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Government of Goa  
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Dated: 02/08/2018

## NOTIFICATION

**SUB: INCENTIVES TO INDUSTRIES FOR TRAINING PROSPECTIVE EMPLOYEES SCHEME, 2017**

**1. Short title and commencement:**

1.1 This Scheme shall be called the **INCENTIVES TO INDUSTRIES FOR TRAINING PROSPECTIVE EMPLOYEES SCHEME, 2017**, and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017(Umbrella Scheme). This scheme shall come in force with effect from 1<sup>st</sup> October 2017 and shall remain in for force up to 30<sup>th</sup> September 2022.

**2. Background:**

2.1 The Government realises that in some areas there is a gap between employer expectations and skill sets available in Goa. The Government, through the relevant departments, is taking steps to improve the quality of education as well as introducing new courses to meet industry requirements. However, the Government realizes that every skill set required by industry might not be readily available. Therefore the Government is proposing this scheme to support industrial units to provide *Demand driven Short Term Training Courses* through recognised institutions.

**3. Definitions:**

3.1 **Goan:** For the purpose of this scheme, a "Goan" will be defined as:

- a) Person born in the State of Goa. OR
- b) Person having 10 years Residence Certificate issued by the Mamlatdar, OR Any other document indicating residence in Goa

issued by the Government of India or Government of Goa or its organisations, issued prior to 10 years, to the satisfaction of Task Force Committee. (eg. Driving license, Ration card, EPIC, Passport etc)

3.2 Skill Training Provider (STP): Skill Training Provider (STP) is an institute which has the facilities for imparting Skill training to industries which demand such training; and which are approved by the Directorate of Technical Education (DTE), Directorate of Skill Development and Craftsmen Training (DSCCT) and Directorate of Industries Trade & Commerce (DITC).

4. **Objective:**

- 4.1 To create manpower suitable to the needs of the Industry.
- 4.2 To provide specific skill training to Goan youth to improve their employability by optimally utilizing the infrastructure available in Government and private institutions.
- 4.3 Optimum utilisation of existing infrastructure available to make the training cost effective.

5. **Eligibility:**

- 5.1. Micro, Small, Medium and Large manufacturing enterprises which have registered under the umbrella scheme are eligible for incentives under this scheme.
- 5.2 Only those courses conducted by the approved STPs will be considered for benefits under this scheme.
- 5.3 The units shall be considered for benefit under the scheme only for trainees between the age of 18 to 42 years who fulfil the criteria of being a Goan as defined in the scheme. The benefit does not extend to refresher courses or retraining courses.
- 5.4 This scheme shall not be applicable to cases which have claimed similar benefit under any other scheme/program of Government of Goa.

6. Nature of Benefit

- 6.1 Reimbursement of 60% of training costs for prospective employees subject to a maximum of Rs.60,000/- per employee and Rs 7,20,000/- per unit per year will be given to the eligible units recommended by the Task Force Committee (TFC).
- 6.2 The benefits under this scheme are subject to budgetary allocation. No Promisory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

7. Implementation of the scheme

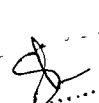
- 7.1 All institutes recognised by the Directorate of Technical Education (DTE), Directorate of Skill Development and Craftsmen Training (DSCT) and Directorate of Industries Trade & Commerce (DITC) shall be eligible to be STPs under this scheme. Any other statutory technical or managerial organisations set up under the Act of Parliament and their institutes set up by Act of Parliament, to the satisfaction of TFC shall also be eligible to be a STP.
- 7.2 The employer shall submit a proposal for the training to the STP duly mentioning aspects such as:
  - (i) Contents of the course (theory and/or practical);
  - (ii) Duration of the course;
  - (iii) Number of trainees;
  - (iv) Details of on-site training (if any);
  - (v) The required physical infrastructure.
- 7.3 The STP shall decide the course fees accordingly which will be paid by the Employer.
- 7.4 The payment made to the trainees by the employer like stipend, wages, allowances etc. shall not be considered as cost of training under this scheme.

8. Method of Application:

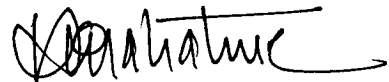
8.1 Applicant shall submit an application in the format provided to the Directorate of Industries Trade & Commerce, along with:

- (i) A self-declaration in the format provided;
- (ii) A self-attested copy of registration under Umbrella Scheme;
- (iii) Copy of Proposal given to the STP;
- (iv) Copy of approval given to the STP by DTE / DSCT / DITC;
- (v) Certificate from the STP that the said course was successfully conducted;
- (vi) Detailed Report of the course conducted along with the attendance roll by STP;
- (vii) Receipt of the fees paid.
- (viii) A Chartered Accountant certificate certifying that no other claim for similar benefit has been made under any other scheme/program of Government of Goa.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U.O. No. 1400044891 dated 28/06/2018.

Issued   
Date 02/08/18

By Order and in the name of  
the Governor of Goa.



(A.S. Mahatme) 2/8/18

Under Secretary (Industries)

To,

**The Director, Printing & Stationery, Government Printing Press, Panaji – Goa** with a request to publish the same in the next issue of Official Gazette and to furnish 10 copies of the same to this Department.

Copy to:

1. The Director, Directorate of Industries, Trade and Commerce, Panaji – Goa.
2. Office copy
3. Guard file

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DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE  
GOVERNMENT OF GOA

APPLICATION FORM

**INCENTIVES TO INDUSTRIES FOR TRAINING PROSPECTIVE EMPLOYEES SCHEME,**  
**2017**

1. REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME

2. STP DETAILS

Category	
Name	
Approved by	
Phone number	
Address	

3. COURSE DETAILS (Fill separate forms for each course)

Name of course	
Number of Goan trainees within the age group of 18 to 42 years <i>(as on date of application)</i>	

Fees paid to the STP on which subsidy is claimed

Amount claimed (Rs.)

Amount claimed (in words)

Signature of applicant

Place:

Dated

(\_\_\_\_\_)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc.,  
with Seal of the Firm/Company

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**CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM**

- A self-attested copy of registration under Umbrella Scheme;
- Copy of Proposal given to the STP;
- Copy of approval given to the STP by DTE / DSCT / DITC;
- Certificate from the STP that the said course was successfully conducted;
- Detailed Report of the course conducted along with the attendance roll by STP;
- Receipt of the fees paid
- Provide details (Including Aadhaar number, age) of Goan Trainees with proof (Age
- Certificate from Chartered Accountant certifying the amount of fees paid.
- A certificate from Chartered Accountant certifying that no similar benefit has been claimed by the applicant under any other scheme or program of Government of Goa.
- A copy of partnership deed, Memorandum of Association/ Articles of Association, as the case may be.

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**AFFIDAVIT CUM DECLARATION**

I, ..... son/wife/daughter of  
..... Aged.....years,  
married/unmarried, Indian National, (Business/Service/Managing Director/Partner  
etc) resident of ..... H.no.....waaddo.....  
village.....taluka....., do hereby on solemn affirmation state  
and submit as under:

1. I say that I am duly authorised under resolution no  
..... dated (copy enclosed) to swear and submit this  
affidavit cum declaration on behalf of the  
for the purpose of claiming subsidy under the **“INCENTIVES TO INDUSTRIES  
FOR TRAINING PROSPECTIVE EMPLOYESS SCHEME, 2017”** in force in  
the state of Goa notified under notification

2. I say that the M/s ..... is a  
(Micro/small/medium/large) enterprise engaged into manufacturing of  
..... and duly registered before the Director of Industries  
Trade and Commerce having Udyog Aadhar number/ PMT no./ EM-II no.

3. I say that the course ..... was conducted by  
..... which is an approved STP recognised by  
..... for the purpose of this scheme; for duration from  
to .....

4. I say that an amount of Rs ..... was paid to the  
abovementioned STP towards the course fee of the abovementioned course.

5. I say that the trainees considered under this scheme are between the age of  
18 to 42 years of age and fulfil the criteria of being a Goan.

6. I say that I have not claimed any subsidy from any other scheme/program of  
Government of Goa for the same purpose.

7. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilisation of the financial of the financial incentives/subsidies granted by the State Government.

8. I say that time to time or as and when required I shall submit to the Directorate of Industries Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.

9. I say and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa /Director of Industries Trade and Commerce shall revoke the subsidy and I shall pay back to the government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land revenue Code 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act 1986.

10. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/s \_\_\_\_\_ as arrears of land revenue under the provisions of the of the Land revenue Code 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act 1986.

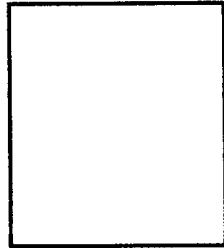
11. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under **“INCENTIVES TO INDUSTRIES FOR TRAINING PROSPECTIVE EMPLOYESS SCHEME, 2017”** scheme.



12. I say that whatever is stated above in paragraphs \_\_\_\_\_ to \_\_\_\_\_ is true to the best of my knowledge and belief.

Place

Date



Deponent

Witness: 1 .....

2. ....