



Government of Goa

Krishnadas Shama

Goa State Central Library

“ISO 9001: 2015 Certified Library”

(Directorate of Art & Culture)

P.B.No.22, Sanskruti Bhavan, Patto, Panaji Goa. 403 001 Ph. Nos. 0832-2404500/501 / 2437947

E-mail:- lib-cent.goa@nic.in Website:-www.centrallibrary.goa.gov.in

**Application for the Grant-in-aid under the
“Goa State Village Panchayat/NGO’s Libraries Financial Assistance Scheme 2018”
(GSPNLFAS-2018)**

From:-

Dated: - / / 2026

To,

The Director,
Directorate of Art & Culture,
Sanskruiti Bhavan,
Patto, Panaji-Goa.

**Sub:- Grant-in-aid under the “Goa State Village Panchayat/NGO’s
Libraries Financial Assistance Scheme-2018” (GSPNLFAS-2018)
run by – Village Panchayat and Non-Governmental Organization.**

Sir,

I/We submit herewith an application for a grant under the “Goa State Village Panchayat/NGO’s Libraries Financial Assistance Scheme 2018” (GSPNLFAS-2018) (hereafter called “said scheme”) I/We certify that I have read the Rules and Regulations of the scheme and I/We undertake to abide by them. On behalf of the Management, I/We further agree to the following conditions:-

- a) All assets acquired wholly or substantially out of the Government grant shall not be encumbered or disposed or utilized for purposes other than those for which grant is given, even institution/organization cease to exist, at any time, such properties shall revert to the Government.
- b) The accounts of the institution shall be properly maintained. They shall always be open to check by an officer deputed by the Government. They shall also be open to a test check by the Comptroller and Auditor General of India at his discretion.
- c) If the Government have reasons to believe that the grant is not being utilized for approved purpose, the Government may stop payment of further installments and recover an earlier grant in such manner so they may decide.
- d) The institution shall exercise reasonable economy in its working.
- e) Progress reports will be furnished at regular intervals as may be specified by the Government.

Yours faithfully,

(Sarpanch/Secretary/President/Chairman)

Date:
Seal

Government of Goa
Directorate of Art and Culture
Panaji Goa.

“Goa State Village Panchayat/NGO`s Libraries Financial Assistance Scheme 2018”
(GSVPNLFAS-2018)
For the year **2026- 27**

Note:- Application received in incomplete form or after the prescribed date will not be entertained.

1. Name of the Library.....
2. Full Address: Ward/Street:..... Village:.....
Name of Village Panchayat/NGO.....
Taluka..... District..... Contact No.....
3. Name of the Management (whether registered under Indian societies registration Act 1860 (Act XXI of 1860) or Indian Trust Act, 1882 and having registration No. _____ (In case the Management is other than Village Panchayat)
4. Distance in Kilometers from nearest Govt. approved library kms.
5. Whether located in its Own/Rented building Yes / No. Total _____ area.
6. Working hours of the libraries shall be Morning _____ Evening _____
7. a) List of documents/statements to be attached.
 - i. Copy of valid Registration Certificate under Society Registration Act, 1860 or Indian Trust Act 1882.
 - ii. Prospectus or note giving aims and objects of the Institution/Organization.
 - iii. Constitution of the Board of Management with particulars of each member with signature.
 - iv. Constitution of the Institution/Organization.
 - v. Any other proposed document.
8. Photos of the proposed library premises (Front view with parking space and availability of room space.
9. The library management committee abides to subscribe the required newspapers and magazines as applicable under (GSVPNLFAS-2018)
10. The Library management committee undertakes to abide by the rules and regulations governed by the Directorate of Art and Culture from time to time.

Signature

Name.....

Date:

Sarpanch/Secretary/President/Chairman

(Seal)

APPLICATION FORM FOR TOKEN GRANTS

1. Name of the Library _____
Full Address: Ward/Street:..... Village:.....
Name of Village Panchayat / NGO
.....
Taluka:..... District:..... Contact No.....
Population of the Village as per the latest census:-.....
2. Name of the Management _____
3. Registration No. under Society's Registration Act 1860 or Indian Trust Act 1882 if Management is other than Panchayat (copy of constitution may be enclosed).

4. Area of the premises Room/Hall, whetherseparate or annex to any other institution _____

5. Whether easily accessible to public _____
6. Own or rented _____
7. Whether it has proper arrangement for light and ventilation _____
8. Number of rooms _____
9. Proposed timings: Morning _____ Evening:_____ (please enclose copy of proposed Rules).
10. Estimate for utilization of token grant (₹ 1,00,000/-)
 - i) Books
 - ii) Newspapers & Magazines
 - iii) Rent of the premises
 - iv) Salary
 - v) Library equipment and furniture
 - a. Computer & accessories
 - b. Tables
 - c. Chairs
 - d. Cupboards
 - e. Racks
 - f. Other items(Please specify)
- The items below may be entered only by those who propose to take over
11. Number of books existing in the library _____
12. Details of existing furniture and equipment in the library in numbers
(1) Chairs _____ (2) Tables _____ (3) Cupboards _____ (4) Racks _____, (5) Officetables _____ (6) Officechairs _____.(7) Others _____
13. Total No. of registered members _____
14. Whether membership fee is collected if so specify the amount _____

15. Whether the following registers are maintained:-

- i) Accession Register
- ii) Dead Stock Register
- iii) Membership Register
- iv) Issue Register
- v) Periodical/Newspaper Register
- vi) Daily visitor's Register
- vii) Bill Register

16. Name, Designation, and other details of the Library staff as per rule 5,6,7,8 & 9 of "Goa State Village Panchayat/NGO's Libraries Financial Assistance Scheme 2018" (GSVPNLFAS-2018) (To be appointed after getting the sanctioned Token grants)

Jr. Librarian:-

Name: - _____

Educational Qualification _____

Date of birth _____

Marital Status _____

Salary _____

Library Attendant:-

Name: - _____

Educational Qualification _____

Date of birth _____

Marital Status _____

Salary _____

Date: -

Signature: -

Designation of Applicant

(Seal of the Managing body)

Receipt No:

Form No.

Form No: _____

RECEIPT

Received from _____ sum of ₹ 10/-
(Rupees Ten Only) towards application form charges for Opening of new library under “The Goa State Village Panchayat/NGO’s Libraries Financial Assistance Scheme-2018” (Directorate of Art and Culture, Govt.of Goa).

Date:

Place:

Name and Signature of receiver

.....

Form No: _____

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(Rupees Ten Only) towards application form charges for Opening of new library under “The Goa State Village Panchayat/NGO’s Libraries Financial Assistance Scheme-2018” (Directorate of Art and Culture, Govt.of Goa).

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