

Ref. : GSIDC/ADM/14/N19-16016560

17th March 2026.

SHORT NOTICE INVITING QUOTATION

Sealed Item Rate quotations are invited from authorized suppliers / dealers for the "Supply of Stationery for the Corporation". The sealed quotations shall be received **upto 15:00 hours on 23rd March 2026** and the same will be opened at 15:30 hours on the same day.

The Schedule of Quantities including the description of the item is furnished in **ANNEXURE-I** enclosed herewith. The bidders shall submit their offer by indicating rates only for the items as per the enclosed **ANNEXURE-I** while submitting the quotation. Rates shall be inclusive of all taxes and all other levies except for goods & service tax, same will be paid /as applicable. All the pages of **ANNEXURE-I** shall be duly stamped and signed. Offers submitted with any special conditions are liable for rejection.

Suppliers / Dealers may peruse the Schedule of Quantities and obtain the same from the office of GSIDC on all working days free of cost in person or through authorized representative only. The last date of issue of bid documents shall be **20th March 2026 upto 17:30 hours**.

Please note that the rates quoted should be valid for a period of 12 months from **1st April 2026 to 31st March 2027** and the Purchase order for the purchase of stationery shall be issued by the Corporation as and when the need arises during the year.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.

All the items enclosed in Annexure I should be delivered to GSIDC office at 7th Floor, EDC House, Dr. Atmaram Borkar Road, Panaji – Goa as and when ordered by the Corporation.




(Rohit Kadam)
Managing Director

Enclosure : ANNEXURE-I & II

Copy to :

1. The Notice Board of GSIDC
2. **THE DIRECTOR,**
Director & Ex-Officio Special Secretary Printing & Stationery
Government Printing Press,
Panaji, Goa. :With a request to display the notice on the Notice
Board
3. Website of GSIDC
4. Office file ... HR Department.