



Government of Goa

Directorate of Art & Culture

(An ISO 9001:2008, ISO 14001:2004, ISO 50001:2011, OHSAS 18001:2007, SA 8000:2014, IS 15700:2005 Certified Department)

Sanskriti Bhavan, Patto, Panaji, Goa.



Citizen's Charter

Information on the Schemes and Services of the Department

2022-2023



Government of Goa

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Government of Goa

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**DIRECTORATE OF ART & CULTURE
PANJIM – GOA**

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Our Vision

Directorate of Art and Culture is committed to preserve, promote and develop the cultural heritage of Goa by supporting various forms of artistic expressions and cultural creativity.

Our Mission

- To promote the diversity of cultural expressions by providing support and creating a conducive environment.
- To provide maximum access to the arts and cultural activities
- To facilitate and coordinate community participation in all identified programmes
- To disseminate the creative expression of our artists through exhibitions, performances, publications and by supporting institutions and individuals engaged in the furtherance of these activities.
- To develop and monitor to implementation of policy, legislation and strategic direction for the identification, conservation and promotion of cultural heritage.

Stakeholders Consulted

- Citizens
- State Government Departments
- State Cultural Organizations
- Educational Institutions
- All categories of Artists
- Departmental Staff

DIRECTORATE OF ART AND CULTURE

The schemes of the Department are given below:

A) GRANT-IN-AID TO NGO

I. SCHEME TO PROVIDE SPECIAL FINANCIAL ASSISTANCE FOR ORGANIZING CULTURAL EVENTS:-

This scheme has been designed to provide financial support to the institutions, cultural groups and individuals to organize/conduct various types to Cultural Events/Programmes/Exhibitions/Festivals/Workshops. This scheme intends to give opportunity to young Goan artists to develop their talents, so also to give opportunity to the artists as well as general public to witness various standard cultural performances/Events/Exhibitions/Festivals/Workshops.

• Service Standard

Receipt of application – Before 30 days from the date of event/ programme. Release of funds - Within 60 days from the date of receipt of complete application

(a) The objectives of the scheme are given below:

- To encourage Cultural Events/Programmes/Exhibitions/Festivals/Camps/Workshops.
- To give financial support to the cultural groups or an individual to organize cultural events.
- To give opportunity to young Goan artists to develop their talent.

(b) Eligibility criteria are given below:

- i. Any cultural group/organization/institutions registered or unregistered as well as individual persons are eligible to avail benefit under this scheme once in a financial year.
- ii. Applicant should have experience in organizing cultural events/programmes/exhibitions/festivals.
- iii. Preference will be given to registered institutions/organizations.
- iv. The applicant institutions, organization, cultural group or individual applicant as the case may be shall not be defaulter of Directorate of Art & Culture for non submission of utilization certificate or statement of accounts for any other grant received by the applicant.
- v. Directorate of Art & Culture, may also suo-moto identify any institution/cultural group or individual person to organize any Cultural Event/Programme/Exhibitions/Festival/Camp/Workshop for the Department of Art & Culture.

(c) Nature and Quantum of Assistance:

- i. Under this scheme, grant shall be given to organize specific Cultural Event/Programme/Exhibitions/Festival/Camp and Workshop.
- ii. Under this scheme the institutions/organizations/groups/individuals shall be eligible for financial grant maximum upto Rs. 5.00 lakhs or 80% of the expenditure incurred for organizing the cultural events whichever is less based on the nature of the cultural events.
- iii. However, in the case where the Directorate of Art & Culture suo-moto identifies any institution or group or individual person to organize any Cultural

Event/Programme/Exhibitions/Festival/Camp & Workshop for the Department of Art & Culture then the grant maximum upto Rs. 5.00 lakhs or 100% of the expenditure incurred for organizing the event, whichever is less shall be granted for this purpose.

[**Note:** The above limit for financial grant is maximum limit provided under this scheme and does not mean that applicant shall get the financial grant to the extent of maximum limit but shall get the financial grant to the extent decided by the Department of Art & Culture/ Government based on the nature and scope of proposed cultural event and reputation, standing and eligibility of the applicant.]

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of registration certificate if registered.
- (ii) Copy of detail Estimate Expenditure of the said Event.
- (iii) Affidavit (To be executed on appropriate non-judicial stamp paper duly Notarized/countersigned by Mamlatdar as per enclosed sample copy).
- (iv) Programme details i.e. artist (Goan & non Goan) & other details.
- (v) If the grant was sanctioned in preceding years, Original copy of Audited Utilization Certificate and income & expenditure statement of the event duly certified by the Chartered Accountant along with the photographs, Paper Cuttings etc. may be submitted.
- (vi) Bank Details (only Nationalize or scheduled bank details may be submitted in enclosed Annexure with cancelled Cheque and Pass Book copy. Also the Institution/ Individual has to submit the bank details as per the name proposed in the application.
- (vii) All the enclosures to be submitted by the Institution/ Individual duly signed along with the seal.

(g) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in, Website:

<https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

II. SCHEME TO PROVIDE GRANT IN AID TO CULTURAL ORGANIZATION

(MAINTENANCE/ REGULAR GRANTS):- In order to promote cultural activities in the State of Goa and to create and develop cultural talent, Government has designed this scheme to provide financial support to voluntarily Cultural Organizations.

- **Service Standard**

Release of grants - Within 6 months from date of receipt of complete request.

(a) The objectives of the scheme are given below:

- To create and develop cultural talent.
- To provide financial support to cultural organizations.
- To create and develop cultural environment in the State of Goa.
- To purchase musical equipments.

(b) Eligibility criteria are given below:

Grants for Cultural activities.

- i. Any Goan institution registered under Society's Registration Act, 1860 or under Indian Trust Act are eligible for benefit under this scheme.
- ii. The Grant-in-Aid shall be provided in the form of reimbursement of the expenditure incurred by the institution for the last financial year. The institution shall borne all the expenditure and conduct its activities from its own funds for the first year.
- iii. Preference will be given to the institutions involved in Cultural Education i.e. imparting training in music, dance, drama, fine art etc.

(c) Nature and Quantum of Assistance:

- (i) The eligible institutions shall be entitled for grant-in-aid to the extent of 80% of expenditure incurred by the institution for last financial year, subject to the maximum ceiling (p.a)
 - (a) Maximum of Rs. 10,000/- for Group 'H',
 - (b) Rs. 20,000/- for Group 'G',
 - (c) Rs. 35,000/- for Group 'F',
 - (d) Rs. 50,000/- for Group 'E'.
 - (e) Rs. 75,000/- for Group 'D'.
 - (f) Rs. 1.00 lakh for Group 'C'.
 - (g) Rs. 2.00 lakhs for Group 'B'.
 - (h) Rs. 3.00 lakhs for Group 'A'.

- (ii) The grants shall be given in the form of reimbursement of expenditure already incurred by the institution for last financial year.

For purchase of equipments, instruments and furniture prior approval of Director of Art & Culture is required and Director of Art & Culture gives such approval after proper assessment.

[**Note:** The above limit for financial grant is maximum limit provided under this scheme and does not mean that applicant shall get the financial grant to the extent of maximum limit but shall get the financial grant to the extent decided by the Department of Art & Culture based on the nature and scope of the cultural activities conducted by the institution.]

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of ID proof of Contact person i.e. President/ Secretary/ Treasurer (Mandatory).
- (ii) Attested copy of Registration certificate /Renewal certificate. (Mandatory)
- (iii) Constitution/ Memorandum of the Society etc. (Mandatory) (submit incase of new institution or if any changes)
- (iv) Recommendation from local bodies regarding existence of the institution (submit incase of new institution).
- (v) List of equipment in possession.
- (vi) List of Managing Committee Members with phone nos. (mandatory)

- (vii) Report of activities, year-wise i.e. proposed and undertaken (submit details with dates of activities, Venue of programme, photographs, newspaper cutting etc).
- (viii) Rent Valuation Certificate from PWD if any.
- (ix) ECS statement – Bank details (mandatory) (Enclose the cancelled cheque with the seal of the institution).
- (x) Audited Statements of Accounts of last year duly certified by the Chartered Accountant and Office bearers:-
 - i. Receipts & payment (mandatory)
 - ii. Income & expenditure (mandatory)
 - iii. Balance Sheet (mandatory)
- (xi) Utilization Certificate of grant availed during last year duly signed by the Chartered Accountant and Office bearers. (mandatory)

(g) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in, Website:

<https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

III. SCHEME FOR PROVIDING (GOLDEN JUBILEE) ONE TIME GRANT IN AID IN MEMORY OF BLESSED MOTHER TEREZA:-

There are thousands of children living in slums and on the streets of Goa, also orphans and runaways escaping poverty, neglect or abuse. These children are often at a great risk from malnutrition, illness and neglect. Many a times they subject themselves to begging and they are looked upon as threat other than a child in need. Besides these “not so lucky children”, there are also aged, destitute and disabled people who need a helping hand in health care, shelter, food, clothing, free medication, human trafficking, Aids consciousness etc., and it is a bounden duty of the government to provide these basic necessities to these underprivileged section of the society.

(a) The objectives of the scheme are given below:

- To provide support to underprivileged children, aged, destitute and disabled people.
- To recognize and strengthen the sustainable efforts put in by the various reputed institutions in providing meaningful, safe, playful environment, food, shelter, health care etc for upliftment of weaker section of the society and to give an impetus, encouragement and financial backing to them for the contribution in the field of social sector.
- To support the institutions in implementation of their programmes.
- To take care of all such type of underprivileged, downtrodden, neglected section of the society.

(b) Eligibility criteria are given below:

Institutions/ N.G.O's not covered shall be eligible for the grant subject to the following conditions.

- i. The institutions/N.G.O's shall submit application for the grants under the scheme in prescribed proforma.

- ii. The Institution/NGO's should be registered with the State Government registration authorities.
- iii. The institution/N.G.O's should be in existence for the minimum period of 05 years.
- iv. Should have been providing humanitarian service to minimum 25 inmates (Old, Sick, underprivileged children etc) for the last 5 years.
- v. Should have infrastructure facilities of spacious accommodation of minimum area of 50 Sq mts. with proper ventilation, toilet kitchen etc.
- vi. Should furnish a copy of the constitution/ bye laws of the institution.

(c) Requirement of Documents to avail the Scheme:

- (i) The Institution/ N.G.O's shall submit application for the grants under the scheme in prescribed proforma.
- (ii) The Institution/ N.G.O's should be registered with the State Government registration authorities.
- (iii) The Institution/ N.G.O's should be in existence for a minimum of 5 years.
- (iv) The Institution/N.G.O's should have been providing humanitarian service to minimum of 25 inmates (old, sick, underprivileged children etc.)
- (v) The Institution/ N.G.O's should have infrastructure facilities of spacious accommodation of minimum area of 50 Sq. mts. with proper ventilation, toilet, kitchen, etc.
- (vi) The Institution/ N.G.O's should furnish a copy of the constitution/ bye laws of the institution.

(d) Prescribed form if any:

The Institutions/N.G.O's shall submit an application as there is no prescribed form.

(e) Mode or procedure to avail the benefit of Scheme:

- (i) The grants to the institution selected as per the budget speech and as indicated under clause 5 (A) shall be released directly.
- (ii) The Directorate of Art & Culture shall invite applications from the eligible institutions/ N.G.O's through advertisement inserted in local newspapers for selection and release of grants under clause 5 (B) & (C) of the scheme.
- (iii) The Government shall constitute a Selection Committee for the purpose of scrutiny of the proposals, selection and recommendation for the release of one time grant for institutions under 5 (B) & (C).
- (iv) The Government of Goa or the committee constituted by the Government of Goa may also sue motto take cognizance of the achievements of any eligible institutions/ N.G.O's and consider them for the grant.

(f) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ADC, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404642 E-mail: adc-dac.goa@nic.in, Website: <https://www.artandculture.goa.gov.in>

B) GRANT-IN-AID OTHER SCHEMES:-

I. SCHEME TO PROVIDE ASSISTANCE TO STUDENTS SEEKING EDUCATION OUTSIDE GOA IN ANY FIELD OF ART & CULTURE:-

The Government of Goa has designed this scheme in order to provide Assistance to Goan students seeking education in any field of Art & Culture outside Goa.

• Service Standard

Receipt of application – Within 120 days from the date of advertisement in Newspaper.

Release of first instalment – Within 60 days from the last date of submission of complete application. Release of second instalment – Within 30 days from submission of complete progress report.

(a) The objectives of the scheme are given below:

- To encourage and give opportunity to the young talents in the State to excel their talent to reach the highest possible standard/merit under the guidance of a renowned teacher/artist outside the State.
- To give financial support to the students seeking to get basic or advance education/training in any field of Art and Culture by way of assistance.

(b) Eligibility criteria are given below:

Any student fulfilling the following conditions shall be eligible to avail benefit under this scheme.

- (a) Any student who intend to seek advanced education in any field of Art and Culture like music, dance, theatre, fine art, folk art, photography etc. (fields of visual and performing art), outside Goa or outside India shall be eligible under this scheme. In exceptional cases wherein not even the basic education is available in a particular field of art within Goa, the application to seek the training outside shall be considered for the assistance by the committee.
- (b) The student should have outlined knowledge about the art form in which the education is desired.
- (c) The applicant should be born in Goa and residing in Goa for substantial period or at least for the last fifteen years to the date of application.
- (d) No individual above the age of 35 years shall be eligible under this scheme. And the assistance shall be given to the students upto 35 years of age.
- (e) One student per family shall be eligible under this scheme per financial year. However in rare cases the second application in the same family but in different stream of art to that of the first may be considered depending upon his/her contribution/merit may be considered. The decision to be taken by the committee.
- (f) The student receiving grant/assistance from any other Government or non-Government bodies for the training which he/she applies for under this scheme, shall be eligible provided the total amount raised from different sources is less than the actual cost of the education. A document in that regards will have to be submitted by the students along with the details of the financial grants available from other bodies while applying for the assistance.

- (g) The student applying for assistance to seek education in the field of Art & Culture shall be eligible under this scheme provided the annual family income of the applicant does not cross the limit fixed by the Government from time to time.
- (h) The student shall undergo training on full time or part time basis as the case may be, but 75% attendance for the total course period or for one year period of the course (whichever is less) failing which the assistance amount shall be recovered. The applicant shall submit the attendance certificate certified by the Guru or Institutional head within one month after the above said period. (However, this condition can be relaxed by the Government in deserving cases). This clause shall not be applicable where there are regular examinations recognized by the University or Board or Government as the case may be. In such cases the applicant should submit passing certificate and mark list.
- (i) The number of assistance to be given shall depend upon the availability of funds for every financial year.
- (j) The students shall mention the amount of contribution/ capital put by them for the particular course.
- (k) The amount shall be recovered from the student if the course is not completed.
- (l) The student can apply for assistance for maximum 5 years (initially for 3 years and upon review if showing progress can be extended for 2 years). Also a review report of the student shall be taken every six months.
- (m) The student shall be bound to present performance as and when asked by the Directorate of Art and Culture.

(c) Nature and Quantum of Assistance:

- (i) Under this scheme an individual student shall be given assistance to acquire basic or advanced education in any field of Art and Culture like music, dance, theatre, fine arts, folk arts, photography etc. (field of visual & performing art at State, National and International level depending upon the eligibility of the applicant).
- (ii) Under this scheme the student shall be eligible for assistance maximum up to Rs. 1,20,000/- for acquiring education outside Goa and Rs. 3,00,000/- for acquiring education outside India or the actual cost of the education whichever is less.

[Note: Above limit is the maximum limit and does not mean that the applicant shall get the assistance upto the maximum limit. The committee may scrutinize and decide upon the quantum of assistance, from case to case, depending upon the nature of training, reputation of the Institution/Guru, eligibility of the applicant etc.]

(d) Requirement of Documents to avail the Scheme:

- a) Passport sized photograph (One).
- b) Birth Certificate (Photo copy self attested).
- c) Caste Certificate (if applicable)
- d) Fifteen years certificate of Residence in Goa.
- e) A bio data with achievements in respective field.
- f) Annual Family Income Certificate from the competent authority.
- g) Letters of recommendations.
- h) Attested copy of Passing Certificates (i.e. Educational/ Technical)

- i) Detailed expenditure.
- j) Details of Occupation (if applicable)
- k) Copy of Aadhar Card / Unique Identification Code.

(g) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

II. SCHEME TO PROVIDE FINANCIAL ASSISTANCE TO THE PUBLISHERS FOR PUBLISHING BOOKS OF GOAN AUTHORS:-

This scheme has been designed to promote Goan publishers to provide them with financial support for publication of books.

- **Service Standard**

Receipt of application – Within 30 days from the date of advertisement in Newspaper.

Intimation about approval of script – Within 6 months from that last date of submission of complete application

Release of funds and payment of bills – Within 45 days from the date of submission of final bills/documents from selected authors and publishers.

(a) The objectives of the scheme are given below:

- To support Goan publishers, by providing them opportunity and encourage them in publishing the books.
- To give financial support to Goan publishers for publishing the books.

(b) Eligibility criteria are given below:

- i. Any Goan publisher is eligible for the scheme provided the writer of the book is Goan.
- ii. Applicant should have substantial experience in publication.
- iii. Publisher should publish minimum 500 copies of the book for which he want to avail the financial assistance.
- iv. The book could be published by author himself or published by any other publishing unit provided NOC is issued by the author to the publisher.
- v. No anthology/ compilation shall be considered.
- vi. The book should contain 100% originality, works of translation will not be considered.
- vii. No grants should be given for printing of second edition.
- viii. The printing and paper of the book should be of good quality & standard.
- ix. Person who has lived in Goa for minimum 10 years of his creative lifespan, will be treated as Goan for the purpose of this scheme.

(c) Nature and Quantum of Assistance:

Under this scheme upto 300 books will be purchased, subject to the condition of total amount should not exceed Rs. 50,000/-. Publisher shall give minimum 15% discount on the price of the book.

(d) Requirement of Documents to avail the Scheme:

- (i) Three copies of book.
- (ii) NOC of the writer as per enclosed format.
- (iii) Printing bill.
- (iv) Address proof of the writer such as Residential Certificate/ Photocopy of Election Card/ Aadhar Card/ Ration Card etc.
- (v) Bank Details of the applicant as per enclosed proforma or Xerox copy of cheque.
- (vi) Undertaking of the writer/ publisher (10 years resident) as per enclosed format.

(g) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

III. KALAKAR KRITADNYATA NIDHI:-

The Scheme envisages sanction of Financial Assistance to Aged Needy Goan Artists and their dependent family in indigent circumstances subject to fulfillment of eligibility criteria and conditions as laid down under the scheme.

• **Service Standard**

Release of funds in case of Medical., Aid – Within 45 days from the date of receipt of complete application, Release of funds in other cases – Within 60 days from the date of receipt of complete application.

(A) The objectives of the scheme are given below:

The financial assistance shall be sanctioned to the Aged Needy Goan Artist and the dependent family in indigent circumstances for the following:

(a) Medical Treatment:

To meet the expenses towards Major/Minor surgical treatment in the local or outstation hospitals and also to meet the expenses towards travelling and accommodation outside the State for the treatment for self and or wholly dependent family members subject to the conditions that:

- The estimate of expenditure from the authorized doctor/hospital shall be enclosed to the application. However in case of treatment availed or to be availed on emergency basis the estimate shall be submitted subsequently.
- The maximum financial assistance under this category shall not exceed Rs. 50,000/-, however the Government may relax the ceiling in case of major chronic ailments.
- The beneficiary shall not avail the benefit of medical reimbursement from any other Government Department or under any schemes or policies for the medical treatment for which the financial assistance if granted under this Scheme.
- The details of the expenditure incurred alongwith the vouchers shall be furnished to the department after availing the treatment and the unutilized amount out of the sanctioned

amount if any shall be refunded to the Government within 3 months from completion of the treatment.

(b) Marriage:

To meet the expenses towards marriage of wholly dependent daughters shall be sanctioned subject to the following conditions:

- Maximum two wholly dependent unmarried daughters shall be eligible.
- Dependency certificate from the authorized authority shall be submitted.
- Maximum of Rs. 20,000/- shall be sanctioned for the first daughter's marriage and Rs. 15,000/- shall be sanctioned for the second daughter's marriage.
- The details of the expenditure incurred along with the vouchers shall be furnished to the department and unutilized amount out of the sanctioned amount if any shall be refunded to the Government within 2 months from the date of marriage.

(c) Compensation towards natural calamities:

To meet expenses towards repair/construction of the house damaged due to natural calamities subject to the following conditions:

- Valuation report from the concerned Taluka Mamlatdar shall be submitted.
- The applicant shall not claim the benefit from any other sources for the same purpose.
- The quantum of financial assistance shall be maximum of Rs. 25,000/- or as per the valuation done by the concerned Taluka Mamlatdar, whichever is less.

(d) Financial Assistance for Funeral of the Artist:

Financial assistance shall be sanctioned to meet the expenses in connection with the funeral of the Goan artist subject to the following conditions:

- Copy of the Death certificate shall be furnished within 2 months from the date of sanction of the financial assistance.
- Financial assistance upto maximum of Rs. 10,000/- shall be sanctioned.

(e) Scholarship/Incentives:

Financial assistance in form of Scholarship/Incentives shall be sanctioned to the wards of Artists who are proceeding on higher education in the State and outside subject to the following:

- The wards of the recognized Goan artist should be enrolled in recognized educational institution for the Post Graduate, Degree or Professional courses.
- Documentary proof of admission in the recognized educational institution for the above courses and the Birth certificate shall be furnished alongwith the application.
- Financial assistance of Rs. 750/- p.m. during the currency of the academic year (excluding the vacation period) shall be sanctioned to the eligible wards on half yearly basis.

(f) Incentives for Self Employment:

Financial assistance shall be provided to the needy goan artist or his/her family for self employment venture subject to the following:

- Financial Assistance not exceeding Rs. 50,000/- or the actual cost whichever is less shall be provided for setting up self employment venture.
- Certificate to the effect that the applicant is not employed or is not self employed from any Gazetted Officer shall be enclosed to the application.
- Estimate indicating the cost of the self employment venture from competent authority shall be submitted.
- Those applicants who have not availed the self employment benefits earlier under any Government Scheme, Autonomous bodies, Corporations etc. shall only be eligible for the financial assistance under above incentive.

(g) Lumpsum Grant:

Financial assistance in form of lumpsum grant Maximum of Rs. 20,000/- shall be provided on the Death of the Artists to the family subject to the following:

- Death certificate, Marriage certificate or any other document indicating the applicant to be the eligible family member shall be enclosed to the application.
- The wife/husband of the late artist shall be considered first for the grant. However, in case in the event of wife/husband predeceasing the late artist the benefit shall be passed on to the unmarried/unemployed sons/daughters of the deceased artist as the case may be in equal ratio.
- Those families whose annual family income is less than Rs. 25,000/- per annum from all the sources only shall be eligible for the grant under above category. Necessary income certificate will have to be produced from the competent authority.

(B) Eligibility criteria are given below:

- i. Any Goan aged needy Artist, born and brought up in the State of Goa and recognized by the Directorate of Art & Culture, Government of Goa or his/her family.
- ii. The Annual family income from all the sources should not exceed Rs. 2,00,000/- per annum except under lumpsum grant where in the annual family income limit shall be Rs. 25,000/-.
- iii. The age limit for grant of the benefits shall be not less than 50 years in case of the eligible artist; however, the Government may relax the age criteria for deserving cases under special circumstances.
- iv. All the relevant documentations like Birth certificate, marriage certificate, dependency certificates, income certificates, medical certificates etc. issued by the competent authorities as may be required under various objectives of the scheme shall have to be enclosed failing which the applications shall be summararily rejected.

(C) Requirement of Documents to avail the Scheme:

Eligible Artist or the family or co-artist or any member of the public shall apply in prescribed proforma directly to the Directorate of Art & Culture. The following documents are required.

i. Medical.

- a) Estimate of expenditure from the authorized doctor/ hospital.
- b) Undertaking.

ii. Marriage of daughter.

- a) Details of dependent family duly attested by Gazetted Officer.
- b) Dependency Certificate.
- iii. Compensation towards Natural Calamities.**
 - a) Valuation report from concerned Taluka Mamlatdar.
 - b) Undertaking.
- iv. Funeral of the Artist.**
 - a) Doctor Certificate certifying the death of the Artist.
- v. Scholarships/ Incentives.**
 - a) Documentary proof of admission in the educational institutions.
- vi. Incentives for Self Employment.**
 - a) Non- efficiency certificate from Gazetted Officer.
 - b) Estimate of the Self Employment venture from competent authority.
 - c) Undertaking.
- vii. Lumpsum Grant.**
 - a) Death Certificate/ Marriage Certificate.
 - b) Family dependent.
 - c) Income certificate.
 - d) Undertaking.

(D) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO I, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404640, E-mail: aco5-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

IV. SCHEME TO PROVIDE GRANT TO THE INSTITUTIONS FOR LONG TERM PROJECT IN THE FIELD OF ART AND CULTURE (SARJANSHEEL GOA):- The Government of Goa has designed this scheme in order to give financial support to the institutions/ individuals involved in long term projects in the field of Art & Culture.

(A) The objectives of the scheme are given below:

- To create and develop cultural environment in the State of Goa.
- To provide financial support to the institutions/ individuals involved in the long term projects in the field of Art & Culture.
- To preserve and promote cultural heritage of Goa.

(B) Eligibility criteria are given below:

(a) For Institutions:

- i. Any institution registered under Society's Registration Act, 1860 or under Indian Trust Act are eligible for benefit under this scheme.
- ii. To avail benefit under this scheme the institution must be involved in long term project in the field of Art & Culture.

(b) For Individuals:

- i. Any individual from the Goan community, who is a resident of Goa for 15 years or more are eligible for benefit under this scheme.
- ii. To avail benefit under this scheme the individual must be involved in long term project in the field of Art & Culture and should have contributed at least 15 years in the relevant field.

(C) Nature and Quantum of Assistance:

The eligible institution/ individual shall be entitled for grant to the extent of 80% of total expenditure involved subject to maximum ceiling of Rs. 5.00 lakhs per annum. Department /Government may restrict the number of institutions/individuals according to availability of funds.

[**Note:** The above limit for financial grant is maximum limit provided under this scheme and does not mean that the applicant shall get the financial grant to the extent of maximum limit but shall get the financial grant to the extent decided by the Sub-Committee/Department of Art & Culture/Government based on the nature and scope of the project, reputation of the institution, taking into consideration the overall impact on the society etc.]

(D) Requirement of Documents to avail the Scheme:

- (a) The institutions should apply in writing alongwith the following:
 - i. A copy of Constitution/Bye laws/ Rules and Regulations.
 - ii. Registration Certificate.
 - iii. Audited statement of accounts of last 3 proceeding years duly signed by the Chartered Accountant.
 - iv. Detailed project report of that particular long term project for which financial support is asked under this scheme.
 - v. Any other relevant documents.
- (b) The individual should apply in writing alongwith the following:
 - i. A copy of Residence Certificate of 15 years or more in Goa.
 - ii. Detailed report of the contribution for the last 15 years to the relevant field of Art & Culture.
 - iii. Detailed project report of that particular long term project for which financial support is asked under this scheme.
 - iv. Any other relevant documents.

(E) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

V. THE SCHEME TO PROVIDE FINANCIAL ASSISTANCE IN THE FORM OF GRANT – IN – AID TO BHAJANI / CHOIR/ CULTURAL GROUP/ INSTITUTIONS FOR PURCHASE OF MUSICAL INSTRUMENTS:-

The erstwhile schemes provided for centralized purchase and distribution of the musical instruments to the selected Bhajani/ Choir/ Cultural Groups /Institutions through the department, however, the amended scheme envisages financial assistance in the form of Grant – in – Aid to the Bhajani / Choir / Cultural Groups / Institutions for purchase of Musical Instruments of their choice.

(a) The objectives of the scheme are given below:

- To encourage and sustain the Bhajani Mandals, Choir Groups, Cultural Troupes who contribute to a great extent for the preservation of cultural heritage with their cultural and musical performances.
- To give financial support for organization / institutions for promotion and preservation of age old culture.
- To promote local talent and to promote local cultural troupes.

(b) Eligibility criteria are given below:

- i. Any Mandals / Groups / Institutions / Troupes registered or unregistered fulfilling following eligibility conditions shall be eligible to avail the benefit under this scheme.
- ii. Mandals / Groups / Institutions / Troupes should be conducting regular musical performances like bhajans, choir singing, folk performances etc.
- iii. Mandals / Groups / Institutions / Troupes should consist of at least minimum 10 members.
- iv. The scheme is being revalidated keeping in mind that only those Institutions / Mandals /Groups / Troupes who have not received the benefits of the scheme are eligible.

(c) Nature and Quantum of Assistance:

1. Under the scheme the eligible Cultural Groups / Institutions shall be give lumpsum grants / financial assistance to the maximum extent of Rs. 15,000/- per Group / Institution for purchase of Musical Instruments only.
2. The Government / Department may restrict the number of groups / institutions in each category according to the availability of the funds.

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of the Registration Certificate.
- (ii) Report of the Activities i.e Participation in the various competition / festivals and other activities along with participation certification. (Mandatory)
- (iii) Certificate of Existence and functioning of the group from local MLA / Mamlatdar / B.D.O/ Sarpanch/ Gazetted Officer etc. about functioning of the groups / artists. (Mandatory)
- (iv) List of Artists / Groups consisting of Artists Male / Female along with address (at least 10 members) (Mandatory)
- (v) Copy of the ID proof of the contact person.(PAN card, EPIC card, Ration card, Aadhar card, Driving license, Bank A/c etc.) (Mandatory)
- (vi) Bank details of the group as per enclosed format or Photo copy of the Cheque.(Mandatory)

(E) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,
Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

C) SC/ ST DEVELOPMENT SCHEMES

I. SCHEDULED CASTES DEVELOPMENT SCHEME:-

As per the guidelines of Planning Commission of India the Department has also formulated special component for Scheduled Castes and the Department is implementing the major schemes which are benefited to the artists, groups, Mandals of SC categories.

II. SCHEDULED TRIBE DEVELOPMENT SCHEME:-

As per the guidelines of Planning Commission of India the Department has also formulated special component for Scheduled Tribes and the Department is implementing the major schemes which are benefited to the artists, groups, Mandals of ST categories.

- ** **Grants/ Assistance provided under schemes : 1AI, 1A2, 1B1 ,1B2, 1B3, 1B5, 3,6,8,**

2) AWARDS

I. GOA STATE CULTURAL AWARD:-

The Government of Goa has designed this scheme, in order to honour the eminent personalities in the field of Art & Culture. The scheme intends to give recognition to the Goan artists par excellence for their lifetime achievement and for their extraordinary contribution to the field of Art & Culture in Goa.

- **Service Standard**

Receipt of application – Within 30 days* from the date of advertisement in Newspaper.

Announcement of list of awardees – Within 6 months from the last date of submission of complete application. Presentation of award – On or before April 30.

(a) The objectives of the scheme are given below:

- To honour the eminent personalities in the field of Art & Culture.
- To felicitate the artists par excellence for their lifetime achievements.
- To recognize and appreciate the artists par excellence as State Artist of Goa.

(b) Eligibility criteria are given below:

- An individual artist who has completed 60 years of age and who has given extraordinary contribution to the field of art & culture at large and in his/her respective field of art in specific, shall be eligible to receive Goa State Cultural Award under this scheme.
- An individual Goan artist to avail benefit under this scheme will have to have contributed in his/her respective field of art in Goa for minimum 10 years out of his/her entire career as a practicing artist.
- No person shall be eligible for second time to avail the benefit under this scheme.

- iv. No award will be presented posthumously under this scheme. However, during selection process if death of any artist occurs after recommendation of his name then Task Force Committee may consider his name for “award”, in such circumstances award will be presented posthumously.
- v. Every year maximum 12 (twelve) persons in the field of 1. Music, 2. Dance, 3. Drama/Theatre including Tiatr, 4. Performing Folk Art, 5. Fine Art & Craft, 6. Bhajan/Kirtan/Choir, 7. Film & associated Audio Visual work of Art, 8. Overall contribution in the field of art & culture, 9. Literature, 10. (Creative) Photography shall be considered for presenting the State Cultural Awards under this scheme. However, if no eligible candidate is found in a particular category for any particular year, then no award shall be given in that particular category for that particular year.

(c) Nature and Quantum of Assistance:

Eligible artists shall be honoured with shawl, sripahal, a certificate of appreciation and financial purse to the extent of Rs. 1,00,000/- per individual and monthly financial assistance as provided under the scheme of Kala Samman. However, no assistance shall be paid to the dependent after the death of the artist. Further, if the awardee is availing pension under any State Government or Central Government scheme, then, the awardee shall not be eligible for the financial assistance under the Kala Samman Scheme.

(d) Requirement of Documents to avail the Scheme:

- (i) Recommendation letter from Institution/ Individual.
- (ii) Registration certificate of Institution.
- (iii) Certificates if any.
- (iv) Souvenir
- (v) Bank details – Pass Book copy.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph.
No. 0832-2404606, E-mail: aco6-dac.goa@nic.in,
Website: <https://www.artandculture.goa.gov.in>

II. KALA GAURAV PURASKAR:-

Artists working in the field of Art and Culture who have given out outstanding contribution in their respective field of art, need to be felicitated and their contribution needs to be recognized, therefore Government of Goa has designed this scheme so as to felicitate such artists who have given substantial contribution in the field of Art and Culture.

• Service Standard

Receipt of application – Within 30 days from the date of advertisement in Newspaper.
Announcement of list of awardees – Within 6 months from the last date of submission of complete application. Presentation of award – May 30 annually.

(a) The objectives of the scheme are given below:

- To give State recognition to those artists who have given substantial contribution in the field of Art and Culture.
- To felicitate the artists for their life time achievement in the field of Art and Culture.
- To recognize and appreciate the age old talent of the artists.

(b) Eligibility criteria are given below:

- i. An individual artist who is 60 years of age and who has given substantial contribution in his/her respective field of art shall be eligible to receive Kala Gaurav Puraskar scheme.
- ii. An individual Goan artist, to avail benefit under this scheme, should have contributed in his/her respective field of art in Goa for minimum 10 years out of his/her total entire career as a practicing artist.
- iii. Recipient of State Cultural Award shall not be eligible under the Kala Gaurav Puraskar scheme. Also if the beneficiaries of Kala Gaurav Puraskar Scheme fulfills the criteria of Kala Samman Scheme, he/she shall be eligible to apply under Kala Samman Scheme and Kala Samman beneficiaries can also avail benefit of Kala Gaurav Puraskar if he/she fulfils the criteria set for Kala Gaurav Puraskar scheme.
- iv. To avail the benefit under the scheme no individual shall be eligible for the second time.

(c) Nature and Quantum of Assistance:

Eligible artist shall be felicitated with shawl, shrifal, a certificate of appreciation and financial purse to the extent of Rs. 25,000/- per individual. Every year maximum of 30 cases shall be considered as per availability of funds.

(d) Requirement of Documents to avail the Scheme:

- (i) Passport size Photo of the Recommendee* (Nominee)
- (ii) Birth Proof of the Recommendee * (Nominee)
- (iii) Biodata of the Recommendee* (Nominee)
- (iv) ID Proof of Recommender* (Person who is recommending)
- (v) ID Proof of Recommendee* (Nominee)
- (vi) Aadhar Card linked with bank A/C* (Nominee)
- (vii) Recommendation Letter* (From Recommender)
- (viii) Photos of performances.
- (ix) Certificates of performance (if any)

Note: Documents mentioned at (i) to (vii) are mandatory.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606, E-mail: aco6-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

III GOA STATE CULTURAL AWARD FOR INSTITUTION:-

This scheme is designed by the Government to recognize, promote and appreciate the contribution of the institution in the field of Art & Culture. This will give a tremendous boost to cultural institutions in Goa, which in turn will give encouragement to new talents.

- **Service Standard**

Receipt of application – Within 30 days* from the date of advertisement in Newspaper.
Announcement of list of awardees – Within 6 months from the last date of submission of complete application. Presentation of award – On or before April 30.

(a) The objectives of the scheme are given below:

- To recognize, promote and appreciate the institution par excellence as best Cultural Institution of Goa.
- To give a boost to the cultural institutions, which in turn will also encourage the other institutions in the State to promote and encourage cultural talents towards an extraordinary creative output.
- To create and develop cultural Environment in the state.
- To felicitate the institution par excellence for its achievements.

(b) Eligibility criteria are given below:

- i. Any Goan institution (or institution working for Goan artist) working in the field of Art & Culture.
- ii. The functioning institutions who have completed 15 years and have given extraordinary contribution to the field of Art & Culture shall be eligible to receive this award.
- iii. Preference will be given to the institutions involved in Cultural Education i.e. imparting Training in Music, Dance, Drama, Fine Arts etc.
- iv. The cultural institutions those are financed by the Central Government Corporations, Municipalities are also eligible to apply.
- v. The institution once awarded shall not be eligible for the second time.
- vi. The institution should have a properly constituted managing body with its powers and duties clearly defined in its constitution and shall have a good reputation in the local community.

(c) Nature and Quantum of Assistance:

Eligible institution will be honoured with a Memento and a financial purse to the extent of Rs. 3.00 lakhs.

(d) Requirement of Documents to avail the Scheme:

- (i) Recommendation letter from Institution/ Individual.
- (ii) Registration certificate of Institution.
- (iii) Certificates if any.
- (iv) Souvenir
- (vi) Bank details – Pass Book copy.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

IV. YUVA SRUJAN PURASKAR (NAVSARJAN CHETANA PURASKAR):-

The Government of Goa has designed this scheme, in order to honour the young Goan individuals who have excelled in the field of Art & Culture in Goa. The scheme intends to give recognition to the young artists par excellence for their outstanding achievement and for their extraordinary contribution to the field of Art & Culture.

• **Service Standard**

Receipt of application – Within 30 days from the date of advertisement in Newspaper.

Announcement of list of awardees – Within 6 months from the last date of submission of complete application. Presentation of award – On or before April 30.

(a) The objectives of the scheme are given below:

- To honour the young artists for their contribution towards the field of Goan Art & Culture.
- To felicitate the young artists par excellence for their outstanding achievement in the respective field of their art.
- To recognize, encourage and identify the young artists as Youth Artists of the State.

(b) Eligibility criteria are given below:

- i. An individual artist between the age of 25-40 years and who has given extraordinary contribution in the field of Art & Culture at large in his/ her respective field of art in specific shall be eligible to receive Yuva Srujan Puraskar. Only in exceptional cases minimum & maximum age could be relaxed by upto 5 years.
- ii. To avail the benefit under this scheme, the Goan artist should have contributed in his /her respective field of art in Goa for minimum 5 years out of his/her career as a practicing artist.
- iii. No award will be presented posthumously under this scheme. However, during selection process if death of any artist occurs after recommendation of his name then Task Force Committee may consider his name for award, in such circumstances award will be presented posthumously.
- iv. No individual artist shall be eligible to avail the benefit of the scheme for a second time.
- v. Every year maximum 6 persons in the field of Music/Dance, Drama/Tiater, Folk Art, Photography/Painting, Craft, Sculpture, Bhajan/Kirtan, Literature, Film shall be considered for presenting the Yuva Srujan Puraskar under this scheme.

(c) Nature and Quantum of Assistance:

Eligible artist shall be honoured with a memento, certificate of appreciation and financial purse to the extent of Rs. 25,000/- per individual.

(d) Requirement of Documents to avail the Scheme:

Every year the Department of Art & Culture shall release a press advertisement thereby inviting recommendations of the names for Yuva Srujan Puraskar under this scheme from eminent institutions, individuals working in the field of Art & Culture.

- (i) Recommendation Letter from Individual/ Institution.

- (ii) Copy of ID Proof of Recommender (person who is recommending).
- (iii) Recommender Birth/ Age Proof certificate (person who is being recommended).
- (iv) Recommender Bio data (person who is being recommended).
- (v) Photograph of Recommender (Passport size).
- (vi) Photograph of Performance/ contribution in the particular field.
- (vii) Certificate if any.
- (viii) Aadhar Card copy.
- (ix) Copy of 1st Page of Bank Pass Book.

Note: All details are mandatory.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606, E-mail: aco6-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

V. GOMANT VIBHUSHAN AWARD:-

Government of Goa, has designed this scheme in order to honour and recognize the Goan renowned personalities who have contributed for the distinguished and extraordinary achievements/services in any field of activities/disciplines such as art & culture, literature & education, sports, medicine, social work, civil services, public affairs, trade, science & engineering, industry, economics, philosophy, politics, or any other field at national & international level.

The Gomant Vibhushan Award shall be given once in two years.

(a) The objectives of the scheme are given below:

- To honour the Goan origin personalities who have done admirable & exceptional work in their field.
- To felicitate the Goan Personalities who made Goa proud by their achievements & reputation and brought recognition to Goa nationally & internationally.

(b) Eligibility criteria are given below:

- i. The award seeks to recognize work of any distinction and is given for distinguished and exceptional achievements/services in all fields of activities/disciplines such as art & culture, literature & education, sports, medicine, social work, civil services, public affairs, trade, science & engineering, industry, economics, philosophy, politics, or any other field at national & international level.
- ii. All the persons who are of Goan origin, without distinction of race, occupation, position, age or sex are eligible for this award.
- iii. No award will be presented posthumously under this scheme. However, during the process of selection if death of such artist occurs after recommendation of the name, then Task Force Committee may consider his name for “award”, in such circumstances award will be presented posthumously.
- iv. No individual shall be eligible for second time to avail the benefit under this scheme.

(c) Nature and Quantum of Assistance:

Eligible personality shall be honoured with a Memento, citation and financial purse to the extent of Rs. 5,00,000/- (Rupees Five Lakhs Only).

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of ID Proof of Recommender (person who is recommending)
- (ii) Recommendeo Bio data (person who is being recommended)
- (iii) Photograph of the Recommendeo (Passport Size)

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606, E-mail: aco6-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

VI. STATE REWARD TO THE RECIPIENT OF NATIONAL AWARD:-

Goa has got rich cultural talent. Many of our artists have received name and fame even at National and International level and Goa feels proud of them. In order to reward such artists as token of appreciation from Government of Goa, this scheme has been designed, so as to support and promote the local artists, who have received recognition at National and International level.

(a) The objectives of the scheme are given below:

- To give State recognition to the local artists receiving National Award.
- To appreciate local talents and promote local artists.
- To give financial support to local artists.

(b) Eligibility criteria are given below:

i. A Goan artist who has received any of the following National Awards shall be eligible for this scheme.

- Sahitya Akademi Award.
- Sangeet Natak Akademi Award.
- Lalit Kala Akademi Award.
- Padma Award for the contribution in the field of art & culture (for literature, music, dance, theatre, fine art, folk art etc.)
- Bhartiya Dnyanpeeth Award.
- Saraswati Sanman.
- Sahitya Akademi Jivan Gaurav Puraskar (Life time Achievement Award).
- Sangeet Natak Academy Fellowship.
- Any other National or International Award specially recognized by the Government of Goa for the purpose of this scheme from time to time.

Note: (a) Sahitya Akademi Award for translation will not be considered for this scheme. So also, only main awards given by the above esteemed institutions shall be considered for this scheme.

(b) Under this scheme an artist shall be eligible to receive benefit only once, although he gets more than one word award from amongst above mentioned awards.

- ii. Those living artist who have already received such awards stated above shall also be eligible for this scheme. However, no award shall be given posthumously.

(Explanation:- for the purpose of this scheme Goan artist means an artist who has spent at least 10 years in Goa out of his/her total creative life time.

(c) Nature and Quantum of Assistance:

Eligible artist shall be honoured with a memento, a certificate of appreciation and financial purse to the extent of Rs. 1,00,000/- per individual.

(d) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606, E-mail: aco6-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

VII. GOA STATE BEST LIBRARY AND BEST LIBRARIAN AWARD:-

The State of Goa is developing speedily as an educational hub and the libraries have become an integral and indispensable part of the education system for free flow of ideas along with spread the knowledge. The libraries also inculcate reading habits among the citizens of the society.

The initiatives of the Government are also supplemented by the managements of the Libraries and the Librarians, who by their untiring and resolute hard work at the grassroots level promote the reading habits of the public. To recognize the efforts of the managements and the Librarians, the Government of Goa is therefore pleased to constitute “The Goa State Best Library & Best Librarian award Scheme” envisaging grant of awards for one meritorious Library and one Librarian serving either in any Government or Government–aided Libraries in the State of Goa, which includes the Public/Academic/Special/Research Libraries every year.

(a) The objectives of the scheme are given below:

- The main objective of the scheme is to recognize the hard work put in by the management of the Libraries and the Librarians and to give an impetus and encouragement to them by conferring awards on them for their contribution in the field of library movement.

(b) Eligibility criteria are given below:

(A) For Library:

- i. The library should be in existence for a minimum period of 15 years.
- ii. Should have minimum 100 registered members for the last 5 years.
- iii. Should have in possession minimum 2500 books, periodicals etc., in readable condition.
- iv. Should have proper infrastructure with retrieval facilities.
- v. Should be spacious, having minimum area of 40 sq. mts. and with proper ventilation.
- vi. Should have conducted regular programmes etc. for the members/public to enhance their reading habits and knowledge.
- vii. Should have maintained all the library records properly and up-to-date.

viii. The award shall be conferred to only one well stacked library from the State of Goa.

(B) For Librarian:

- i. Should be born in the State of Goa or should be a resident of the State of Goa for a minimum period of 15 years.
- ii. Should have a minimum of 10 years of continuous service as a Librarian/Section-in-charge of a reputed library from the State of Goa.
- iii. Should have taken up initiatives for library development/inculcating reading culture in his/her area of work.
- iv. The award shall not be conferred posthumously. However, in the event of death of the individual after recommendation of his/her name for the award by the Award Committee, the award shall be conferred posthumously. Further, any illustrious service of any individual in the field of library movement shall also be recognized and considered for the award not beyond one year of death or retirement of the individual.
- v. The award shall be conferred on one meritorious librarian i.e. serving in any Government, Government-aided Libraries in the State of Goa which includes the Public/Academic/Special/Research Libraries etc. However, in the event of no suitable person of desired standard being found, no award shall be conferred for that year.

(c) Nature and Quantum of Assistance:

The Goa State Best Library Award shall carry a cash prize of Rs. 50,000/- (Rupees Fifty Thousand Only), Memento, Citation and a Certificate. The Goa State Best Librarian Award shall carry a cash prize of Rs. 25,000/- (Rupees Twenty Five Thousand Only), Memento, Citation and a Certificate. Every year one Library and one Librarian will be selected for the award. However, in the event of no suitable person/Library of desired standard being found, no award shall be conferred for that year.

(d) Requirement of Documents to avail the Scheme:

(A) For Library:

- (i) Photograph of Library Front view.
- (ii) Collection details of Library (Library which is being recommended).
- (iii) Few Photographs of Library with collection.

(B) For Librarian:

- (i) Contribution of Librarian.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

Curator, Goa State Central Library, Patto, Panaji – Goa. Ph. No. 0832-2437947
E-mail: lib-cent.goa@nic.in, Website: <https://www.artandculture.goa.gov.in>

3) PROMOTION OF LITERATURE ON ART & CULTURE OF LOCAL AUTHORS/ ORGANIZATION:-

The scheme is being implemented to encourage Goan writers to publish their literature on Art & Culture. Entire expenditure on printing and publishing the book is borne by Govt. by keeping the copy right of the publication. Every year two or more books are published

depending upon the availability of funds. About 1000 copies are printed and supplied to the Educational institutions, libraries, Cultural Institutions etc.

(a) The objectives of the scheme are given below:

- To encourage Goan writers to publish their literature on Art & culture.
- To bear entire expenditure on printing and publishing of the book by keeping the copy right of the publication.

(b) Eligibility criteria are given below:

1. The authors only from Goa are eligible.
2. Authors who have already availed the benefit shall not consider for second time.
3. Literature concerned to cultural traditions of the state shall be published.

(c) Nature and Quantum of Assistance:

The scheme is being implemented to encourage Goan writers to publish their literature on Art & culture. Entire expenditure on printing and publishing the book is borne by Government by keeping the copy right of the publication. Every year two year or more books are published depending upon the availability of funds. About 1000 copies are printed and supplied to the Educational institutions, libraries, Cultural Institutions etc. The authors are paid honorarium.

(d) Requirement of Documents to avail the Scheme:

- (i) The Authors has to submit their details.
- (ii) A hand written script.
- (iii) A copy of Residence Certificate of 15 years or more in Goa.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

- ❖ Grants / Assistance provided under scheme of ST SC development Scheme.

4) FINANCIAL ASSISTANCE TO REVIVE, PRESERVE AND PROTECT GOAN MAAND CULTURE:-

The scheme “Financial Assistance for preservation of Goan Maand Culture” have been designed with an objective to encourage Goan Folk artists and to revive, preserve and protect the Goan Maand culture consisting of folk forms viz. Zagor, Ranmalle, Kallo, Perni zagor, Talgadi, Tonyamell, Shigmo, Challe, Naman, Jatigayan, Goff, Dhallo-Fugadi and folklore and folk music viz. Suvarivadan, Ghumatvadan, Shamelvadan and Dholvadan and any other folk forms, folklore and folk music as selected by the committee of experts which are basically originated from Goan Maand.

- **Service Standard**

Information about approval of application

- a) Student – within 35 days from date of receipt of application
- b) Empanelment of Guru(s) & Assistance – Within 35 days from date of receipt of

applications

c) Instruments (Repair or Donation) – within 35 days from date of receipt of applications

Release of

a) Stipend – For students (on basis of no. of training) – By end of every month & Guru(s) & Assistant Honorarium – By end of every month.

(a) The objectives of the scheme are given below:

- To revive, preserve and protect the Goan Maand culture that has produced various folk art forms and folk music and folklores in the State of Goa.
- To maintain bonding of unity and integrity and brotherhood amongst the villagers to uplift the cultural bondage and carry the tradition for future generations.
- To provide necessary infrastructure and financial support for the purpose.
- To preserve and protect the old age traditions of Maand culture to its unique original form, keeping the Maand culture authentic, intact by providing all kinds of infrastructure to the Maand group within the ambit of cultural structure.
- To support existing Maand groups those are on verge of extinction.
- To create cultural interaction between village to village in the form of village exchange programme.
- To create legacy of Maand artists through folk programmes at State, National and International level.

(b) Eligibility criteria are given below:

- i. To avail the benefit of this scheme the Goan Maand group has to apply with the Directorate of Art and Culture, Government of Goa in prescribed form.
- ii. The Maand group should have legacy of practicing folk art forms for at least past thirty years at such traditional Maand place.
- iii. The Maand group has to give undertaking whether their village Maand is still in existence or not.
- iv. No Objection Certificate from the concerned Devasthan/Maand is to be obtained by the Maand group while applying under the scheme.
- v. The applicants desire to join training under this scheme shall not be less than 10 years of age. Whereas any old age folk artist in the course of training could share their experience and guide the new generation with kind co-operation from Maand Guru.
- vi. Preference will be given to those Goan Maand culture which are on the verge of extinction.

(c) Nature and Quantum of Assistance:

- i. The honorarium to Maand Guru/Trainer shall be @ Rs. 9,000/- per month.
- ii. The honorarium to Assistant shall be Rs. 6,000/- per month.
- iii. The stipend to trainees shall be Rs. 1,500/- per month. (Each Maand group may consist of at least thirty artists/trainees).
- iv. Financial assistance of Rs. 50,000/- will be provided to purchase folk instruments (list of the required musical instruments should be attached).
- v. Financial assistance of Rs. 40,000/- will be provided towards up keep of Maand culture (repairs of old musical instrument and Maand place).

- vi. Financial assistance upto Rs. 60,000/- to purchase costumes and drapery for the performance.
(Exact quantum will be decided by the committee of experts as per the requirement).
- vii. Financial assistance of Rs. 25,000/- will be provided to up keep and maintain place of Maand. (daily cleaning and floor maintenance).
- [**Note:** The Financial Assistance provided at Clause No. (iv), (v), (vi) and (vii) above shall be for duration of training course.]

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of Registration certificate if registered.
(ii) Affidavit.
(iii) Village maand details.
(iv) If any grant was sanctioned in preceding years, Original/ Copy of Utilization Certificate may be submitted.
(v) Bank details (only Nationalized or schedule bank details to be submitted).
(vi) List of folk instrument presently in possession.
(vii) List of the artist interested in training under Maand scheme.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO I, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404640 E-mail: aco5-dac.goa@nic.in, Website: <https://www.artandculture.goa.gov.in>

5) SCHEME FOR UPLIFTMENT OF UTSAVI RANGABHUMI OF GOA:-

The “Scheme for Upliftment of Utsavi Rangabhumi of Goa” has been designed with an objective to encourage the festival theatre of Goa which is known as “Gomantakiya Utsavi Rangabhumi”. This form of theatre has an illustrious tradition of presenting plays during festival in the villages. Most of the renowned actors of this motherland have the history of performing their first character role on Utsavi Rangabhumi, wherein more than 1000 plays were performed on the occasion of village deities’ festivals all over Goa.

However, due to emergence of prompting habits of text during the performance, lack of female stage artists’ participation, increase in the cost of stage setting, music, lights, and costume drapery and migration of village population to the cities, the performances of festive theatre have been declined and this tradition. Financial support and motivation from the Government could bring the festive theatre to its original glory. To develop, protect and preserve this traditional theatre the “Scheme for Upliftment of Utsavi Rangabhumi of Goa” is designed.

• Service Standard

Information about approval of application – within 45 days from date of submission of application form. Release of reimbursement amount – within 95 days from date of receipt of application

(a) The objectives of the scheme are given below:

- To revive and preserve the festive theatre of Goan villages.
- To encourage local village groups to restart the Houshi Ranghabhumi theatre movement by providing necessary support for revival of sangeet natak. (Musical plays) performances and prose plays.
- To encourage local female artists and child artist for participation in these plays.
- To encourage amateur artists and to bring discipline in traditional festive theatre.
- To encourage new playwrights, directors, set designer and other stage technicians.
- To create bonding of unity and brotherhood through the medium of theatre in the villages.

(b) Eligibility criteria are given below:

- i. This scheme will be applicable to the traditional village festive theatre groups/amateur theatre groups. The group should have traditions of performing their plays during village deity festival through devasthan or village institutions.
- ii. There has to be a tradition of performing the plays at least for 25 years.
- iii. The theatre group has to give undertaking that they will present the play without prompting on the day of performance.
- iv. The theatre group has to perform all the roles including that of the female in the drama from the same village. No professional artist will be allowed.
- v. Traditional theatre group from the same village has to perform the play as the tradition may be and the devasthan or village committee may certify the same.
- vi. The theatre groups shall provide all necessary details as required by the Department.
- vii. There should be a Bank Account of the group in the Nationalized/ Scheduled Bank in order to release payment.
- viii. The village theatre groups could apply for financial assistance towards prose as well for sangeet natak. However, no group will get financial assistance for more than one play per year.
- ix. The groups can apply every year under the scheme; however the selection will be made by the Government as per the recommendation of the selection committee and availability of funds.

(c) Nature and Quantum of Assistance:

- i. Financial assistance for production of prose play will be maximum of Rs.20,000/- (Rupees Twenty Thousand Only) or 75% of the actual cost, whichever is less. However, the same could be decided by the selection committee from time to time depending upon the type of the play.
- ii. Financial assistance for production of Sangeet play will be maximum of Rs. 30,000/- (Rupees Thirty Thousand Only) or 75% of the actual cost, whichever is less. However, the selection committee may suggest the quantum from time to time.
- iii. Department may identify few groups for providing directional support. In this case fees of the directors and technical experts, including duration of short term production workshop will be decided by the Government from time to time. Undertaking in this regard from the concerned devasthan/traditional village institution/village committee shall require to be submitted.

- iv. The selection committee may recommend an amount of Rs. 3,000/- to the script writer for his new script if desires, based on quality of the play.
- v. The financial assistance will be released as per availability of funds.

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of registration certificate if registered.
- (ii) Copy of detail Estimate Expenditure of the play production.
- (iii) Affidavit .
- (iv) Play production details of playwright artist.
- (v) If the grant was sanction in preceding years, Original/Copy of Utilization Certificate may be submitted.
- (vi) Bank Details (only Nationalize or scheduled bank details may please be submitted in enclosed Annexure 'A').
- (vii) Please mention the Name of the play (Drama) and attach the script.
- (viii) N.O.C. from the Devasthan.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO I, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404640 E-mail: aco5-dac.goa@nic.in,
Website: <https://www.artandculture.goa.gov.in>

6) KALA SAMMAN SCHEME:-

The Government of Goa has designed this scheme, to grant financial assistance to eminent artists who are in indigent circumstances as token of respect to them in their contribution in the field of art & culture.

• **Service Standard**

Receipt of application – Within 45 days* from the date of advertisement in Newspaper* .
Release of financial assistance – Within 4 months*** from the last date of receipt of complete.

(a) The objectives of the scheme are given below:

- To give financial support to the artists in indigent circumstances.
- To grant monthly financial assistance to the artists who are in indigent conditions to meet their daily needs.
- To recognize the contribution of artists in the field of art & culture.

(b) Eligibility criteria are given below:

- i. Any artist who is in indigent condition is eligible for assistance under this scheme.
- ii. Artist should attain the age of 60 years at the time of applying for the scheme.
- iii. Artist must have given contribution in the field of art & culture or should have worked in the field of art & culture to become eligible under this scheme.
- iv. The income of the applicant artist should not exceed Rs. 48,000/- per annum. (However this clause shall not be applicable, where the applicant is recipient of 'State Cultural Award').

- v. Number of cases to be sanctioned shall depend upon the availability of funds for every financial year.

(c) Nature and Quantum of Assistance:

- (i) An eligible artist shall be granted financial assistance to the extent of Rs. 2,500/- per month every year.
- (ii) However, recipient of State Cultural Award shall be entitled for financial assistance to the extent of Rs. 3,200/- per month every year.

(d) Requirement of Documents to avail the Scheme:

- a) Passport size Photograph (self attested) to be pasted on the form (One).
- b) Attested copy of Birth certificate/ School leaving certificate or Baptism certificate may be attached. It may be noted that Date of Birth mentioned on Aadhar card shall not be considered as age proof.
- c) Caste Certificate.
- d) Self-attested copy of Aadhar Card.
- e) Photocopy of the bank passbook along with statement of last financial year.
- f) A resume/ bio-data/ work proof of significant work done in the field with photos if any.
- g) Income certificate issued by the competent authority.
- h) Letter of references (original copies) by two known persons or institutions from the field of Art & Culture.
- i) The applicants who have completed 60 years of age on the last date of submission of application are eligible to apply under the scheme.
- j) The Annual Income of Artist from all sources should not exceed Rs. 48000/- per annum.
- k) The filled application form should be submitted on or before the last date along with all enclosures
- l) Any other related documents like certificates, photos, paper cuttings, etc.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO V, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404614, E-mail: aco2-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in> Grants / Assistance provided under scheme of ST SC development Scheme.

7) SCHEME FOR ESTABLISHMENT OF MUSIC CENTRES IN SCHOOLS:-

The Department of Art & Culture has taken steps to streamline the existing scheme to improve the overall standard of learning/teaching music in school by establishing music centres in schools.

(a) The objectives of the scheme are given below:

- To boost the talent of student in various discipline of music.

- To provide proper guidance & support to the student to excel in their respective discipline to make a career in music.
- To design a syllabus with help of expert in order to implement it uniformly in all music centres.
- To conduct preliminary assessment of student in order to place them at appropriate level in respective discipline of music.
- To provide them upwards Mobility Avenue of passing a preparatory level, elementary level & foundation level from Vth to Xth standard.
- To train & guide the student to answer various external exams in music.
- To maintain the continuity for higher studies in music. After passing the Xth standard, students can avail bachelor degree simultaneously with other educational degrees.
- To assess the performance of the music trainers/accompanists from time to time & to provide in service training to improve the teaching methodology.

(b) Eligibility criteria are given below:

- i. Department of Art & Culture will appoint music trainer & accompanist under the scheme & will place them in music centres in school.
- ii. Number of music trainers/accompanists will be decided by the Government as per requirement.
- iii. Music trainers/accompanists will be placed in music centres by Department by assessing the enrolment of student in respective centres in each discipline.
- iv. Those music trainers/accompanists not having sufficient workload in respective discipline in the particular centres will be deployed on alternate basis in other centres to cover the sufficient workload & to make available more discipline to student of other centres.
- v. School can opt for establishment of music centre in their school by making available space for setting up the centre and also for storage of the instruments.
- vi. Minimum 5 students shall be required to start a particular discipline of music in centre.
- vii. Classes will be conducted in the afternoon session from 2.30 p.m. to 5.30 p.m. to teach the uniform syllabus prepared by this directorate. However, schools opting for the scheme will be allowed to avail the services of the music trainers/accompanists in the morning session for two and half hours as per their requirement i.e. for preparing the students for days of national importance, social gathering, competitions and other music related activities.
- viii. School can opt only for the centre and not for particular discipline. Department will provide music trainers/accompanists as per availability.
- ix. Financial Assistance will be provided to the schools opting for the centre to purchase musical instruments in the particular discipline for which music trainers/accompanists are already deployed.
- x. On the same line as followed in Sarva Shiksha Abhiyan, Department shall appoint one State Level Coordinator and two District Level Coordinators on full time basis for which Department can avail the services of the retired Headmasters, Principals, Government Officers having Administrative experience along with sound knowledge of music.
- xi. Department may appoint part time Taluka Level Coordinator if required for inspection/supervision of centres in respective Talukas.

- xii. Since the centres will function in the evening session, Heads of the schools shall nominate any responsible official during the evening session. Department will compensate the services of the nominated officials.

(c) Nature and Quantum of Assistance.

- Financial Assistance will be provided to the Schools opting for the centre to purchase musical instruments in the particular discipline for which Music trainers/Accompanists are already deployed. The cost per musical instruments minimum three per centre are Harmonium upto Rs.12000/-, Tabla upto Rs. 6500/-, Keyboard upto Rs. 23000/-, Guitar upto Rs. 4500/-, Violin upto Rs. 4500/-, Electronic Tanpura upto Rs. 6000/-, Ghongru upto Rs. 600/- and Sitar upto Rs. 15000/-.

➤ **Maintenance grant:**

Maintenance grant of Rs. 2000/- per year will be released to all the schools those who have opted for the music centre under scheme.

- Since the Centres will function in the evening session, Heads of the Schools shall nominate any responsible official during the evening session. Department will compensation the services of the nominated officials.
- The financial assistance to the Government Aided Schools shall be released in form of Grant in aid whereas in case of Government Schools funds will be placed at the disposal of the respective DDOs of the concerned schools.

(d) Requirement of Documents to avail the Scheme:

- (i) Those schools who are willing to opt for the scheme has to submit a willingness letter to the department.
- (ii) Prescribed form duly filled in by the student opting for the scheme.

(g) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

Head Clerk, Music Cell, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404659, E-mail: musiccell-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

8) D. D. KOSAMBI RESEARCH FELLOWSHIP SCHEME:-

The scheme has been designed with an objective to encourage Goan Scholars to undertake research in the field of Goan history, culture, arts, social studies etc. Three fellowships shall be awarded, upto one at junior, upto one at senior & upto one at post-doctoral level each for research in the specified areas every year.

• **Service Standard**

Receipt of application – Within 30 days from the date of advertisement in Newspaper

Release of first instalment –

Within 3 months from the last date of submission of complete application.

Release of subsequent instalments on submission of required documents.

(a) The objectives of the scheme are given below:

- To encourage the Goan scholars to undertake research in the areas of society, economy, polity, history, art and culture of Goa. Only topics that are closely connected to Goa will be accepted. However authentic topics pertaining to Goa may also be considered for the fellowship depending upon the decision taken by the selection committee constituted for the purpose.
- To create, promote and develop research activities in the State of Goa.
- To promote interdisciplinary research programmes in colleges and university.

(b) Eligibility criteria are given below:

- i. Any individual who has completed post-graduation and is upto 35 years of age shall be eligible to undertake research in the junior category
- ii. Any individual who has completed post-graduation and is above the age of 35 shall be eligible to undertake research in the senior category.
- iii. Any individual who has completed Ph.D. shall be eligible to undertake research in the post-doctoral category. There shall be no age bar in this category.
- iv. In case of exceptionally talented scholars of proven record with authentic work at their credit, the rules regarding educational qualifications may be relaxed, if recommended by the Selection Committee.
- v. The fellowship shall be awarded to any scholar only once in his life time under each category.
- vi. A fellow will not be eligible for any other fellowship offered by the Department in any other category for a period of 10 years from the date of the submission of his/her project. Any grace period/extension will not be considered under the quantum of the fellowship financial assistance.

(c) Nature and Quantum of Assistance:

- i. Eligible scholars for junior category shall be awarded a fellowship up to Rs. 15,000/- per month for a maximum period for 2 years, on case to case basis.
- ii. Eligible scholars for senior & post-doctoral category shall be awarded a fellowship of Rs. 20,000/- per month for a maximum period for 2 years, on case to case basis. However the applicant who undertakes to complete the research work on full time basis may be awarded the scholarship upto Rs. 30,000/- per month. In such cases the research period shall be as decided by the selection committee.
- iii. Maximum one fellowship in each category shall be awarded every year.
- iv. The amount of fellowship shall be assessed on the recommendation of selection committee after the submission of his/her project.

(d) Requirement of Documents to avail the Scheme:

- a) Passport sized photograph (one)
- b) Birth Certificate (Photo Copy attested by Gazette Officer)
- c) Caste Certificate.
- d) Fifteen years Certificate of Residence in Goa/ proof of residence in Goa i.e. School leaving certificate etc.
- e) Certificate of passing of maximum Qualification.
- f) Detailed expenditure.
- g) Work details.

h) Aadhar Card copy.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623, E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

❖ Grants / Assistance provided under scheme of ST SC development Scheme.

9) SCHEME FOR ESTABLISHMENT RESEARCH CHAIRS AT GOA UNIVERSITY AND RENOWNED INSTITUTIONS:-

The Government has in the past celebrated birth centenary years of Great Goans like late Shri. D.D.Kosambi and late Shri. B. B. Borkar and the Government is now celebrating birth centenary of Great Goan visionary late Shri. D.B. Bandodkar.

The Government is celebrating the Golden Jubilee Year of Goa's Liberation and has therefore decided to establish Permanent Research Chairs at Goa University, in memory of Goan poet late Shri. B. B. Borkar, another Research Chair in memory of the first Chief Minister of Goa late Shri. Dayanand Bandodkar and one in the name of late Shri. D. D. Kosambi.

(a) The objectives of the scheme are given below:

- The main focus would be on inter-disciplinary research programmes relating to History, Science, Political Economy, Literature, Mathematics, Foreign Policies, Strategic Issues, Ecology and Environment, Social, Economic and Cultural Development etc.
- To educate and train specialists in the chosen field of the Chair.
- To build a good research centre with well-equipped library and documentation facilities.
- To design and develop innovative products, processes and technologies.
- To establish effective multidisciplinary designs, teams and networks.
- To undertake research programmes relevant to the chosen subject.
- To incorporate elements of selected subject of the Chair in the post-graduate courses in various disciplines.
- To interact with academic and research institutions in India and abroad, involved in the chosen subject of the Chair.
- To organize and facilitate holding of seminars, symposia, conferences, lectures, study circles, summer schools, correspondence courses, etc. and to undertake such other academic activities as contributing to a deeper understanding of the different branches of the connected with subject of the chair.
- To start an active publication programme and bring out on a regular basis books, monographs and occasional papers.
- To initiate research in the educational field in order to widen the horizon so as to make it an effective instrument for social changes and national development.

(b) Eligibility criteria are given below:

The scheme envisages establishment of Research Chairs at Goa University and Renowned Institutions initially in the name of 3 Great Goans namely, late Shri. D.D. Kosambi in the field of Inter Disciplinary Studies, late Shri. B. B. Borkar in the field of Comparative Literature and Poetics and late Shri. D.B. Bhandarkar in the field of Political Economy. The scheme also envisages establishment of Research Chairs in various other illustrated field in the name of Great Goan luminaries in the near future as per the recommendations of the Government.

(c) Nature and Quantum of Assistance:

Maximum amount of Rs. 35.00 lakhs (Rupees Thirty Five Lakhs Only) in the form of grant-in-aid shall be sanctioned to the Goa University and Renowned Institutions annually for one Research Chair on the recommendation and the approval of the Government.

(d) Requirement of Documents to avail the Scheme:

- (i) The detailed project proposal for establishing the Research Chair has to be submitted by Goa University and Renowned Institutions.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO II, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404623 E-mail: aco3-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

10) SCHEME TO PROVIDE ONE TIME FINANCIAL ASSISTANCE IN THE FORM OF NON-RECURRING GRANT-IN-AID TO REGISTERED CULTURAL INSTITUTIONS/ SOCIETIES WHO HAVE COMPLETED 100/75/50 YEARS OF ITS EXISTENCE:-

The Government of Goa through the Directorate of Art & Culture is committed to the preservation, promotion, and development of the rich traditional cultural wealth and legacy of the State of Goa through its endeavor in organizing programmes/activities through a network of institutions and also by creating necessary infrastructure in all the Talukas of the State of Goa.

There are some old and historical institutions/societies that have been providing yeomen service to the public in the field of art, culture, music, theatre art etc. The Government in recognition of the services rendered by those institutions which have completed 100/75/50 years of existence in preservation and promotion of Goan culture therefore proposes release of financial assistance in the form of non-recurring grant-in-aid exclusively for the purpose of up-gradation, renovation, refurbishment of the existing infrastructure and creation of new infrastructure etc.

(a) The objectives of the scheme are given below:

- To recognize the role and yeomen service rendered by the institutions in the field of art, music, culture, etc.

- To provide financial support to such registered cultural institutions exclusively for the purpose of renovation, refurbishing, upgradation of the existing infrastructure as well as to create new infrastructure etc.
- To strengthen the cultural and social bond and provide a friendly and conducive atmosphere for the conduct of the cultural activities.

(b) Eligibility criteria are given below:

- i. The institution should have been established and in continuous existence for more than 100/75/50 years and authenticated documentary proof should be produced establishing the same.
- ii. The Cultural Institutions should be registered under the Societies Registration Act or Indian Trust Act. If the institution is established earlier and registered subsequently, enough documentary evidence about its date of establishment shall be furnished. (The date of establishment of the institution shall be the date from which the years shall be counted and not from the date of registration of the institution, if they are different).
- iii. The Registered Cultural Institutions shall submit application under the scheme in prescribed proforma alongwith details.
- iv. The Registered Cultural Institutions should be in existence and propagating and promoting cultural activities in the field of art, culture, literature, drama, dance, theatre etc. in Goa for a period of 100/75/50 years continuously.
- v. The institutions shall have maintained all the required records properly and up-to-date.
- vi. The institutions shall submit the Audited Statement of Accounts of the institution duly audited by the Chartered Accountant for the past 3 years.
- vii. Details of the proposed project shall be submitted alongwith the estimates and plans.
- viii. The educational institutions which are eligible for grants under the “Scheme for providing One Time Grant for Aided Educational Institutes/Educational Societies completing 75/100 years of its establishment” of Directorate of Education shall not be entitled for financial assistance under this scheme.

(c) Nature and Quantum of Assistance:

1. **Category “I” – (A)** Those institutions which have rendered 100 years of continuous service in the field of art, culture, literature, music, drama, dance, theatre etc., in Goa shall be eligible for release of financial assistance in the form of non-recurring grant-in-aid upto a maximum of Rs. 100.00 lakhs (Rupees One Hundred Lakhs Only).

(B) However, the actual quantum of financial assistance in the form of grant-in-aid will be decided by the Committee based on the reputation of the institution, proposed projects of the institution, infrastructure already available with the institution, services rendered by the institution etc.

2. **Category “II” – (A)** Those institutions which have rendered 75 years of continuous service in the field of art, culture, literature, music, drama, dance, theatre etc. in Goa shall be eligible for release of financial assistance in the form of non-recurring grant-in-aid upto a maximum of Rs. 75.00 lakhs (Rupees Seventy Five Lakhs Only).

(B) However, the actual quantum of financial assistance in the form of grant-in-aid will be decided by the Committee based on the reputation of the institution, proposed projects of the institution, infrastructure already available with the institution, service rendered by the institution etc.

3. **Category “III” – (A)** Those institutions which have rendered 50 years of continuous service in the field of art, culture, literature, music, drama, dance, theatre etc. in Goa shall be eligible for release of financial assistance in the form of non-recurring grant-in-aid upto a maximum of Rs. 50.00 lakhs (Rupees Fifty Lakhs Only).

(B) However, the actual quantum of financial assistance in the form of grant-in-aid will be decided by the Committee based on the reputation of the institution, proposed projects of the institution, infrastructure already available with the institution, service rendered by the institution etc.

4. The release of financial assistance in the form of non-recurring grant-in-aid shall be based on the recommendations of the selection committee and the approval of the Government.

(d) Requirement of Documents to avail the Scheme:

- (i) The institutions /societies shall furnish a copy of the constitution/byelaws of the institution.
- (ii) Shall furnish the Status Note of the institution since its inception highlighting its achievements etc. with supporting documents/ literature.
- (iii) Details of the present Managing Committee of the institution.
- (iv) Details of the existing infrastructure availability and the proposed project to be undertaken alongwith the certified estimates, plans etc.
- (v) The estimates and plans of the proposed project are required to be certified by the approved Engineer/ Architect.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606 E-mail: aco6-dac.goa@nic.in,

Website: <https://www.artandculture.goa.gov.in>

11) GOA STATE VILLAGE PANCHAYAT/NGOS LIBRARIES FINANCIAL ASSISTANCE SCHEME:-

In modern era the library plays an important role in catering information and educational needs of the society. It is a part and parcel of the cultural life of human being. The libraries supports the need of the people in creating and strengthening the reading habit specially among children at very young age. It provides opportunity for personal creative development with life-long self-education among the citizen of the locality. The network of libraries in Goa has undergone a vast change and the Government is very serious in creating a knowledge based society in each villages. The libraries also create the awareness of cultural heritage, appreciation of the art, scientific achievement and innovation among the users of the library and therefore library movement needs to be supported.

(a) The objectives of the scheme are given below:

- To recognize the services rendered by the Librarian to the students, research scholars and general public.
- To provide financial assistance to the management to run the library smoothly and the remuneration to the library staff members for their services to local populace.
- To encourage the Management of Libraries and their library staff members to support informal education and constructive use of leisure time among the citizens.

(b) Eligibility criteria are given below:

- i. The existing libraries run by the Municipalities/Zilla Panchayat/NGO's shall continue to function under the same management.
- ii. To set up new libraries, NGO's which are registered under Societies Registration Act, 1860 or Indian Trusts Act, 1882 are eligible. Similarly Municipalities, Village Panchayat, Zilla Panchayat are eligible to open new libraries.
- iii. The new library will be sanctioned in having a minimum population of 1000 in the village/ward/area or 4 km radius from the existing library. However, Government may relax the sanctioning of the library considering the physical topography and other conditions.
- iv. The Management of NGO's/Village Panchayat Libraries shall disburse the monthly remuneration of the staff members through ECS mode of payments and shall submit attendance and payments details of remuneration to Director, Directorate of Art and Culture along with annual audit report.
- v. The library staff shall be entitled for one weekly off, 8 casual leaves, 2 restricted holidays, special holidays as applicable and all public holidays as notified by the Government from time to time. The Management of libraries may keep the libraries open on public holidays if desired with adjustments among the staff members with compensatory off.
- vi. The new library shall be eligible to receive a token grant of Rs. 1,00,000/- (Rupees One Lakh only) after obtaining due permission from Director, Directorate of Art and Culture on producing relevant document, and Bank Account details etc. to the Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji- Goa.
- vii. Municipal/Zilla Panchayat/Gram Panchayat/Non-Government Organization has to submit an application for opening of library in the prescribed form to the Director, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji- Goa.
- viii. Non-Aided libraries functioning in Goa shall be entitled for opening Children's libraries and all such libraries shall be categorized under class 'C' libraries irrespective of other eligibility criteria.
- ix. Institution recognized by Government in providing services for differently abled children/ persons shall be entitled for opening libraries and all such libraries shall be categorized order class "C" libraries irrespective of their eligibility criteria.
- x. The timings of the Libraries shall be minimum of 6½ hrs. on all working days in accordance with the needs of public. Adjustment of the timings may be permitted as per the local needs.
- xi. The timings of the Library and the list of Public holidays for Library should be prominently displayed outside the Library building /Room.
- xii. The Library shall be open for inspection and for audit to the Officials of the Directorate of Art & Culture as and when required. All records and registers etc. should be made available for scrutiny to the Inspecting Officer.

- xiii. The Management should submit an annual report latest by 31st May and audited statement alongwith utilization certificate specifically for the library expenditure of previous year, duly audited by Chartered Accountant latest by 31st August of every year.
- xiv. The Library staff should conduct various literally/ cultural programme in consultation with the management to encourage the readers to develop keen interest in reading and to gain knowledge.
- xv. A Library seeking grants should have a separate Bank Account in the name of Library.
- xvi. The Organization have to comply with the following conditions:-
- (a) The Library should maintain all registers and files required for smooth functioning of the Library.
- (b) Following registers are required to be maintained:-
- Accession Register.
 - Account books viz. Cash book, Journal & Ledger etc.
 - Issue Register.
 - Newspaper & Magazines Record Register.
 - List of members enrolled by the Library.
 - Record of research workers taking advantage of Library.
 - Record of daily visitors and readers.
 - Dead Stock Register.
 - Receipt Books.
 - List of Periodicals and Newspapers.
 - Register of permanent and semi-permanent assets acquired wholly or partially out of Government Grants.

(c) Nature and Quantum of Assistance:

1) Class 'A' Libraries:

- (i) Class 'A' libraries shall be entitled to appoint one Senior Librarian, one Junior Librarian and one Library Attendant subject to maximum of Rs. 4,20,000/- (Rupees four lakhs twenty thousand only) viz. Rs. 14,000/- per month for Senior Librarian, Rs. 12,000/- per month for Junior Librarian and Rs. 9,000/- per month for Library Attendant.
- (ii) Assistance at the rate of 100 % on expenditure incurred on admissible items, other than remuneration subject to maximum of Rs. 2,00,000/- (Rupees two lakhs only).
- (iii) Class 'A' libraries shall possess a minimum of 25,000 books, 30 magazines, 15 newspapers and minimum 300 Sq. Mts. of buildup area.

2) Class 'B' Libraries:

- (i) Class 'B' Libraries shall be entitled to appoint one Junior Librarian and one Library Attendant subject to maximum of Rs. 2,52,000/- (Rupees two lakhs fifty two thousand only) viz. Rs. 12,000/- per month for Junior Librarian and Rs. 9,000/- per month for Library Attendant.
- (ii) Assistance at the rate of 100% on expenditure incurred on admissible items, other than remuneration subject to maximum of Rs. 1,50,000 (Rupees one lakh fifty thousand only).

- (iii) Class 'B' Libraries shall possess a minimum of 15000 books, 25 magazines, 12 newspapers and minimum 200 Sq. Mts. of buildup area.

3) Class 'C' Libraries:

- (i) Class 'C' Libraries shall be entitled to appoint one Junior Librarian and one Library Attendant subject to maximum of Rs. 2,52,000/- (Rupees two lakhs fifty two thousand only) viz. Rs. 12,000/- per month for Junior Librarian and Rs. 9,000/- per month for Library Attendant.
- (ii) Assistance at the rate of 100% on expenditure incurred on admissible items, other than remuneration subject to maximum of Rs. 1,00,000 (Rupees one lakh only).
- (iii) Class 'C' Libraries shall possess a minimum of 5000 books, 20 magazines, 12 newspapers and minimum 100 Sq. Mts. of buildup area.

4) Class 'D' Libraries:

- (i) Class 'D' Libraries shall be entitled to appoint one Junior Librarian and one Library Attendant subject to maximum of Rs. 2,52,000/- (Rupees two lakhs fifty two thousand only) viz. Rs. 12,000/- per month for Junior Librarian and Rs. 9,000/- per month for Library Attendant.
- (ii) Assistance at the rate of 100% on expenditure incurred on admissible items, other than remuneration subject to maximum of Rs. 60,000 (Rupees sixty thousand only).
- (iii) Class 'D' Libraries shall possess a minimum of 2000 books, 15 magazines, 10 newspapers and minimum 40 Sq. Mts. of buildup area.

(d) Requirement of Documents to avail the Scheme:

- (i) Copy of valid Registration Certificate under Society Registration Act, 1860 or Indian Trust Act 1882.
- (ii) Prospectus or note giving aims and objects of the Institution/ Organization.
- (iii) Constitution of the Board of Management with particulars of each member with signature.
- (iv) Constitution of the Institution/ Organization.
- (v) Any other proposed document.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

Curator, Goa State Central Library, Patto, Panaji – Goa. Ph. No. 0832-2437947
E-mail: lib-cent.goa@nic.in, Website: www.centrallibrary.goa.gov.in

12) WEST ZONE CULTURAL CENTRE:-

Goa is one of the Member State of the West Zone Cultural Centre, Udaipur comprising of the States of Rajasthan, Gujarat and Maharashtra. Government of Goa has contributed Rs. 2.00 crores to the Centre towards its Corpus Fund. The Centre regularly organizes the programmes in this State and also the State participates in the programmes in other States. Every year various programme like Ganesh Utsav, Umang festival, Natyotsav, Balotsav, Classical Dance & Music festival, Folk dance workshop, Craft workshop, Art workshop,

Painting workshop, Art Exhibition camp, Guru Shishya parampara, Lokotsav etc. are organized.

13) DEVELOPMENT OF FILM CULTURE:-

Under this scheme the department organizes workshops/film making competitions etc. to impart training in theory as well as practical to the individuals who would like to make a career in film industry.

14) CELEBRATION OF LOKOTSAV:-

The lokotsav (Folk festival) is a national level annual feature of Art and Crafts being organized jointly by the Directorate of Art and Culture, Government of Goa, West Zone Cultural Centre, Udaipur. The 10 days folk festival is being organized to provide a platform and to encourage the traditional craft persons and folk artists from different parts of the country and the state of Goa by way of exposing their crafts to the prospective buyers and popularize the same. Also the cultural programmes of Folk Dances, Folk Music, Songs etc. are presented by inviting the folk artists from different parts of the country as well as from Goa.

15) ESTABLISHMENT OF RAVINDRA BHAVAN/ CULTURAL COMPLEXES:-

Expenditure towards salaries of staff and office contingencies of the completed Ravindra Bhavans are incurred. The maintenance, repairs of existing projects are undertaken. New projects are established at the places where such facilities are not available.

16) CONDUCT OF CULTURAL COURSES/CAMPS/FESTIVALS/COMPETITIONS:-

Under the scheme Conduct of Cultural Courses/Camps/Festival/Competition the Department is organizing activities such as Rangoli designing workshop, Painting workshop, Hindustani Classical Music Workshop, Lecture dance Demonstration performance in Indian Classical Dance, Matoli Dekhava competition, Theatre workshop, Rangyatra programme, Crib competition and such other workshops/ programmes during the financial year. In addition to this, programmes such as Tripurari Poornima festival, Painter workshop, Organisation of Dhalo Fugadi festival are organized.

17) D. D. KOSAMBI FESTIVAL OF IDEAS:-

Every year the Department is conducting D.D. Kosambi Festival of Ideas by inviting eminent personalities from various fields to deliver a talk/lecture on different topics.

COMPETITION

I. THE CULTURAL TALENT SEARCH COMPETITION/ SCHOLARSHIP SCHEME:-

The scheme envisages organization of cultural talent search competition for the Government/Non-Government Middle/ High school students in Music/Dance/Drama (Monologue) /Drawing /Painting /Craft /Poem Writing /Essay Writing and providing scholarships to the 1st prize winners at State level in each field for developing their talent. The competition shall be held initially at Taluka level in each district and the first three rank holders in each event at Taluka level shall be eligible for the State level competition. The students securing first prize at the State level competition in each event shall be eligible for the grant of scholarships subject to clause (b) (iii). The department shall appoint jury for each event at Taluka and State level to judge the performances and the decision of the jury shall be final and binding on all the participants.

(a) The objectives of the scheme are given below:

- The main objective of the scheme is to find talented young students in the State and encourage them to develop their talent in the field of Music/Dance/Drama (Monologue)/Drawing/Painting/Craft/Poem Writing/Essay Writing under proper guidance of a reputed artist (guru), by providing financial support to the students in the form of scholarship for availing basic or advanced education in any field of art and culture.

(b) Eligibility criteria are given below:

Any student fulfilling the following conditions shall be eligible to participate in the talent search competition and avail the benefit under this scheme.

- i. The student should be enrolled in a recognized Government/Government aided institution in the State of Goa and shall participate in the cultural talent search competition organized by the Directorate of Art & Culture.
- ii. The student who secures first prize in the talent search competition at the State Level in the event and intends to seek basic or advanced education in Music/ Dance/ Drama (Monologue)/Drawing/Painting/Craft/Poem Writing/Essay Writing from guru/institution shall be eligible for scholarship under this scheme.
- iii. The students who have secured the 1st prize in the competition will not be allowed to participate in that field of competition again however, he may compete for other events if the school nominates. The 2nd and /or 3rd prize in the talent search competition held earlier at State level shall also be eligible to participate in the subsequent editions of the talent competitions. However in the event of such a student securing first prize, shall not be eligible for an additional scholarship.
- iv. The students receiving scholarship from any other Government or non-Government bodies towards similar training shall not be eligible for scholarship under this scheme.
- v. The scheme shall also cover the first place winner students in each category and each event of the State level talent search competition held during the years 2007-08, 2008-09, 2009-10 & 2010-11 for the grant of scholarships.

(c) Nature and Quantum of Assistance:

- i. The students who participate in the cultural talent scheme competition at Taluka levels and secure top three prizes in the events shall be awarded a cash prize.
- ii. The eligible students securing top three prizes at the State level in the cultural talent scheme competition shall be awarded a cash prize.
- iii. The eligible student securing 1st prize in the cultural talent search at the State level competition shall be eligible for scholarship at Rs. 1,000/- p.m. (Rupees One Thousand only) to acquire basic or advanced education in any field of Music/Dance/Drama (Monologue)/Drawing/Painting/Craft/Poem Writing/Essay Writing from recognized guru/institution.
- iv. The scholarship awarded under the scheme shall be initially for a period of two years; however, the progress of the student shall be assessed by the department directly from guru/institution every six months & if satisfied with the progress of the student, the scholarship period shall be further extended for one year.
- v. Certificates will be given to schools winning at State level for their record.

(d) Requirement of Documents to avail the Scheme:

- (i) He/ She should be a bonafide school student.
- (ii) Should have knowledge of the discipline in which he/she is completing.

(e) Officer to be contacted Name, Designation, Address and Phone number, Email & Website:

ACO III, Directorate of Art & Culture, Sanskruti Bhavan, Patto, Panaji – Goa. Ph. No. 0832-2404606, E-mail: aco6-dac.goa@nic.in, Website: <https://www.artandculture.goa.gov.in>

II. MATOLI COMPETITION

- Receipt of application – Within 30 days* from the date of advertisement in Newspaper.
- Intimation of judging schedule – 7 days before Ganesh Chaturthi
- Judging on 3rd to 5th day of Ganesh Chaturthi
- Announcement of result – Within 1 week from the last day of judging
- Distribution of prizes – Within 3 months from date of announcement of winners or nearest function of DAC whichever is earlier.

III. DEKHAVA COMPETITION

- Receipt of application – Within 30 days from the date of advertisement in Newspaper
- Intimation of judging schedule – 7 days before Ganesh Chaturthi
- Judging on 6th to 9th day of Ganesh Chaturthi
- Announcement of result – Within 1 day from the last day of judging
- Distribution of prizes – Within 3 months from date of announcement of winners or nearest function of DAC whichever is earlier.

IV. **CRIB COMPETITION**

- Receipt of application – Within 30 days from the date of advertisement in Newspaper
- Intimation of judging schedule – 7 days before Christmas
- Judging on December 26 to December 30
- Announcement of result – Within 1 week from last day of judging
- Distribution of prizes – Within 3 months from date of announcement of winners or nearest function of DAC whichever is earlier.

Expectation from Service Recipients	
Service	Expectations from Service Recipients
Financial assistance schemes	<ul style="list-style-type: none"> • Submit duly complete application form as per the guidelines mentioned on the form. Please refer to 'Service Guideline document' for further details • Timely submission of documents for release of recurring/next installment as per scheme guideline. Please refer to 'Service Guideline document' for further details
Presentation of Awards	<ul style="list-style-type: none"> • Submit duly complete application form as per the guidelines mentioned on the form. Please refer to 'Service Guideline document' for further details • Timely submission of recommendations as per advertised last date • Willingness of the person being recommended for awards to be submitted with the application form
Conducting Competitions	<ul style="list-style-type: none"> • Timely submission of nominations/applications as per publicized last date • Judges of Matoli, Dekhava, and Crib competitions to be received by the participant as per the intimated schedule
General	<p>For any queries regarding the status of your application please contact the Helpdesk at departments Information and Facilitation Centre Telephone#: 0832-2404711</p>

Complaint Handling Mechanism (CHM)	
Where to lodge a complaint	<ul style="list-style-type: none"> • In person or post at the DA&C office in Panaji • Tel: 0832-2404711 • Email – pgo-dac.goa@nic.in • Every Tuesday from 10:00 to 13:00 hrs Director and PGO will be available to
Acknowledgement of complaints	<ul style="list-style-type: none"> • Complaints received in person/telephone will be acknowledged instantly (with inward no) • Complaints received through email will be acknowledged within 1 day • Complaints received through post will be
Time for resolution of complaint	Within 30 days from the date of receipt of complaint
Escalation of complaints	In case complaint is not resolved within 30days time or the resolution is not to the satisfaction of the complainant, the same can be escalated to Director
Time for resolution complaint after escalation	Within 15 days from the date of escalation.
Contact Details of Director and Public Grievance Officer (PGO)	<p>Public Grievance Officer Designation: Deputy Director Art & Culture Tel: 0832-2404711 Email: pgo-dac.goa@nic.in</p> <p>Director DA&C Tel: 0832-2404600 Email: dir-dac.goa@nic.in</p>
Details of Ombudsmen appointed by Government of Goa for Directorate of Art & Culture	Shri. Mathew Samuel, Director General Goa Institute of Public Administration & Rural Development Ela, Old Goa. Tel : 8380070034

THE END



Citizen's Charter

Directorate of Art and Culture (DA&C) Government of Goa

Sanskriti Bhavan, Patta, Panaji – Goa Telephone:

0832-2404600, Email: dir-dac.goa@nic.in

Website: <https://www.artandculture.goa.gov.in>

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Next Review: As per revision