



Government of Goa

DIRECTORATE OF HIGHER EDUCATION

Goa Education Complex, Alto- Porvorim-Goa, Pin 403 521

Tel: 2415585/2410824

Email: dir-dhe.goa@nic.in

File No.DHE/AIMC/ADMSN/2026-2027/494

Date: 16/04/2026

CIRCULAR

**Subject: Strict Compliance of Guidelines for First-Year UG Admissions
2026-27**

The Directorate of Higher Education (DHE), Goa, has issued detailed rules, guidelines, and instructions for the conduct of First-Year Undergraduate (UG) Admissions for the Academic Year 2026-27. These guidelines were framed to ensure uniformity, transparency, and fair practices across all Higher Education Institutions and to avoid any confusion among students and parents.

However, it has been observed with serious concern that the Directorate has received multiple complaints and grievances from parents, teachers, institutional coordinators, and print media regarding non-compliance by certain colleges.

The reported violations include, but are not limited to:

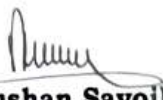
- Conducting entrance examinations prior to the completion of the online application process
- Asking students to submit original documents at inappropriate stages
- Declaring merit lists before the stipulated deadlines
- Deviating from the prescribed admission schedule and procedures

Such practices are in direct violation of the instructions issued by the Directorate and undermine the principles of fairness and transparency in the admission process.

In view of the above, all Heads of Institutions are hereby strictly instructed to:

- Adhere strictly to the notified guidelines and timelines
- Ensure that no deviation from the prescribed admission process takes place
- Refrain from engaging in any activity that may cause confusion or inconvenience to students and parents

Please note that any instance of non-compliance will be viewed seriously, and the Government shall be constrained to initiate strict action against the concerned institution.


(Bhushan Savoikar)

Director of Higher Education

To,
All Concerned officials

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File No. DHE/AIMC/ADMSN/2026-2027/ 492

Date: 13/04/2026

16

CIRCULAR

Subject: Regulation of Admissions Against Approved Intake Capacity for Academic Year 2026-27.

It is hereby informed that for the Academic Year 2026-27, all colleges shall adhere to the intake capacity as approved by the Directorate of Higher Education (DHE) for regular divisions.

Colleges are instructed not to admit any students beyond the approved intake capacity.

Further, in case any institution intends to seek approval for additional seats or additional divisions, the concerned Head of the Institution shall obtain prior No Objection Certificate (NOC) from the Directorate of Higher Education before proceeding with such admissions.

It is also clarified that no requests for approval of additional seats or divisions shall be entertained retrospectively after admissions are made.

(Bhushan Savolkar)

Director of Higher Education

To all concerned officials.

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GOVERNMENT OF GOA
Goa State Higher Education Council
Goa Education Complex, Alto, Porvorim - Goa



Tel: 2410824/2415585

Email: info.samarthx.goa@gmail.com

File No. GSHEC/Training & workshop/5/2025-26/42

Dated: 15/04/2026

16/

CIRCULAR

Subject: Training Sessions on Teachers Attendance Module on SamarthX e Gov Portal.

All Heads of Secondary and Higher Secondary Schools of Government/ Government Aided/ Private schools in the State are hereby informed that the Goa State Samarth e-Governance Project Unit, functioning under the aegis of the Goa State Higher Education Council (GSHEC), shall be conducting state-level training sessions for the SamarthX Institute Nodal Coordinators on **20th, 21st & 22nd April 2026**.

The primary objective of these sessions is to impart hands-on practical training on the SamarthX Attendance Module (Mobile Application), thereby ensuring its effective implementation, accurate usage, and streamlined attendance management at the institutional level.

In order to ensure optimal participation and efficient delivery of training, the sessions have been structured into six batches. The schedule is as follows:

	Date	Time	Annexure
Session I	20th April 2026	9:30 AM to 11:00 AM	Anx - I
Session II	20th April 2026	11:30 AM to 1:00 PM	Anx - II
Session III	20th April 2026	2:30 PM to 4:00 PM	Anx - III
Session IV	21st April 2026	9:30 AM to 11:00 AM	Anx - IV
Session V	21st April 2026	11:30 AM to 1:00 PM	Anx - V
Session VI	21st April 2026	2:30 PM to 4:00 PM	Anx - VI
Session VII	22nd April 2026	9:30 AM to 11:00 AM	Anx - VII
Session VIII	22nd April 2026	11:30 AM to 1:00 PM	Anx - VIII
Session IX	22nd April 2026	2:30 PM to 4:00 PM	Anx - IX

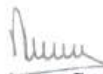
Venue:

Conference Hall,
Goa Board Of Secondary & Higher Secondary Education,
Alto Porvorim, Goa.

The detailed session-wise allocation of schools is provided in the Annexure appended to this circular.

All Heads of Institutions are hereby directed to ensure that the SamarthX Institute Nodal Coordinator nominated by their respective school attends the assigned training session mandatorily.

Issued by PJ
Dated 16/04/2026
Goa State Higher Education Council
Porvorim, Bardez-Goa


(Bhushan Savaikar)
Executive Director
(Goa State Higher Education Council)

Copy to,

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2. Director-Directorate of Education, Govt. of Goa.
3. ADEIs of respective Taluka(s)

o/c



CIRCULAR

Subject: Training Sessions on Teachers Attendance Module on SamarthX e Gov Portal.

All Heads of Secondary and Higher Secondary Schools of Government/ Government Aided/ Private schools in the State are hereby informed that the Goa State Samarth e-Governance Project Unit, functioning under the aegis of the Goa State Higher Education Council (GSHEC), shall be conducting state-level training sessions for the SamarthX Institute Nodal Coordinators on **20th & 21st April 2026**.

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In order to ensure optimal participation and efficient delivery of training, the sessions have been structured into six batches. The schedule is as follows:

	Date	Time	Annexure
Session I	20th April 2026	10:00 AM to 11:00 AM	Anx - I
Session II	20th April 2026	11:30 AM to 12:30 PM	Anx - II
Session III	20th April 2026	2:30 PM to 3:30 PM	Anx - III
Session IV	21st April 2026	10:00 AM to 11:00 AM	Anx - IV
Session V	21st April 2026	11:30 AM to 12:30 PM	Anx - V
Session VI	21st April 2026	2:30 PM to 3:30 PM	Anx - VI

Venue:

Conference Hall,

Goa Board Of Secondary & Higher Secondary Education,

Alto Porvorim, Goa.

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(Bhushan Savaikar)

Executive Director

(Goa State Higher Education Council)

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CIRCULAR

Subject: Nomination of SamarthX Nodal Coordinator

The Government of Goa has undertaken the implementation of the SamarthX e-Governance system in School Education across the State as a mandated initiative under the Goa State Samarth e-Governance Project Unit, functioning under the Goa State Higher Education Council, in association with the Directorate of Education, Goa.

In this regard, and with reference to the circular issued by the Directorate of Education, Goa, wide order No. DE/PLAN/Misc.(I)/2024-25/680 dated 09/04/2026, all the Heads of the Government/ Government Aided/ Unaided schools are hereby requested to nominate a staff member(s) to serve as the **SamarthX Nodal Coordinator(s)**.

Important clarification:

- Institute campus catering to multiple sections (Primary, Secondary, and Higher Secondary) shall nominate separate coordinators for each section to ensure effective implementation and monitoring.

The roles and responsibilities of the nominated coordinator shall include:

1. Acting as a liaison between the Goa State Samarth e-Governance Project Unit and the school.
2. Serving as the Master Trainer to train school staff on the SamarthX platform.
3. Monitoring the implementation and ensuring compliance with SamarthX e-Governance processes within the school.

It is further informed that the nominated staff member:

- should be **holding a regular position in the Institute**, and
- should **not be superannuating within the next three (3) years** (applicable to Secondary and Higher Secondary Schools).

All Heads of the Institutes are requested to submit the details of the nominated staff member(s) by filling out the Google Form using the QR code provided, **on or before 16th April**. In case of multiple coordinators, details of each coordinator must be submitted separately.



For any assistance, schools may contact the Goa State SamarthX Project Unit at: info.samarthx.goa@gmail.com.

Your cooperation in ensuring the timely nomination and successful implementation of SamarthX e-Governance is highly appreciated.

(Bhushan Savaikar)

Executive Director

(Goa State Higher Education Council)

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Government of Goa
DIRECTORATE OF HIGHER EDUCATION
Education Complex, Alto- Porvorim-Goa PIN 403 521

No. DHE/AIMC/ADMISSION/2026-27/ 113

Date: 06/04/2026

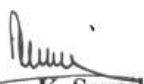
CIRCULAR

Guidelines for Counseling and Preparation of Merit List for Admission

2026-2027

1. From **Friday, 14th April 2026**, the colleges can scrutinize the applications and prepare the merit list.
2. Each college shall notify all applicants who have applied for the BBA and BCA programs at their respective institutions and conduct the entrance examinations for these programs in accordance with the guidelines prescribed by Goa University.
3. The colleges should prepare the merit list by following the state reservation policies for admissions.
4. The applicants with CGPA scores in the marksheet shall be converted into the percentage as per the Goa University ordinance in preparing the final merit list.
5. Programs in which the entrance exams/interviews were conducted should prepare the merit list, mentioning the score against the candidates.
6. The merit list should indicate the students allotted under each reservation category.
7. All colleges should submit the soft copy of the merit list to the DHE office on **Tuesday, 21st April 2026 by 12.00 noon**.
8. All the colleges should strictly declare the merit list on their respective college website on **Wednesday, 22nd April 2026**.
9. The colleges may inform the short-listed applicants through email or telephone after declaring the merit list.
10. The counselling of candidates shall start from **Thursday, 23rd April 2026**.
11. The candidates need to produce original documents (especially Leaving Certificate) at the time of admission.
12. On submitting the valid documents and payment of fees, colleges should update the status of the admitted candidates immediately on the SAMARTH portal.
13. The colleges shall prepare the Merit list strictly based on the 12th Std passing percentage (wherever the entrance exam or interview is not prescribed).
14. The colleges shall display the merit list as per the approved strength and also prepare the waiting list of all the remaining candidates to avoid any confusion among the candidates.
15. The colleges shall counsel the candidates to select the courses (Major, Minor, AEC, SEC, MC, VAC) based on their preferences or availability of the seats.

- 16.If the candidate wishes to cancel his/her admission, college should return his/her original documents and refund the fees paid as per the latest guidelines issued by the Goa University and update the same immediately on the SAMARTH portal.
- 17.In case the colleges have seats vacant in the first round of counselling after exhausting all the candidates, the college will have a choice to participate in the second round of admission. The date of the same will be informed later.
- 18.**Colleges can admit the candidate under management quota (strictly for the candidate who has already applied online on the SAMARTH portal for the respective college within the online application window period. No separate window will be open for accommodating the candidates who have not applied under the Samarth portal for the respective college. This is due to the technical constraints in the SAMARTH portal).**
- 19.If the college is participating in the second round of admission, the vacant seats under the reserved category should not be filled by the General category candidates.
- 20.Once the candidate confirms the seat and is admitted to any college, they will not be able to edit their forms for the subsequent round of admission. However, a candidate who has not been admitted to any of the colleges by the end of the first/second round of counselling will get a chance to edit their application form.
- 21.The counselling process is a continuous process. As and when the seats are vacant, the colleges can offer admission to the candidates on the waiting list.
- 22.The candidate **will have only one chance to switch the college admission until the last date of the admission process.**
- 23.The colleges should follow fair and transparent practices throughout the admission process.


(Bhushan K. Savarkar)

Director of Higher Education

To all concerned officials

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Government of Goa
DIRECTORATE OF HIGHER EDUCATION
Goa Education Complex, Alto- Porvorim-Goa PIN 403 521

No. DHE/AIMC/ADMSN/2026-27/107

Date: 02/04/2026

CIRCULAR

**Guidelines for Preparation of Merit List for UG Admission
2026-2027**

Announcement Date:

- **Last date for the online admission has been extended till 13th April 2026 midnight.**
- The merit list for all UG programs shall be announced on **22nd April 2026.**

□ Verification of Applications:

- Cross-check each application received online through the SAMARTH portal.
- Ensure all details and documents are complete and accurate before considering the application for the merit list.

□ Preparation of Merit List:

- Rank the applicants based on the predefined criteria and the sanctioned seats for the program.
- Exclude any seats reserved for management quota from the merit list.
- The colleges should prepare the merit list by following the state reservation policies for admissions.

□ Preparation of Waitlist:

- List all remaining applicants who are not included in the first merit list.
- Rank them in order of their merit scores.

□ Display of Lists:

- Publish the first merit list and the waitlist on the college web portal.
- Ensure that the lists are accessible and clearly indicate the online application form number as per SAMARTH portal for each applicant.

□ Reservation of Seats for Students Awaiting Class 12 Results:

- a. Colleges are instructed to withhold 10% of the total seats per division for each program for candidates whose Class 12th results are not declared on or before 21st April 2026.

withheld may be proportionately adjusted based on the actual number of such applications received.

c. Exclusion of BA. LL.B Program:

This guideline shall not apply to the BA. LL.B program.

A separate set of guidelines will be issued specifically for the BA. LL.B admissions.

Reporting Period:

- Allow a reporting period of three days for applicants in the first merit list to confirm their admission.
- Applicants must report to the college, submit the original leaving certificate, and pay the admission fees within this period.

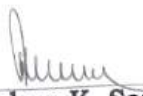
Waitlist Admission:

- If an applicant from the first merit list does not report within the given time frame, offer the seat to the next candidate in the waitlist.
- Repeat the process of reporting and confirmation for waitlisted candidates as necessary.

Updating SAMARTH dashboard:

- Confirm the admission granted status on the SAMARTH portal **every day** during counselling sessions.
- Ensure real-time updates to facilitate accurate tracking of admissions.
- Timely updates are crucial for other colleges and DHE Goa to monitor the admission process.

- **Compliance:** Compliance with these instructions is mandatory.


(Bhushan K. Savaikar)
Director of Higher Education

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DIRECTORATE OF HIGHER EDUCATION
Education Complex, Alto- Porvorim-Goa PIN 403 521

No. DHE/AIMC/Admission/2025-26/ 2854

Date: 2-07/2025

CIRCULAR

The Samarth e-Governance Project is being implemented across all colleges under the administrative purview of the Directorate of Higher Education (DHE), Goa, with the aim of digitizing and streamlining academic and administrative processes.

In this context, it is hereby informed that all academic statistics and institutional data related to teachers, students, academic activities, etc., will henceforth be sourced from the Samarth portal only, and will be treated as authentic and official by the Government of Goa.

In view of this, all HEIs are directed to ensure strict compliance with the following immediate actions:

- **HRMS Module Configuration:**

All colleges must complete the configuration and mapping of all employees on the HRMS module of the Samarth portal by 7th July 2025 without fail.

- **Mapping of Students and Faculty (Second Year, Third Year, and Fourth Year):**

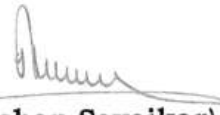
All institutions must ensure that Second Year (SY) and Third Year (TY) students are mapped correctly to their respective courses and faculty. This exercise must be completed by 15th July 2025. Subsequently, on completion of the first year UG admissions the admitted students shall be mapped in the portal.

Additionally, regular attendance marking should commence immediately thereafter for the mapped batches. It is further informed that the Directorate of Higher Education will henceforth utilize the attendance and course mapping data from the Samarth platform as the official source for verification of faculty workload and academic engagement.

• **Faculty Profile Completion:**

All teaching staff are mandated to complete and regularly update their personal academic profiles on the portal, including research work, publications, and training details, by 15th July 2025. The same data will be used by the Government for official reporting and analysis.

All Principals and Institutional Samarth Coordinators are requested to ensure timely execution of the above tasks and extend necessary cooperation in achieving full implementation of the Samarth platform across all modules.



(Bhushan Savaikar)

Director of Higher Education

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Email: dir-dhe.goa@nic.in

File No.DHE/AIMC/ADMSN/2025-2026/1671

Date: 27/05/2025

CIRCULAR

**UG Admissions 2025 – Confirmation of First Round Admissions and
Schedule for Second Round.**

All Principals and College Coordinators are hereby informed that the confirmation of admissions for students allotted in the first round of UG Admissions 2025 must be completed on the Samarth portal by 30th May 2025, without exception.

The second round of UG admissions for the academic year 2025-26 will be conducted from 1st June 2025 to 8th June 2025. During this period, online applications will be accepted exclusively through the Samarth e-Governance portal of DHE Goa.

Please take note of the following important guidelines:

- Students whose admissions have been confirmed on the Samarth portal in the first round will not be eligible to apply for the second round or make changes to their application forms.
- A one-time option to switch colleges will be available for admitted students, subject to the availability of vacant seats in the desired college.
- Students who have not secured admission in any college during the first round may participate in the second round and apply to any college that has available seats.
- Only those colleges with vacant seats against their approved intake after the first round will be permitted to participate in the second round of admissions.

All colleges are requested to update their vacancy status to the DHE Goa office immediately after completing admission confirmations by 30th May 2025.

(Bhushan Savolkar)

Director of Higher Education

To,
All Concerned officials

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CIRCULAR

Subject: Nomination of SamarthX Nodal Coordinator

The Government of Goa has undertaken the implementation of the SamarthX e-Governance system in School Education across the State as a mandated initiative under the Goa State Samarth e-Governance Project Unit, functioning under the Goa State Higher Education Council, in association with the Directorate of Education, Goa.

In this regard, and with reference to the circular issued by the Directorate of Education, Goa, wide order No. DE/PLAN/Misc.(I)/2024-25/680 dated 09/04/2026, all the Heads of the Government/ Government Aided/ Unaided schools are hereby requested to nominate a staff member(s) to serve as the **SamarthX Nodal Coordinator(s)**.

Important clarification:

- Institute campus catering to multiple sections (Primary, Secondary, and Higher Secondary) shall nominate separate coordinators for each section to ensure effective implementation and monitoring.

The roles and responsibilities of the nominated coordinator shall include:

1. Acting as a liaison between the Goa State Samarth e-Governance Project Unit and the school.
2. Serving as the Master Trainer to train school staff on the SamarthX platform.
3. Monitoring the implementation and ensuring compliance with SamarthX e-Governance processes within the school.

It is further informed that the nominated staff member:

- should be **holding a regular position in the Institute**, and
- should **not be superannuating within the next three (3) years** (applicable to Secondary and Higher Secondary Schools).

All Heads of the Institutes are requested to submit the details of the nominated staff member(s) by filling out the Google Form using the QR code provided, **on or before 16th April**. In case of multiple coordinators, details of each coordinator must be submitted separately.



For any assistance, schools may contact the Goa State SamarthX Project Unit at: **info.samarthx.goa@gmail.com**.

Your cooperation in ensuring the timely nomination and successful implementation of SamarthX e-Governance is highly appreciated.


(Bhushan Savaikar)

Executive Director
(Goa State Higher Education Council)

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GOVERNMENT OF GOA
Goa State Higher Education Council
Goa Education Complex, Alto, Porvorim - Goa



Tel: 2410824/2415585

Email: research-dhe.goa@gov.in

File No. GSHEC/School/E-GOV/1/2024-25/51

Dated: 25/04/2025

CIRCULAR

**Sub: Coordinating with Goa State Samarth e-Governance Project Unit
for implementation of SamarthX e-Governance system in the school
education sector in Goa.**

The Goa State Samarth e-Gov Project Unit, functioning under the aegis of the Goa State Higher Education Council (GSHEC), has been entrusted by the Government of Goa with the responsibility of implementing the SamarthX e-Governance system across the school education sector in Goa.

In this regard, and with reference to the circular issued by the Department of Education (DoE) vide No. DE/Plg./Misc(I)/Samarth/2024-25/102 dated 22/04/2025, all Heads of Schools are hereby informed that the following officials from the Goa State Samarth e-Gov Project Unit will be overseeing and coordinating the implementation process:

1. Dr. Mahadev Gawas – Project Director, (Goa State Samarth e-Gov Project Unit)
2. Mr. Ajay Jadhav – Project Coordinator
3. Mr. Sanjay Naik – Project Coordinator
4. Mr. Gopal Prabhu – Project Coordinator

You are kindly requested to extend your full cooperation to the above-mentioned team members. This includes compliance to notifications, active participation in training sessions and workshops, timely submission of accurate and up-to-date school data, collaboration during school visits, and the technical setup of the SamarthX e-Gov platform.

Your continued support and coordination will be vital for the successful implementation of the SamarthX e-Governance system in your school.

Yours sincerely,

Issued by 
Dated 25/04/25
Goa State Higher Education Council
Porvorim, Bardez-Goa


(**Bhushan Savaikar**)

Executive Director
(Goa State Higher Education Council)

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GOVERNMENT OF GOA
Goa State Higher Education Council
Goa Education Complex, Alto, Porvorim - Goa



Tel: 2410824/2415585

File No. GSHEC/School/E-GOV/1/2024-25/46

Email: research-dhe.goa@gov.in

Dated: 11/02/2025

CIRCULAR

The Goa State SAMARTH e-Governance Project Unit invites the principals of selected schools for a meeting to discuss the pilot implementation of the SAMARTH e-Governance project in schools across Goa.

The purpose of this meeting is to:

1. Provide a briefing on the SAMARTH e-Governance project and its implementation in schools.
2. Discuss the operational workflow and key functional aspects of the system.
3. Identify and address any challenges before the visit of the Delhi SAMARTH team to Goa.

In this regard, the Goa State Higher Education Council has scheduled a meeting as per the details below:

Date: 14th February 2025

Time: 10:00 AM

Venue: Conference Room, Second Floor, Directorate of Higher Education, Alto Porvorim, Goa

All Heads of Institutions of the selected schools are requested to attend this important meeting. Your presence and inputs will be valuable in ensuring a smooth and effective implementation of the SAMARTH e-Governance system in schools.

For any queries, please contact the Goa State SAMARTH e-Governance Project Unit.


(Bhushan Savaikar)
Executive Director

(Goa State Higher Education Council)

To all concerned officials.

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