

NOTICE INVITING QUOTATION

Goa State Infrastructure Development Corporation Limited (GSIDC) invites sealed quotations under two bid system on **item rate** basis for the work of **“Supply, Installation, Testing and Commissioning of Dell Latitude 7350 Detachable with Accessories for GSIDC.”** The sealed quotations shall be received **upto 15:00 hours on 30th July, 2024** and the same will be opened at **15:30 hours** on the same day. The estimated cost of the work is **Rs.2,10,000.00 (Rupees Two Lakh Ten Thousand only).**

The Schedule of Quantities including the description of the item is furnished in **Annexure – I** which is enclosed herewith. The bidders shall submit their offer by indicating rates for the items as per the enclosed **Annexure – I** while submitting the quotation. Rates shall be inclusive of all taxes and all other levies except for Goods & Service Tax (GST) which will be paid as per the prevailing applicable rate. The rates shall be quoted in words as well as in figures. In case of discrepancy between the two, the rates in words will prevail over the figures. All the pages of **Annexure – I & II** shall be duly stamped and signed. Offers submitted with any special conditions are liable for rejection.

The quotation shall be accompanied by Earnest Money Deposit (E.M.D.) amounting to **Rs.4,200/- (Rupees Four Thousand Two Hundred only)** in the form of Demand Draft from the Nationalized / Schedule Bank drawn in favour of GSIDC Limited, payable at Panaji, Goa along with a covering letter, as per format enclosed at **Annexure – II**, duly typed / handwritten; stamped and signed on the Letter Head of the bidder. The quotation without accompanying the EMD shall be summarily rejected.

Submission of E.M.D in any other mode shall not be acceptable. The E.M.D. of all unsuccessful bidders shall be returned without interest immediately after the evaluation of the Technical Bid. The E.M.D. of all successful bidders shall be retained till the warranty period as a security deposit and shall be returned without interest after completion of warranty period.

Signature valid

Digitally Signed by HARIHAR NAWDEO
ADCONKAR
Date: 2024.07.22 15:14:20
Designation: Managing Director
DOC Ref No.: 22072024-001

GSIDC shall be at liberty to forfeit the Earnest Money Deposit (E.M.D.):

- (i) In case bidder withdraws / does not convey acceptance within 7 days from the date of the issue of the Work Order / Letter of Acceptance.
- (ii) In case bidder fails to supply the items or withdraw their bid after issue of the Work Order / Letter of Acceptance.

The bid shall be submitted in two sealed envelopes marked as follows:

Envelope 1 – Technical Bid.

- (i) Original copy of **Annexure – II** on company letter head duly filled, signed and stamped.
- (ii) **Earnest Money Deposit (E.M.D.)** of **Rs. 4,200/-** in the form of Demand Draft.
- (iii) **Authorization Letter** in Original from the Original Equipment Manufacturer (OEM).

Envelope 2 – Financial Bid.

- (i) Original copies of **Annexure-I** (obtained from GSIDC office only) duly filled, signed and stamped.

The above mentioned envelopes shall be again put together in one common outer cover/envelope and sealed, super scribed in capital letters along with the title “**Supply, Installation, Testing and Commissioning of Dell Latitude 7350 Detachable with Accessories for GSIDC.**” and dropped in the Tender Box kept on the 7th Floor, EDC House, Panaji, Goa.

All the **three envelopes** shall be marked on the left hand bottom corner with full name and address of the bidder written or typed on all the envelopes. If all envelopes are not sealed, super scribed or submitted in any other than mentioned format, GSIDC will assume no responsibility and the bid may be liable for rejection.

Interested Bidders may peruse the Schedule of Quotation and obtain the same from the office of GSIDC on all working days free of cost in person or authorized representative only. The last date of issue of bid documents shall be **30th July, 2024 upto 10:30 AM**.

Signature valid
Digitally signed by HARISH NAMDEO
Date: 2024.07.22 15:14:20
Designation: Managing Director
Emp Ref No.: 22072024001

The Supply, Installation, Testing and Commissioning of items will have to be made within **30 days** from the date of issue of Work Order / Letter of Acceptance. In case of delay, the successful bidder shall be liable to pay to the Employer an amount of **Rs. 500.00 (Rupees Five Hundred only)** per day as Liquidated Damages for default for every day. However, such total amount as Liquidated Damages shall not exceed 10% of the original quotation price.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.

Sd/-
(Harish Adconkar)
Managing Director

Enclosure: **ANNEXURE – I & II.**

Copy to:

1. The Notice Board of GSIDC
2. Website of GSIDC.
3. Office file – Shri. Amay Pednekar, J.E.(IT).

To,

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Signature valid

Digitally signed by HARISH NAMDEO
ADCONKAR
Date: 2024.07.22 15:14:20
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