



Government of Goa  
Department of Finance (Revenue & Control)  
Secretariat, Porvorim  
Bardez – Goa – 403521

Ph: 0832-2419779

email: usrc-sect.goa@nic.in

No.37/1/2024-Fin(R&C) / 26428

Dated: 30/08/2024

**OFFICE MEMORANDUM**

The Government has decided to permit extension/contract renewal of existing Data Entry Operators hired through the M/s. Info Tech Corporation of Goa Ltd.(ITG), empanelled agency of Department of Information Technology, Electronics & Communications beyond 31/10/2024 for a further period of one year upto 31/10/2025.

All Heads of Departments can now extend the duration of these Data Entry Operators for a further period of one year upto 31/10/2025 or until regular appointments are made, whichever is earlier, with the approval of the Minister of the Administrative Department concerned, till 31/10/2025 if these Data Entry Operators are required for smooth functioning of the Department/Corporation/Autonomous Bodies.

This is issued with the approval of Hon'ble Chief Minister/Finance Minister vide U.O number 3417/F dated 24/08/2024.

*(Pranab G. Bhat)*  
30/08/2024

Under Secretary Finance (R&C)

**Copy to:**

1. The Chief Secretary/All Secretaries to Government/Secretary to Hon'ble Governor.
2. All Secretariat Departments.
3. All Heads of Departments/Offices.
4. All the Corporations/Autonomous Bodies.
5. All OSD's/PS to Ministers.
6. The Accountant General(Goa), Audit Bhavan, Porvorim-Goa.
7. The Directorate of Accounts, Porvorim-Goa.
8. The Jt. Director of Accounts, South Branch, Margao-Goa.
9. Guard file.
10. O/c.