



## Directorate of Food & Drugs Administration

Government of Goa

"Dhanvantari", Opp. The Shrine of Holy Cross, Bambolim - Goa. 403 202.

No.367/DFDA/Cont-Veh/Admn./2023-24/5966

Date: 28/11/2023

### **TENDER NOTICE** **(E-TENDERING MODE ONLY)**

Directorate of Food & Drugs, Bambolim-Goa, invites online Item Rate tenders from approved and eligible contractors of State Goa, registered in appropriate class and categories for the following works.

Sr No	Name of Work & Location	Earnest Money Deposit in Rupees	Cost of Tender Document in Rupees	E-Tender Processing Fee in Rupees	Class and Category of Contractor		Period of work
		Mode of Payment: e-Payment Only			Class as per		
1	Hiring of 2 nos. tourist vehicle for Directorate of Food & Drugs Administration, Bambolim-Goa. (1 Vehicle at DFDA office, Bambolim-Goa and 1 vehicle at South Goa Sub Office, Margao-Goa)	Rs.32,500/-	3000/-	3000/-	Registered Tourist vehicle Ertiga (Ac)/ Innova (Ac)	Registered Tourist vehicle Ertiga (Ac)/ Innova (Ac)	10 months

Note: Any changes in the tender notice, such as calculation in GST or any other scheduled rates as per GSR/CPWD Manual should be accepted by all tenders/bidders before issue of work order.

### **TENDER SCHEDULE**

1. The last date of online application is 06/12/2023 upto 16.00 hrs.
2. The last date of online submission of tender form is 06/12/2023 upto 16.00 hrs.
3. The date & Time of opening of online tender (Technical) is 07/12/2023 after 11.30 hrs in the Office of the Directorate of Food & Drugs Administration.
4. The date & Time of opening of online tender (Financial) is 08/12/2023 after 11.30 hrs in the Office of the Directorate of Food & Drugs Administration.

The online application should accompany the following documents (Scan and Upload on the e-Tender website <http://eprocure.goa.gov.in>):

- a. Original valid Registration Certificate.
- b. Original copy of PAN card.



- c. Original GST Valid Registration Certificate.
- d. Mode of Payment towards Tender Document Fee (TDF), Tender Processing Fee (TPF) & Earnest Money Deposit (EMD) to be paid online through e-payment mode via:
  - i. National Electronic Fund Transfer (NEFT) /Real-Time Gross Settlement (RTGS). Tenderer requires to download pre-printed challan towards credit of ITG available on e-tender website and make its payment through any of their Bank.
  - ii. Net Banking: Payment can be made through the Internet Banking of any Bank.  
**Note:** Any payment made through NEFT/RTGS will take 24 hours for its reconciliation. Hence payment through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challan in the e-tender website as a token of payment.
- e. Attested copy /Scanned original coloured image of valid registration document issued by competent authority namely:
  - a. Attested copy/Scanned original coloured image of **RC Book**.
  - b. Attested copy /Scanned original coloured image of **Permit in respect of a Tourist**.
  - c. Attested copy /Scanned original coloured image of **Fitness Certificate**.
  - d. Attested copy /Scanned original coloured image of **Tax Paid document** attested copy /Scanned original coloured image of **Insurance document**.
  - e. Attested copy /Scanned original coloured image of **Pollution Certificate**
  - f. Attested copy /Scanned original coloured image of **Pan Card**.
  - g. Attested copy /Scanned original coloured image of **GST Registration Certificate**.

#### **INSTRUCTIONS TO TENDERERS:**

**Please note that the validity of tender shall be TEN MONTHS from the date of opening of tender.**

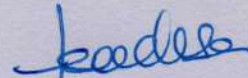
- 1 Those Tenderer not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website. For any of the assistance regarding participation may contact e-tender support staff.
- 2 The intending Tenderer must have /obtain valid class-III digital signature to submit the bid.
- 3 On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
- 4 It is the responsibility of the tenderer to ensure the credit of Tender Document Fees, Tender Processing Fees and EMD into the respective receiving bank accounts of ITG via various mode of payments mentioned above, on or before last any due date and time of tender.
- 5 The Tenderer is required to ensure browser compatibility of the computer well in advance to the last date and time for receipt of tenders. The department shall not be responsible for non-accessibility of the e-Tender portal due to internet connectivity issue and technical glitches at the Tenderer's end.





- 6 The tenderer shall be responsible for the correctness and genuine of the documents uploaded during tender submission. Any discrepancies in the matter will be liable for rejection and suitable action.
- 7 **Duty hours:** 10 hour per day on all days of month, Saturday & Sunday incase of exigencies and will be informed in advance. However actual duty hours shall be specified by actual users of vehicle. In case of outstation travel outside Goa, Sundays will also be included without any extra payment.
- 8 The vehicle will be available from 9.00 a.m. to 7.00 p.m.
- 9 Extra hour charges will be applicable after 7.00 p.m. (As mentioned below)
- 10 The period of agreement for hire of vehicle will be for a minimum of 10 months.
- 11 If monthly run is less than 2500kms in month, than balance KMs shall be brought forward and adjusted in next three months.
- 12 The cost quoted is inclusive of driver salary, oil, fuel, maintenance and insurance of vehicle as well as 3<sup>rd</sup> party insurance.
- 13 The vehicle will be in good condition with valid RTO permits and in white colour.
- 14 In complete applications shall be summarily rejected and right to reject any or all the tenders including the lowest without assigning any reason thereof is reserved.

Sr. No.	Particular	Category A(Ac) Innova	Category B (Ac) Ertiga
	Extra charges as per usage		
1.	Rate per Km after 2500km in a month	21	21
2.	Rate per hr. after 10 hrs. (After 7.00. p.m. )	100	100



(Jyoti J. Sardesai)

Director

Directorate of Food & Drugs Admn.

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