



Government of Goa
DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
 Shramashakti Bhavan, 3rd Floor, Patto, Panaji-Goa, 403001
 Tel.: (0832)2437059/60; Fax: (0832)2437060.

Website: www.dsde.goa.gov.in

Email: dir-sdct.goa@nic.in

Ref: . 23/BGITI/STR/IMC/COS/2023-24

Date 01.10.2024

BRIEF TENDER NOTICE
 (e-TENDERING MODE ONLY)

The Director, Directorate of Skill Development and Entrepreneurship, Panaji-Goa, hereby invites bids/tenders on behalf of the Governor of Goa from eligible bidders through e-Tendering mode for procurement Of Tools, Machinery & Equipment for Cosmetology Trade of Bicholim Govt. ITI:-

Sr. No.	e-Tender No.	Name of Work	Estimated Cost (Rs.)	EMD (Rs.)	Tender Form Fee (Non Refundable) (Rs.)	eTender Processing Fee (Non Refundable) (Rs.)
1	DSDE/Project/e-Tender/ 2024-25/003	Procurement Of Tools, Machinery & Equipment for Cosmetology Trade of Bicholim Govt. ITI"	24,90,445.00	62,260.00	6,000/-	6,000/-

The Schedule of the e-Tender process and payment details are as below:-

Activity	Time lines
The last date of online submission of Tender	23/10/2024 upto 15:00 hrs.
The date and time of Opening of online Tender	25/10/2024 at 12:00 hrs as mentioned in e-Tender documents
Payment Details	Mode of Payment : ePayment Only
Tender Form Fee (Non Refundable)	<i>Mode of Payment towards Tender Document Fee(TDF), e-Tender Processing Fee(TPF) & Earnest Money Deposit(EMD) to be paid online through e-Payment mode via : (i) National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS).Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank. (ii) Net Banking: Payment can be made through the Internet Banking of Any Bank.</i>
eTender Processing Fee (Non Refundable)	
Earnest Money Deposit (EMD) <i>As stated above.</i>	
	<i>Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.</i>

For more details, please visit our website www.dsde.goa.gov.in and for participation in e-Tender please visit our e-Tender website <https://www.eprocure.goa.gov.in>

-Sd-
 Director of Skill Development and Entrepreneurship
 Panaji-Goa



Government of Goa
DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

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Website: www.dsde.gov.goa.in

Email: procurement-sdct.goa@nic.in

Ref No: 23/BGITI/STR/IMC/COS/2023-24

Date: 01 /10/2024

Tender Form & Specification of the Tender Item

TENDER NO. : - DSDE/Projects/e-Tender/2024-25/ 003

NAME OF THE WORK: - Procurement of Tools, Machinery & Equipment for
Cosmetology Trade of Bicholim Govt. ITI

ESTIMATED COST:- Rs. 24,90,445/-

EMD:- Rs. 62,260/-

TENDER SHALL REMAIN VALID TILL - 180 days

DELIVERY PERIOD - 45 days from the date of issue of Supply Order

IMPORTANT : 1) Prescribed Tender Form should be submitted **ONLINE** to the Directorate of Skill Development & Entrepreneurship, Shrama Shakti Bhavan, 3rd Floor, Patto Panaji – Goa digitally signed by the tenderer, otherwise offer will be rejected.

2) Detailed Technical specifications are given below:-

Sr. No.	Description/Specification of Items	Qty.	Unit
	Refer Annexure -I		

(Signature of Tenderer)

TENDER SCHEDULE & IMPORTANT DATES

Please Note: All bid related activities (Process) like Tender Document Download, Bid Preparation, bid submission and submission of other documents will be governed by the time schedule given under Key Dates below:

Activity	Time Schedule
Online submission of Tender Document	01/10/2024 to 23/10/2024 up to 15:00 hrs
Pre-bid meeting	09.10.2024 at 12:00 hrs
Online opening of Technical bid	25.10.2024 at 12:00 hrs
Online opening of Financial bid	Will be communicated later

INSTRUCTIONS TO BIDDERS

1. GENERAL INSTRUCTIONS:-

- 1.1 To view- Tender Notice, Detailed Time Schedule, Tender Document for this Tender and subsequently purchase the Tender Document and its supporting documents, kindly visit following e-Tendering website of Government of Goa: <https://eprocure.goa.gov.in>
- 1.2 If any assistance is required regarding e-Tendering (registration / upload / download) please contact e-procure help desk on following numbers: 9834889836, 7972854213, 7822039673, 7972871944, e-tender.goa@gov.in
- 1.3 Bidders to quote for items of leading brand with ISO certification, wherever applicable.

2 PURCHASE AND DOWNLOADING OF TENDER FORM:-

- 2.1 The tender document is uploaded / released on Government of Goa, e-tendering website <https://eprocure.goa.gov.in>. Tender document and supporting documents have to be purchased on-line and downloaded from following link of Directorate of Skill Development & Entrepreneurship on e-Tendering website of Government of Goa, <https://eprocure.goa.gov.in> by making online payments for Tender document and tender processing fee.

Mode of Payment towards Tender Document Fee(TDF), e-Tender Processing Fee(TPF) & Earnest Money Deposit(EMD) to be paid online through e-Payment mode via : (i) National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS). Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank (ii). Net Banking: Payment can be made through the Internet Banking of Any Bank. Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.

- 2.2 Tender forms will not be sold / issued manually from Directorate of Skill Development & Entrepreneurship, Shram Shakti Bhavan, 3rd Floor, Patto Panaji – Goa.
- 2.3 Only those Tender offers shall be accepted for evaluation for which non-refundable Tender Document Fee (non-refundable), Tender processing fee (non-refundable) and EMD (refundable) as mentioned in the tender document is received online on or before scheduled date given in TIME SCHEDULE AND IMPORTANT DATES of the tender.

3. SUBMISSION OF BIDS

- 3.1 Both the Bids (Technical and Financial) shall have to be submitted online **only**. Bids not submitted online will not be entertained.
- 3.2 **Bidder shall strictly quote for all the items with specified brand/ make OR equivalent brand as evaluation shall be done for Total Value of the bid and not item wise for award of contract.**
1. **Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
- 3.3 Bidders shall quote for the entire scope of contract on an “overall responsibility” basis such that the total bid price covers Bidder’s all obligations mentioned in the bidding documents in respect of providing the services.
- 3.4 The bidder should quote all the items as part of the BoQ.
- 3.5 The bidder should supply all the items as part of the BoQ and should be as per the specification mentioned in the tender.
- 3.6 Offer should be exclusive of GST. GST, as applicable will be considered extra.

3.7 Technical Bid shall contain following documents (in the form of PDF files / Scanned images). These documents need to be digitally signed by individual tenderer's digital signature and uploaded during online bid preparation stage: -

- 1) Submit all GST Returns i.e. 3B/ GST R1 along with Tax Challan for the Last three months.
- 2) No Deviation Certificate in detail in the prescribed proforma should be submitted for each item separately, wherever there is no deviation.
- 3) The Bidder should furnish **document** to support that he has the financial capacity to perform the contract. For this the bidder should have the minimum turnover of three times the estimated amount of this e-Tender average last three Financial years (i.e. FY 2021-22, FY 2022-23, FY 2023-24). In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. A certificate issued by the Chartered Accountant (Showing the Annual Turnover of last three years) with their Signature, registration No. & Seal must be submitted along with the bid.
- 4) Annual Turnover (Total of the last 3 years) shall be equal or more than 2.50 Crores. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. A certificate issued by the Chartered Accountant (Showing the Annual Turnover of last three years) with their Signature, registration No. & Seal must be submitted along with the bid.
- 5) Bidder must have experience of 10 years or more. Udyam Certificate must be submitted as proof
- 6) Manufacturer's Catalogue / Leaflet / Circuit-diagram / Layout-diagram for each equipment should be attached with the offer, wherever applicable.
- 7) Valid registration Certificate of the company / firm.
- 8) PAN CARD copy.
- 9) The product may be quoted with the ISI Certification wherever applicable.
- 10) Partnership deed in case of partnership firm
- 11) In case the bidder is a Proprietorship Firm : - Certified copy of Shop establishment/ Professional Tax Certificate
- 12) Undertaking for service after sales and warranty for minimum 1 year should be given along with tender.
- 13) Undertaking of delivery period within 45 days is to be submitted.
- 14) Undertaking for providing validity of quoted rates for one year from the date of opening of bid.

- 15) Undertaking for delivery at various institutes/Centres, including demonstration, installation, satisfactory trial at free of cost and service during warranty period.
- 16) Undertaking duly signed by the tenderer regarding acceptance of penalty clause, risk purchase clause and fall clause.
- 17) Undertaking to provide AMC/CMC on demand.
- 18) Undertaking that Bidder has not been blacklisted for any default in supply by any Govt. agency. The bidder must have to submit a Declaration on INR 100 Judicial Stamp duly notarized for not having been debarred/blacklisted either by the any Bid Inviting Authority or by any organization functional under Central/ State government. The bid will be rejected without this document. This statement ought to be current as of the date the bid was published
- 19) An affidavit of non – bankruptcy insolvency of bidder, duly attested by the Notary public must be enclosed.
- 20) Undertaking that the bidder is fully conversant with terms and conditions of tender for the supply of machinery / equipments / tools in ITI college Goa.
- 21) Affidavit: The bidder shall furnish an affidavit on stamp paper duly notarized having value of INR 100 to the effect that the correct information has been furnished in the tender and the bidder shall be solely responsible for furnishing wrong/false information in the bid. The bid will be rejected without this document.
- 22) The net worthy of the bidder in last financial year i.e. 2023-24, should be positive (document to support this).
- 23) The Bidder /OEM company shall be an ISO 9001:2015, 14001:2015, 45001:2018 certified company. A copy of valid ISO certification should be enclosed with the bid.
- 24) Bidder may be called for technical presentation for the offered products and services as per the date and time to be informed by purchaser. This presentation will be part of technical evaluation. If bidder fail to give satisfactory presentation then respective bidder's bid will be treated as non responsive.
- 25) The bidder will have to submit samples of quoted items on demand and give demonstration in the prescribed time limit before opening of financial bid, this will be part of technical evaluation. In case the samples, are not produced in the prescribed time limit, then bid will be rejected and it shall be open to the Department to forfeit Earnest Money Deposited by the bidder. If the samples sent by the party are approved, the same and may be adjusted in regular supply and in the case of rejection, they will be returned back to the party at their cost.

26) Experiencecriteria-

OEM/Bidder {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization for last Two Financial years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the financial year.

For fulfilling the experience criteria any one of the following documents may be considered as valid proof

1. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
2. Execution / Completion certificate by client with order value

27) Past Performance:

OEM/Bidder {themselves or through re-seller(s)} should have executed a single order amount of Rs. 45 Lacs or above for same or similar Category Products, in at least one of the last two financial years to any Central / State Govt Organization. For fulfilling the Past Experience criteria any one of the following documents may be considered as valid proof

1. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
2. Purchase Order copy along with Execution / Completion certificate by client with order value.

Buyer can ask to verify all the orders and received payment details which are submitted in the bid.

28)Bidder should submit the manufacturing documents of OEM- Factory Licence / MSME Certificate, in absence of manufacturing documents the Bid will be rejected.

- 3.8 In case, during the scrutiny of the bids of any bidder, if it is revealed that the documents submitted by the bidder is/ are unauthentic, then such bid/s shall be summarily rejected and further course of action on the said bidder/s shall be initiated as per rules, including forfeiture of the EMD.
- 3.9 The bidders shall submit physical copies of above documents in sealed envelopes for verification, if required, during the bid evaluation process.

Note: If, during online bid preparation, any need arises to upload additional documents, apart from the above mentioned documents, an option to upload additional documents has been provided in the e-Tendering software which will be available to bidders during online bid preparation stage.

4.0 COMMERCIAL BID :

1. All financial offers must be prepared and submitted online (An online form will be provided, during online bid preparation stage) and signed using individual's digital certificate.
2. The bidder should quote all the items of the Bid. **NQ or Zero** value entered will not be considered and bid will be rejected accordingly.
3. The bidder should not quote his offer anywhere directly or indirectly in Technical bidding failing which the Commercial bid shall not be opened and his tender shall stand rejected.

5.0 OPENING OF BID :-

5.1 TECHNICAL BID: Technical bid will be opened online through e-Tendering procedure, to verify its contents as per requirements, on the date specified in Tender document in presence of tenderer/s or their authorized Representative. Authorized Representative to produce letter of Authorization from the Company/Establishment during his presence.

If the various documents contained in this Technical Bid do not meet the requirements, a note will be recorded accordingly by the tender opening authority and the said tenderer's commercial bid will not be considered for further action but the same will be recorded. Decision of the tender opening authority shall be final in this regard.

5.2 COMMERCIAL BID:

The tenderers qualifying technically are only eligible for opening of commercial bid. The commercial bid will be opened in the presence of tenderer or their authorised representative at a date which will be notified later. **Authorized Representative to produce letter of Authorization from the Company/Establishment during his presence.** This bid shall be opened online through e-Tendering procedure only. The commercial bids shall not be opened till the completion of evaluation of technical bids by the Technical Bid Evaluation Committee. Commercial Bids of only technically qualified Bidders will be opened.

The Commercial bid must be filled online using individual's digital certificate. (An online form will be provided to bidders for Price Schedule during online bid preparation stage).

Offer should be inclusive of all taxes, F.O.R. Destination (excise duty, sales tax, packing & forwarding, freight upto destination, loading unloading, insurance charges & other charges, if any).

6.0 Evaluation of Bid:

Technical Evaluation Committee will evaluate Technical Bid first and only those bids which are Technically Qualified shall be considered for opening of Commercial Bid.

The bid will be evaluated for Total Value of the bid and the lowest bid (i.e. L-1) will be considered for placing supply order.

7.0 EARNEST MONEY DEPOSIT (EMD):

The tenderer shall have to furnish Earnest Money Deposit (E.M.D.) **payable** through online payment Gateway on portal <https://eprocure.goa.gov.in>

Mode of Payment towards Tender Document Fee(TDF), e-Tender Processing Fee(TPF) & Earnest Money Deposit(EMD) to be paid online through e-Payment mode via : (i) National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS). Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank (ii). Net Banking: Payment can be made through the Internet Banking of Any Bank. Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.

The tenders without Earnest Money Deposit will summarily be rejected. The Earnest Money Deposit of unsuccessful tenderer shall be refunded. The E.M.D. of the successful tenderer will be refunded or adjusted against Security Deposit, after the tender is accepted and agreement is executed. The Earnest Money shall be forfeited to the Government Treasury in case of breach of any of the conditions governing the supply. If any tenderer withdraws the tender after submission, his / her EMD will be forfeited to Government Treasury.

8. JURISDICTION:

The legal jurisdiction is Panaji – Goa.

9. ACCEPTANCE / REJECTION OF BIDS:

The Directorate of Skill Development & Entrepreneurship reserves the right for any changes / cancellation / rejection of any/all offers, without assigning any reason what-so-ever.

10. PRE-DISPATCH INSPECTION:

Pre-dispatch Inspection will be carried out from the representative of this Directorate, if required by the Department. However inspection charges will be borne by the tenderer.

11. SCHEDULE OF REQUIREMENTS :-

Bidder is required to undertake the scope of work for ITI as mentioned below. The scope of work of tender will include the supply of below listed machinery / equipments / tools in ITI.

12. DELIVERY OF GOODS :-

The successful tenderer shall arrange to supply the material at places mentioned in the supply order without any additional charges towards packaging, forwarding, freight, etc. The Tenderer should obtain acknowledgement and issue delivery challan for the material supplied.

13. TIME LIMIT FOR SUPPLY :-

The materials should be delivered within the stipulated period specified in the supply order or within short notice depending upon the situation. Any of the materials received in broken or damaged condition the same will have to be replaced by the successful tenderer without any additional cost & within the stipulated period. Any cost incurred on transportation of damaged goods will have to be borne by the supplier

14. INSTALLATION:

Installation and free working trial is to be given to all consignees at their sites, wherever applicable.

15. WARRANTY:

Warranty should be minimum one year for machines as well as for its accessories.

16. PAYMENT TERMS:-

100% of the payment shall be released immediately after acceptance, installation and commissioning of goods the equipments and Machinery.

17. PERFORMANCE GUARANTEE :-

Performance Guarantee / Security Deposit equivalent to 3% of the value of materials/equipment ordered to be submitted within 15 days of the date of supply order by way of Demand Draft/Bank Guarantee in favour of the Directorate of Skill Development & Entrepreneurship, payable at Panaji – Goa valid till a period of 60 days after the date of expiry of defect liability period or the guarantee/ warranty period, as the case may be.

Place : Panaji – Goa

-sd/-
Director,
Directorate of Skill Development & Entrepreneurship
Panaji-Goa

Sr No. 3 (3.7) (2)

No Deviation Certificate

Sr. No.	Specification of Equipment mentioned in Tender Enquiry	Specification of Equipment offered by the tenderer with make and model	Whether there are deviation from the tender specification Yes / No	If yes indicate clear which are the deviation

(Signature of Tenderer)

Sr No. 3(3.2)&(3.6)

PRICE STRUCTURE

Amount in Rs.

Sr No	Description of item offered	Make	Qty	Unit	Basic Rate	Total Amount

ANNEXURE-I

Procurement of Equipements

Sr.no	Description/Specification	Total QTY	Unit
1	Back View Mirror Royal mirror/salon back side mirror/Folding mirror is made from high class plastic and glass it is easy to use and easy to picked up, its most useful in salon	04	Nos
2	Scalp steamer Adjustable height salon hair steamer & conditioning ozone hair steamer spa machine, professional hot oil hair steam for spa.	11	Nos
3	Hot roller	07	Nos
4	Hair dryer	08	Nos
5	Hair trolley	08	Nos
6	Ceramics straighteners	08	Nos
7	Vapozone Professional ozone facial steamer for salon larger amount of mist, ozone function, auto off for water shortage, Nano atomization nozzle stable five star feet	02	Nos
8	Wax heater (For liposoluble wax & sugar wax) premium metal body auto cut to avoid oveheating ,small bucket to pure wax inside, metal strip to clean the wax knife, handles on both sided to hold the wax heater	10	Nos
9	Pedi spa tub Electric foot spa bath massager with heat, bubbles, vibration and red light, 4 massage roller pedicure foot spa tub for feet stress relief, foot soaker with mini acupressure massage point & temperature control	09	Nos
10	Dry sterilizer	01	Nos
11	Mirror panel	06	Nos
12	Styling chair/Salon chair (hydraulic) pinpoint adjustable and locking headrest, adjustable back, premium salon chair	08	Nos

13	Shampoo station with chair Laid back design for comfortable seating posture with lumbar support, padded seat, and padded arm sets, ceramics basin fitted with shower mixture taps and drain, comfort basin and seating area, adjustable ceramic basin, manual footrest, footrest which can be elevated using the easy handle on the side of the seat	02	Nos
14	Facial bed	10	Nos
15	Dummy head on stand with slip on Professional synthetic black brown long hair dummy mannequin doll head for training for hair styling, suitable for washing, and braiding (material:- high temperature resistance fiber hair (suitable with flat/curl iron 80 to 180 Celsius)	08	Nos
16	Beauty studio	02	Nos
17	High frequency	11	Nos
18	Infra red lamp (wall mounted with connecting lead and top)	11	Nos
19	Beauty trolleys with 4 drawers and with a reinforced top to held various items (4 in one)	08	Nos
20	Manicure trolleys with wheels	08	Nos
21	Front wash basin	02	Nos
22	Electric manicure kit Powerful high speed rotating nail drill for easy and effective use on figure nails, adjustable speed . 10 high quality sapphire attachments includes for different uses with professional result	12	Nos
23	Ultra-sonic (skin scrubber spatula) Stainless steel scrubber vibrates 24000 time per second therapy can rise the black heads , white heads. The alter sound therapy can rise the temperature in deep skin to promote metabolism seed up the nutrition importing	12	Nos
24	Skin analyser	12	Nos
25	Vacuum section (facial suction machine, facial cleansing small bubbles vacuum suction beauty equipment)	12	Nos
26	Heat convertor	04	Nos
27	Wet sterilizer	03	Nos