedings, caveats, court processes, writs, and other documents including translations, into electronic formats;

(*h*) "Digitization of Administrative Records of High Court" includes all kinds of Administrative Record, submissions, policy decisions, full house proceedings, minutes of meetings, various orders passed in various administrative capacities, service-related records of Judges of the High Court, Judicial Officers, other officers, and employees of the High Court or working under superintendence and administrative control of the High Court. The term 'Service-related records' covers orders, communications, instructions,

notifications, circulars, guidelines, policies, promotion, salary, fixation, leave, disciplinary record, training and other in service or post service events.

(*i*) "Digitization of other Records of the High Court" includes various Registers, reports, statistics, and returns required to maintained to regulate judicial business or administrative business of the High Court. Besides, it also includes Law reports, books, bare Acts, rules, regulations, schemes, policies, orders, procedures, notifications, circulars, magazines, journals, news items, newspapers etc;

(*j*) "Digitised Active Record Management System (DARMS)": means the application software for management of pending cases. The software permits Ingesting new documents as may be filed in an active case (pending cases), from time to time, till such case is disposed finally by the High Court. The DARMS serves as repository to access pending cases records for the Court and Departments/Sections for their cases related judicial business of the Court. Thus, in DARMS it is possible to add documents subsequently after creation of case record or maintain multiple versions of amended pleadings;

(*k*) "Digitised Disposed Record Management System (DDRMS)": means the application software for management of disposed case records. The software does not permit subsequent changes to the existing case record once disposed case record is created, digitally signed and locked;

(*l*) "Digital Preservation" means a secure and trustworthy mechanism to ingest, process, store, manage, protect, find, access, and interpret digital information such that the same information can be used at some arbitrary point in the future in spite of obsolescence of everything: hardware, software, processes, format, people;

(*m*) "Digital Preservation Standards": means the Judicial Digital Repository infrastructure, High Courts and the JDR management staff should collectively gear up the capacity to comply with international standards and best practices related to digital preservation as under—

(*i*) ISO 16363 Audit and Certification of Trustworthy Digital Repositories.

(*ii*) ISO 14721 Open Archival Information System (OAIS) Reference Model.

(*iii*) ISO 13008 Digital Records Conversion & Migration Process.

(*iv*) ISO 13028 Implementation Guidelines for Digitization of Records.

(*v*) ISO 15489 Records Management.

(*vi*) BS 10008 Evidential Weight & Legal Admissibility of Electronically Stored Information (ESI).

(*vii*) ISO 27001 Information Security Management;

(*n*) "Electronic Record" shall have the same meaning as in clause (*t*) of sub-section (*1*) of Section 2 of the Information Technology Act, 2000 (21 of 2000);

(*o*) "High Court" means the Bombay High Court;

(*p*) "ISO" means the International Organization for Standardization, which co-ordinates national standards bodies worldwide;

(*q*) ISO 14721:2012 defines the reference model for an Open Archival Information System (OAIS). As suggested by eCommittee, Digital Preservation, Standard Operating Procedure (SOP) (Para 2 on Page 11) Specially designed Judicial Digital Preservation System (JDPS) and Access Portal developed as per the ISO 14721 Open Archival Information System (OAIS) Reference Model should be used for preservation, search and retrieval, which is necessary for obtaining ISO 16363 certification.

(*r*) Judicial Digital Repositories (JDR): means the SOP of the eCommittee plans to establish dedicated Judicial Digital Repositories (JDRs) at the High Court level to manage and preserve the digital records of the High Court as well as the district courts under its administrative control. Judicial Digital Repository

(JDR) will enable the High Court in effective management and consolidation of digital information/digital records (born digital and digitized both) with proper accountability;

(*s*) "Local Area Network" means a computer network that interconnects computers in a limited area such as a home, school, computer laboratory or office building using network media;

(*t*) "Microfilm" means Polyester-based silver gelatine type film containing photographic record on reduced scale (1:24) of printed or other graphic matter;

(*u*) "Nodal Officer" means an officer, whether officiating in service or specially authorized, if hired after retirement, and notified by circular issued by the Competent Authority to perform any of the assigned works in the workflow process of the digitization which includes verification of second layer, locking and digitally signing the specified digitized case records and, giving final go ahead to shred the original physical record or destruction of electronic record after order of the Competent Authority in tune with the Rules;

(*v*) "Office report/remarks" means when any new case is filed before the High Court, or any miscellaneous documents including response pleadings are filed before the High Court or when Court passes any order and adjourns the matter seeking compliance before certain time frame or next date, report or remarks of the authorized officer for the purpose of the Court information is uploaded in the Case Information System (CIS) under caption "Officer Report/Remarks". There shall be a provision to replicate such a report to the website of the High Court so that stake holders can view and save such report and update their case files;

(*w*) "Open system" means a system that implements sufficient open specifications for interfaces, services, and supporting formats to enable properly engineered image processing applications that can be ported with minimal changes across a wide range of systems, can interoperate with other applications on local and remote systems, and can interact with users in a style that facilitates access and maintenance of digital records on such systems;

(*x*) "Open systems environment" means the comprehensive set of interfaces, services, and supporting formats, plus user aspects for portability or interoperability of applications, data, or users, as specified in information technology standards and profiles set by Open Systems;

(*y*) "Repository" means a central place where digital information/digital record is consolidated, stored, managed, maintained, and preserved which can be identified by place of data center or url or ip address;

(*z*) "Trusted Judicial Digital Repository" means and includes judicial digital repositories for the High Court established under eCourts Project (Phase III) which are duly certified as per ISO 16363 along with supporting ecosystem for long term digital preservation of Judicial records.

4. *Preservation and destruction of physical and digitised record*.— (*1*) The Judicial, Administrative and Other record, be it physical or digitised, shall be preserved according to the Bombay High Court (Original Side) Rules, 1980 (Appendix III, Rules framed by the High Court of Judicature at Bombay under Section 3 of the Destruction of Records Act, 1917 (5 of 1917) in regard to the records of the offices on Original Side of the High Court) and the Bombay High Court Appellate Side Rules, 1960 (Chapter XV, Destruction of Records).

(*2*) When Judicial Digital Repositories (JDR) of the High Court are set up under eCourts Project as per Digital Preservation: Standard Operating Procedure (SOP) eCommittee Supreme Court of India and are certified as 'Trusted Judicial Digital Repositories'; the Chief Justice of the Bombay High Court shall have power to regulate, notwithstanding the period of preservation prescribed in the Rules mentioned in sub-rule (*1*), destruction of physical record after the digitized record is properly ingested in Trusted Judicial Digital Repositories. The digitized documents shall further be used for audit purpose as per Section 7A of the Information Technology Act, 2000 (21 of 2000);

Provided that, notwithstanding the decision to destroy physical record after ingesting digitized record to the trusted judicial repositories, the Chief Justice of the High Court shall have power to take a decision to preserve such earmarked physical record of Historical significance by adopting any of the techniques of preservation mentioned in sub-rule (*3*) or sub-rule (*4*) of this rule.

(*3*) The High Court, being one of the Chartered High Courts, shall also undertake curative work for preserving posterity of ascertaining and earmarked record of Historical significance by making use of aqueous deacidification technique. Similarly, the High Court shall also undertake restorative conservation by making use of one of the techniques which includes tissue repairing, full pasting, lamination, docketing and binding etc.

(*4*) The High Court, in addition to the above preservation measures mentioned in sub-rules (*2*) and (*3*), may adopt duplicative measures like reprography using microfilms and its further conversion of analog microfilms to digital images.

5. *Digitization Specifications*.— Digitization specifications are provided by eCommittee, Supreme Court of India under Digital Preservation: Standard Operating Procedure (SOP) (Page 49 paragraph 11.5.1 to 11.5.3). The very specifications are accepted as standard specification for digitization.

6. *Verification of Digitized record*.— The designated Nodal officer(s) of the court or Department/Section should verify each digitized record by comparing it against the original document as per following parameters (as applicable) and store the information in a database.

7. *Untying pending physical case files and preparing*.— Pending case files shall be untied and opened by an employee engaged by the Agency under the supervision of authorized employee of the Bombay High Court. The documents and pages in the files shall be arranged such that pleadings, farad sheet and orders, office reports, office documents and interim applications shall be separated. If there are interim or miscellaneous applications those shall be separated from the main file. As per currently maintained case type master in CIS, Interim Applications or Miscellaneous applications are separate case types and as such have separate CNR Numbers. Each CNR number requires separately entered hence main case and interim applications are to be entered.

8. *Scanning, Quality Control and OCR*.— (*1*) Standard file formats and compression methods: Any image processing system used for creating digitised Judicial records shall support file formats and compression methods that are employed and actively supported by the information technology industry, and that allow for the interchange of documents with other systems. Examples of such formats include single page Tagged Image File Format (TIFF) with CCITT Group III and/or IV compression, Portable Network Format (PNG) for grayscale or colour images or black and white scale, PDF/A (especially for long-term retention (10 years or more), and Open Document Architecture/Open Document Interchange Format (ODA/ODIF) for text.

(*2*) Image processing systems shall meet an established open system standard architecture, and shall run on hardware, operating systems, and networking systems that are supported on an ongoing basis by the information technology industry.

(*3*) Computer enhancement or removal of scanner-created borders or black areas which are not present on the original document shall be permitted in an image processing system used for keeping digitised judicial records, provided such manual or automatic computer-enhancement processes and procedures used while scanning documents shall be thoroughly documented for proof of authenticity of the records maintained on the imaging system.

(*4*) For best recognition results in Optical Character Recognition (OCR), use a dpi (dots per inch) between 200 and 300 dpi. 200 dpi is a minimum dpi for text that is 10 point or larger. If the text is 9 point or smaller, the dpi would need to be higher. Languages that have small intricate characters use minimum 300 dpi for 10-point text.

(*5*) Production of searchable PDF/A document requires OCR to be performed on digitized images containing printed text. The documents in regional languages will require regional language OCR supported with properly trained data for good results.

(*6*) To ensure the integrity, accuracy, and reliability of the judicial records contained in image processing systems, such systems shall create and retain a record of the location, date, operator, agency, and equipment involved in the production of all images it copies or produces.

9. *Method of keeping digitized records in DARMS.*— (*1*) Pending case record shall be separately maintained in four different compartments e.g.

(*a*) Pleadings and annexures, response pleadings of the main case.

(*b*) Record of proceedings (RoP) (farad sheet).

(*c*) Office remarks and submissions.

(*d*) Other documents viz. processes, challans, warrants, communications, and other miscellaneous documents.

(*2*) Pagination of each compartment shall start in chronological order afresh. Linkages between Interim applications and main case shall be maintained in DARMS so that while accessing either the main case or interim application, such linkage is conspicuously visible to the user and immediate shift from main case to interim application and vice versa is possible.

(*3*) Besides pagination in chronological order, Record of Proceedings and office remarks shall bear relevant date to access the record. Pagination of pleadings shall match pagination available on physical record. In the event pagination on physical record is incorrect or erroneous, the Nodal officer shall correct the same before digitizing the physical case record.

(*4*) Meta data from the Case Information System (CIS) shall be fetched before proceeding with the digitization of any case record. The blank or semi filled data elements and data fields can be updated in DARMS.

(*5*) Where there are repeated page numbers in any of the case files, it may be handled with suffix numbers. (e.g. Say page number 34 is repeated two times in such case first page number 34 can be maintained, the pagination of repeated entry can be corrected as 34.1 and likewise.)

(6) Where there are missing page numbers in any of the case files, it may be handled by inserting blank page which should contain a text that the page has been added to adjust the page number and has been inserted to adjust the missing page number.

(*7*) Index at the beginning of pleadings available in physical documents shall match with bookmarking and pagination entered in DARMS. Whereas Index of Record of Proceedings (farad sheet) and Officer report/remarks shall be auto-built as and when entries with documents are made in the Case Information System (CIS) and fetched in DARMS.

(*8*) Orders and Judgements passed by the Court, office reports or remarks, shall be fetched from Case Information System (CIS) with all meta data. When the farad sheet contains manually written orders or when order is not available for fetching in CIS but exists in physical case record, only in such cases order should be scanned and updated.

10. *Roles, responsibilities, workflow process and work apportionment.*— (*1*) Name of the Agency and human resources engaged by the agency shall need to be entered in DARMS and DDRMS along with all the details with device and roles assigned to each user engaged by the Agency.

(*2*) Names, designation, departments or sections, original side, appellate side, bench, email of the authorized employees shall be entered in DARMS and DDRMS.

(*3*) The process shall start by sending requisitions from various Departments by making bundle entries of the cases. Authorised employees of each Department and each Section shall create bundle with priority tag (e.g. listed or to be listed before abc court on …..date). The Nodal officer of the Department shall ensure that physical bundles are matching with the virtual bundles created in DARMS or DDRMS. Each bundle shall not contain more than 10 files.

(*4*) The bundles shall be transported by proper conveyance to scanning and digitization centre where each bundle along with cases mentioned in the bundles will be physically verified and only after verification bundles shall be received and receipt shall be acknowledged to the Department or Section.

(*5*) Physical Case File preparation shall be untied, and papers shall be arranged by employee of the agency under supervision of the authorised employee.

(*6*) Scanning, Cleaning, de-skewing, quality check, and OCR enablement shall be performed by the human resources engaged by the agency and the work so performed shall be verified by the authorised employee after comparison with the physical file. A care should be taken that OCR of documents in regional languages is performed by selecting dictionaries of language in which document appears. If any document is in multiple languages in such cases OCR may be completed in multiple languages one by one.

(*7*) Scanning completed physical files shall be immediately stitched as per customary practice and it shall be ensured that the files are made available for verification on completion of the bookmarking. The papers shall be arranged under the supervision of the authorised employee by human resources engaged by the agency. Authorised employee shall verify and shall make initial on the stitched physical file towards verification along with date and time.

(*8*) The verified files shall be ingested for the bookmarking. The work of bookmarking along with necessary meta data shall be performed by the manpower engaged by the Agency as per the guidelines and rules.

(*9*) The first layer of verification shall be performed by the authorised employees who are specifically assigned with the work by comparing with the physical files. It shall be mandatory to verify all IAs bookmarked along with main case file. In the event of defect, the file may be returned along with remarks of defect and expected corrections to verify the file.

(*10*) The second layer of verification shall be performed by Nodal Officer specifically assigned with case files as per allocation orders. If there are any corrections, the files can be returned with remarks. If everything is found satisfactory, the file shall be digitally signed by the Nodal Officer and locked for further corrections. Identical process may be followed for interim applications so bookmarked.

(*11*) After completion of verification of digitised case records, physical files shall be arranged in identical bundles by the human resources engaged by the agency and dispatched through DARMS or DDRMS to the user or Section or Department which initiated requisition to digitise by creating bundle. At the same time the agency shall ensure that physical bundles whereon bundle number is conspicuously mentioned are immediately returned by appropriate conveyance to user or Section or Department.

(*12*) The requisition initiator user or Section or Department, on receipt of delivery of bundles, shall physically verify receipt of each case shown in the bundle. After such verification the user or Section or Department shall receive and acknowledge receipt of bundle to the agency in Scanning and Digitization Centre.

(*13*) While sending requisition by creating bundles or dispatching bundles in physical form, details of the conveyor may be updated, as far as possible.

11. *Duty to send requisition, monitor, follow up and obtain custody of physical cases send for digitization*.— (*1*) It shall be the duty of Authorized employees and the concerned Nodal Officer of the

Department or Section to send requisition for digitization well in advance before the case is listed before the Court.

(*2*) Authorized employees and Nodal Officer of the Section shall monitor progress of the case files for which requisition for digitization was sent in advance. They shall follow up and coordinate with the human resources of the agency or manager to ensure that entire cause list for a day is ready 48 hours advance.

(*3*) While creating bundle only main cases shall be calculated to count 10 number of cases to complete maximum number cases which can be included in the bundle. Whenever any main case consists interim applications, such interim applications shall form part of the supplementary bundle wherein authorized employees and Nodal officers shall take every care mark all such interim applications which are being sent along with the main case.

(*4*) When any case is already forwarded to scanning and digitization centre and any new documents is filed in such case, authorized employee or Nodal officer shall create supplementary bundle immediately so that the documents subsequently filed gets merged with the file already sent. However, care should be taken that supplementary bundle for subsequently filed documents shall not be attempted 16 hours before the date of the cause list. At the same it may be necessary to inform parties and litigants to file documents or response 24 hours before the date of the listing any case before the Court.

(*5*) In any case, authorized employees and Nodal Officer of the Section shall ensure that bundles consisting of cases forming part of the cause list are completed before deadline and are returned by the Agency through in similar bundles through DARMS and conveyed physically with identical bundles. This is necessary to ensure that cases forming part of the cause list are ready to dispatch for labai or are ready for arranging cause list to the concerned Court.

(*6*) No Authorized employee or Nodal Officer shall insist for return of loose physical case files without bundle and nor shall send any conveyor to pick such files from the scanning and digitization centre either with or without consent of the Manager of the agency. To avoid such emergency events, a care shall be taken to send bundles well in advance and by proper monitoring and follow up they shall ensure delivery of bundles well within desired date and time. Only in rarest of rare case, one or two files can be requested to be returned on written recommendation of the Competent Authority of the concerned section or department. While making such requisition for return of loose files divorced from the bundle, case numbers, Court Number, date, and time of sending bundle, bundle number, date of cause list, time before which files is required shall be mentioned which shall be eligible for return in loose form only on recommendation of the Competent Authority.

12. *Shifting the digitized record from DARMS to DDRMS.*— (*1*) Once any case is disposed of, after expiry of the statutory period of an appeal, the digitized record shall be made accessible to admission branch or final hearing branch of the record room.

(*2*) If the Decree, Bill of Costs is prepared, and communications is made along with writ of the Court to intimate the parties and/or the executing courts, such Decree, Bill of Costs, communications and writs for execution, either may be fetched from CIS, if already uploaded or the copies of the same may be scanned and uploaded from the physical file available with the Department or Section.

(*3*) DDRMS shall have a provision to apportion the digitised record.

(*4*) DDRMS shall have a provision to give alerts to destroy electronic record if the period of preservation has expired. It is possible for the Nodal Officer to seek approval of the Competent Authority by placing such list for consideration.

(*5*) The electronic record shall not be destroyed unless order to that effect has been passed by the Competent Authority and has been uploaded to the DDRMS.

(*6*) Nodal officer of the record room or decree department shall be authorized to destroy the electronic record only on obtaining approval from the Competent Authority. The Nodal officer of the record room shall first upload the approval along with selected cases on the website and notice board. After giving one month's time for the stakeholders to collect such electronic record, shall proceed to destroy the electronic record.

(*7*) DDRMS shall not permit destruction of any such digitised record which as per these Rules need to be permanently preserved. DDRMS shall ensure that the date of disposal of any case or date of disposal by the Supreme Court in a case arising out of the order of the High Court is not editable, as from these dates period of preservation is generally reckoned.

13. *Method of maintaining digitised record in DDRMS*.— (*1*) As regards disposed judicial record or administrative record or other record of the Appellate side of the High Court is concerned, it shall be maintained as provided under Chapter XV paragraphs of the Bombay High Court (Appellate Side) Rules, 1960 read with Section 7 of the Information Technology Act, 2000. The record shall be maintained in part A, Part B, Part C and Part D as mentioned in Paragraph 2 of the Chapter XV of the Bombay High Court (Appellate Side) Rules, 1960. Schedule III to these Rules shall reiterate parts (A, B, C and D) under which named documents in the schedule are covered and the preservation period of such named documents is mentioned in the Schedule. The schedule shall consist of three parts, first part shall be for digitised Judicial Record, second part shall be for digitised Administrative Record and third part shall be for the other records.

(*2*) As regards disposed judicial record or administrative record or other record of the original side of the High Court is concerned, it shall be maintained as provided under APPENDIX II, Rules under the Destruction of Records Act, 1917 (5 of 1917) read with Section 7 of the Information Technology Act, 2000. Schedule IV to these Rules shall reiterate parts (A, B, C and D) under which a named documents in the schedule are covered and the preservation period of such named documents in the Schedule. This Schedule shall consist of three parts the first part shall be for digitised Judicial Record, second part shall be for digitised Administrative Record and third part shall be for the other records.

(*3*) The Chief Justice of the High Court shall have power to take a decision to apply different parameters of preservation or destruction of the digitised record including period of preservation of such digitised records and or add new items to the list of named documents or change part of existing named document or change preservation years as regards digitised record. The parameters of preservation of the digitized record need not necessarily be identical with the physical record. The Chief Justice shall have power to take a decision to include archived records, journals, books, libraries, newspapers, news items, articles, magazines, in the libraries as part of other records.

14. *Procedure to digitise disposed legacy records*.— (*1*) Legacy record of disposed cases of the High Court preserved in bound volumes of Judgements authored by all the Judges of the High Court may be sent by giving details of the volume through DDRMS for digitisation purposes. Identically if the record relating to Record of Proceedings (Farad orders) is kept in bound volumes (District wise and Date wise) may also be entered in the DDRMS for digitisation purposes. After entry in the DDRMS the safe conveyance with personal attendant may be arranged to convey the record to place of scanning and digitisation of disposed record. In the rainy season special care may be taken while conveying the record to be permanently preserved.

(*2*) The manager of the agency shall first take a call as to whether it would be wise to open the bound volumes for digitisation purposes. If the papers in the bound volumes are fragile and need delicate handling in such cases book scanners or more suitable scanners may be used to digitise such fragile and delicate record to be permanently preserved.

(*3*) In the event legacy record of a case does not find trace of any case number and year in the Case Information System (CIS), DDRMS shall generate CNR number of the case for future reference purposes

for creating unique digital identity of the said case. All the meta data which otherwise was available for fetching through CIS may be entered, as far as possible, by manual entries while digitising such record.

(*4*) While cleaning scanned pages a care should be taken that contents of any document are kept intact. OCR may be performed as per the language of the document by selecting suitable dictionaries.

(*5*) Bookmarking may be performed for Record of Proceeding or Farad Order to map the order with dates and Coram for future accessibility.

(*6*) In the case of Judgements, besides date and Coram few other details like date of filing, date of registration, type of disposal, advocate who argued the case, subject categories, Acts and Sections etc. may also be entered.

(*7*) In the case of pleadings, party, or parties on whose behalf the pleadings are filed and advocate representing such parties along with dates may be entered. Process of sending record for digitisation of cases which are not bound in volumes shall be the same as described in Rules 10 and 11 of these Rules.

15. *Standards*.— The High Court shall endeavour to meet the Digital Preservation Standards under the guidance and assistance from the eCommittee, Supreme Court of India and, as far as possible, stive to reach the benchmarks of different ISO standards, open system, open system environments, Judicial Digital Repositories and Trusted Judicial Repositories.

16. *Power to make changes*.— (*1*) The Competent Authorities shall have power to regulate the procedure to be adopted or changes to be made in the procedure in carrying out business of scanning, digitization, preservation, or destruction of digitised records by issuing circulars after obtaining approval from the Chief Justice of the High Court.

(*2*) The Competent Authority shall have power to regulate the procedure, modes, or pattern of digital preservation of Digitised Administrative Record of the High Court. The Competent Authority shall keep in mind that any change which affects the procedure DARMS, DDRMS, Trusted Judicial Repositories or its fundamental arrangement of documents already regulated in the application or system shall be uniform across the benches including the principal seat of the High Court.

(*3*) The Competent Authority in the event of requirement of any changes to the DARMS or DDRMS or Trusted Judicial Repositories shall forward request to the Central Project Coordinator who shall place it before the Computer Committee or Scanning and Digitization Committee of the High Court along with remarks and repercussions on the Application or system, if any, seeking approval to such change.

(*4*) The Applications or systems or standards concerning Scanning and Digitization can be changed or improved or equipped with cutting edge technology, in terms of technological change, only on approval by the Computer Committee or Scanning and Digitization Committee of the High Court and not otherwise.

(*5*) Any arrangements as to local preservation of digitised records, types of backups, failover systems, disaster recovery arrangements may be approved by Computer Committee or Scanning and Digitization Committee of the High Court, from time to time, and the approval of the Committee shall be placed before the Committee of Administrative Judges of the High Court before moving for budgetary arrangement to the Government.

17. *Updating User data from time to time*.— (*1*) It shall be the duty of the Nodal officer to ensure that all the details of the authorized employees working under supervision and control are up to date in the system along with details of email id of domain “bhc.gov.in”, department, section, bench, etc. In the event the authorized employee is assigned with work of specific case types or specific years or specific courts or date in such situation details of such assignment shall be updated in user role allocation.

(*2*) In the event of transfer or retirement or suspension or removal from the service, the Nodal officer shall disable Department or section access to such authorized employee who has been transferred or retired or suspended or removed from the service.

(*3*) For making changes relating to assignment which cannot be made at the Nodal Officer level, requisition of such change may be sent to Nodal Officer or authorized employee of the IT Cell of the High Court.

(*4*) The provisions mentioned in sub-rules (*1*) to (*3*) shall apply *mutatis mutandis* to the Competent Authority in the event of transfer or retirement or suspension or removal from the service of any of the Nodal officer already added as user in the capacity of the Nodal Officer of the High Court.

18. *Preparing digitised case record for supplying certified copies*.— (*1*) DARMS or DDRMS shall be integrated with eCopying Application of the High Court. As such for seeking online certified copies to the stakeholders, bookmarked index in a digitised case record shall be made available before the person seeking certified copy (provided eligible to seek such copy). The user shall select required documents out of the available documents. The digitally signed eCertified copies of requisitioned documents shall be sent to the user, or the very copies shall be printed, sealed, and signed by the authorized officer of the Copying section.

(*2*) When user attempts to seek certified copies in a case of which record is yet to be digitized in DARMS or DDRMS, in such situation, user has been given facility to describe the document along with date. The certified copy section shall forward the request to the Nodal Officer of the Department or Section to which case belongs. The Nodal Officer shall get the case record scanned and bookmarked, verified, and locked then and there in the Department. Once the record is digitally signed and locked, it shall be made available to the Certified Copy Section, whereafter the certified copies of the requisitioned documents may be supplied by following the procedure as per the Rules.

19. *Earlier Court Records and Proceedings*.— (*1*) Each Court establishment of the District and Taluka Courts, Family Courts, Industrial and Labour Courts shall have a login to the 'Court Connect'.

(*2*) In any case pending or disposed by the High Court, the Nodal officer or authorized employee of the Court, Department or Section may requisition record and proceedings of the earlier Courts (Trial Court and First Appellate Court) by placing request through Court Connect. While sending such requisition, the High Court Nodal Officer or authorized employee shall update District or Taluka Court case number of earlier courts along with timeframe, if any.

(*3*) On requisition, apart from notification on the portal, email alert shall be sent to the official email account of that Court establishment.

(*4*) On login to the Court Connect; after receiving email notification, the Nodal officer of the Court Establishment shall be able to see the High Court Case Number as well as earlier Court Case Number in which record and proceedings has been called for. Irrespective of any requisition, it is possible for the Nodal officer of the Court establishment to upload record and proceedings of any case number of own Court establishment in anticipation of such requisition from the High Court (e.g. All Conviction cases and death references). As and when requisition to such case number is made automatically already uploaded record will get attached to such High Court Case Number.

(*5*) The process of scanning and OCR shall be carried out inhouse and bookmarking may be done in A, B, C and D parts as described in Civil and Criminal Manual. There shall be provision to enter Exhibit number and part of the case record for each Case document record. Whereas roznama may be scanned and uploaded separately by mentioning from date and to date of each scanned pages of roznama. It must be kept in mind that documents containing Marathi text need Marathi language selection for OCR, whereas OCR of documents containing text in English need English OCR which is default language. Documents containing text in both the language requires OCR in English as well as in Marathi language. The software for English, Hindi and Marathi OCR is already supplied to each Court Establishment.

(*6*) On receipt of the record the Court establishment shall get notification on the portal as well as email alert mentioning to have received such record and proceedings pursuant to the requisition of the High Court.

(*7*) Once login to the Court establishment through court connect is activated, no original earlier Court Record, whether in disposed or pending case, shall be retained in the High Court.

(*8*) For any reason, it is not possible to any of the earlier Courts to upload the record and proceedings of trial court and first appellate court, in such cases paper based hard copy of such record and proceedings shall be physically sent to the High Court properly separately in A, B, C and D parts with separate Roznama to the concerned Department or Section of the High Court. The Nodal officer or Authorized employee of the Department or Section shall scan and bookmark and verify the record. Once digitized record is verified, signed and locked by the Nodal officer of the Department or Section of the High Court, immediately thereafter the original record and proceedings may be returned to the Court from where it was sent to the High Court.

(*9*) While hearing any case, despite availability of digitized record of the earlier courts' record and proceedings, the High Court while hearing a pending matter may decide to pursue original paper based hard copies of the record and proceedings of the earlier Courts, in such cases upon an order passed by the High Court original paper based hard copies of the record and proceedings of the earlier courts shall be called for.

20. *Residual Powers*.— The Chief Justice of the High Court shall have power to issue suitable directions to regulate, streamline implementation of the work of digitization in the High Court including its Benches.

High Court of Judicature at Bombay
Appellate Side, Bombay — S. C. Khati
Dated : December, 2025 — Registrar General

Notification

14/28/2025/LD (Estt.)/80 — Date : 06-Jan-2026

The Notification No. Rule/P.1603/Notification No. 33/2025 dated December, 2025 which has been issued by the Registrar General, High Court of Bombay, is hereby published for general information of the public.

By order and in the name of the Governor of Goa.

Gajanan X. Bhonsle, Under Secretary (Estt.) Law.

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HIGH COURT OF BOMBAY

NOTIFICATION

No. Rule/P.1603/Notification No. 33/2025 – In exercise of powers conferred under Rule 2 in respect of Rules for Digitization Viz. "Preservation and Destruction of Digitized Records of the Bombay High Court Rules, 2025", the Hon'ble the Chief Justice appoint 22-12-2025 to be the date from which Rules for Digitization Viz. "Preservation and Destruction of Digitized Records of the Bombay High Court Rules, 2025", shall be the date of publication, in the State of Goa.

High Court of Bombay — S. C. Khati
Dated : December, 2025 — Registrar General

Department of Personnel

Notification

1/1/2020-PER Date : 23-Dec-2025

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the existing Recruitment Rules for the posts of Assistant Archivist Grade-I (General) and Research Assistant, published vide Government Notification No. 1-43 (2)/74-SPL dated 25-02-1977, in the Official Gazette, Series I No. 7 dated 19-05-1977, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Goa General Service, Group 'B', Gazetted, Non-Ministerial post in the Department of Archives, Government of Goa, namely:—

1. *Short title, application and commencement*.— (*1*) These rules may be called the Government of Goa, Department of Archives, Goa General Service, Group 'B', Gazetted, Non-Ministerial post, Recruitment Rules, 2025.

(*2*) They shall apply to the post specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(*3*) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix*.— The number of posts, classification of the said post and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications*.— The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification*.— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax*.— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order and in consultation with the Goa Public Service Commission, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving*.— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

These rules are issued in consultation with the Goa Public Service Commission conveyed vide its letter No. COM/II/13/4(1)/2025/1327 dated 09-12-2025.

By order and in the name of the Governor of Goa.

Raghuraj A. Faldesai, Under Secretary (Personnel-I).

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SCHEDULE

Name/ /Designation of post	Number of posts	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ /absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ /deputation/ /absorption, grades from which promotion/ /deputation/ /absorption is to be made	If a D.P.C./ /D.S.C. exists, what is its composition	Circumstances in which the Goa Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Assistant Archivist Grade-I.	04 (2025) (Subject to variation dependent on workload).	Goa General Service, Group 'B', Gazetted, Non-Ministerial.	L-6.	Selection.	Not exceeding 45 years (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Government from time to time).	*Essential*: (1) Master's degree in Indian History from a recognized University or equivalent. (2) Two years experience of: Research of modern Indian History or Teaching of modern Indian History in University or College or Work in relevant field. (3) Certificate Course in Portuguese Language of six months from a recognized Institute. (4) Knowledge of Konkani. *Desirable*: (1) Knowledge of Marathi. (2) Knowledge of Marathi (Modi Script). (3) Diploma in Archival Science/ /Archives and Records Management.	No.	Two years.	50% by promotion, failing which by deputation, failing both, by direct recruitment and 50% by direct recruitment.	*Promotion*: Assistant Archivist Grade-II/ /Transcriber of Records, with five years regular service in the grade. *Deputation*: Officer under the Central/ /State Government holding analogous post on regular basis.	Group 'B', D.P.C. consisting of:— (1) Chairman/ /Member, GPSC — Chairman. (2) Chief Secretary or his Nominee— Member. (3) Administrative Secretary/ /Head of the Department— Member. (For promotion and confirmation).	Consultation with the Goa Public Service Commission is necessary for making direct recruitment, promotion, confirmation, selecting an officer for appointment by deputation and for amending/ /relaxing any of the provisions of these rules.

Notification

1/11/2021-PER Date : 14-Jan-2026

In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Gazetted, Non-Ministerial post, for the India Reserve Battalion, in the Office of the Director General of Police, Government of Goa, namely:—

1. *Short title, application and commencement*.— (*1*) These rules may be called the Government of Goa, Office of the Director General of Police, India Reserve Battalion, Group 'C', Non-Gazetted, Non-Ministerial post, Recruitment Rules, 2026.

(*2*) They shall apply to the post specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(*3*) They shall come into force on the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix*.— The number of posts, classification of the said post and level in the pay matrix thereof shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications*.— The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification*.— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax*.— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving*.— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the Governor of Goa.

Raghuraj A. Faldesai, Under Secretary (Personnel-I).

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SCHEDULE

Name/ /Designation of the post	Number of posts	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ /absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ /deputation/ /transfer, grades from which promotion/ /deputation/ /absorption is to be made	If a D.P.C. exists, what is its composition	Circumstances in which the Goa Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Police Constable (Wireless).	78 (2026) (Subject to variation dependent on workload).	Group 'C', Non-Gazetted, Non-Ministerial.	L-2.	Selection.	18 to 28 years (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Government from time to time).	*Essential*: (1) (i) Passed Secondary School Certificate Examination from a recognized Board/ /Institution. (ii) Certificate in the trade of Electronics Mechanic from a recognized Industrial Training Institute. OR (1) Diploma in Electronics from recognised Board/Institute. (2) Physical Standards and Physical Efficiency Tests: For Male Candidates: (i) Minimum height of 168 cms.	N.A.	Two years.	By direct recruitment.	N.A	Group 'C', D.S.C.	N.A.

1	2	3	4	5	6	7	8	9	10	11	12	13
						(ii) Chest Unexpanded- 80 cms. and expanded 85 cms. (iii) 100 metres run in 14 seconds. (iv) Long jump (4.20 metres) (Three chances). (v) High jump (1.30 metres) (Three chances). (vi) 800 metres run in 2 minutes 50 seconds. For Female Candidates: (i) Minimum height of 157 cms. (ii) Weight not less than 42 kgs. (iii) 100 metres run in 18.5 seconds. (iv) Long jump (3.10 metres) (Three chances). (v) High jump (0.90 metres) (Three chances). (vi) 400 metres run in 1 minute 40 seconds. For Ex-Servicemen (Male Candidates) between 30 to 40 years: (i) Minimum height of 167 cms.					

1	2	3	4	5	6	7	8	9	10	11	12	13
						(ii) Chest: Unexpanded- 80 cms. and expanded 85 cms. (iii) 100 metres run in 15 seconds. (iv) Long jump– 4.00 metres (Three chances). (v) High jump (1.20 metres) (Three chances). (vi) 800 metres run in 3.00 minutes. For Ex-Servicemen (Female Candidates) between 30 to 40 years: (i) Minimum height of 157 cms. (ii) Weight not less than 42 kgs. (iii) 100 metres run in 19 seconds. (iv) Long jump (3.10 metres) (Three chances). (v) High jump (0.9 metres) (Three chances). (vi) 400 metres run in 1 minute 50 seconds. For Ex-Servicemen (Male Candidates) above 40 years: (i) Minimum height of 167 cms.						

1	2	3	4	5	6	7	8	9	10	11	12	13
						(ii) Chest: Unexpanded- 80 cms. and expanded 85 cms. (iii) 100 metres run in 17 seconds. (iv) Long jump– 3.50 metres (Three chances). (v) High jump– (1.10 metres) (Three chances). (vi) 800 metres run in 3 minutes 15 seconds. For Ex-Servicemen (Female Candidates) above 40 years: (i) Minimum height of 157 cms. (ii) Weight not less than 42 kgs. (iii) 100 metres run in 19 seconds. (iv) Long jump (3.00 metres) (Three chances). (v) High jump (0.90 metres) (Three chances). (vi) 400 metres run in 2 minutes. (3) Knowledge of Konkani.					

1	2	3	4	5	6	7	8	9	10	11	12	13
						Desirable: Knowledge of Marathi. (*Note:* After recruitment, candidates shall undergo Basic Training and thereafter shall have to successfully complete Basic Radio Operator's Course conducted by Central Police Radio Training Institute or recognized Radio Organizations in India).						

Department of Social Welfare

Directorate of Social Welfare

Notification

419-DSW-SDB-2025-26/Transgender Act/7656 Date : 15-Jan-2026

Read:- Central Act No. 40 of 2019 the Transgender Persons (Protection of Rights) Act, 2019 and Notification No. G.S.R. 592 (E) the Transgender Persons (Protection of Rights) Rules, 2020.

In exercise of the power conferred under Rule 9 of the Transgender Person (Protection of Rights) Rules 2020, the Government of Goa hereby designates the Secretary (Revenue) to the Government of Goa as a "Appellate Authority" for the purpose and intent of the Transgender Persons (Protection of Rights) Act, 2019 and the Transgender Persons (Protection of Rights) Rules, 2020.

The said Appellate Authority to hear and dispose of Appeals filed by the aggrieved persons against the decision/orders of the Complaints Officer, designated under Section 11 of the Transgender Persons (Protection of Rights) Act, 2019 and Rules, 2020.

This issues with the approval of the Government.

Dipak Desai, Director & ex officio Addl. Secretary (SW).

Panaji.

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Departmet of Tourism

Corrigendum

N-5/3(1629)/2025-26-DT/347 Date : 20-Jan-2026

Read: Notification No. N-5/3(1629)/2025-DT/4186 dated 30-10-2025.

In the Government Notification dated 30-10-2025 referred to above, clause No. 21(*v*) may be read as Must possess a valid medical fitness certificate as specified in clause (*i*) of rule 6 & clause No. 21(*e*) may be read as Must possess a valid medical fitness certificate as specified in clause (*i*) of rule 6.

Other details of the said Notification remains unchanged.

By order and in the name of the Governor of Goa.

Kedar A. Naik, GCS, Director of Tourism.

Panaji.

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