



Directorate of Agriculture  
Government of Goa  
Krishi Bhavan,  
Tonca, Caranzalem, Goa - 403 002

No. 3/3/Hort/SSS/Desilt-Pond/6/2023-24/D.Agri/429 Date:13/11/2023

**CIRCULAR**

Sub: Implementation of State Sector Scheme 'Desilting and Re-vitalization of Ponds and Tanks' during 2023-24.

The State of Goa has several traditional ponds/tanks used for irrigation purpose by farmers. Some of these ponds get silted and rendered unsuitable to provide irrigation for crops.

The Government of Goa therefore, implement the State Sector Scheme 'Desilting and Re-vitalization of Ponds and Tanks' in the State of Goa with area of 500m<sup>2</sup> or less through Department of Agriculture Goa since 2003-2004 for reviving them for use for irrigation. This Scheme is implemented in all Talukas of State of Goa. The Government of Goa modified and Notified the Scheme as Desilting and Re-vitalization of Ponds and Tanks 2016 vide Notification No.3/CIN/NRM/Govt/Desilt of Ponds & Tanks/6/2016-17/D.Agri/255, dtd 06/07/ 2016 for its implementation in all Talukas of State from the Financial Year 2016-17 and onwards.

The Scheme has concurrence of Finance (Exp) Department under the U.O. No. 1400092221 dtd 04/05/2023 at 01<sup>st</sup> Instance and U.O. No.1400092221 dtd 13/10/2023 for its implementation for the financial year 2023-24.

The details of the Scheme approved by Government are as below:

1. **Objectives:**

- (i) To assist the individuals, users groups/village organizations/NGO's to restore water bodies like ponds and tanks to make them functional and productive, for irrigation.
- (ii) Reviving village infrastructure for irrigation and creating a micro climate conducive to better agriculture growth.
- (iii) To tap the available natural resources to supplement Government efforts for increasing irrigation facilities in agriculture and help in case of contingencies.

## **2. Eligibility:**

- (i) Ponds or water bodies less than 500m<sup>2</sup> area used for irrigation purpose will be considered for Government assistance under the scheme.
- (ii) The ponds/tanks providing irrigation facilities for individual farmer or group of farmers shall be eligible to be covered under scheme.
- (iii) The individual farmers name should reflect in the abstract of Krishi card issued by the Directorate of Agriculture as having right to the pond to be desilted as owner, tenant or lessee with validity of minimum 10 yrs from year of application.

## **3. Pattern of Assistance:**

- (i) Individual farmer or Self Help Group/Users Group/Non-Government Organization willing to undertake the work of desilting and revitalization of ponds/tanks shall be provided assistance of 100% of the actual cost of the work.
- (ii) Assistance would be limited to the cost of work evaluated by the Engineers of Directorate of Agriculture upon completion of the work.
- (iii) Wherever the work is taken up by groups like Self Help Group /Users Group/Non-Government Organization the assistance would be released in three instalments of 25%, 25%, 50% of the actual evaluated cost by the Department as per the progress of work. In such cases, the first instalment of 25% of estimated cost shall be released after the completion of 25% of estimated work. The second instalment of 25% cost shall be released after completion of 50% work and the final instalment of 50% shall be released after completion of total work and restricted to the actual cost of work evaluated by the Engineers of Directorate of Agriculture. The Zonal Agricultural Officers shall certify the progress of the work as per the evaluation by Engineer.
- (iv) Wherever the work is executed by individual farmer, the subsidy would be released after completion of work, as 100% assistance/subsidy limited to evaluated cost within the cost norms, directly to the beneficiary farmer.
- (v) Wherever the work is executed by registered Non-Government Organization or Self Help Group or Farmers Society by motivation of farmers, such agency shall be provided 10% additional funds of evaluated cost as incentive for mobilizing farmers, preparation of estimates, technical guidance and supervision of work.
- (vi) The incentive amount to Non-Government Organization, Self Help Group and Farmers Society shall be released in two instalments, first 50% of amount at the time of release of first instalment of 25% of work and 2nd 50% after final evaluation and as per the actual evaluated cost.

- (vii) The total assistance shall be restricted in proportion to maximum of Rs.70,000/ per hectare of area benefitted under the command of pond/tank.
- (viii) The cost of ponds over and above admissible assistance shall be borne by beneficiary and in such case the beneficiary shall make the expenditure of his/her share before release of Government assistance.

**4. Procedure and guidelines:**

- (i) Individual beneficiary or Self Help Group/Users Group/Non-Government Organization shall apply to Zonal Agriculture Officer in the specified application form along with documents specified for individual farmer/Group of farmers for the scheme.
- (ii) The Zonal Agriculture Officer will inspect the site for feasibility of work.
- (iii) Junior Engineer attached to Soil Conservation Division/Zonal Agriculture Office shall prepare the estimates of the work.
- (iv) The proposal shall be submitted by Zonal Agriculture Office with recommendation to Horticulture Section of Directorate of Agriculture for administrative approval of Director of Agriculture.
- (v) The Horticulture Section shall scrutinize the proposal and obtain technical sanction from Executive Engineer of Soil Conservation Division attached to the Directorate of Agriculture and put up for administrative approval of Directorate of Agriculture.
- (vi) The Zonal Agriculture Officer shall convey the administrative approval of Director of Agriculture to the applicant for execution of work.
- (vii) The beneficiary farmer shall complete the work as per the administrative approval and technical sanction.
- (viii) After completion of work, the farmer shall intimate the Zonal Agriculture Office about completion of work and submit vouchers, receipts, photograph etc.
- (ix) Self Help Group/Users Group/Non-Government Organization Individual farmer should submit the bank mandate form for Electronic Clearing System payment of assistance/subsidy.
- (x) The group beneficiary planning to get the work done through Self Help Group, Users Group, Non-Government Organization, etc; will furnish undertaking authorizing Director of Agriculture to pay subsidy towards completion of the desilting work to the executing agency.
- (xi) The Zonal Agriculture Officer will inspect the completed case and shall submit it along with the vouchers, receipts, photograph inspection report etc; to Horticulture Section of Directorate of Agriculture for evaluation of the work of desilting of pond through Soil Conservation Division of Directorate of Agriculture.

- (xii) The Horticulture Section of Directorate of Agriculture shall verify the case and obtain evaluation certificate from Soil Conservation Division of Directorate of Agriculture, and forward the case to the concerned District Agriculture Office to process for expenditure sanction.
- (xiii) The subsidy shall be drawn and disbursed by the concerned Zonal Agriculture Officer.

**5. Documents Required:-**

- (i) Application of beneficiary/farmer in the specified form.
- (ii) Krishi card copy/Farmers abstract copy.
- (iii) Power of Attorney/affidavit authorizing Non Government Organization/Self Help Group to execute the work.
- (iv) Photograph preferably with farmer beneficiary before commencement of work and after completion of work.
- (v) Site plan including command area.
- (vi) Present command area of the pond and proposed command area indicated on plan.
- (vii) GAR-32 form with revenue stamp, duly signed by beneficiary.
- (viii) All vouchers/payment receipts as per the estimates of works certified by the Zonal Agricultural Officer.
- (ix) Inspection report with date.
- (x) Bank Mandate Form of Farmer/Beneficiary.
- (xi) Undertaking for use of water for irrigation.
- (xii) List of beneficiaries (in case of group) duly signed by beneficiaries.
- (xiii) Resolution of the group for taking up the work by the applicant Self Help Group, Users Group, Non-Government Organization.

The subsidy under the scheme for General Farmer shall be debited to Budget Head "2402-Soil and Water Conservation, 00, 102- Soil Conservation, 04- Revitalization of Water bodies (Plan), 31- Grants-in Aid, and 33- Subsidies under Demand No.64.

The subsidy expenditure for Scheduled Caste Farmers shall be debited to the Budget Head 2401- Crop Husbandry, 00, 789-Special Component Plan for Scheduled Caste, 01- Scheduled Caste Development Scheme (Plan), 33-Subsidies" under Demand No.64. The Subsidy expenditure for Scheduled Tribe Farmers shall be debited to the Budget Head "2401- Crop Husbandry, 00, 796- Tribal Area Sub Plan, 01- Scheduled Tribe Development Scheme (P), 33- Subsidies" under demand No.64.

It may be noted that minimum 10.40% of expenditure/target should be utilized for Tribal Area Sub-Plan and 2% of expenditure/target should be utilized for Schedule Caste and these cases may be submitted separately.

The zone-wise physical target for 'Desilting and Re-vitalization of Ponds & Tanks' for the financial year 2023-24 is enclosed herewith. The Zonal Agriculture Officers are requested to make all possible efforts to mobilize the new users/groups/Self Help Groups's of farmers and individuals to take up desilting of ponds during the current financial year 2023-24 as per the guidelines and achieve the target in full.

This issues with the approval of Government and the concurrence of Finance (Exp) Department under U.O No.1400092221 dtd 04/05/2022 and subsequent Order No.3/3/Hort/SSS/NRM-Desilt of Pond/6/2023-24/D.Agri/69 dtd 10/05/2023 and U.O No.1400092221 dtd 13/10/2023 and subsequent Order No.3/3/Hort/SSS/NRM-Desilt of Pond/6/2023-24/D.Agri/382 dtd 18/10/2023.

  
(Nevil Alphonso)  
Director of Agriculture

Enclosed:

- 1) Zone-wise target allotted
- 2) Annexure - I (I to IX)
- 3) Annexure - II (I to XV)

To,

The Zonal Agriculture Officer (All).

*Copy to,*

1. The District Agricultural Officer (North/South).
2. The Director, Directorate of Accounts, Panaji-Goa.
3. The Joint Director of Accounts, South Branch, Margao-Goa.
4. The Chief Engineer, Water Resources Department, Sinchai Bhawan.
5. The Accounts Officer, Krishi Bhavan, Tonca-Caranzalem-Goa.
6. The Executive Engineer, Soil Conservation Division, Krishi Bhavan.
7. The Director of Panchayat, Government of Goa, Panaji-Goa.
8. The Director of Municipal Administration, Government of Goa, Panaji.
9. The Chief Executive Officer, Zilla Panchayat (North/South).
10. The Commissioner, Municipal Corporation, Panaji-Goa.
11. The Programme Co-ordinators Krishi Vigyan Kendra (North), Ela Goa.
12. The Programme Co-ordinators Krishi Vigyan Kendra (South), Margao.
13. The Co-ordinators at Head Office (All)
14. The Assistant Director of Agriculture (P&E), Krishi Bhavan,
15. The Assistant Director of Agriculture (FT), Ela, Old-Goa.
16. The FS, Government Agricultural Farm (Codar/Kalay).
17. The Mechanical Cultivation Officers (All).

The zone-wise targets allotted for the scheme 'Desiltng and Re-vitalization of Ponds and Tanks'  
for the finncial year 2023-24

No	Zone/Taluka	Target	
		Physical (in nos)	Financial (Rs. in lakhs)
1	Zonal Agriculture Office, Pernem	1	1.50
2	Zonal Agriculture Office, Bardez	1	1.50
3	Zonal Agriculture Office, Bicholim	1	1.00
4	Zonal Agriculture Office Sankhali	1	1.00
5	Zonal Agriculture Office, Sattari	1	1.50
6	Zonal Agriculture Office, Tiswadi	1	1.25
7	Zonal Agriculture Office, Ponda	1	1.50
8	Zonal Agriculture Office, Salcete	1	1.50
9	Zonal Agriculture Office, Quepem	1	1.50
10	Zonal Agriculture Office, Sanguem	1	1.00
11	Zonal Agriculture Office, Dharbandora	1	1.00
12	Zonal Agriculture Office, Canacona	1	1.50
13	Zonal Agriculture Office, Mormugao	0	0.00
<b>Total</b>		<b>12</b>	<b>15.75</b>

  
 (Nevil Alphonso)  
 Director of Agriculture

Date:-

**APPLICATION FORM FOR ASSISTANCE FROM AGRICULTURE**  
**DEPARTMENT**

To,  
The Zonal Agricultural Officer,

\_\_\_\_\_

Sub:- Application  
for \_\_\_\_\_

Sir/Madam,

I hereby request for assistance as per the details attached herewith for the above Scheme.

- (1) Applicant's Name in  
Capital: \_\_\_\_\_
- (2) Applicant's Full  
Address; \_\_\_\_\_
- (3) Adhar Card No/Registration No: \_\_\_\_\_
- (4) Phone No \_\_\_\_\_
- (5) Savings bank Account No \_\_\_\_\_
- (6) Name of Bank \_\_\_\_\_

Branch \_\_\_\_\_  
MICR No. \_\_\_\_\_  
IFSC Code:- \_\_\_\_\_

**LAND DETAILS**

- (1) Survey No \_\_\_\_\_
- (2) Area: \_\_\_\_\_
- (3) Village \_\_\_\_\_

## DECLARATION

I hereby declare and affirm that the property proposed for development/cultivation as above is in my exclusive possession by virtue of inheritance, lease, ownership, power of attorney, tenancy, co-owner and I am rightfully authorized for taking up the above activity.

I undertake to obtain all the approvals/NOCs required for the above activity from the Competent Authorities.

I hereby declare that the assistance sought by me will be used for the purpose for which it is granted and in the event of non- utilization for the specified purpose, I undertake to refund the full cost of the benefit extended to me, failing which, I authorize the Government to recover the same as revenue recovery.

I hereby admit that the assistance if provided will be based on my own submissions and that in case of any dispute on the title of the land, the assistance availed will not construe or used as legal evidence or proof for establishing title to the said property.

I hereby indemnify the Department of Agriculture towards damages or losses if any caused by the above activity.

I also declare, that I have not obtained any assistance towards the present proposal.

The officials of the Department of Agriculture will be free to inspect the activity proposed as and when required.

I hereby authorize the Department of Agriculture to credit the financial assistance admissible to me to my bank account.

Signature of the farmer

Name:-



## UNDERTAKING

I, the undersigned hereby state that, I will utilize the benefit of the Desilting of Ponds created with Government Assistance, atleast for next six years, for the cultivation of crops. I have not taken any subsidy from any other Government Organization/Department for the same purpose.

Signature:

Date:  
Place:

Name of the Beneficiary:  
Address:

ANNEXURE - I

APPLICATION FOR ASSISTANCE FOR DESILTING OF Individual POND/TANK

To,  
The Zonal Agril. Officer,

Sub; Application for assistance for desilting/repairs of ponds/tanks

Sir,

I \_\_\_\_\_ resident of \_\_\_\_\_ village in \_\_\_\_\_ Taluka of Goa hereby apply for the assistance for repair of pond/tank of \_\_\_\_\_ Sq.mts. in my property bearing survey no \_\_\_\_\_ Sub division \_\_\_\_\_ in \_\_\_\_\_ village in \_\_\_\_\_ Taluka of Goa. Area of the Pond \_\_\_\_\_ Sq. mts. Area under command of Pond \_\_\_\_\_ Ha.

The detailed crop-wise area is given as under: -

Survey No.	Crop present	Area (Ha.)	
		Present	Proposed

Documents attached

1. *Kaishi Card Copy / Farmer Abstract Copy*
2. Survey plan showing location of tank/pond
3. Photograph of existing tank/pond *along with the beneficiary*
4. Undertaking for use of water for irrigation
5. *Bank Mandate Form*
- 6.

SIGNATURE and NAME

Of the beneficiary

-10-

**VERIFICATION BY THE ZONAL AGRICULTURE OFFICER**

The proposed site at \_\_\_\_\_ village in \_\_\_\_\_ taluka has been inspected and proposal for desilting/repair of Pond/tank is found to be feasible. The total area under command is \_\_\_\_\_ Ha. and the Pond size is \_\_\_\_\_ m<sup>2</sup>.

The area under cultivation with existing source is about \_\_\_\_\_ Ha.

The proposal and the documents have been scrutinized and found correct.

The work for desilting of Pond/tank as proposed is therefore recommended for preparation of estimates by Junior Engineer attached to Zonal Agriculture Office.

**Zonal Agriculture Officer**

Directorate of Agriculture  
Krishi Bhavan, Tonca, Caranzalem-Goa

Name of work:- Desilting and revitalization of .....

MEASUREMENT SHEET

It. No.	Ref. No.	Description	No.	Length	Breadth	Depth/Height	Qty.

Jr. Engineer

Zonal Agriculture Officer

Asst. Engineer

Executive Engineer

ESTIMATES/ABSTRACT SHEET

It. No.	Ref. No. GSR 2011 & R.A.	Description	Unit	Rate	Qty.	Amount
1						

Jr. Engineer

Zonal Agriculture officer

Assistant Engineer

Executive Engineer

## INSPECTION REPORT

This is with reference to application of Shri \_\_\_\_\_ R/o \_\_\_\_\_ for desilting of Pond received on \_\_\_\_\_, the site of Pond was visited along with Shri. \_\_\_\_\_ and Beneficiary who indicated the location of field surveyed under survey no: \_\_\_\_\_ in Village \_\_\_\_\_ of \_\_\_\_\_ Taluka.

It is observed that size of pond is \_\_\_\_\_ mt X \_\_\_\_\_ mt having depth of \_\_\_\_\_ mts. the estimate of the work in prescribed proforma is as below.

JUNIOR ENGINEER

ZONAL AGRI.OFFICER

SOIL CONSERVATION DIVISION  
DIRECTORATE OF AGRICULTURE  
KRISHI BHAVAN, TONCA, CARANZALEM-GOA

TECHNICAL SANCTION ORDER NO.....

Technical sanction is hereby accorded for the work of desilting and revitalization of

.....  
at an estimated cost of Rs. .... (Rupees ..... only).

Place: Tonca-Caranzalem

Date:

Asst. Engineer/Executive Engineer

Soil Conservation Division

Verification of the case by ~~SCD~~ Section

Executive Engineer/SCD has given Technical sanction of desilting of Pond of Shri..... r/o.....received from ZAO..... Case is verified as below:-

- 1) Name of Pond:-.....
- 2) Survey No./Area & Land index :-.....
- 3) Size of Pond :-.....
- 4) Command area:-...a) Present -----Ha  
b) Proposed ----- Ha
- 5) Estimated cost:-.....

The above documents have been scrutinized and are fulfilling the requirement of the scheme. As per the pattern of assistance approved by the Government vide U.O. No ----- dated ----- during the year --- -----, 100 % of the evaluated cost of the work is eligible to the beneficiary as subsidy after completion of the work under the Budget Head ----- .The case is recommended for administrative approval.

A.O. (NRM) :

D.D.A. (CWS) :

D. Agri. :

-14-

**Administrative Approval for desilting and revitalization**

**of..... pond**

Approval of Director of Agriculture is hereby conveyed for desilting and renovation of ponds as given below:-

Sr. No	Name of Pond	Name of beneficiary	Zone	Location	Category	Approved Estimated Cost (Rs)	Command Area (Ha.)

The above approval is accorded subject to the following conditions:-

1. Approval is valid for execution of work within the financial year -----.
2. Subsidy shall be released after the execution of work as per the actual evaluated cost.
3. The beneficiary shall report the progress of work to the Zonal Agriculture Officer.
4. Assistance would be considered only for those items which are included in the preparation of estimates.

The beneficiary is directed to complete the work at an early date and put up the case with the bills for settlement. The beneficiary shall bring in the command area stipulated in the application under agriculture within a period of six months from the date of completion of work.

To

*Zonal Agriculture Officer*

1. Farmer concerned

*Copy to:*

*The Dy. Director of Agriculture (Host), Directorate of Agriculture, Tonk*



## Completion Certificate

Directorate of Agriculture  
Krishi Bhavan, Tonca, Caranzalem-Goa

Name of work:- Desilting and revitalization of .....

Name of beneficiary \_\_\_\_\_

This is to certify that the work of desiltation/revitalization of above pond has been successfully completed and the pond is put to use. The assistance as per the pattern may be released.

Assistant Agriculture Officer

Zonal Agriculture Officer

MESEARUMENT SHEET (EVALUATION)

Item. No.	Ref. No.	Description	No.	Length	Breadth	Depth/Height	Qty.

Jr. Engineer

Zonal Agriculture officer

Assistant Engineer

Executive Engineer

ABSTRACT SHEET (EVALUATION)

Item. No.	Ref. No. GSR 2011 & R.A.	Description	Unit	Rate	Qty.	Amount

Jr. Engineer

Zonal Agriculture officer

Approved for amount of Rs.

Assistant Engineer :

Executive Engineer :

-17-

District Agriculture Office for sanction

This is to certify that the work of desilting and renovation of ..... Pond belonging to Shri.....at.....village of ..... Taluka approved vide Technical sanction order No..... dated..... at an estimated cost of Rs. .... has been completed by the beneficiary concerned. The final evaluated cost of the completed work is Rs..... (Rupees..... only).

The case is duly verified and approved for expenditure sanction of Rs. .... as per pattern of assistance approved by Government vide U.O. No.....dated.....under Budget Head.

A.O. : .....

D.A.O. : .....

A.O. : .....

D. Agri. : .....

ANNEXURE - II

APPLICATION FOR DESILTING OF PONDS BY USERS  
GROUP/SHG/NGO

Name of the Users group/SHG/NGO: \_\_\_\_\_  
 Vaddo: \_\_\_\_\_  
 Village: \_\_\_\_\_  
 Post: \_\_\_\_\_  
 Taluka: \_\_\_\_\_ PIN CODE: \_\_\_\_\_  
 Phone Number(s) if any: \_\_\_\_\_  
 Name of Bank & Branch: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_

To,  
 The Zonal Agriculture Officer,

Sir,

We the following members of the group mentioned above hereby apply for undertaking the desilting/repairs of Pond/Tank located in the village \_\_\_\_\_ Taluka \_\_\_\_\_ under the state sector scheme of Agriculture Department. The further details are as follows.

1. Name of the work: Desilting/repair of " \_\_\_\_\_ " Pond/tank.
2. Size of the pond (Sq. Mt.): \_\_\_\_\_ ha.
3. Command area of existing pond \_\_\_\_\_ ha.
4. Command area after desilting of pond ----- ha.



**DESILTING OF PONDS BY NGO**

Name of the NGO \_\_\_\_\_  
Address : \_\_\_\_\_

\_\_\_\_\_ PIN CODE : \_\_\_\_\_

Phone Number(s) if any: \_\_\_\_\_  
(Registration No with Bye laws) : \_\_\_\_\_

Name of Bank & Branch: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_

We the members of NGO \_\_\_\_\_  
\_\_\_\_\_ resolved in the meeting dated \_\_\_\_\_ to take up  
desilting/repairs of pond at \_\_\_\_\_ village in \_\_\_\_\_  
Taluka through the Users group/SHG as per the scheme. The detail of the  
proposal is given as below :

1. Title of t work: \_\_\_\_\_
2. Estimated cost of the work (enclose location plan, design of structural work and detail estimate including 10% contingencies) \_\_\_\_\_
3. Command area of Pond/tank: \_\_\_\_\_
4. The farmers in the command area and pond have duly authorized these group to take up the work of desilting.

**Documents enclosed:**

- a) Resolution by NGO
- b) Copy of byelaws of NGO
- c) Copy of registration
- d) Copy of the bank Pass Book
- e) Copy of bank passbook of Users group/SHG
- f) Undertaking from the Users Groups/SHG in the given format.

Further it is hereby declare that the particulars given above are true and correct to the best of our knowledge and belief and we shall abide by all the terms and conditions issued time to time and the assistance will be utilized for the given purpose.

**SIGNATURE**  
Name & stamp of the authorized  
representative of the applicant  
Agency

**VERIFICATION BY THE ZONAL AGRICULTURE OFFICER**

The proposed site at \_\_\_\_\_ village in \_\_\_\_\_ taluka has been inspected and proposal for desilting/repair of Pond/tank is found to be feasible. The total area under command is \_\_\_\_\_ Ha. and the pond size is \_\_\_\_\_ m<sup>2</sup>.

The area under cultivation with existing source is about \_\_\_\_\_ Ha.

The proposal and the documents have been scrutinized and found correct.

The work for desilting of Pond/tank as proposed is therefore recommended for preparation of estimates by Junior Engineer attached to Zonal Agriculture Office/*soil conservation Division*

**ZONAL AGRICULTURE OFFICER**



Directorate of Agriculture  
Krishi Bhavan, Tonca, Caranzalem-Goa

Name of work:- Desilting and revitalization of .....

MEASUREMENT SHEET

It. No.	Ref. No.	Description	No.	Length	Breadth	Depth/Height	Qty.

Jr. Engineer

Zonal Agriculture Officer

Asst. Engineer

Executive Engineer

ABSTRACT SHEET

It. No.	Ref. No. GSR 2011 & R.A.	Description	Unit	Rate	Qty.	Amount

Jr. Engineer

Zonal Agriculture officer

Assistant Engineer

Executive Engineer

SOIL CONSERVATION  
DIRECTORATE OF AGRICULTURE  
KRISHI BHAVAN, TONCA, CARANZALEM-GOA

TECHNICAL SANCTION ORDER NO.....

Technical sanction is hereby accorded for the work of desilting and revitalization of ..... a  
..... at an estimated cost of Rs. .... (Rupees ..... only).

Place: Tonca-Caranzalem

Date:

Asst. Engineer/Executive Engineer

Soil Conservation Division

Verification of the case by Horticulture Section

Executive Engineer/SCD has given Technical sanction for desilting of pond ..... of ..... received from ZAO..... Case is verified as below:-

1. Name of Pond:-.....
2. Land index of individual farmer-.....
3. Size of pond
4. Command area:-...a) Present -----Ha  
b) Proposed ----- Ha
5. Estimated cost:-.....
6. Resolution of the Users Group /SHG in Annexure
7. Copy of the bank pass book
8. Photograph of existing pond

The above documents have been scrutinized and are fulfilling the requirement of the scheme. As per the pattern of assistance approved by the Government vide U.O. No ----- dated ----- during the year --- ----- .The release of fund shall be made in installments of 25:25:50 to the executing agency besides 10% of the cost in two equal installments as below:-

Estimated cost Rs \_\_\_\_\_

1<sup>st</sup> installment 25% Rs \_\_\_\_\_

2<sup>nd</sup> installment 25% Rs \_\_\_\_\_

3<sup>rd</sup> installment 50% Rs \_\_\_\_\_

1<sup>st</sup> installment towards service of NGO (50% of 10%)

2<sup>nd</sup> installment towards service of NGO(50% of 10%)

The fund shall be released to the beneficiary as per the pattern as above on the basis of completion and evaluation of the work under Budget Head \_\_\_\_\_.

Director of Agriculture may kindly accord administrative approval to SHG /UG/NGO.

A.O. (WRM)

D.D.A. (HOS)

D. Agri.

## Administrative approval

Administrative Approval for desilting and renovation of.....  
pond

Approval of Director of Agriculture is hereby conveyed for desilting and renovation of pond as given below:-

Sr. No.	Name of Pond	Zone	Location	Category	Estimated Cost (Rs)	Command Area (Ha.)	T. S. approved

The above approval is accorded subject to the following conditions:-

1. Approval is valid for execution of work within financial year \_\_\_\_\_.
2. Subsidy shall be released in phases as per the progress of work and evaluated cost.
3. The agency shall report for progress of work to Zonal Agriculture Officer from time to time.
4. Only approved items included in estimation shall be considered for assistance.
5. The beneficiary shall bring the command area under cultivation stipulated in the application within six months from the date of completion of the work.

Dy. Director of Agriculture (not)  
Zonal Agriculture Officer

Evaluation/completion of 25% work

Directorate of Agriculture  
Krishi Bhavan, Tonca, Caranzalem-Goa

Name of work:- Desilting and revitalization of .....

**MEASUREMENT SHEET (EVALUATION)**

It. No.	Ref. No.	Description	No.	Length	Breadth	Depth/Height	Qty.

Jr. Engineer

Zonal Agriculture Officer

Assistant Engineer

Executive Engineer

**ABSTRACT SHEET (EVALUATION)**

It. No.	Ref. No. GSR 2011 & R.A.	Description	Unit	Rate	Qty.	Amount

Jr. Engineer

Zonal Agriculture officer

Approved for amount of Rs. \_\_\_\_\_

Assistant Eng.

Executive Engineer

CERTIFICATE

Horticulture Section

This is to certify that the work of desilting and renovation of ..... Pond  
 by SHG/UG..... at.....  
 .....village of ..... Taluka was approved vide administrative  
 approval No.....dated..... at an estimated cost  
 of Rs. ....The agency for desilting has successfully completed 25% of  
 the work and the evaluated cost of the work is Rs.....  
 .(Rupees.....only)

The case is duly verified and *recommended* for expenditure sanction of  
 Rs. .... as 1<sup>st</sup> installment to the..... desilting agency  
 and Rs..... as 1<sup>st</sup> installment to the ..... (NGO) as per pattern of  
 assistance approved by Government under Budget Head  
 .....

A.O. (NRM)

D.D.A. (Hort)

D.A. J.

D. Agri.

Evaluation/completion of 50% work

Directorate of Agriculture  
Krishi Bhavan, Tonca, Caranzalem-Goa

Name of work:- Desilting and revitalization of .....

MEASUREMENT SHEET (EVALUATION)

It. No.	Ref. No.	Description	No.	Length	Breadth	Depth/Height	Qty.

Jr. Engineer  
Agriculture Officer

Zonal

Assistant Engineer  
Engineer

Executive

ABSTRACT SHEET (EVALUATION)

It. No.	Ref. No. GSR 2011 & R.A.	Description	Unit	Rate	Qty.	Amount

Jr. Engineer

Zonal Agriculture officer

Approved for amount of Rs. \_\_\_\_\_

Assistant Eng.

Executive Engineer

CERTIFICATE

Horticulture section

The case is duly verified and reported for expenditure sanction of  
Rs. .... as 2<sup>nd</sup> installment to the \_\_\_\_\_ desilting  
agency as per pattern of assistance approved by Government under Budget  
Head .....

A.O. (NRM)

D.D.A. (Hort)

D.A.O.

D. Agri.