



Government of Goa
GENERAL ADMINISTRATION DEPARTMENT

Tel No: 0832-2419788/471

Secretariat, Porvorim, Goa – 403521

Email – usga2-sect.goa@nic.in

No. 7/4/2025-GAD-II /5037

Dated:21/11/2025

To,

- 1) All Secretaries to Government, Secretariat, Porvorim Goa.
- 2) All Heads of Departments/Offices.

Sub:- Good Practises.

Madam/Sir,

Please find enclosed D.O. letter No. 6/6/2025-ZCS(W) dated 13/11/2025 regarding the 15th meeting of the Standing Committee of the Western Zonal Council, which is scheduled to be held in the State of Goa on 16th January, 2026, and wherein the States have been requested to provide three “Good Practices” (around 10 slides per Good Practice).

In this regard, all Heads of Departments/Offices are requested to identify and present one “Good Practice” followed in their Department/Office, which can be presented in about 10–15 minutes. The same may be submitted to this Department on or before **26/11/2025**, for onward submission to the Inter-State Council Secretariat, New Delhi, for the 15th meeting of the Standing Committee.

Yours faithfully,

(Shweta Harmalkar)

Under Secretary (GA-II)

Encl:- As above.



D.O. No.6/6/2025-ZCS(W)

13th November, 2025

Dear Dr. Candavelou,

With reference to your kind confirmation, the 15th meeting of the Standing Committee of Western Zonal Council (WZC) is scheduled to be held in Goa on 16th January, 2026.

In order to prepare the agenda and the presentation for the 15th meeting of the Standing Committee, it is requested to identify and sponsor appropriate, relevant and important issues pertaining to your State which could be considered by the WZC in its next meeting. Accordingly, self-contained writeups along with PPT slides on the items proposed for inclusion in the agenda may please be shared with this Secretariat for each item being sponsored in the following format:

- I. Detailed background note of the issue including inter-State and Centre-State aspects and ramifications;
- II. Efforts made by your State, as well as the other concerned States/UT and Central Ministries/Departments as the case may be, to resolve the same, and the results of these efforts till now; and
- III. Specific points for resolution of which the Council and its Standing Committee are being approached.

Alongwith the above, updates on continuing agenda items, action taken report on the resolved items in the 27th meeting of WZC, and brief writeups along with PPTs on 3 Good Practices (around 10 slides per Good Practice) of your State may also be provided to this Secretariat.

It is requested that all **the above may kindly be provided to this Secretariat latest by 25th November, 2025** in the form of agenda notes (for being incorporated in the agenda book) as well as in PPT slides (for use in making the presentation for the meeting), both in Hindi and English, in editable and pdf formats, on the following email address:

"mkrkl.edu@nic.in and om.kumar@nic.in".

As the host State, the Government of Goa is requested to make requisite logistic arrangements and ensure preparedness for the meeting including reception, security, transport, boarding & lodging etc. for around 80 to 100 dignitaries/officers from the member State Governments and UT, as well as the concerned Union Ministries/Departments and linked offices. An indicative check-list is enclosed as Annexure for ready reference in this regard. The details of the Nodal Officer from the side of the State Government of Goa who would be coordinating the meeting, the details of the venue of the meeting may also please be shared with this Secretariat at an early convenience.

With best wishes and warm regards

Yours sincerely,

(Ashish Srivastava)

Dr. V. Candavelou, IAS
Chief Secretary,
Government of Goa,
Secretariat,
Porvorim-403001.