

Government of Goa

Citizen's Charter of

Directorate of Prosecution

6th Floor (North Wing),

Bharat Sanchar Bhavan,

Patto, Panaji – Goa.

PIN CODE - 403001

Citizen's Charter

- Introduction
 - Organization
 - The Director
 - The Dy. Director
 - The Assistant Dy. Director
 - The Public Prosecutor
 - The Asst. Public Prosecutor
 - Motto
-

Introduction

The Directorate of Prosecution was established in the year 1982. The office of the Directorate of Prosecution is the Headquarter of the Prosecution of the State having its office at 6th floor, Bharat Sanchar Bhavan at Pato Panaji.

The Directorate is headed by a 'Director', who is an overall supervisory authority of the Prosecution in the State. The Director acts as the co-coordinator between the Investigating Agency and the Prosecutors. The prosecuting Agency is separate and independent from the Investigating Agency and also from the Judiciary.

The Directorate is responsible for the conduct of the prosecution in all the Courts in this State and has the liberty of scrutinizing the evidence in all the cases prior to their filing in the Courts and ensures that the investigation is conducted in accordance with law.

ORGANISATION

The Directorate of Prosecution is headed by the Director of Prosecution who is appointed under Section 20 of Bharatiya Nagarik Suraksha Sanhita. The Chief Secretary to the Government of Goa is the Administrative Secretary for the Directorate of Prosecution. The Directorate of Prosecution is under the Administrative control of Home Department.

At present there is 03 Deputy Directors of Prosecution 03 Asst. Directors of Prosecution, 01 Public Prosecutor and 04 Additional Public Prosecutors in the Hon'ble High Court. At Sessions level there are 22 Public Prosecutors, 31 Assistant Public Prosecutors, working under the Directorate. All the offices of the APPs and of the PPs are situated in the respective Court Premises, except those of PPs in the Hon'ble High Court. Presently the 18 posts of APP's are vacant & 18 Posts of Public Prosecutors are vacant.

Besides above, there are 54 Non - Gazetted Staff, out of which, 2 Head Clerks, 1 Accountant, 1 Stenographer, 7 UDCs, 26 LDCs, 18 MTS and 1 Driver are working in various offices.

Power & Duties of Officers

Role and Responsibility

Director

(a) Supervisory and Administrative Responsibility:

The Director of Prosecution is the Head of the Department and is also the Reporting and Controlling Authority in respect of Public Prosecutors (PPs) and the Assistant Public Prosecutors (APPs).

The day-to-day functioning of the offices of the PPs and of the APPs including the PPs in High Court and those of Special PPs appointed by the Government comes under the direct administrative control of the Director of Prosecution. Further, the Director of Prosecution has the responsibility of supervising the functioning of the PPs and the APPs vis-à-vis the smooth, proper and effective conduct of the prosecution cases and issue suitable directions for the aforesaid purpose from time to time and as and when deemed necessary.

(b) Rendering of Opinions:

The Director renders legal advice/Opinion to the Police Department and monitors cases in which the offences are punishable for 10 years or more or with life imprisonment or until death section (20(7) Bharatiya Nagarik Suraksha Sanhita) and also gives advice to the other Government Departments whenever required in criminal cases. Legal opinion from the Director is sought on the matters relating to the feasibility of filing appeals/revision against the Orders of Courts in criminal cases/Appeals etc.

(c) Training:

The Director also organizes trainings, seminars, workshops for the Prosecutors, so that they are kept abreast with the up to date knowledge, interpretations and amendments of various law and latest citations.

(d) Financial Responsibility:

Director looks after the financial matters and is the Budget Controlling Authority for offices of PPs and APPs.

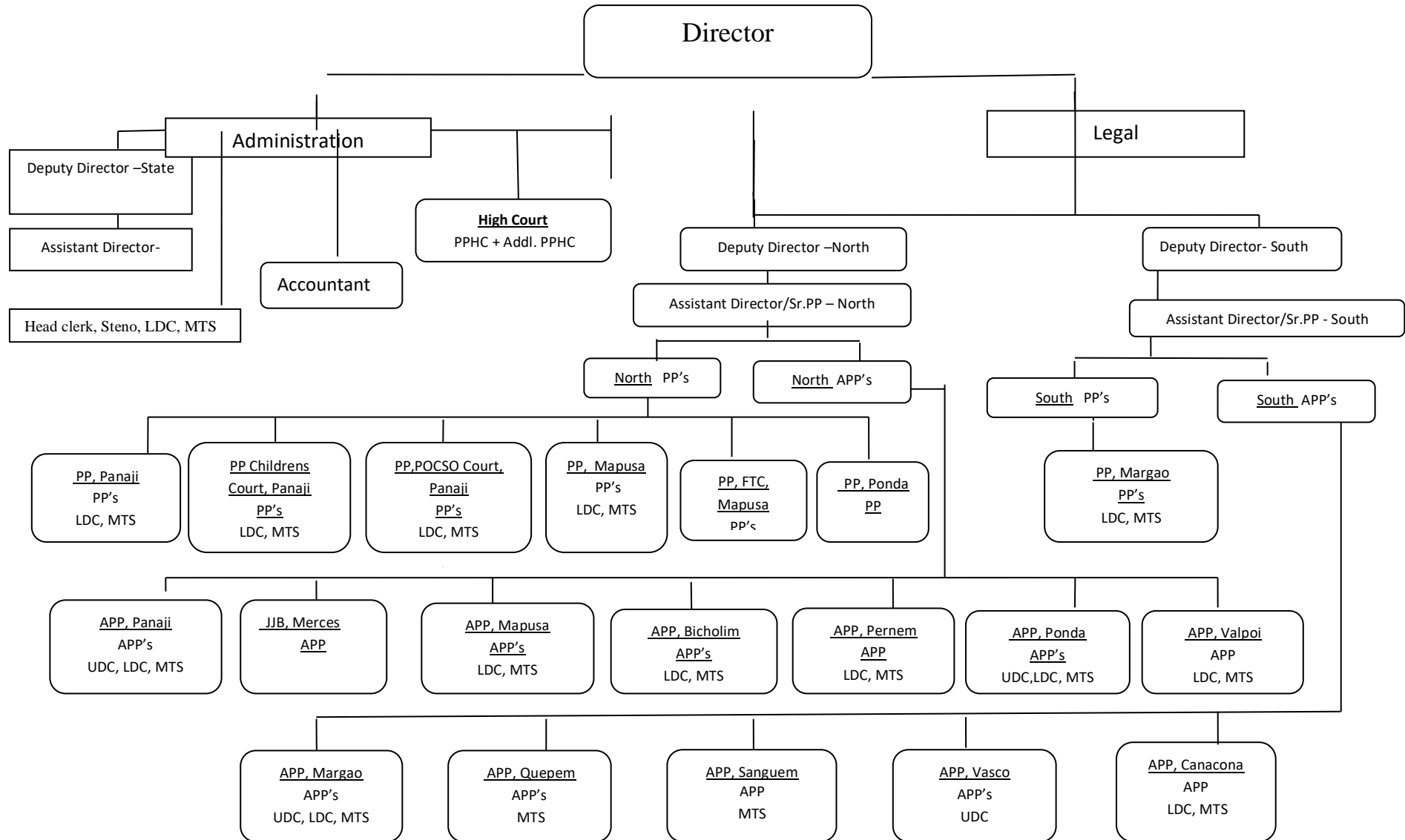
2. DEPUTY DIRECTOR OF PROSECUTION

In view of the creation of the above post, the following duties are enlisted to be carried out by the Dy. Director of Prosecution

Role and Responsibility

- (a) Administrative control of all the APPs and PPs.
 - (b) To examine and scrutinize Police Reports and monitor cases in which offences are punishable for
Years or more but less than 10 years section (20(8) Bharatiya Nagarik Suraksha Sanhita).
 - (c) To act as the Public Information Officer under Right To Information Act.
 - (d) To be the Sanctioning Authority in miscellaneous matters pertaining to the APPs and PPs in both the Districts under Business Allocation Rules.
 - (e) To be the Sanctioning authority in respect of reimbursement claim of mobile and petrol for APPs and PPs in both the Districts.
 - (f) To allot the workload before the concerned Criminal Court and also before the Revenue Courts.
 - (g) To assess the performance of the Prosecutors.
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Organization Chart of Directorate of Prosecution



Power & Duties of Officers

Role and Responsibility

Director

(a) Supervisory and Administrative Responsibility:

The Director of Prosecution is the Head of the Department is also the Reporting and Controlling Authority in respect of Public Prosecutors (PPs) and the Assistant Public Prosecutors (APPs).

The day-to-day functioning of the offices of the PPs and of the APPs including the PPs in High Court and those of Special PPs appointed by the Government comes under the direct administrative control of the Director of Prosecution. Further, the Director of Prosecution has the responsibility of supervising the functioning of the PPs and the APPs vis-à-vis the smooth, proper and effective conduct of the prosecution cases and issue suitable directions for the aforesaid purpose from time to time and as and when deemed necessary.

(b) Rendering of Opinions:

The Director renders legal advice/Opinion to the Police Department in the respect of cases exclusively triable by the Sessions Courts and also gives advice to the other Government Departments whenever required in criminal case. Legal opinion is sought on the matters relating to the feasibility of filing appeals/revision against the Orders of Courts in criminal cases/Appeals etc.

(c) Training:

Director also organizes trainings, seminars, workshops for the Prosecutors, so that they are kept abreast with the up to date knowledge, interpretations and amendments of various law and latest citations.

(d) Financial Responsibility:

Director looks after the financial matters and is the Budget Controlling Authority for offices of PPs and APPs.

2. DEPUTY DIRECTOR OF PROSECUTION

In view of the creation of the above post, the following duties are enlisted to be carried out by the Dy. Director of Prosecution

Role and Responsibility

- (a) Administrative control of all the APPs and PPs.
 - (b) To furnish opinions in all criminal cases where the punishment is more than 7 years.
 - (c) To act as the Assistance Public Information Officer under Right To Information Act.
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- (d) To be the Sanctioning Authority in miscellaneous matters pertaining to the APPs and PPs in both the Districts under Business Allocation Rules.
- (e) To be the Sanctioning authority in respect of reimbursement claim of mobile and patrol for APPs and PPs in both the Districts.
- (f) To allot the workload before the concerned Criminal Court and also before the Revenue Courts.
- (g) To assess the performance of the Prosecutors.

PUBLIC PROSECUTORS (High Court)

Public Prosecutors for High Court of Bombay, Goa Bench are appointed under section 18(1) BharatiyaNargrik Suraksha Sanhita.

The office of the PP is situated at the following address.

Sr.No.	Name of the Public Prosecutors	Office Address
1.	Shri Shailendra Bhobe	Public Prosecutor, T-53, 3 rd floor, Alfran Plaza, M. G. Road, Panaji, Goa.
2.	Shri Pravin Faldessai	Additional Public Prosecutor, New High Court Building, Lyceum Complex, Altinho, Panaji.
3.	Shri Gauresh Nagvenkar	Additional Public Prosecutor, Nagvenkar Apartments, Shop No. 5, Gr. Floor, Near Mahalaxmi Temple, Panaji – Goa.
4.	Shri Nikhil Vaze	Additional Public Prosecutor, Edcon Mindspace, Behind Campal Trade Centre Nr. Taj Vivanta Campal Panaji- Goa
5.	Shri. Somnath Karpe	Additional Public Prosecutor, Off.F-4, 5 th Floor, Bhavan Apartments, Next to Siddharth Bandodkar Bhavan, Near Mahalaxmi Temple, Panaji-Goa. 403001.

PUBLIC PROSECUTORS (Sessions Court)

Public Prosecutors are appointed under section 18(2) Bharatiya Nargrik Suraksha Sanhita. There is a Regular cadre of Prosecuting Officers who are promoted as Public Prosecutors. They are Gazetted Officers in “Group A” cadre. Their offices are situated in the respective court building.

The offices of the PPs are situated at the following places:

Sr.No.	Places	Phone No.	Number of Public Prosecutors
1.	<p>Panaji</p> <p>a) 3rd floor, District & Sessions Court, New District Court Complex, Merces, Panaji Goa</p> <p>b) Children's Court at 1st floor, Shrama Shakti Bhavan, Patto Panaji.</p> <p>c) FTC Court Under POCSO Act Near Old Secretariat Panaji-Goa.</p>	2423766	<p>05</p> <p>02</p> <p>02</p>
2.	<p>Mapusa</p> <p>(a) NDPS Court, Raj Raunak Bldg. Mapusa.</p> <p>(b) Addl. Sessions Court, Mapusa, Raj Raunak Building, Mapusa.</p>	2253733	<p>01</p> <p>03</p>

3.	Ponda (a) Addl. Sessions Court, Panaji		01
4.	Margao (a) Dist. & Session Court Bldg., Margao (b) Fast Track Court-I, Dist. & Sessions Court Bldg. Margao (c) Addl. Dist. & Sessions Judge-I (d) Add. Dist. & Sessions Judge-II	2704455 2704455	03 01 01 01

Working hours:

Working hours of the PPs are from 09.30 a.m. to 5.30 p.m. with lunch break from 1 p.m. to 2 p.m. However from 10 a.m. to 1 p.m. and from 2.30 p.m. to 5.30 p.m. they remain in their respective Courts, whenever cases are fixed for hearing by the courts.

Powers, Duties and functions of Public Prosecutors/Addl. PPs.

(a) Basic functions:

(i) Public Prosecutors (High Court):

The Public Prosecutors appointed in the Hon'ble High Court appear in Appeals and Revision against the Orders of the lower courts and other miscellaneous applications filed before the Hon'ble High Court against the State, Writ Petitions etc.

(ii) **Public Prosecutors (District & Sessions Court Level):**

The Public Prosecutors appointed under Section-24 of Cr. P.C. to appear before District and Sessions Court in Appeals and Revision against the Orders of the lower courts, before Session Courts and Additional Sessions Courts.

The Public Prosecutors are conducting prosecution of cases on behalf of the state in the Sessions Court, Addl. Sessions Court, Asst. Sessions Courts and Fast Track Courts in the State of Goa. The cases handled by the PPs are grave in nature and exclusively triable by the Sessions Courts. Such as murder, rape, etc and other offences for which punishment is more than 7 years.

In addition to their above duties the PPs are appointed as Special Public Prosecutors before specially designated courts under various special acts like NDPS Act, under Prevention of Corruption Act, Prevention of Atrocities on SC & ST etc.

The Public Prosecutors appear in the appeals and revisions filed against the order's of JMFCs, in the Sessions Courts. The PPs are also required to appear before the Chief Secretary in the appeals arising out of the cases under Goa Maintenance of Public Safety Act, 1988.

The PPs also appear in the hearing of the bail applications on behalf of the state.

The Senior PPs are also directed to give the opinion before filing the charge sheet in the cases to be filed on behalf of the state in the courts of Judicial Magistrate First Class.

(b) Review of Judgement/Orders:

The final Judgment and Order of either the Hon'ble High Court or Lower Court in a particular case is not an end in justice delivery system. Once the Judgment and Order is delivered by the court the same is required to be scrutinized by the Public Prosecutor who appeared in the matter. The PP has to examine the Judgment and Order vis-à-vis the feasibility of preferring an appeal to the next higher court and forward his/her opinion in the matter to the concerned Investigating Officer. The said officer after the requisite processing of the same, has to forward the file through S.P. to Home Department. The said file is then forwarded to Director of Prosecution through Home Department to render her opinion in the matter vis-a-vis the Judgment/Order of the court and the opinion thereon of the concerned PP and then submit the file to the Home Department, who in turn place the same before the Legal Advisor for further opinion if any. Thereafter the matter is submitted for the decision of the Government through Home Department.

ASSISTANT PUBLIC PROSECUTORS

Assistant Public Prosecutors are Gazetted Officers in Group "A" cadre and are appointed u/s 25 of the Criminal Procedure Code. The APPs are appointed for conducting Criminal cases in the Courts of Judicial Magistrate First Class (JMFC) and before Executive Magistrates at Respective Talukas.

The details of the offices of the APPs are as under:

Sr.No.	Places	Address	Phone	No. of APPs
1.	Panaji	(a) 4 th floor, District & Sessions Court, New District Court Complex, Mercedes Panaji Goa	2423766	04
2.	Mapusa	Civil & Criminal Court Building	-----	04
3.	Margao	Civil & Criminal Court Building	2715784	06
4.	Vasco	Civil & Criminal Court Building	-----	03
5.	Quepem	Civil & Criminal Court Building	-----	02
6.	Sanguem	Civil & Criminal Court Building	-----	01
7.	Canacona	Civil & Criminal Court Building	-----	01
8.	Pernem	Civil & Criminal Court Building	-----	01
9.	Ponda	Civil & Criminal Court Building	-----	02
10.	Valpoi	Civil & Criminal Court Building	-----	01
11.	Bicholim	Civil & Criminal Court Building	-----	03

12.	Merces	Juvenile Justice Board, Apna Ghar Merces	-----	01
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Workinghours

Working hours of the APPs are from 09.30 a.m. to 5.30 p.m. with lunch break from 1 p.m. to 2 p.m. However from 10 a.m. to 1 p.m. and from 2.30 p.m. to 5.30 p.m. they remain in their respective Courts, whenever cases are fixed for hearing by the courts.

The contact numbers & the Pay Scale of the Public Prosecutors representing in High Court are as under.

Sr. No.	Name of the PP/APP	Designation	Place of working	Contact Numbers	Pay Scale
1.	Shri. Shailendra Bhohe	Public Prosecutor	High Court	9823165663	Professional Fee Retainership Rs. 1,50,000/- p.m.amount per appearance 5000 X max 30 appearances
2.	Shri Pravin Faldessai	Additional Public Prosecutor	High Court	9422446598	Professional Fee Retainership Rs. 1,00,000/- amount per appearance 3000 X max 30 appearances
3.	Shri Gauresh Nagvenkar	Additional Public Prosecutor	High Court	9421241737	Professional Fee Retainership Rs. 100000/- amount per appearance 3000 X max 30 appearances

4.	Shri. Nikhil Vaze	Additional Public Prosecutor	High Court	0832-2438382	As Professional Fee Retainership Rs. 1,00,000/- amount per appearance 3000 X max 30 appearances
5.	Shri. Somnath Karpe	Additional Public Prosecutor	High Court	9822587373	Professional Fee Retainership Rs. 1,50,000/- p.m.amount per appearance 5000 X max 30 appearances

The contact numbers & the Pay Scale of the Director, Deputy Director/Assistant Director/Public Prosecutors/Assistant Public Prosecutors representing the State in Criminal cases in various courts are as under.

Sr.	Name of the PP/APP	Designation	Place of	Contact Numbers	Pay Scale
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No.			working		
1.	Smt. Poonam S. Bharne	Director	Panaji	9420165464	Level-13
2.	Ms Milena Gomes Pinto	Deputy Director (State)	Panaji	9822134280	Level – 12
3.	Smt. Anuradha Talaulikar	Deputy Director (South)	Panaji	9850195556	Level – 12
4.	Smt. Anna Braganza Mendonza	Assistant Director/ Public Prosecutor	Panaji	9423307209	Level - 12
5.	Shri. Roy D'Souza	Assistant Director /Public Prosecutor	Mapusa	9422455588	Level - 12
6.	Shri. Devanand Korgaonkar	Assistant Director /Public	Margao	9823197488	Level - 12

		Prosecutor			
7.	Shri. Ralstan Baretto.	Public Prosecutor	Mapusa	9822137292	Level - 12
8.	Smt. Archana S. Bhobe	Public Prosecutor	POCSO Panaji	9422445719	Level - 12
9.	Smt. Jennifer Santamaria	Public Prosecutor	Mapusa	9423313773	Level - 12
10.	Shri. Utkarsh B. Avde	Public Prosecutor	Margao	9822087243	Level - 11
11.	Smt. Tema S. Narvekar	Public Prosecutor	Panaji	9823850424	Level - 11
12.	Shri. Sanjay Samant	Public Prosecutor	Margao	9423055859	Level - 11
13.	Shri. Govind Gaonkar	Public Prosecutor	Margao	9527464389	Level - 11
14.	Mr. Darshan Gawas	Public	Panaji	9923741797	Level - 11

		Prosecutor			
15.	Shri. Rajaram Dessai	Public Prosecutor	Ponda	9421192799	Level - 11
16.	Smt. Shilpa Nagvenkar	Public Prosecutor	Margao	9850926016	Level - 11
17.	Ms. Prashila P. Narulkar	Public Prosecutor	Mapusa	9823836694	Level - 11
18.	Shri. Narayan P. Kalangutkar	Public Prosecutor	Panaji	9423318555	Level - 11
19.	Shri. Coleman Rodrigues	Public Prosecutor	Panaji	9881811732	Level - 11
20.	Smt Swati Parab Gaonkar	Public Prosecutor	Panaji	7588484911	Level - 11
21.	Shri Jyotin Thakkar	Public Prosecutor	Margao	9822185354	Level - 11

22.	Shri. Shivram A. Patil	Public Prosecutor	Panaji	9823531101	Level - 11
23.	Smt Sidhi Sawant	Public Prosecutor	Mapusa	9226387316	Level - 11
24.	Siddharth Prabhudessai	Assistant Public Prosecutor	Quepem	9850125934	Level - 10
25.	Smt Tina K. Gurav	Assistant Public Prosecutor	Quepem	9923641143	Level - 10
26.	Kum Cyndiana Silva	Assistant Public Prosecutor	Director of Prosecution, Panaji	7775016112	Level - 10
27.	Shri Sanford W. Fernandes	Assistant Public Prosecutor	Margao	9860234670	Level - 10
28.	Shri Atchut N. Goltekar	Assistant Public Prosecutor	Valpoi	9623454285	Level - 10
29.	Shri Sukesh A. Talawnekar	Assistant Public Prosecutor	Mapusa	9923666625	Level - 10

30.	Savita T. Madkaikar	Assistant Public Prosecutor	Ponda	9764247682	Level - 10
31.	Anirudha A. Prabhu Chimulkar	Assistant Public Prosecutor	Sanguem	9168233012	Level - 10
32.	Ian Savio Pimenta	Assistant Public Prosecutor	Margao	8007452537	Level - 10
33.	Sitaram M. Redkar	Assistant Public Prosecutor	Pernem	9822380819	Level - 10
34.	Valanka @Laxmi Babu Redkar	Assistant Public Prosecutor	Margao	9916902295	Level-10
35.	Shivani P. Bodke	Assistant Public Prosecutor	Panaji	7020168032	Level-10
36.	Latoya Carvalho	Assistant Public Prosecutor	Margao	9922861593	Level-10
37.	Joyce Rodrigues	Assistant Public	Panaji	9921949606	Level-10

		Prosecutor			
38.	Laxman Sawant	Assistant Public Prosecutor	Vasco	7020960645	Level-10
39.	Manoj Naik	Assistant Public Prosecutor	Vasco	9823188581	Level-10
40.	Harshal Ghate	Assistant Public Prosecutor	Panaji	9881773153	Level-10
41.	Sukruti Chodankar	Assistant Public Prosecutor	Bicholim	9545795085	Level-10
42.	Sandhya Naik	Assistant Public Prosecutor	Vasco	9545503345	Level-10
43.	PrilamPhadte	Assistant Public Prosecutor	Mapusa	8308467847	Level-10
44.	Pritam Surlikar	Assistant Public Prosecutor	Ponda	9764238824	Level-10
45.	Tejas Pawar	Assistant Public	Mapusa	9823833674	Level-10

		Prosecutor			
46.	Narendra Arjun Velip	Assistant Public Prosecutor	Canacona	9765610281	Level-10
47.	Shri Narayan D. Govekar	Assistant Public Prosecutor	JJB & APP Panaji	9922032462	Level-10
48.	Shri Ajay A. Halarnekar	Assistant Public Prosecutor	Bicholim	8806458657	Level-10
49.	Shri Tejas D. Chodankar	Assistant Public Prosecutor	Mapusa	9822719222	Level-10
50.	Sampada D. Verenkar	Assistant Public Prosecutor	Margao	8600151970	Level-10
51.	Chandrakant Sawant	Assistant Public Prosecutor	Bicholim	7798878432	Level-10
52.	Amey Barad	Assistant Public Prosecutor	Vasco	9561381987	Level-10

The details of the clerical staff employed in the Department of Directorate of Prosecution is as under.

Sr. No	Name	Designation	Place of working	Telephone No.	Pay Scale
1.	Shri. Giridhar Gawade	Accountant	Office of Directorate of Prosecution, Panaji	0832-2438278	Level - 6
2.	Shri. Sandeep Prabhu	Head Clerk	Office of Directorate of Prosecution, Panaji	0832-2438278	Level - 6
3.	Ms.Pradnya Painginkar	Head Clerk	Office of APP, Margao	0832-2715784	Level - 5
4.	Shri Nilesh Naik	UDC	Office of APP, Ponda	_____	Level - 4
5.	Ms.Vaibhavi Khedekar	UDC	Office of PP, Margao	0832-2715784	Level - 4
6.	Ms. Sangeeta @ Pallavi P. Naik	UDC	Office of APP, Margao	_____	Level - 4
7.	Ms. Jasmin Parsekar	UDC	Office of APP Panaji	_____	Level - 4
8.	Shri. Krishna Kumar Mishra	UDC	Office of APP Panaji	_____	Level - 4
9.	Shri. Rajendra Malpekar	UDC	Office of APP, Vasco		Level - 4
10.	Shri. Santosh Naik	UDC	Office of PP, Ponda	0832-2423766	Level - 4
11.	Ms. Diana Abreo	Steno	Office of Directorate of Prosecution, Panaji		Level - 4
12.	Ms. Lizanne Hilda D'Costa	LDC	Office of PPMargao	0832-2704455	Level - 3

13.	Ms. Manali Surlakar	LDC	Office of PP Children's Court, Panaji		Level - 3
14.	Shri. Shailendra Naik	LDC	Office of APP Bicholim	0832-2438278	Level - 3
15.	Shri. Rahul Naik	LDC	Office of Directorate of Prosecution Panaji		Level - 3
16.	Ms. Maya A. Rane	LDC	Office of POCSO Act, Panaji-Goa		Level - 3
17.	Ms. Anita Naik	LDC	Office of PP, Margao	0832-2704455	Level - 3
18.	Ms. Tanvi Naik	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level - 3
19.	Shri. Uday Korgaonkar	LDC	Office of APP, Mapusa	0832-2253733	Level - 3
20.	Shri. Rajesh Verenkar	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level - 3
21.	Miss. Jessy Veronica Fernandes	LDC	Office of Deputy Directorate of Prosecution Panaji	0832-2438278	Level - 3
22.	Shri. Dayanand Pagui	LDC	Office of APP, Canacona		Level - 3
23.	Ms. Anjali Pednekar	LDC	Office of APP, Vasco		Level - 3
24.	Shri. Milind Morajkar	LDC	Office of APP, Mapusa		Level-2
25.	Shri. Gajanan Gaonkar	LDC	Office of APP, Valpoi		Level-2
26.	Shri. Keval Shirodkar	LDC	Office of APP, Bicholim		Level-2
27.	Shri. Prabhakar Parab	LDC	Office of PP, Panaji		Level-2
28.	Shri. Prasad Mhalsekar	LDC	Office of APP, Margao		Level-2

29.	Shri. Suryakant Naik	LDC	Office of APP, Mapusa		Level-2
30.	Mrs. Sanchita Bandodkar	LDC	Office of PP, Margao		Level-2
31.	Shri. Hari Ghadi	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
32.	Shri. Manik Gaonkar	LDC	Office of PP, Sanguem		Level-2
33.	Mrs. Suvarna @ Pradnya Govekar	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
34.	Shri. Sachin Salgaonkar	LDC	Office of APP, Panaji		Level-2
35.	Shri. Bhavesh Alornekar	LDC	Office of PP, Panaji		Level-2
36.	Shri. Shubham Kiran Ballikar	LDC	Office of Director of Prosecution, Panaji		Level-2
37.	Shri. Abhijit Arjun Gaonkar	LDC	Office of Director of Prosecution, Panaji		Level-2
38.	Shri. Santosh Naik	MTS	Office of APP, Quepem		Level – 2
39.	Shri. Sainath Borkar	MTS	Office of APP, Ponda		Level – 2
40.	Shri. Vishant Sawant	MTS	Office of APP Bicholim		Level – 2
39.	Shri. Gopal Ganachari	MTS	Office of Directorate of Prosecution Panaji		Level – 2
40.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level – 2

41.	Shri.DattaramKalangutkar	MTS	Office of APP, Mapusa		Level – 2
42.	Shri. Ashok Raut	MTS	Office of Advocate General, Panaji	0832-2226980	Level – 3
43.	Ms. Shalan Naik	MTS	Office of PP, Margao		Level – 2
44.	Ms. Vidhya Morye	MTS	Office of APP, Margao	0832-2704455	Level – 2
45.	Ms. Vandana Naik	MTS	Office of APP, Vasco	0832-2717584	Level – 2
46.	Mr. Raulu Borkar	MTS	Office of PP, Panaji	0832-2423766	Level – 1
47.	Mr. Rupesh Kalangutkar	MTS	Office of APP,Pernem		Level – 1
48.	Mr. Shubam Govekar	MTS	Office of APP, Mapusa	0832-2438278	Level – 1
49.	Shri. Prajyot Gawandi	MTS	Office of POCSO Act, Panaji		Level – 1
50.	Shri. Viplesh Mesta	MTS	Office of APP, Panaji		Level- 1
51.	Ms. Kajal Bandodkar	MTS	Office of Deputy Director, Panaji		Level- 1
52.	Shri. Viraj Torlekar	MTS	Office of Children’s Court, Panaji		Level- 1
53.	Shri. Rupesh Tivrekar	MTS	Office of Director of Prosecution, Panaji		Level- 1
54.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level- 2
55.	Shri. Deelip Parab	Driver	Office of Directorate of		Level – 3

		Prosecution, Panaji		
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Duties and functions of Asst. Public Prosecutors:

(a) Basic functions:

The Asst. Public Prosecutors conduct criminal cases before Chief Judicial Magistrates First Class, Executive Magistrates and in inquiries/proceedings before the Special Magistrates.

In Addition to cases filed by the police, they also deal with criminal cases of other Departments such as Directorate of Food and Drugs Administration, Labour Department, Forest Department, Town and Country Planning Department etc.

(b) Review of Judgement/Orders:

The final Judgment and Order of the trial court in a particular case is not an end in justice delivery system. Once the Judgment and Order is delivered by the court the same is required to be scrutinized by the Assistant Public Prosecutor who appeared in the matter. The APP has to examine the Judgment and Order vis-à-vis the feasibility of preferring an appeal/revision to the next higher court and forward his/her opinion in the matter to the concerned Investigating Officer. The said Investigation officer after the requisite processing of the same, has to forward the file through S.P. to Home Department. The said file is then forwarded to Director of Prosecution through Home Department to render her opinion in the matter vis-à-vis the Judgment/Order of the court and the opinion thereon of the concerned APP and then submit the file to the Home Department, who in turn place the same before the Legal Advisor for further opinion if any. Thereafter the matter is submitted for the decision of the Government through Home Department.

(c) Drawing and disbursing Officer:

The Senior most Assistant Public Prosecutor of the respective office also performs the function of Drawing and Disbursing officer.

(d) Delegado:

The function of “Delegado” (who corresponds to the Representative of the Government before the court) is preformed by the Assistant Public Prosecutor under family laws of Goa, Daman and Diu.

In their capacity as “Delegado” the APPs play a major role in the Adoption of Minors, Inventory Proceedings, Wills, Succession Deeds etc. to protect the interest of the minors. They also grant sanctions, for exemption from mandatory marriage notice period for marriages in cases of urgent Marriage Registrations.

Motto

The Prosecutors are always ready and willing to entertain and help the Members of society who approach them with their problems and difficulties, in the criminal matters, in which such member of the society is concerned. These problems are handled with a sense of responsibility and prompt legal advice is rendered as this Directorate, believes in its Motto:-

‘LET JUSTICE BE DONE AT ALL LEVELS’.

List of Acts

Sr. No.	Name	Year
1.	The Juvenile Justice Act, 2015	2017
2.	The SC/ST Act, 1989	2017
3.	The Prevention of Corruption Act, 1988	2019
4.	The Criminal Law Amendment Act,	2018
5.	The Passport Act, 1967	2018
6.	The Citizenship Act, 1955	2004
7.	The Foreigners Act, 1946	2019

8.	The Motor Vehicles Act, 1988	2005
9.	The NDPS Act, 1985	2016
10.	The Information Technology Act, 2000	2009
11.	The Dowry Prohibition Act, 1961	2006
12.	The National Highways Act, 1956	2017
13.	The Arms Act, 1959 with Rules	
14.	The Representation of People Act, 1950	2014
15.	The POCSO Act, 2012	2018
16.	The Food Safety & Standards Act, 2006	2013
17.	The Child Labour Act, 1986	2007
18.	The Bonded Labour System Act, 1976	2007
19.	The Workmen's Compensation Act, 1923	2005
20.	The Registration of Birth & Deaths Act, 1969	2004
21.	The General Clauses Act, 1897	2004
22.	The Advocates Act, 1961	2004
23.	The Notaries Act, 1952	2005

24.	The National Security Act, 1980	2016
25.	The Foreign Exchange Regulation Act, 1973	2004
26.	The Foreign Marriage Act, 1969	2004
27.	The Explosives Act, 1884	2005
28.	The Immoral Traffic Act, 1956	2004
29.	The Negotiable Instruments Act, 1881	2004
30.	The Essential Commodities Act, 1955	2016
31.	The PDPP Act, 1984	2016
32.	The Identification of Prisoners Act, 1920	2016
33.	The Prevention of Insult to National Honour Act, 1971	2016
34.	The Unlawful Activities Act, 1967	2005
35.	The Contract Labour Act, 1970	2005
36.	The Real Estate Act, 2016	2016
37.	The Trade Marks Act, 1999	2005
38.	The Indian Forest Act, 1927	2018
39.	The Bankers' Books Evidence Act, 1891	2019

40.	The Prevention of Cruelty to Animals Act, 1960	2004
41.	The Central Motor Vehicles Rules, 1989	2004
42.	The Drugs & Cosmetics Act, 1940	2004
43.	The Limitation Act, 1963	2012
44.	The Transplantation of Human Organs, Act, 1994	2007
45.	The Court Fees Act, 1870	2004
46.	The Cable Television Networks Act, 1995	2005
47.	The Factories Act, 1948	2005
48.	The Majority Act, 1875	2005
49.	The Young Persons Act, 1956	2005
50.	The Cinematograph Act, 1952	2004
51.	The Oaths Act, 1969	2004
52.	The Indian Trusts Act, 1882	2005
53.	The Press & Registration of Books Act. 1867	2004
54.	The Conservation of Foreign & Prevention of Smuggling Activities Act, The Smugglers & Foreign Exchange Manipulators, Act, 1976	2004

55.	The Mental Health Act, 1987	2016
56.	Insurance Act, 1938	2013
57.	Insecticides Act, 1968	2013
58.	Customs Act, 1962	2013
59.	Railways Act, 1989	2013
60.	Recovery of Debts due to Banks and Financial Institutions Act, 1993	2013
61.	Reserve Bank of India, Act, 1934	2013
62.	Supreme Court Rules, 1966	2013
63.	Indecent Representation of Women Act, 1986	2013
64.	Indian Stamp Act, 1899	2013
65.	Interstate Migrant Workman Act, 1979	2013
66.	Industrial Employment Act, 1946	2013
67.	Telecom Regulatory Authority of India Act, 1997	2013
68.	Copyright Act, 1957	2013
69.	Petroleum Act, 1934	2013

70.	Competition Act, 2002	2013
71.	Limited Liability Partnership Act, 2008	2013
72.	Indian Succession Act, 1925	2013
73.	Wild Life Protection Act, 1972	2013
74.	Gas Cylinders Rules, 2004	2013
75.	Water Act, 1974	2013
76.	Legal Metrology Act, 2009	2013
77.	Laws of Preventive Detention Past & Present	2013
78.	Payment of Wages Act, 1936	2013
79.	Hindu Minority & Guardianship Act, 1956	2013
80.	Designs Act, 2000	2013
81.	Drugs & Magic Remedies Act, 1954	2013
82.	Banking Regulation Act, 1949	2013
83.	Indian Telegraph Act, 1885	2013
84.	Equal Remuneration Act, 1976	2013
85.	Payment of Bonus Act, 1965	2013

86.	Payment of Gratuity Act, 1972	2013
87.	Family Courts Act, 1984	2013
88.	Guardians & Wards Act, 1890	2013
89.	Prevention of Blackmarketing& Maintenance of Supplies of Essential Commodities Act, 1980	2013
90.	Maternity Benefit Act, 1961	2013
91.	Special Marriage Act, 1954	2013
92.	Indian Divorce Act, 1869	2013
93.	Persons with Disabilities Act 1995	2013
94.	Provident Funds Act, 1925	2013
95.	National Bank for Agriculture & Rural Development Act, 1981	2013
96.	Commissions of Inquiry Act, 1952.	2013
97.	Protection of Women Rights Act, 1993	2013
98.	Railway Property Act, 1966	2013
99.	Right of Children to Free and Compulsory Education Act, 2009	2013
100.	Official Languages Act, 1963	2013

101.	Official Secrets Act, 1923	2013
102.	Probation of Offenders Act, 1958	2013
103.	Right to Fair Compensation & Transparency in Land Acquisition, Rehabilitation & Resettlement Act, 2013.	2013
104.	Sexual Harassment of Women at Work Place Act, 2013	2013
105.	Securitisation & Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002	2013
106.	Prohibition of Child Marriage Act, 2006	2013
107.	Medical Termination of Pregnancy Act, 1971	2013
108.	Prevention of Money Laundering Act, 2002	2013
109.	Terrorist Affected Areas Act, 1984	2013
110.	Contempt of Courts Act, 1971	2013
111.	Electricity Act, 2003	2013
112.	Employees Compensation Act, 1923	2013
113.	Patents Act, 1970	2013
114.	Environment Act, 1986	2013

115.	Minimum Wages Act, 1948	2013
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Local Legislation Act

1.	The Right to Information Act, 2006
2.	The Citizen Charter, DOP
3.	The Family Laws, Goa Daman & Diu, ----- Vol. I
4.	The Family Laws, Goa Daman & Diu, ----- Vol. II
5.	The GDD Contract Labour Rules, 1972
6.	The Goa Prevention of Begging Act, 1972
7.	The Goa Maintenance of Public Order & Safety Act, 1988
8.	The Mamlatdars Court Act & Rules
9.	The Regulation of the Captain of Ports Department
10.	The Goa Public Health Act, 1985 & Rules
11.	The Goa Govt. General Pool Residential Accommodation Allotment Rules,

	1995
12.	The Indian Forest Act, 1927 & Goa Forest Rules, 1964
13.	The Goa Ancient Monuments & Archaeological Sites and Remains Act, 1978.
14.	The Goa Children's Act, 2003
15.	The Goa Shops & Establishments Act, 1973 & Rules 1975.
16.	The Standard of Weights and Measures Act, 1985 & Rules 1987

(7) CONTACT DETAILS

Mrs. Poonam Santosh Bharne,
Director of Prosecution
6th floor, (North Wing) Tel. Office: 2437665, 2438278
Bharat Sanchar Bhavan , Mobile No:9420165464
Patto, Panaji-Goa Email id: dir-dp.goa@nic.in
Fax- 2437665.

(8) RTI – Right To Information Act, 2005

PIO & APIO UNDER RIGHT TO INFORMATION ACT 2005

PIO & APIO	Name & Designation Of the Officer
PUBLIC INFORMATION OFFICER	Milena Gomes e Pinto DEPUTY DIRECTOR OF PROSECUTION
ASSITANT PUBLIC INFORMATION OFFICER ATTACHED TO DIRECTORATE OF PROSECUTION OFFICE	Kum. Cyndiana Silva ASSISTANT PUBLIC PROSECUTOR
APPELLATE AUTHORITY	Poonam S. Bharne DIRECTOR OF PROSECUTION

Right to Information and obligations of Public Authorities

As per Section 4(1)(b)(i) of Right to Information Act, the obligations of public authorities.

Clause 4(1)(b)(i)

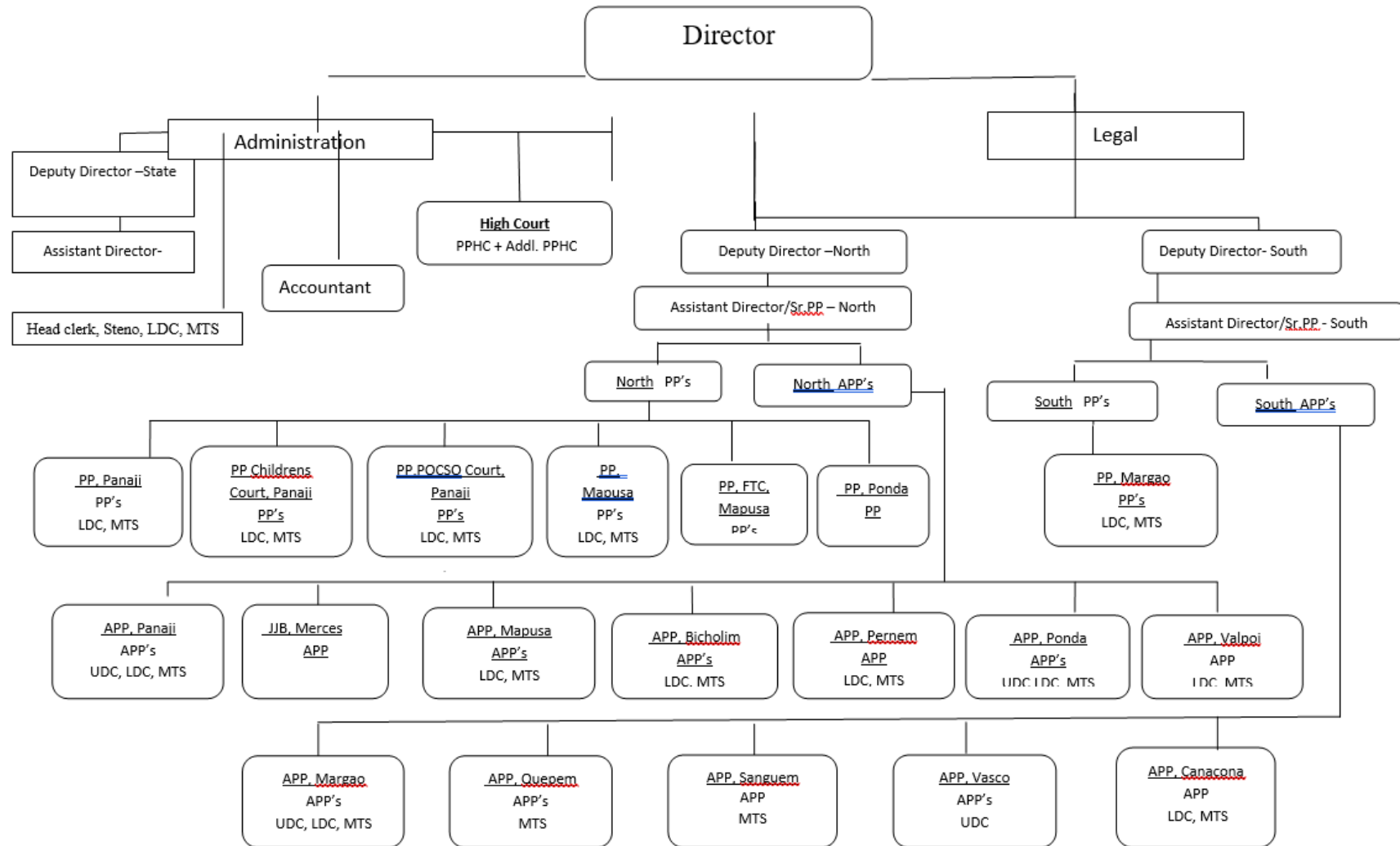
The particulars of Functions and Duties the Directorate of Prosecution,
State of Goa

Name of the Organisation	:	Directorate of Prosecution, Panaji-Goa
Address	:	6 th Floor, North Wing, Goa Sanchar Bhavan, Patta-Panaji
Head of the Department	:	Director of Prosecution
Name of The Administrative Govt. Department	:	Home Department, State of Goa
Area of Operation/ Area under control (Geographical)	:	State of Goa
Specific work	:	To conduct prosecution in courts
Policy of Organisation	:	To conduct Criminal Trials fairly and assist the court in discovering the truth.
Policy	:	As above
Related Officers	:	- Director of Prosecution - Deputy Director of Prosecution - Assistant Director of Prosecution - Public Prosecutors - Assistant Public Prosecutors

Function	:	<ol style="list-style-type: none"> 1. Director of Prosecution - 2. supervision of work of above officers. 3. Deputy Director – Supervision of work of the officers within his/her jurisdiction/range and monitoring cases and scrutinize police reports in offences punishable for seven years or more but less than ten years 4. Assistant Director- To assist the Director of Prosecution/ Dy. Director of Prosecution in reviewing the performance of all prosecuting officers in the Directorate of Prosecution in cases which offences are punishable less than 7 years 5. Public Prosecutor-conduct criminal cases, bails, anticipatory bails, appeal revision in Sessions Court. 6. Assistant Public Prosecutor – conducts criminal cases, bails, remand application cases in JMFC Courts.
Detail functions	:	As per the Notification No. 24/13/2024-HD(G)/567 dated 21/02/2025 published in Official Gazette, Govt. of Goa Series-I No.48 dated 27/02/2025.
Property Detail	:	253.27 Sq. mts. Administrative Building, Goa Sanchar Bhavan, 6 th Floor, North Wing, Patto- Panaji-Goa
Services Available	:	To conduct prosecution in Criminal courts

HierarchyoftheOrganization ateachlevel	:	AsAttachedseparately. (Organisation Chart)
OfficerTelephoneNos.& Timing	:	0832-2438278, 2437666 9.30a.m.to5.45p.m.
WeeklyHolidays	:	AllSaturday,Sunday&Govt.Holidays.

Organization Chart of Directorate of Prosecution



Clause4(1)(b)(ii)

Form(A)

The Powers & Duties of Officers & Employees of Directorate of Prosecution, State of Goa.

Sr. No.	Name of Post	Powers—Financial	Under which Law/Rules/ Govt. Decision / Circular	Remarks
1.	Director of Prosecution	<p>1) Appointed as Head of Department and Controlling Officer.</p> <p>2) To Grant loans Advances, GPF & Medical Advances, Reimbursement</p> <p>3) To appoint Drawing and Disbursing Officer for the Organization</p>	<p>As per Govt. Resolutions</p> <p>As per GPF Rules, Medical Rules. As per Finance Dept. Rules</p> <p>As per Treasury Rules</p>	

Sr. No.	Name of Post	Powers—Administrative	Under which Law/Rules/ Govt. Decision / Circular	Remarks
1.	Director of Prosecution	1) Supervises the work of Director, Deputy Director, Assistant Director and Public Prosecutor, & Assistant Public Prosecutor. 2) To recommend action against erring prosecutors to the Govt. 3) To give training Prosecutors & Staff.	As per the Notification No. 24/13/2024-HD(G)/567 dated 21/02/2025 published in Official Gazette, Govt. of Goa Series-I No.48 dated 27/02/2025.	
2.	Deputy Director	To supervise the work of Assistant Director and Public Prosecutor, & Assistant Public Prosecutor at range level. And inspection of the offices of above officer.	As per the Notification No. 24/13/2024-HD(G)/567 dated 21/02/2025 published in Official Gazette, Govt. of Goa Series-I No.48 dated 27/02/2025.	

3.	Assistant Deputy Director	To assist the Director of Prosecution/ Dy. Director of Prosecution in reviewing the performance of all prosecuting officers in the Directorate of Prosecution in cases which offences are punishable less than 7 years	As per the Notification No. 24/13/2024-HD(G)/567 dated 21/02/2025 published in Official Gazette, Govt. of Goa Series-I No.48 dated 27/02/2025.	
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Clause 4(1)(b)(ii)

Form(B)

The Powers & Duties of Officers & Employees of the Directorate of Prosecution, State of Goa

Sr. No.	Name of Post	Duties – Financial	Under which Law/Rules/ Govt. Decision/ Circular	Remarks
1	Director	1) To sanction GP Loans Advances, Medical Advances, Reimbursement, Special pay, etc. of officers and staff. 2) To grant increments Staff. 3) To stop increments of Officers & Staff.	As per orders issued by the State Government from time to time.	

Sr. No.	Name of Post	Duties—Administrative	Under which Law/Rules/ Govt. Decision/ Circular	Remarks
1.	Director of Prosecution	<ol style="list-style-type: none"> 1) To undertake inspection and give the administrative instructions to all prosecutors for proper administration and smooth functioning of the directorate. 2) to take decisions in the matters of appointments, transfers and promotions of the Prosecutors and staff working in the Directorate as per the approval of the government. 3) To grant of leave, recalling, permission and approval for prosecutors/staff. 4) Performance appraisal/confidential report of Dy. Director of Prosecution, Asst. Director of Prosecution, Prosecuting officers, clerical staff. 5) Supervises serious cases, review quality of prosecution, ensure timely filling of chargesheet, appeal, 		

		<p>revisions.</p> <p>6) Organises training, workshops, refresher courses for prosecutors and staff.</p> <p>7) Maintain statistics relating to cases disposed, pendency, conviction and acquittals.</p> <p>8) To give legal advises in criminal matters to Govt. Departments as and when required.</p>		
2.	Deputy Director	<p>1) To assist the Director of Prosecution in both administrative and functional matters.</p> <p>2) To supervise the works of Assistant Director & Public Prosecutor, Assistant Public Prosecutor in the Range and conduct surprise visits to inspect work of the subordinates.</p> <p>3) Supervising and co-ordinate with concerned Govt. Departments within the jurisdiction assigned to him/her.</p>		

		<p>4) Act on behalf of Director during his/her absence as link officer.</p> <p>5) Process leave application, service related matters, disciplinary matters.</p> <p>6) Examine acquittals and adverse judgements for recommending appeals or action against erring officers, including police officers.</p>		
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3.	Assistant Director	1) Make visit to the offices of Assistant Public Prosecutors in their District. 2) Assist Director of Prosecution/ Deputy Director of Prosecution in reviewing the performance of all prosecuting officers in the Directorate of Prosecution in cases which offences are punishable less than 7 years.		
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Clause 4(1)(b)(iii)

The Procedure followed in the decision making process, including channels of supervision in the Directorate of Prosecution, State of Goa

Nature of Work	:	To conduct, Supervision and control of Prosecution in the Sessions Court & JMFC Courts and other misc. criminal work.
Specific Provision	:	Bharatiya Nagarik Suraksha Sanhita 2023 (Section 18, 19 and 20).
Name of the Regulation	:	Bharatiya Nagarik Suraksha Sanhita 2023 (Section 18, 19 and 20) (section 24, 25 and 25(a) of CRPC).
Rule	:	Recruitment Rules of 1991, 2020, 2022.
Circulars	:	Circulars are issued by the Directorate for the proper administration of the prosecutors.
Office Orders	:	As above

Sr. No.	Natureofwork	Duration Days	Responsible Officerforwork	Remarks
1	Supervisionoverworkingofthe Directorate and to give legal advice&control over its subordinates	Office hours	Directorof Prosecution	
2	Keep control and co-ordinate the working of Directorate within the jurisdiction assignedtohimandto give legal advice to police and other Govt. departments.	Office hours	DeputyDirector	
3	To assist the Director of Prosecution/ Dy. Director of Prosecution in reviewing the performance of all prosecuting officers in the Directorate of Prosecution in cases which offences are punishable less than 7 years and to give legal advices as per section 20 of Bhartiya Nagarik Suraksha Sanhita.	Office hours	Assistant Deputy Director	
4	To give legal advice and conducting trials in the Sessions Court.	Court working hours	Public Prosecutor	
5	ToconducttrialsintheJMFC Courts.	Court working hours	AssistantPublic Prosecutor	

Clause 4(1)(b)(iv)

Form(A)

The norms set by the Directorate of Prosecution, State of Goa, for the discharge of its functions.

Discharge of work in the Performance

Organizational aim (Annual):- To conduct Criminal Trials fairly and assist the court in discovering the truth.

Sr. No.	Work/ Function	Percentage of Work	Financial aim	Remarks
	Not Applicable			

Clause 4(1)(b)(iv)

Form(B)

The norms set by the Directorate of Prosecution, State of Goa, for the discharge of its functions.

Periodical limitation of work done. Organizational aim (Annual)

Sr. No.	Work/ Function	Days/Hours to complete the work	Responsible Officer	Grievance Redresser Officer
	Not Applicable			The complaint against Prosecutors are redressed at the level of Assistant Director & Public Prosecutor, Deputy Director, Director of Prosecution.

Clause4(1)(b)(v)

Form(A)

The Rules/Regulations held by the Directorate of Prosecution, State of Goa.

Sr.No.	Subjectnotedinthe Instructions	RuleNo.& Year	Opinion(ifany)
1.	RecruitmentRulesnotified in the Official Gazette for the appointment of Group-A officers.	O.G. Series-I No.25 dated 22/09/2022, O.G. Series-I No.08 dated 26/06/1994, O.G. Series-I No.46 dated 13/02/2020, (Recruitment Rules For Director, Dy. Director, Public Prosecutors and Asst. Public Prosecutors)	----
2.	RecruitmentRulesofGen. Admin. Department applicable to the Class-III posts.	----	----

Form(B)

Clause 4(1)(b)(v)

the government Resolution held by the Directorate of Prosecution, State of Goa.

Sr.No.	Subject noted in the Govt. Resolution	Govt. Resolution No. & Date	Opinion (if any)
1.	Reorganization of the Directorate of Prosecution, State of Goa,	----	----

Clause 4(1)(b)(v)

Form(C)

The Circulars held by the Directorate of Prosecution, State of Goa.

Sr. No.	Subject noted in the Circular	Circular No. & Date	Opinion (if any)
1.	Related to Administrative guidelines of Gen. Admin. Department & other Departments	----	----
2.	Related to Financial Guidelines of Finance Department & other Departments	----	----

Clause4(1)(b)(v)

Form(D)

TheOfficeOrders&PolicyCircularsheldbytheDirectorateof Prosecution, State of Goa.

Sr.No.	SubjectnotedintheOffice Orders&PolicyCirculars	CircularNo.&Date	Opinion(ifany)
1.	CollectionofInformation's fromProsecutorsregarding personal Information's, Cases Conducted & others	----	----
2.	Giving Instructions regarding Annual Confidential Reports, PoliciesofGovt.&others	----	----
3.	RegardingTransfersof Prosecutors	----	----
4.	RegardingServiceRules& Related to that	----	----

The Documents held by the Directorate of Prosecution, State of Goa.

Sr. No.	Types of Documents	Subject	Related Person/ Designation	Place (if not in the above office)
1.	Inward-Outward Register	Inward-Outward	LDC	Head Office and sub-offices
2.	Pay Bill Register, Bill Register, GFR-9	Pay & Other Bills Loans	Concerned dealing Hand	DDO Office

3.	LawBooks Register, DeadStockRegister, Service Books, Medical Claim File.	Law Books, Medical Bill, Dead Stock, Service Matters	Concerneddealing Hand	Head Office.
4.	Appeal/Revision File, Personal file of Spl.PublicProsecutor, Personal Files of Public Prosecutor/Assistant Public Prosecutors, Dy. Director of Prosecution and other clerical staff ,	Appeal/ Revision , Personal files of the employees	Director, Dy. Director, AssistantDirector andConcerned dealing hand	Head Office
5.	Seniority List of all employees, retirement details	Information of employees	Concerned Staff	HeadOffice
6.	Budget File	Budg et	Accountant	HeadOffice

Clause4(1)(b)(vi)

The Categories of Documents held by the Directorate of Prosecution, State of Goa.

Sr. No.	Subject	Types of Documents	Details of mainobject	Period of Preservation
1.	Inward-Outward	Inward-Outward	Inward and outwardthe letters	----
2.	Pay Bill Register, Bill Register, GFR-9	Pay&Other Bills Loans	Maintainthe records	----
3.	LawBooks Register, DeadStockRegister, Service Books, Medical Claim File.	Law Books, Medical Bill, Dead Stock, Service Matters	Maintainthe Service Record, Books and Files	----
4.	Appeal/Revision File, Personal file of Spl. Public Prosecutor, Personal Files of Public Prosecutor/Assistant Public Prosecutors, Dy. Director of Prosecution and other clerical staff ,	Appeal/ Revision , Personal files of the employees	Maintainthe records	----

5.	Seniority List of all employees, retirement details	Information of employees	Maintain the records	----
6.	Budget File	Budget	Preparing Budget Allotment of Budget Reconciliation	----

Clause4(1)(b)(vii)

The Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formation of its policy or implementation thereof by the Directorate of Prosecution, State of Goa.

Sr. No.	Subject of consultation	Detail Information of work procedure	By Which Regulation/ Rule/Circular	Period of Repetition
1.	Not Applicable			

Clause4(1)(b)(viii)

Form(A)

List of the Committees held by the Directorate of Prosecution, State of Goa.

Sr. No.	Name of Committee	Member of Committee	Aim of Committee	How many times held	Whether open to Public	Minutes
1	Complaint Committee to deal with the complaints of sexual harassment	6 members including chairperson and two 3 rd party members	to deal with the complaints of sexual harassment of women at	NIL	NO	Not Applicable

	of women at work place (POSH Committee)		work place			
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Clause 4(1)(b)(viii)

Form(B)

List of the Meetings held by the Directorate of Prosecution, State of Goa.

Sr. No.	Name of Meeting	Member of Meeting	Aim of Meeting	How many times held	Whether open to Public	Minutes
1.	Regular Meeting	Director, Directorate of Prosecution	Instructions to the Prosecutors for conducting fair trials.	Whenever required	No.	No.

Clause 4(1)(b)(viii)

Form(C)

List of the Councils held by the Directorate of Prosecution, State of Goa.

Sr. No.	Name of Council	Member of Council	Aim of Council	How many times held	Whether open to Public	Minutes
Not Applicable						

Clause 4(1)(b)(viii)

Form(D)

List of the Organizations held by the Directorate of Prosecution, State of Goa.

Sr. No.	Name of Organization	Member of Organization	Aim of Organization	How many times held	Whether open to Public	Minutes
Not Applicable						

Clause 4(1)(b)(ix)

List of the sanctioned strength along with the pay scale of the Directorate of Prosecution, State of Goa.

Sr. No.	Designation	Number of Officer/ Employee	Class	Working Posts	Telephone/Fax No. / E-mail	Pay (Scale)	Pay Level
1	Director	1	I	1	0832-2438278/ 2437665	L-13	1,18,500/-
2	Dy. Director	3	I	2	---	L-12	78,800/-
3	Public Prosecutor	35	I	20	---	L-11	67,700/-
4	Assistant Public Prosecutor	47	I	29	---	L-10	56100/-
5	Accountant	1	III	1	-----	L-6	35,400/-
6	Head Clerk	2	III	2	---	L-6	35,400/-
13	Jr. Stenographer	1	III	1	---	L-4	25500/-
14	Upper Division Clerk	7	III	7	---	L-4	25500/-
15	Lower Division Clerk	29	III	26	---	L-2	19900/-
16	MTS	18	III	18	---	L-1	18000/-
17	Driver	1	III	1	---	L-2	19900/-
	Total	145		109			

Clause4(1)(b)(x)

Information of the Payments of the Officers & Employees in the Directorate of Prosecution, State of Goa

Sr. No.	Name of the PP/APP	Designation	Place of working	Contact Numbers	Pay Scale
31.	Smt. Poonam S. Bharne	Director	Panaji	9420165464	Level-13
32.	Ms Milena Gomes e Pinto	Deputy Director (State)	Panaji	9822134280	Level – 12
33.	Smt. Anuradha Talaulikar	Deputy Director	Panaji	9850195556	Level – 12

		(South)			
34.	Smt. Anna Braganza Mendonza	Assistant Director/ Public Prosecutor	Panaji	9423307209	Level - 12
35.	Shri. Roy D'Souza	Assistant Director /Public Prosecutor	Mapusa	9422455588	Level - 12
36.	Shri. Devanand Korgaonkar	Assistant Director /Public Prosecutor	Margao	9823197488	Level - 12
37.	Shri. Ralstan Baretto.	Public Prosecutor	Mapusa	9822137292	Level - 12
38.	Smt. Archana S. Bhobe	Public Prosecutor	POCSO Panaji	9422445719	Level - 12
39.	Smt. Jennifer Santamaria	Public	Mapusa	9423313773	Level - 12

		Prosecutor			
40.	Shri. Utkarsh B. Avde	Public Prosecutor	Margao	9822087243	Level - 11
41.	Smt. Tema S. Narvekar	Public Prosecutor	Panaji	9823850424	Level - 11
42.	Shri. Sanjay Samant	Public Prosecutor	Margao	9423055859	Level - 11
43.	Shri. Govind Gaonkar	Public Prosecutor	Margao	9527464389	Level - 11
44.	Mr. Darshan Gawas	Public Prosecutor	Panaji	9923741797	Level - 11
45.	Shri. Rajaram Dessai	Public Prosecutor	Ponda	9421192799	Level - 11
46.	Smt. Shilpa Nagvenkar	Public Prosecutor	Margao	9850926016	Level - 11

47.	Ms. Prashila P. Narulkar	Public Prosecutor	Mapusa	9823836694	Level - 11
48.	Shri. Narayan P. Kalangutkar	Public Prosecutor	Panaji	9423318555	Level - 11
49.	Shri. Coleman Rodrigues	Public Prosecutor	Panaji	9881811732	Level - 11
50.	Smt Swati Parab Gaonkar	Public Prosecutor	Panaji	7588484911	Level - 11
51.	Shri Jyotin Thakkar	Public Prosecutor	Margao	9822185354	Level - 11
52.	Shri. Shivram A. Patil	Public Prosecutor	Panaji	9823531101	Level - 11
53.	Smt Sidhi Sawant	Public Prosecutor	Mapusa	9226387316	Level - 11
54.	Siddharth Prabhudessai	Assistant Public	Quepem	9850125934	Level - 10

		Prosecutor			
55.	Smt Tina K. Gurav	Assistant Public Prosecutor	Quepem	9923641143	Level - 10
56.	Kum Cyndiana Silva	Assistant Public Prosecutor	Director of Prosecution, Panaji	7775016112	Level - 10
57.	Shri Sanford W. Fernandes	Assistant Public Prosecutor	Margao	9860234670	Level - 10
58.	Shri Atchut N. Goltekar	Assistant Public Prosecutor	Valpoi	9623454285	Level - 10
59.	Shri Sukesh A. Talawnekar	Assistant Public Prosecutor	Mapusa	9923666625	Level - 10
60.	Savita T. Madkaikar	Assistant Public Prosecutor	Ponda	9764247682	Level - 10
31.	Anirudha A. Prabhu Chimulkar	Assistant Public Prosecutor	Sanguem	9168233012	Level - 10

32.	Ian Savio Pimenta	Assistant Public Prosecutor	Margao	8007452537	Level – 10
33.	Sitaram M. Redkar	Assistant Public Prosecutor	Pernem	9822380819	Level - 10
34.	Valanka @Laxmi Babu Redkar	Assistant Public Prosecutor	Margao	9916902295	Level-10
35.	Shivani P. Bodke	Assistant Public Prosecutor	Panaji	7020168032	Level-10
36.	Latoya Carvalho	Assistant Public Prosecutor	Margao	9922861593	Level-10
37.	Joyce Rodrigues	Assistant Public Prosecutor	Panaji	9921949606	Level-10
38.	Laxman Sawant	Assistant Public Prosecutor	Vasco	7020960645	Level-10
39.	Manoj Naik	Assistant Public Prosecutor	Vasco	9823188581	Level-10

40.	Harshal Ghate	Assistant Public Prosecutor	Panaji	9881773153	Level-10
41.	Sukruti Chodankar	Assistant Public Prosecutor	Bicholim	9545795085	Level-10
42.	Sandhya Naik	Assistant Public Prosecutor	Vasco	9545503345	Level-10
43.	PrilamPhadte	Assistant Public Prosecutor	Mapusa	8308467847	Level-10
44.	Pritam Surlikar	Assistant Public Prosecutor	Ponda	9764238824	Level-10
45.	Tejas Pawar	Assistant Public Prosecutor	Mapusa	9823833674	Level-10
46.	Narendra Arjun Velip	Assistant Public Prosecutor	Canacona	9765610281	Level-10

47.	Shri Narayan D. Govekar	Assistant Public Prosecutor	JJB & APP Panaji	9922032462	Level-10
48.	Shri Ajay A. Halarnekar	Assistant Public Prosecutor	Bicholim	8806458657	Level-10
49.	Shri Tejas D. Chodankar	Assistant Public Prosecutor	Mapusa	9822719222	Level-10
50.	Sampada D. Verenkar	Assistant Public Prosecutor	Margao	8600151970	Level-10
51.	Chandrakant Sawant	Assistant Public Prosecutor	Bicholim	7798878432	Level-10
52.	Amey Barad	Assistant Public Prosecutor	Vasco	9561381987	Level-10

The details of the clerical staff employed in the Department of Directorate of Prosecution is as under.

Sr. No	Name	Designation	Place of working	Telephone No.	Pay Scale
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1.	Shri. Giridhar Gawade	Accountant	Office of Directorate of Prosecution, Panaji	0832-2438278	Level - 6
2.	Shri. Sandeep Prabhu	Head Clerk	Office of Directorate of Prosecution, Panaji	0832-2438278	Level - 6
3.	Ms.Pradnya Painginkar	Head Clerk	Office of APP, Margao	0832-2715784	Level - 5
4.	Shri Nilesh Naik	UDC	Office of APP, Ponda	_____	Level - 4
5.	Ms.Vaibhavi Khedekar	UDC	Office of PP, Margao	0832-2715784	Level - 4
6.	Ms. Sangeeta @ Pallavi P. Naik	UDC	Office of APP, Margao	_____	Level - 4
7.	Ms. Jasmin Parsekar	UDC	Office of APP Panaji	_____	Level - 4
8.	Shri. Krishna Kumar Mishra	UDC	Office of APP Panaji	_____	Level - 4

9.	Shri. Rajendra Malpekar	UDC	Office of APP, Vasco		Level – 4
10.	Shri. Santosh Naik	UDC	Office of PP, Ponda	0832-2423766	Level – 4
11.	Ms. Diana Abreo	Steno	Office of Directorate of Prosecution, Panaji		Level – 4
12.	Ms. Lizanne Hilda D'Costa	LDC	Office of PPMargao	0832-2704455	Level – 3
13.	Ms. Manali Surlakar	LDC	Office of PP Children's Court, Panaji		Level – 3
14.	Shri. Shailendra Naik	LDC	Office of APP Bicholim	0832-2438278	Level – 3
15.	Shri. Rahul Naik	LDC	Office of Directorate of Prosecution Panaji		Level – 3
16.	Ms. Maya A. Rane	LDC	Office of POCSO Act, Panaji-Goa		Level – 3
17.	Ms. Anita Naik	LDC	Office of PP, Margao	0832-2704455	Level – 3

18.	Ms. Tanvi Naik	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level – 3
19.	Shri. Uday Korgaonkar	LDC	Office of APP, Mapusa	0832-2253733	Level – 3
20.	Shri. Rajesh Verenkar	LDC	Office of Directorate of Prosecution Panaji	0832-2438278	Level – 3
21.	Miss. Jessy Veronica Fernandes	LDC	Office of Deputy Directorate of Prosecution Panaji	0832-2438278	Level – 3
22.	Shri. Dayanand Pagui	LDC	Office of APP, Canacona		Level – 3
23.	Ms. Anjali Pednekar	LDC	Office of APP, Vasco		Level – 3
24.	Shri. Milind Morajkar	LDC	Office of APP, Mapusa		Level-2
25.	Shri. Gajanan Gaonkar	LDC	Office of APP, Valpoi		Level-2
26.	Shri. Keval Shirodkar	LDC	Office of APP, Bicholim		Level-2

27.	Shri. Prabhakar Parab	LDC	Office of PP, Panaji		Level-2
28.	Shri. Prasad Mhalsekar	LDC	Office of APP, Margao		Level-2
29.	Shri. Suryakant Naik	LDC	Office of APP, Mapusa		Level-2
30.	Mrs. Sanchita Bhandodkar	LDC	Office of PP, Margao		Level-2
31.	Shri. Hari Ghadi	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
32.	Shri. Manik Gaonkar	LDC	Office of PP, Sanguem		Level-2
33.	Mrs. Suvarna @ Pradnya Govekar	LDC	Office of Directorate of Prosecution, Panaji	0832-2438278	Level-2
34.	Shri. Sachin Salgaonkar	LDC	Office of APP, Panaji		Level-2
35.	Shri. Bhavesh Alornekar	LDC	Office of PP, Panaji		Level-2
36.	Shri. Shubham Kiran Ballikar	LDC	Office of Director of Prosecution, Panaji		Level-2
37.	Shri. Abhijit Arjun Gaonkar	LDC	Office of Director of Prosecution, Panaji		Level-2

38.	Shri. Santosh Naik	MTS	Office of APP, Quepem		Level – 2
39.	Shri. Sainath Borkar	MTS	Office of APP, Ponda		Level – 2
40.	Shri. Vishant Sawant	MTS	Office of APP Bicholim		Level – 2
39.	Shri. Gopal Ganachari	MTS	Office of Directorate of Prosecution Panaji		Level – 2
40.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level – 2
41.	Shri.DattaramKalangutkar	MTS	Office of APP, Mapusa		Level – 2
42.	Shri. Ashok Raut	MTS	Office of Advocate General, Panaji	0832-2226980	Level – 3
43.	Ms. Shalan Naik	MTS	Office of PP, Margao		Level – 2
44.	Ms. Vidhya Morye	MTS	Office of APP, Margao	0832-2704455	Level – 2

45.	Ms. Vandana Naik	MTS	Office of APP, Vasco	0832-2717584	Level – 2
46.	Mr. Raulu Borkar	MTS	Office of PP, Panaji	0832-2423766	Level – 1
47.	Mr. Rupesh Kalangutkar	MTS	Office of APP, Pernem		Level – 1
48.	Mr. Shubam Govekar	MTS	Office of APP, Mapusa	0832-2438278	Level – 1
49.	Shri. Prajyot Gawandi	MTS	Office of POCSO Act, Panaji		Level – 1
50.	Shri. Viplesh Mesta	MTS	Office of APP, Panaji		Level- 1
51.	Ms. Kajal Bandodkar	MTS	Office of Deputy Director, Panaji		Level- 1
52.	Shri. Viraj Torlekar	MTS	Office of Children’s Court, Panaji		Level- 1
53.	Shri. Rupesh Tivrekar	MTS	Office of Director of Prosecution, Panaji		Level- 1
54.	Shri. Rajendra Jalmi	MTS	Office of APP, Valpoi		Level- 2
55.	Shri. Deelip Parab	Driver	Office of Directorate of Prosecution, Panaji		Level – 3

Clause4(1)(b) (xi)

Particulars of the Budget allocated to the Directorate of Prosecution, State of Goa.

(in Lakhs)

DEMAND, MAJOR, SUBMAJOR, MINOR AND DETAIL HEADS	REVISED BUDGET ESTIMATES 2025-2026		
	REVENUE	CAPITAL	TOTAL
TOTAL DEMAND 05 [2014, 2071]	2399.80	--	2399.80
2014 Administration of Justice	2254.80	--	2254.80
114 Legal Advisers and Counsels	2254.80	--	2254.80
01 Public Prosecutors (North Goa)	1446.90	--	1446.90
01 SALARIES	1080.00	--	1080.00
02 WAGES	0.30	--	0.30
03 OVERTIME ALLOWANCE	--	--	--
06 OUTSOURCING OF DEOs & OTHER SERVICES	20.00	--	20.00
07 OUTSOURCING OF UTILITY ATTENDANTS	22.00	--	22.00
08 MAINTANANCE OF I.T. EQUIPMENTS	2.50	--	2.50

09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINERY	0.50	--0.50	
10 MAINTANANCE OF CARS & OTHER VEHICLE	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	16.50	--	16.50
13 OFFICE EXPENSES	30.00	--	30.00
14 RENTS, RATES, TAXES	15.00	--	15.00
17 REFRESHMENT CHARGES	0.10	--	0.10
19 STATIONERY EXPENSES	3.00	--	3.00
26 ADVERTISING AND PUBLICITY	0.50	--	0.50
28 PROFESSIONAL SERVICES	175.00	--	175.00
29 TELEPHONE/MOBILE CHARGES	3.00	--	3.00
34 SCHOLARSHIP/STIPEND	10.00	--	10.00
36 PROCUREMENT OF I.T. EQUIPMENTS	50.00	--	50.00
37 FURNITURE EXPENSES	5.00	--	5.00
38 ELECTRICITY CHARGES	3.00	--	3.00

50 OTHER CHARGES	10.00	--	10.00
02 Public Prosecutors (South Goa)	807.90	--	807.90
01 SALARIES	774.00	--	774.00
02 WAGES	0.30	--	0.30
08 MAINTANANCE OF I.T.EQUIPEMENT	0.50	--	0.50
09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINER	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	12.00	--	12.00
13 OFFICE EXPENSES	15.00	--	15.00
19 STATIONERY EXPENSES	1.00	--	1.00
27 MINOR WORKS	--	--	--
28 PROFESSIONAL SERVICES	0.50	--	0.50
29 TELEPHONE/MOBILE CHARGES	2.50	--	2.50
34 SCHOLARSHIP/STIPEND	1.50	--	1.50

36 PROCUREMENT OF I.T. EQUIPMENTS	0.10	--	0.10
38 FURNITURE EXPENSES	--		--
50 OTHER CHARGES	--		--
2071 Pension and Other Retirement Benefits	145.00	--	145.00
01 Civil	145.00	--	145.00
117 Government contribution for defined Contribution Scheme	145.00	--	145.00
01 Defined Contribution Pension Scheme	145.00	--	145.00
01 Salaries	145.00	--	145.00

Clause4(1)(b)(xii)

Form(A)

The manner of executive of Subsidiary Programmes of the Directorate of Prosecution, State of Goa.

NotApplicable

Clause4(1)(b)(xii)

Form(b)

UndertheDirectorateofProsecution,State of Goa scheme regarding benefit of grants given and it details information and publication.

Plan/SchemeName :Noanyplanorschemeunderthisdirectorate is implemented therefore information is nil.

Sr.No.	NameoftheBeneficial& Address	Grant/Benefit /Rupees/process	Term & conditionfor Selection	Opinion
N.A.	N.A.	N.A.	N.A.	N.A.

Clause4(1)(b)(xiii)

Under the Directorate of Prosecution, State of Goa regarding monetary licenses for current year and its details information

Plan/Scheme Name : **No any plan or scheme under this directorate is implemented there for eno** monetary permission is required therefore information is nil.

Sr. No.	Name of license holder	Kind of licenses	License No.	From date	To date	Terms	Details regarding licenses
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Clause4(1)(b)(xiv)

Under the Directorate of Prosecution, State of Goa regarding official information stored in electronic form and its publication is in the current year..

No any information is stored in electronic form in this office and no publication is going on for the current year. Therefore information is nil.

Sr. No.	Kinds for documents	Subject	Which electronic form	Information access system	Responsible person
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

Tape : No

Film : No

C.D. : No

Floppy : No

Any Other Form : No

Clause 4(1)(b)(xv)

Available facility in the Office of Directorate of Prosecution, State of Goa.

Existing facility.

- . Information of visiting hours. : From 9.30 a.m. to 5.45 p.m.
- . Information of Website. :
- . Information of call center. : No.
- . Existing facility for inspection of record. : Yes
- . Existing facility for work inspection. : Yes
- . Information regarding available forms : No special form for this office.
- . Information regarding notice board. : Notice board displayed.
- . Information regarding library. : Law books for office use only
- . Citizen Charter

Sr. No.	Kind of facility	Time	Procedure	Place	Responsible Person/employee	Satisfaction of Complaint
1	New office facility is require to setup	9.30 a.m. to 5.45 p.m.	As per Govt.Rules	Dy. Director of Prosecution, (South)-Margao	Dy. Director	Directorate of Prosecution
2	New office facility is require to setup	9.30 a.m. to 5.45 p.m..	As per Govt.Rules	Dy. Director of Prosecution, (North)-Panaji	Dy. Director	Directorate of Prosecution,

Clause 4(1)(b)(xvi)

The Office of Directorate of Prosecution, State of Goa office Govt. Public Information Officer/Assistant Public Information Officer / Appellate authority (region of Public authority) detail information and its publication.

A. Public Information officer.

Sr. No.	Name of the Public Information officer	Designation	Jurisdiction	Address/ Phone	E_mail	Appellate Authority
1.	Dy. Director	Dy. Director	For the State of Goa			Director of Prosecution, Goa

B. Assistant Public Information officer

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address/ Phone	Email	Appellate Authority
1.	Assistant Public Prosecutor	Assistant Public Prosecutor	For the State of Goa			Director of Prosecution

C. Appellate Authority

Sr. No.	Name of the Govt. Information officer	Designation	Jurisdiction	Address / Phone	Email	Appellate Authority
1.	Director of Prosecution	Director Of Prosecution	For the State of Goa			Director Of Prosecution

Clause4(1)(b)(xvii)

TheOfficeofDirectorateofProsecution, State of Goa information regarding publication.

NIL Publication

Clause4(1)(c)

Forcommonpeoplenecessaryorders/policyitslistpreparation and circulation.

TheOffice of Directorate of Prosecution, State of Goa main functions is to carry out administration of public prosecutors, therefore no orders/policy prepare for common people and no circulation of it.

Clause4(1)(d)

Intheofficeadministrativeandsemijudicialworklist preparation and its resolution work reasondeclaration.

The office of Directorate of Prosecution. State of Goa do not have semi judicial function and therefore no resolution and Administration work list and reason is declared.

About Public Grievances

Public Grievance means any communications from a member of Public including a retired Government Official who has either approached the Government office for a service and finding himself aggrieved at the response has drawn attention to the issue or who has been affected by the action or in action of a Government office in the delivering of services and has raised the matter for redressal.

Public Grievance Officers

Head of the Department i.e. Director of Prosecution function as a Public Grievance Officer at the **State Level.**

Name of Public Grievance Officer – Mrs. Poonam Santosh Bharne

Designation - Director of Prosecution

Contact No. – Tel (O) 2437665/2438278

(M) 9420165464

Email ID – dir-dp.goa@nic.in

Public Grievance Officer at District Level:

North-Goa

Name of the Public Grievance Officer: Smt.Anuradha Talaulikar,
Designation: Deputy Director of Prosecution (South)
Address: 6th floor, Bharat Sanchar Bhavan,
Patto,Panaji-Goa.
Contact No.: Tel (O) 2423766
(M) 9420165464

South-Goa

Name of the Public Grievance Officer: Shri. Devanand Korgaonkar,
Designation: Assistant Director of Prosecution
Address: Officer of Public Prosecutor,
District & Sessions Court Building,
South Goa at Margao.

Contact No.:

Tel (O) 2704455
(M) 9823197488

Website Address:

www.grievances.goa.gov.in

Meetingless day

Every Tuesday is declared as meeting less/ No Meeting day. Three hours are fixed from 10:00 hrs to 13:00 hrs for grievance redressed.

The following information is published for the public as required under section 4(1) (b) (xi) about the budget allotted to the Directorate of Prosecution indicated the particulars of all Revenue & Capital expenditure.

FUNDS ALLOTTED TO DIRECTORATE OF PROSECUTION

PANAJI-GOA

DEMAND 05 (PROSECUTION)

(Rs. in Lakhs)

DEMAND, MAJOR, SUBMAJOR, MINOR AND DETAIL HEADS	REVISED BUDGET ESTIMATES 2025-2026		
	REVENUE	CAPITAL	TOTAL
TOTAL DEMAND 05 [2014, 2071]	2399.80	--	2399.80
2014 Administration of Justice	2254.80	--	2254.80
114 Legal Advisers and Counsels	2254.80	--	2254.80
01 Public Prosecutors (North Goa)	1446.90	--	1446.90
01 SALARIES	1080.00	--	1080.00
02 WAGES	0.30	--	0.30
03 OVERTIME ALLOWANCE	--	--	--

06 OUTSOURCING OF DEOs & OTHER SERVICES	20.00	--20.00	
07 OUTSOURCING OF UTILITY ATTENDANTS	22.00	--	22.00
08 MAINTANANCE OF I.T. EQUIPMENTS	2.50	--	2.50
09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINERY	0.50	--0.50	
10 MAINTANANCE OF CARS & OTHER VEHICLE	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	16.50	--	16.50
13 OFFICE EXPENSES	30.00	--	30.00
14 RENTS, RATES, TAXES	15.00	--	15.00
17 REFRESHMENT CHARGES	0.10	--	0.10
19 STATIONERY EXPENSES	3.00	--	3.00
26 ADVERTISING AND PUBLICITY	0.50	--	0.50
28 PROFESSIONAL SERVICES	175.00	--	175.00
29 TELEPHONE/MOBILE CHARGES	3.00	--	3.00

34 SCHOLARSHIP/STIPEND	10.00	--	10.00
36 PROCUREMENT OF I.T. EQUIPMENTS	50.00 -- 50.00		
37 FURNITURE EXPENSES	5.00	--	5.00
38 ELECTRICITY CHARGES	3.00	--	3.00
50 OTHER CHARGES	10.00	--	10.00
02 Public Prosecutors (South Goa)	807.90	--	807.90
01 SALARIES	774.00	--	774.00
02 WAGES	0.30	--	0.30
08 MAINTANANCE OF I.T.EQUIPEMENT	0.50	--	0.50
09 MAINTANANCE OF NON I.T. EQUIPMENTS/MACHINER	0.50	--	0.50
11 DOMESTIC TRAVEL EXPENSES	12.00	--	12.00
13 OFFICE EXPENSES	15.00	--	15.00

19 STATIONERY EXPENSES	1.00	--	1.00
27 MINOR WORKS	--	--	--
28 PROFESSIONAL SERVICES	0.50	--	0.50
29 TELEPHONE/MOBILE CHARGES	2.50	--	2.50
34 SCHOLARSHIP/STIPEND	1.50	--	1.50
36 PROCUREMENT OF I.T. EQUIPMENTS	0.10	--	0.10
38 FURNITURE EXPENSES	--	--	--
50 OTHER CHARGES	--	--	--
2071 Pension and Other Retirement Benefits	145.00	--	145.00
02 Civil	145.00	--	145.00
117 Government contribution for defined Contribution Scheme	145.00	--	145.00
01 Defined Contribution Pension Scheme	145.00	--	145.00

01 Salaries	145.00	--	145.00
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