



Directorate of Food & Drugs Administration

Government of Goa

"Dhanvantari", Opp. The Shrine of Holy Cross, Bambolim - Goa. 403 202.

WALK-IN-INTERVIEW

Directorate of Food & Drugs Administration, Bambolim-Goa invites applications for the post of Data Entry Operator and Multi Tasking Staff to be appointed purely on contract basis with fixed consolidated salary per month under Memorandum of Understanding (MoU) with Food Safety & Standard Authority of India (FSSAI) for Food Safety Ecosystem in the State for a period of one year.

Name of the Post	Qualification	Date of Interview; time and venue	Fixed consolidated salary
Data Entry Operator one Post	Essentials (i) Bachelor's Degree in any stream of a recognized University. Education or equivalent qualification from recognized institution. ii) Diploma in Computer applications from an Institution recognized by Government failing which six months course in Computer Application from an Institution recognized by Government. (iii) Knowledge of Konkani Desirable: Knowledge of Marathi	26/02/2026 from 10 a.m. to 1.00 p.m at Directorate of Food & Drugs Admn., Bambolim- Goa	Rs. 18,500/-
Multi Tasking Staff Two Post	Essentials 1) Passed Secondary School Certificate Examination from a recognized Board /Institution. OR Passed course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, from a recognized Institution. Note:- Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, may be considered in case posts relates to technical work. 2) Knowledge of Konkani. Desirable:- i) Knowledge of Marathi. ii) Multi Tasking Skills such as knowledge of operating office machines including computers.	27/02/2026 from 10 a.m. to 1.00 p.m at Directorate of Food & Drugs Admn., Bambolim- Goa	Rs. 18,000/-

1. Essential knowledge of Konkani and desirable knowledge of Marathi.
2. The candidate who fulfills the qualification should bring original certificates in proof of the educational qualification, birth date, 15 years residence, valid employment Registration card and experience for verification, if any. Attested copies of the same to be enclosed with the application. However, experienced candidate will be preferred.
3. The selected candidate will have no right to claim for regular appointment. The Department Reserve the right to terminate the services of any employee before the completion of his/her
4. The selected candidate will be intimated by post or telephonically.
5. The payment will be fixed as per rules.
6. Application for walk-in-interview will be rejected beyond the registration hours.


(Shweta S. Dessai)
Director, FDA Goa