

DEPARTMENT OF SAINIK WELFARE, GOA
(RAJYA SAINIK BOARD)

The particulars of its organization, function and duties

1. Government Resolution dated 07 Sep 1919, the then Government of India suspended the functioning of the Central Recruiting Board and in its place a new Board was established called the “Indian Soldier’s Board” to advise, on questions affecting the interest of serving, discharged and deceased Indian soldiers and non-combatants and their dependents. This Board was then affiliated to the Army Department of the Government of India.

Due to the steady expansion of the Navy and the Air force, during Second World War, the need for a single Organization to perform the same functions in relation to those services, as well as Army, was felt and the Board was consequently reconstituted in April 1944. Later in March 1951, it was renamed as the Indian Soldier’s Sailor’s and Airmen’s Board. This Board functions under the Ministry of Defence as an Inter-Service Organization. The designation of the Board was changed to the Kendriya Sainik Board in 1975.

As the welfare of the Ex-Servicemen and their dependents is the joint responsibility of the Centre and the State/UTs, majority of the problems will have to be resolved only by the States/UTs. To assist the State Governments in this regard there are 32 Department of Sainik Welfare/Rajya Sainik Board in the Country. Like the Kendriya Sainik Board at the Centre, the Department of Sainik Welfare/Rajya Sainik Board/Zila Sainik Welfare Office are advisory bodies in respect of policy formulation, with regard to resettlement and welfare of Ex-Servicemen the their dependents residing in the State/Talukas. However, the implementation of various resettlement and welfare schemes is carried out through Department of Sainik Welfare.

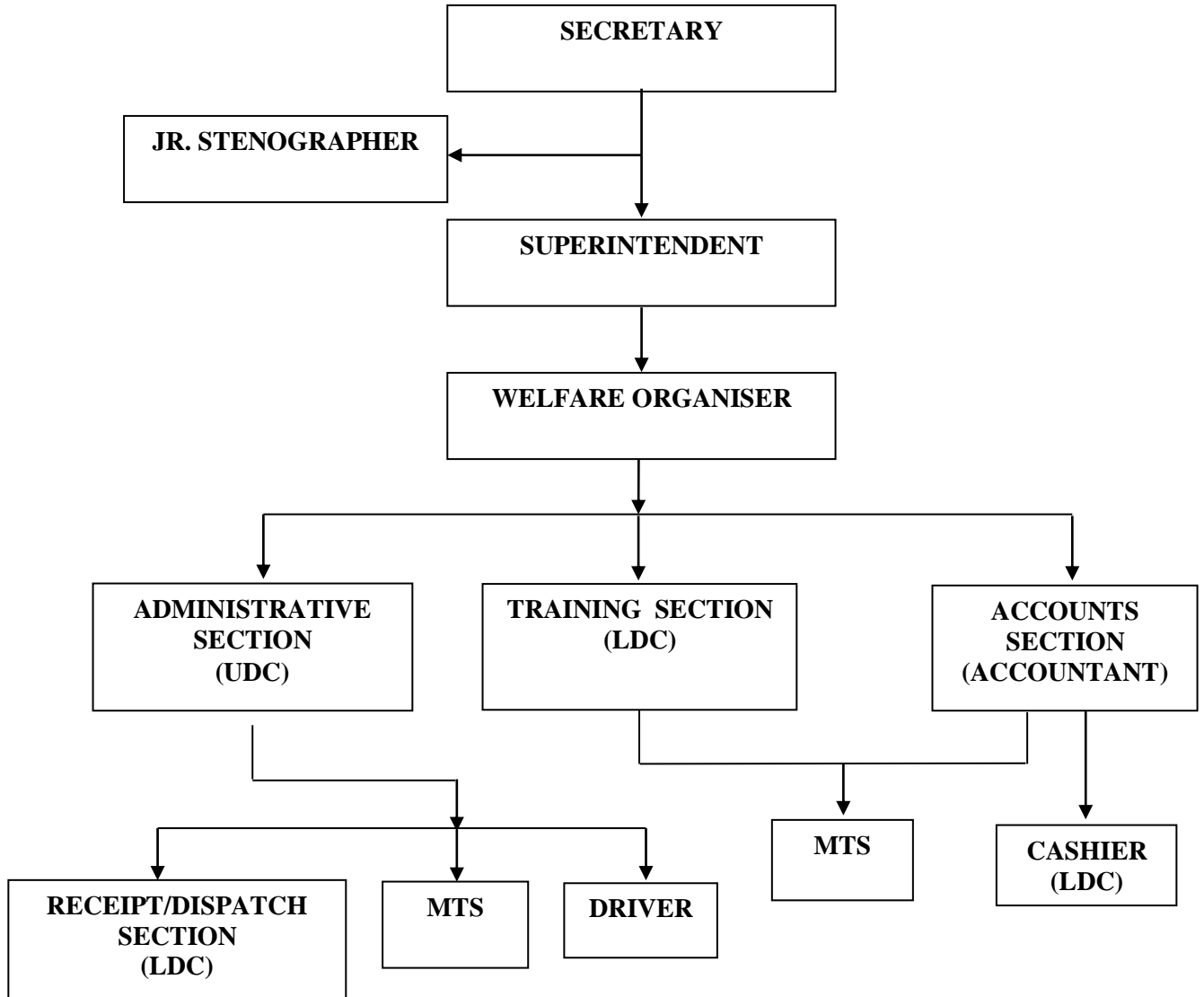
Organization

2. The Rajya Sainik Board Goa was constituted in June 1967 as a Cell and was located in the Secretariat under the Administrative control of the Home Department. The Chief Secretary is the Head of Department. The Hon’ble Chief Minister is the Chairman of the Rajya Sainik Board. The population of Ex-Servicemen was then **600** including widows and their dependents. At present, the Ex-Servicemen population including widows and their dependents of the State has increased to more than 8000. The post of the Secretary, Rajya Sainik Board was created and an independent office was established in the Collectorate Building in 1985. The Office of the Rajya Sainik Board was re- designated as Department of Sainik Welfare on 03 Nov. 1998. Lt Col Venugopal Nair (Retd) is the present Secretary of the Department of Sainik Welfare and is selected through the Goa Public Service Commission (GPSC).

The Department of Sainik Welfare has been performing the dual function of Zilla Sainik Board and Rajya Sainik Board. Although in other States, Zilla Sainik Boards or Zilla Sainik Welfare offices are located in every District under the control of Rajya Sainik Board at state level. The present strength of the staff of the Department is as under :-

<u>S/No</u>	<u>Name of Posts</u>	<u>Auth</u>	<u>Held</u>	<u>Def</u>	<u>Remarks</u>
(1)	(2)	(3)	(4)	(5)	(6)
1.	Secretary	01	01	-	Ex-Service Officer
2.	Superintendent	01	01	-	Ex-Servicemen on contract
3.	Welfare Organiser	01	01	-	Ex-Servicemen
4.	Accountant	01	01	-	Common Cadre from Accounts
5.	Stenographer/PA	01	01	-	Civilian
6.	UDC/LDC	04	04	-	01 UDC Ex-Servicemen 01 LDC Ex-Servicemen 02 LDC on contract through GHRDC
7.	Driver	01	01	-	Ex-Servicemen
8.	MTS	02	02	-	Ex-Servicemen
9.	Sweeper	-	-	-	Out sourcing through GHRDC

**THE ORGANIZATIONAL CHART OF THE DEPARTMENT OF
SAINIK WELFARE**



Functional Duties

3. The Department of Sainik Welfare in the States/UTs is an Apex body concerned with all matters pertaining to the welfare and resettlement of Ex-Servicemen. In addition to being a permanent Department of the State Govt/UT, it is an effective link between the centre and the State Govts/UTs for implementing various policy directives laid down by the Ministry of Defence. The responsibilities of the Department encompass all matters pertaining to employment, self-employment, training and welfare of Ex-Servicemen and their dependents.

Duties of Officers & Employees

4. The Sub-Committee, thereof, finds it essential to define the functional responsibilities for the Departments of Sainik Welfare prior to laying down the staffing norms. The functional responsibilities and duties of Secretary Department of Sainik Welfare are as follows:-

Welfare

- (a) Liaison with various Departments of Central and State Governments/UTs as well as local Service HQs on all matters concerning welfare of Ex-Servicemen and families of Serving/deceased personnel of the Armed Forces including co-ordination of all welfare activities conducted by various agencies.
- (b) Control and co-ordinate the work of all ZSWOs in the State and ensure their effective functioning.
- (c) Hold annual meeting of the Rajya Sainik Board and Fund meeting to purpose fresh welfare and rehabilitation measures, formulate policies and monitor their implementation.
- (d) Maintain close liaison with the welfare organization and Military Hospitals with a view to mobilizes assistance to Ex-Servicemen and their dependents.
- (e) Hold Ex-Servicemen rallies and pension adalats in order to propagate various concessions being extended and settle on the spot, financial and other problems projected by the Ex-Servicemen and their dependents.
- (f) Monitor functioning of institutions run by the Department such as boys hostel, Sainik Aramgarh, old age homes etc.

- (g) Organise Flag Day Committee meetings in order to fix the targets for various collecting agencies, review the past performance and institute measures to enhance collections and monitor follow-up actions.
- (h) Maintain and operate welfare funds as per laid-down policies and effect judicious investments of welfare funds as per guidelines laid down.
- (i) Give wide publicity to the welfare activities being undertaken by the Department through the media and organizing Ex-Servicemen contact programme at Taluka levels.

Employment and Self-employment

- (a) Maintain close and effective liaison for the purpose of resettlement and maximizing employment of Ex-Servicemen with the Department of Industries and Commerce, Employment exchange, Bureau of public enterprises, Banking Organizations, Government establishments and private bodies.
- (b) Formation of Ex-Servicemen Corporation and assistance to Ex-Servicemen co-operatives and associations in their self-employment ventures.
- (c) Review the implementation of reservation of jobs for Ex-Servicemen in Central and State Govts/UTs and their undertakings and take necessary steps to advise them to make up the short fall.
- (d) Monitor implementation of various resettlement schemes for self employment and advise financial institutions of such schemes.

Training

- (a) Formulate policies for training of Ex-Servicemen and monitor the training activities conducted through PEXSEM and State sponsored training courses.
- (b) Liaise with various entrepreneurial development agencies and Departments for conducting programmes for Ex-Servicemen and their dependents and drawing up annual schedules thereof.
- (c) Provide budgetary support for conduct of training and review progress periodically.

**DUTIES OF STAFF EMPLOYED IN THE DEPT. OF SAINIK
WELFARE**

1. Superintendent

- (a) Overall in-charge of the office and supervision of the work of all three sections of the Department, viz. Administration, Training and Accounts.
- (b) Incharge of welfare and overall discipline of staff of the Department.
- (b) Visit various Govt. Departments for carry out the Inspection of 100-Point Roster Register maintained by them.
- (c) Attending the DSCs/interviews on behalf of Secretary (in case the Secretary is pre-occupied) conducted by the various Departments reserved for Ex-Servicemen Candidates.
- (d) Organize Ex-Servicemen Contact Programme for the welfare of Ex-Servicemen and widows at various talukas in Goa.
- (e) Processing of applications received by the Department under RTI Act 2005.
- (f) Organization for celebration of Armed Forces Flag Day at Raj Bhavan.
- (g) To liaise with various Departments/agencies for the progress of the project of Sainik Rest House at Bambolim.
- (h) Any other work/job assigned by the Secretary from time to time.

2. Welfare Organizer

- (a) Handling the Work related to the welfare of Ex-Servicemen and their dependents.
- (b) Organize meeting with ESM/Widows at village/Taluka levels for dissemination of information.
- (c) To pursue cases pertaining to financial assistance provided from the Department and State/Central Govt.
- (d) Organize and conduct the Flag Day Collection activities at various places.
- (e) Distribution of Armed Forces Flag Day Stickers and Car Flags to the various Government Departments/Offices/Institutions.

- (f) To scrutinize financial assistance cases submitted by needy Ex-Servicemen/ widows/World War-II Veterans.
- (g) To assist Secretary, Department of Sainik Welfare for making agenda to be included in the Rajya Sainik Board, Special Fund meeting conducted by the Secretary.
- (h) Provide all resettlement assistance to war widows, dependents and war disabled as well as to those who died/disabled while in service due to attributable reasons.
- (i) Forwarding of Service Pension/Family Pension claim to respective Record Offices for settlement.
- (j) Maintenance of Special Fund Books & Auditing.
- (k) Any other work/job assigned by the Secretary from time to time.

3. Accountant

- (a) Preparation of Budget Estimates in respect of the Department.
- (b) Maintenance of various Books of Accounts of the Department.
- (c) Reconciliation of Budgetary expenditure records maintained by the Department with the expenditure records maintained by the Directorate of Accounts.
- (d) Complying with the requirements of Auditors during audit of the Department.
- (e) Handling of Correspondence with concerned Authorities in respect of minor works to be carried out in the Department.
- (f) Handling of correspondence with Kendriya Sainik Board, New Delhi regarding 50% Central share and other matters.
- (g) Surrender of savings/Funds of Budgetary grant allotted to the Department.
- (h) Settlement of bills of expenditure incurred by the Department.
- (i) Any other work/job assigned by the Secretary, from time to time.

4. Jr. Stenographer

- (a) Handling of secret and confidential matter and papers
- (b) Typing of Drafts given/allotted by the Secretary.
- (c) Typing of secret and confidential matter
- (d) Maintenance of engagement diary and timely submission of necessary papers for meeting, interviews, etc.
- (e) Processing of all LAQs and submitting their replies during the Assembly period.
- (f) Dealing of telephone calls.
- (g) Maintenance of Personal Files and Service Books of Staff.
- (h) Maintenance of Annual Confidential Reports of Staff.

5. Upper Division Clerk (Administration)

- (a) Handling the work of Administrative and Establishment Section.
- (b) Processing of financial assistance cases for payment of various type of assistance.
- (c) Preparing of agenda points to be included in the various meetings.
- (d) To assist the superior in organizing and conducting the Flag Day Collection activities at various places.
- (e) Scrutinize and process the financial assistance cases submitted by needy Ex-Servicemen/ widows/World War-II Veterans for recommendation of the Committee meeting.
- (f) Assist Secretary, DSW, whenever Ex-Servicemen Contact Programmes are held at various places in the State.
- (g) Submission of monthly/quarterly/half yearly/yearly reports and returns to the DGR/KSB, MOD at New Delhi as well as State Government Offices.
- (h) Processing of all LAQs and submitting their replies during the Assembly period.
- (i) Issue of Ex-Servicemen Certificate for exemption of stamp duty, registration fees and house tax on receipt of application from Ex-Servicemen/Widows.

- (j) Issue of Yellow Identity Card to the World War-II Veterans, Disabled Ex-Servicemen and widows of Ex-Servicemen for KTC transportation.
- (k) Any other works allotted by the Secretary, Department of Sainik Welfare.
- (l) Organize Ex-Servicemen rallies, contact programme meetings to promote self employment schemes, publicize employment opportunities, settlement of pension cases and grievances of Ex-Servicemen/widows with Civil Administration.
- (m) Submission of monthly/quarterly/half yearly/yearly reports and returns to the Directorate General Resettlement, Kendriya Sainik Board, New Delhi, Director Resettlement, Zone South, Pune and State Govt. Departments.

5. Lower Division Clerk (Training)

- (a) Handling the work of Training Section, employment exchange and Inward / Outward in the Office.
- (b) Registration of Ex-Servicemen and widows of Ex-Servicemen.
- (c) Processing of documents for issue of Ex-Servicemen /Widow Identity Card
- (d) Registration of Ex-Servicemen for employment purpose
- (e) Sponsoring the names of Ex-Servicemen for employment in various Government Departments/Public Sector Undertakings.
- (f) Submission of Reports and Returns to Central Government/MOD.
- (g) Issue of Certificate to the Ex-Servicemen required for various purpose to their wards i.e. for Admission in Schools/Colleges and for registration in Regional Employment Exchange etc. Issue of VAT exemption certificate.
- (h) To visit various Govt. Departments for carry out the Inspection of 100-Point Roster Register maintained by them.
- (i) To ensure the implementation of resettlement schemes formulated by the Central/State Administration by maintaining close and constant liaison with the various State Departments and financial institutions.

- (j) Monitor the employment register rolls in all Govt. Departments/Offices and ensures that the reservation points in respect of Ex-Servicemen is fulfilled.
- (k) Provide information on training/courses conducted by the Directorate General Resettlement for maximum benefits of Ex-servicemen and their dependents.
- (l) To liaise with Public Sector Undertakings and Private Enterprises for rehabilitation of Ex-servicemen.
- (m) Assist Army/Navy/Air Force to organize recruitment rallies in the State.
- (n) Encourage Ex-Servicemen in taking Self-employment schemes under SEMFEX-I, II, III, Tourism, Manufacturing, etc.
- (o) Promote farming and non-farming schemes assisted by NABARD, KVIC and KVIB.
- (p) Generate self-employment through security agencies, transporting, oil and lubricants agencies, civil supply shops, milk booths, vegetable stalls etc. sponsored by the DGR.
- (q) Bring into prominence through wide publicity of the Sainik Welfare activities undertaken by the Office through Press Media, television, AIR and State Govt. Website.
- (r) Any other works allotted by the Secretary/Supdt.

5. Lower Division Clerk (Accounts)

- (a) Assist Accountant during preparation of Budget Estimates in respect of the Department.
- (b) Maintenance of various Books of Accounts of the Department.
- (c) Reconciliation of Budgetary expenditure records maintained by the Department with the expenditure records maintained by the Directorate of Accounts.
- (d) Complying with the requirements of Auditors during audit of the Department.
- (e) Handling of Correspondence with concerned Authorities in respect of minor works to be carried out in the Department.

- (f) Handling of correspondence with Kendriya Sainik Board, New Delhi regarding 50% Central share and other matters.
- (g) Surrender of savings/Funds of Budgetary grant allotted to the Department.
- (h) Being cashier of the Department deals with preparing of Salary and fully vouched contingency bills.
- (i) Settlement of bills of expenditure incurred by the Department.
- (j) Forwarding of Service Pension/Family Pension cases to respective Record Offices for settlement.
- (k) Any other work/job assigned by the Secretary, from time to time.

6. Lower Division Clerk (Receipt/Dispatch)

- (a) Handling the Inward/Outward of the Department.
- (b) To assist Welfare Organiser as and when required in various activities of the Department.
- (c) Handling cash/cheque of the Armed Forces Flag Day collection.
- (d) Participation in distribution of Armed Forces Flag Day Token Flags/Stickers.
- (e) Maintaining the records in register of Ex-Servicemen/Widows during their visit in the Department.
- (f) Any other work/job assigned by the Secretary, from time to time.

6. Driver

- (a) To drive and maintenance of the vehicle.
- (b) To be aware of all routes and locations of all State/Central Government Department/Offices, PSU's and autonomous bodies in the State.
- (c) Taking care of the vehicle i.e. daily cleaning of vehicle.
- (e) Proper watch on requirement of fuel, repairs etc.
- (f) Regular and clean use of uniform
- (g) Maintenance of Log Book regularly

7. MTS

- (a) To open & close the office in time
- (b) To maintain hygiene/cleanliness of the office.
- (c) To serve water and tea to veteran Ex-Servicemen/widows.
- (d) To submit bills and collection of mail from Director of Accounts.
- (e) To deliver the letters/correspondence to the various Govt. Departments/ local offices.
- (f) Depositing cash/cheque for various accounts in the banks.
- (g) To keep local liason with all Departments /Offices/Institutes/Banks.
- (h) Any other official work allotted by the Officers/staff

A directory of its officers and employees:

Sl No.	Name & Designation	Land line	Mobile
1	2	3	4
1	Lt Col Venugopal Nair, Secretary	0832-2227138 (O) 0832-2443236 (R)	9420686834
2	Shri Raja S Kirloskar, Superintendent	-	9730571623
3	Shri Ramnath N. Pai, Welfare Organiser	-	9834340237
4	Miss Nikita K Oshelkar, Accountant	-	7972476427
5	Miss Sarita Y. Chimulkar, Jr. Stenographer/PA	-	9922025152
6	Shri Balkrishna S. Shikerkar, Upper Division Clerk	-	8888736201
7	Shri Mahendra M. Mandrekar Lower Division Clerk	-	7001308410
8	Smt. Swati M. Usapkar, Lower Division Clerk	-	7507462758
9	Miss Rakshandha T. Kunkolkar, Lower Division Clerk	-	9764761124
10	Shri Sandesh R. Pal Driver	-	9834400343
11	Shri Vilas N. Kubal, MTS	-	9226593424
12	Shri Suryakant K. Gawas, MTS	-	9767412758

Budget allotment - 2023-24

2071 - Pensions and Other Retirement Benefits

01 - Civil

117 - Govt. Contribution for Defined Contribution Scheme

01 - Defined Contribution Pension Scheme

01- Salaries8.00 lakhs

2235 - Social Security and welfare

60 - Other Social Security and Welfare Programmes

200 - Other Programmes

01 - Reconstruction and Rehabilitation of ESM

01 - Salaries120.00 lakhs

02 - Wages 0.50 lakhs

06 – Outsourcing of DEOs/Jr. Steno and

Other Services 7.00 lakhs

07 – Outsourcing of Utility Attendants 3.50 lakhs

08 – Maintenance of I.T. Equipments 0.30 lakhs

09 – Maintenance of Non-I.T. Equipments/

Machinery 0.80 lakhs

10 – Maintenance of Cars and Other Vehicles 0.60 lakhs

11 - Domestic travel expenses 0.25 lakhs

13 - Office expenses 1.28 lakhs

17 – Refreshment charges 0.15 lakhs

19 – Stationery Expenses. 2.00 lakhs

26 - Advertising and Publicity 0.50 lakhs

27 - Minor Works 0.50 lakhs

29 – Telephone/Mobile charges 0.20 lakhs

36 - Procurement of I.T. Equipment 3.50 lakhs

38 – Furniture Expenses 0.50 lakhs

39 – Electricity charges 0.60 lakhs

40 – Water charges 0.07 lakhs

50 – Other charges 0.00 lakhs

03 - Special Fund for Reconstruction of Ex-Servicemen

32 - Contribution 10.00 lakhs

04 - Financial Assistance to World War-II Veterans/Widows

32 – Contribution 0.96 lakhs

05 - Cash Grant/Cash in lieu of land Grant to Gallantry Award Winner

32 - Contribution 10.00 lakhs

07 - Financial Assistance to War Widows Prior to Jan 2000

32 - Contribution0.60 lakhs

08 – Ex-gratia grant of Next of Kin of Armed Forces Personnel

50 - Other Charges0.01 lakhs

09 - Incentive for Joining Armed Forces

50 - Other Charges 7.00 lakhs

10 - Army Recruitment Rallies

50 - Other Charges 2.50 lakhs

4059 - Capital Outlay on Public Works

60 - Other Buildings

051 - Construction

01 - Acquisition of land for Sainik Aramgarh

53 - Major Works160.00 lakhs

Policy Making Bodies

The Rajya Sainik Board is an apex Policy making body of the State on welfare, Rehabilitation and other measures of Ex-Servicemen/widow/Disabled Soldiers/Serving and dependents. The Hon'ble Chief Minister is the Chairman of the Rajya Sainik Board and its constitutions are as under:-

1.	Hon'ble Chief Minister	:	President
2.	Secretary of Department of Ex-Servicemen Welfare, Ministry of Defence, New Delhi.	:	Vice President
3.	Chief Secretary	:	Vice President
4.	Director General of Police	:	Member
5.	Flag Officer Commanding, Goa Area	:	Member
6.	Station Commander, Panaji, Goa	:	Member
7.	Principal Secretary (Finance)	:	Member
8.	Secretary (Education)	:	Member
9.	Secretary (Information & Publicity)	:	Member
10.	Secretary (Industry)	:	Member
11.	Secretary (Tourism)	:	Member
12.	Director Resettlement, Zone (South)	:	Member
13.	Collector, North Goa, Panaji	:	Member
14.	Collector, South Goa, Margao	:	Member
15.	Joint Secretary (Home)	:	Member
16.	Joint Secretary (Personnel)	:	Member
17.	Additional Secretary (ARD)	:	Member
18.	Director of Sports & Youth Affairs	:	Member
19.	Director Social Welfare	:	Member
20.	Nominated Ex-Service Officer (Army)	:	Non-Official Member
21.	Nominated Ex-Service Officer (Navy)	:	Non-Official Member
22.	Nominated Ex-Service Officer (Air Force)	:	Non-Official Member
23.	Nominated Ex-Servicemen (PBOR)	:	Non-Official Member
24.	President, All Goa Ex-Servicemen Welfare Association	:	Non-Official Member
25.	President, Air Force Association, Goa	:	Non-Official Member
26.	Dir General Resettlement, Ministry of Defence, New Delhi	:	Special Invitee
27.	Secretary, Kendriya Sainik Board, N. Delhi	:	Special Invitee
28.	Secretary, Rajya Sainik Board	:	Member Secretary

Funds

The Department of Sainik Welfare is maintaining the Special Fund for reconstruction and rehabilitation of Ex-Servicemen of which Hon'ble Governor of Goa is the Chairman and the Chief Secretary is the Chairman of the State Executive Committee of Special Fund. The collections from the sale of Armed Forces Flag Day token stickers/ flags and contributions/donations are deposited in the Special Fund. The interest generated from the corpus of the fund is utilized to support various financial assistance schemes for the benefit of Ex-Servicemen and their dependents.

The composition of **State Managing Committee of Special Fund** for reconstruction and rehabilitation of Ex-Servicemen are as under:-

- | | |
|---|--------------------|
| (a) Governor of Goa | - Chairman |
| (b) Chief Minister | - Vice Chairman |
| (c) Secretary, Dept of Ex-Servicemen Welfare, New Delhi | - Vice Chairman |
| (d) Chief secretary | - Vice Chairman |
| (e) Flag Officer Commanding Goa Area | - Member |
| (f) Two Ex-Service Officers residing in Goa nominated by the Chief of Staff Committee (Ministry of Defence) | - Member |
| (g) Two Ex-Service Officer residing in Goa nominated by Government of Goa | - Member |
| (h) Director General Resettlement, Ministry of Defence | - Special Invitee |
| (i) Secretary, Kendriya Sainik Board, Ministry of Defence | - Special Invitee |
| (j) Director, Resettlement Zone (South), Southern Command, Pune | - Co-opted Member |
| (k) Station Commander, Goa | - Co-opted Member |
| (l) Collector North Goa District | - Co-opted Member |
| (m) Collector South Goa District | - Co-opted Member |
| (n) Secretary, Dept. of Sainik Welfare | - Member Secretary |

Similarly the composition of **State Executive Committee of Special Fund** is as under :-

- | | |
|---|---------------------|
| (a) Chief Secretary | - Chairman |
| (b) Station Commander | - Vice Chairman |
| (c) Collector North Goa District | - Member |
| (d) Collector South Goa District | - Member |
| (e) Three Defence Retired Officers, one each from Army, Navy and Air Force nominated by the Government of Goa | - Member |
| (f) Secretary, Department of Sainik Welfare | - Member Secretary. |
| (g) Nominated Members (as required) | |

FACILITIES AND BENEFITS PROVIDED BY THE STATE GOVERNMENT
THROUGH DEPARTMENT OF SAINIK WELFARE

<u>S/N</u>	<u>Benefits/Concession</u>	<u>Rate/Amount</u>	<u>Eligibility</u>	<u>Documents Required</u>
1	Ex-Gratia Grant to NOK of deceased on death occurring during enemy action in internal war or border skirmishes and action against militants, terrorist, extremists, insurgents etc.	Rs. 10.00 lakhs	The deceased must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years. NOK should be of Goan origin or domiciled in the State of Goa continuously for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority
2	Ex-Gratia Grant to disabled on disability occurring during enemy action in internal war or border skirmishes and action against militants, terrorist, extremists, insurgents etc.	Rs. 3.00 lakhs	The disabled must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.
3	Ex-Gratia Grant to NOK of deceased on death due to accidents in the course of performance of duties which is attributable to military service.	Rs. 8.00 lakhs	The deceased must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years. NOK should be of Goan origin or domiciled in the State of Goa continuously for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.

4	Ex-Gratia Grant to disabled on disability occurring due to accidents in the course of performance of duties which is attributable to military service.	Rs. 2.00 lakhs	The disabled must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt. Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.
5	Ex-Gratia Grant to NOK of deceased on death occurring in the course of performance of duties attributable to acts of violence by terrorists, anti-social elements etc.	Rs. 8.00 lakhs	The deceased must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years. NOK should be of Goan origin or domiciled in the State of Goa continuously for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt. Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.
6	Ex-Gratia Grant to the disabled on disability occurring in the course of performance of duties attributable to acts of violence by terrorists, anti-social elements etc.	Rs. 2.00 lakhs	The disabled must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt. Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.
7	Compassionate appointment in the State Government Service to one eligible family member of the deceased or permanently disabled as per education qualification.	-	The deceased/disabled must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years. NOK should be of Goan origin or domiciled in the State of Goa continuously for a minimum period of 15 years.	(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt. Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority (f) Education qualification certificate. (g) 15 years residence.

8	Free Education	Upto graduation to the children of the deceased or permanently disabled	<p>The deceased/disabled must be of Goan Origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.</p> <p>NOK should be of Goan origin or domiciled in the State of Goa continuously for a minimum period of 15 years.</p>	<p>(a) Individual application with brief details. (b) Proof of casualty issued by competent authority. (c) Medical Certificate issued by Service/Govt Hospital (d) Citation issued by competent authority. (e) Order/letters from Defence authority.</p>
9	Monetary incentives to the youth who are Commissioned into the Armed Forces as Permanent Commissioned Officer	Rs. 2.00 lakhs	<p>(a) To get President's Commission as Permanent Commissioned Officer in Indian Army or Navy or Air Force by appearing and qualifying in the entrance examination conducted by UPSC and pass out after successfully completing pre-commissioned training as Permanent Commissioned Officer.</p> <p>(b) The personnel must be of Goan origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.</p>	<p>(a) Individual application with brief details. (b) Form duly filled and signed by the Commanding Officer/OC Unit. (c) Bank details with account number (d) 15 years residence/ domicile certificate in case not native of Goa. Proof, if native of Goa.</p>

10	Monetary incentives to the youth who are Commissioned into the Armed Forces as a Short Service Commissioned Officer	Rs. 1.00 lakh	<p>(a) To get President's Commission as Short Service Commissioned Officer in Indian Army or Navy or Air Force by appearing and qualifying in the Combined Defence Services Examination conducted by UPSC and pass out after successfully completing pre-commissioned training as Short Service Commissioned Officer.</p> <p>(b) The personnel must be of Goan origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.</p>	<p>(a) Individual application with brief details.</p> <p>(b) Form duly filled and signed by the Commanding Officer/OC Unit.</p> <p>(c) Bank details with account number</p> <p>(e) 15 years residence/ domicile certificate in case not native of Goa.</p> <p>(f) Proof, if native of Goa.</p>
11	Monetary incentives to the youth who joined the Armed Forces below officer rank	Rs. 0.50 lakh	<p>(a) Any personnel who join Indian Army or Navy or Air Force as Personnel Below Officer Rank after successfully completing the training and attested as Soldier, Sailor and Airman before being posted to respective units or Establishments.</p> <p>(b) The personnel must be of Goan origin or born in Goa and domiciled in the State of Goa for a minimum period of 15 years.</p>	<p>(a) Individual application with brief details.</p> <p>(b) Form duly filled and signed by the Commanding Officer/OC Unit.</p> <p>(c) Bank details with account number</p> <p>(e) 15 years residence/ domicile certificate in case not native of Goa.</p> <p>(f) Proof, if native of Goa.</p>
12	Financial Assistance to World War-II Veterans/widows	Rs. 8000/- p.m. for life	Ex-Servicemen who had enrolled and participated in the Second World War-1939 to 1945 and demobilized up to December 1949 and not in receipt of any type of pension.	<p>(a) Individual application with brief details.</p> <p>(b) Photocopy of Discharge Book</p> <p>(c) 15 years residence certificate in case not native of Goa.</p> <p>(d) Proof if native of Goa.</p>

13	Financial Assistance to War Widows prior to 1971	Rs. 5000/- p.m.	Widow of martyrs should be registered and domiciled in the State of Goa	(a) Individual application with brief details. (b) Photocopy of Discharge Book (c) 15 years residence certificate in case not native of Goa. (d) Proof if native of Goa.
14	Cash grant/cash in lieu of land and annuity to Gallantry/ Distinguished Service award winners of the Armed Forces	Rates as per Appx 'A' of the Book	The awardees or their successors should be registered and domiciled in the State of Goa	(a) Application-cum-Performa for grant of cash award. (b) Gazette Notification issued by Government of India, (c) Citation of the award (d) An Affidavit
15	Free Travel concession in Kadamba Transport Corporation Buses within the State.	100% concession	World War-II Veterans, Disabled Ex-Servicemen and widows of Ex-Servicemen should be registered and domiciled in the State of Goa.	(a) Individual application as per format. (b) Two stamp size photographs. (c) Domicile certificate in case not native of Goa. (f) Proof, if native of Goa.
16	House Tax Exemption	100% exemption	Ex-Servicemen/ widows who have house in their name and should be registered and domiciled in the State of Goa.	(a) Individual application with brief details. (b) Attested copy of House Tax Receipt (c) Domicile certificate in case not native of Goa. (f) Proof, if native of Goa.
17	Stamp duty exemption	100% exemption on purchase of property	Ex-Servicemen/ Widows should be registered and domiciled in the State of Goa.	(a) Individual application with brief details. (b) Draft Agreement/Sale deed. (c) Affidavit as per format (d) Domicile certificate in case not native of Goa. (e) Proof, if native of Goa. (f) passport size photograph
18	Registration fees exemption	100% exemption for registration of documents	Ex-Servicemen/ Widows should be registered and domiciled in the State of Goa.	(a) Individual application with brief details. (b) Draft Agreement/Sale deed. (c) Affidavit as per format (d) Domicile certificate in case not native of Goa. (e) Proof, if native of Goa. (f) passport size photograph

19	Green Card	To Priority treatment in Govt. Depts/ Offices	NOK of martyrs should be registered and domiciled in the State of Goa.	(a) Individual application with brief details. (b) Two stamp size photographs. (c) Domicile certificate in case not native of Goa. (f) Proof, if native of Goa.
20	Reservation for employment in Govt. Department/ Offices	2% in Group 'C' and Group 'D' posts	Registered as ESM with employment exchange.	(a) 5 years residence certificate. (b) Discharge book. (c) Edn qualification certificates.
21	Reservation in Professional Degree Courses	1% for wards of Ex-Servicemen/ widows	An applicant must be son/daughter of Ex-Servicemen (including those permanently disabled or killed in action), registered in the State of Goa for a minimum period of three years, and must have studied & passed Std. XIIth from school/colleges in the State of Goa and must have resided in the State of Goa continuously for a minimum period of three years, (one year for those whose either of the parent/grand parent is born in Goa). Those applicants of this category who satisfy the eligibility Criteria of General Category will be eligible for both the categories.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of XIIth standard of the ward. (c) Attested copy of GCET admit card of the wards. (d) Birth certificate/part II order

22	Reservation in Diploma Courses	1% for wards of Ex-Servicemen/ widows	An applicant must be son/daughter of Ex-Servicemen (including those permanently disabled or killed in action), registered in the State of Goa for a minimum period of three years, and must have studied & passed Std. Xth or XIIth from school/colleges in the State of Goa and must have resided in the State of Goa continuously for a minimum period of three years, (one year for those whose either of the parent/grand parent is born in Goa). Those applicants of this category who satisfy the eligibility Criteria of General Category will be eligible for both the categories.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of standard Xth or XIIth of the ward. (c) Birth certificate/part II order
23	Reservation in ITI's	1% for wards of Ex-Servicemen/ widows	An applicant must be son/daughter of Ex-Servicemen registered in the State of Goa, studied and passed qualifying examination under CDSE or GBS&HS or GBTE from schools / polytechnics in Goa and must be of Goan origin.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of standard Xth of the ward. (c) Birth certificate/part II order

24	Reservation in B.Ed Courses	1% for wards of Ex-Servicemen/widows	An applicant must be son/daughter of Ex-Servicemen (including those permanently disabled or killed in action), registered in the State of Goa and must have studied & passed graduate/postgraduate examination from the colleges / universities in the State of Goa. Those applicants of this category who satisfy the eligibility Criteria of General Category will be eligible for both the categories.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of Graduation of the ward. (c) Birth certificate/part II order
25	Reservation in B.Sc Nursing Courses	1% for wards of Ex-Servicemen/widows	An applicant must be son/daughter of Ex-Servicemen registered in the State of Goa and resided in the State of Goa continuously for a minimum period of 5 years immediately preceding the year of qualifying examination provided that they have studied and passed standard XI and XII from school/colleges in Goa.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of XIIth or B.Sc., of the ward. (c) Birth certificate/part II order
26	Reservation in Nursing Courses	1% for wards of Ex-Servicemen/widows	An applicant must be son/daughter of Ex-Servicemen registered in the State of Goa and resided in the State of Goa continuously for a minimum period of 5 years immediately preceding the year of qualifying examination provided that they have studied and passed standard X from school in Goa.	(a) Application from the Ex-Servicemen/widows with brief details. (b) Attested copy of marks sheet of Xth of the ward. (c) Birth certificate/part II order

27	Exemption of Application/ Examination fees	Family members of those killed disabled in action for applying in State Civil Services	Ex-Servicemen/ widows should be registered and domiciled in the State of Goa	(a) Application from Ex-servicemen/ widow/ dependents. (b) Copy of Identity Card.
28	Reservation for allotment of Fair Price Shop	3%	Ex-Servicemen/ widows should be registered and domiciled in the State of Goa	(a) Application from Ex-servicemen/ widow. (b) Copy of Identity Card
29	Reservation for allotment of flat/ plot by Goa Housing Board.	2%	Ex-Servicemen/ widows should be registered and domiciled in the State of Goa	(a) Application from Ex-servicemen/ widow. (b) Copy of Identity Card
30	Allotment of accommodation in Goa Sadan, New Delhi and Goa Bhavan, Mumbai to Gallantry/ Distinguished Service Award winners.	Treated on par with Government officials on official duty during their stay	Registered as Ex-servicemen and must have received cash grants for gallantry/non-gallantry awards from Govt. of Goa.	(a) Application from the awardee. (b) Copy of Identity Card.
31	Protection under the Goa Building (Lease Rent & Eviction) Control (Amendment) Bill 2008.	Eviction of tenants from leased building.	Ex-Servicemen/ widows should be registered and domiciled in the State of Goa	(a) Application from Ex-servicemen widow. (b) Copy of Identity Card (c) Copy of lease agreement and receipts.

FINANCIAL ASSISTANCE PROVIDED BY DEPARTMENT OF SAINIK WELFARE
FROM THE SPECIAL FUND

<u>S/N</u>	<u>Name of Scheme</u>	<u>Rate/ Amount</u>	<u>Eligibility</u>	<u>Documents Required</u>
1	Financial Assistance	Rs.3000/- per month for Ex-Servicemen and Rs. 5000/- per month for widows of Ex-Servicemen	PBOR Non Pensioner Ex-Servicemen/widows who are registered as Ex-Servicemen/widow and annual income from all sources does not exceed Rs 50000/-. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled (c) Income certificate (d) Photo copy of Discharge Book (e) 15 years residence certificate in case not native of Goa. (f) Proof if native of Goa.
2	Disabled Grant	Rs.2000/- per month for life	Only PBORESM having minimum 40% permanent disability after retirement/ Release and registered as an ESM. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled (c) Disability Certificate issued by Govt. /Service Hospital. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.
3	Divyang Grant	Rs.2500/- Per month	Only wards of PBOR ESM/widows having minimum 40% of disability and registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Disability Certificate issued by Govt./Service Hospital. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.

4	Pocket Money	Rs.3000/- Per month	Only for PBOR ESM who are suffering from Cancer, TB, Leprosy patients & Kidney ailments. Registered as ESM. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Medical Certificate issued by Govt./Service Hospital. (d) 15 years residence certificate in case not native of Goa. Proof if native of Goa.
5	Orphan grant	Rs.2500/- Per month till marriage or start earning.	Orphan wards of ESM/ widows. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Orphan Certificate issued by competent authority. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.
6	Scholarship award	As per classes and percentage shown at Appendix 'B' of this Book	Ex-Service Officer/PBOR/ widows. Applied immediately after declaration of result. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Form for claiming the Special Scholarship from the ESM/Widows. (b) Attested copies of mark sheet. (c) Proof of date of birth of the wards. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.

7	Special Scholarship	Rs. 500/- Per month for a pe- riod of 2 years	Wards of ESM/widows on obtaining 80% and above marks in 10th Standard. Applied immediately after declaration of result. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Form for claiming the Special Scholarship from the ESM/Widows. (b) Attested copies of mark sheet. (c) Proof of date of birth of the wards. (d) 15 years residence certificate in case not native of Goa. Proof if native of Goa.
8	Special Scholarship	Rs. 1000/- Per month for a period of 2 years	Wards of ESM/widows on obtaining 90% and above marks in 10th Standard. Applied immediately after declaration of result. Registered as ESM/ widow. Eligibility as per Bye Laws of the Special Fund.	(a) Form for claiming the Special Scholarship from the ESM/Widows. (b) Attested copies of mark sheet. (c) Proof of date of birth of the wards. (d) 15 years residence certificate in case not native of Goa. Proof if native of Goa.
9	Stri Dhan (Daughter's marriage grant)	Rs. 30,000/- One time Grant to Ex- Servicemen and Rs. 50,000/- to widows of Ex- Servicemen	For two daughters of PBOR ESM/Widows. Applied within a period of one year from the date of marriage. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled (c) Marriage registration Certificate (d) Wedding card. (e) Birth Certificate or proof of birth of the daughter. (f) 15 years residence certificate in case not native of Goa. (g) Proof if native of Goa.

10	Funeral Grant	Rs. 10000/- One time grant	Widow/ dependent on death of ESM. Applied within a period of six months from the date of death. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled (c) Death Certificate of ESM in original/attested. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.
11	Grant on attaining the age of 60 years.	Rs. 5000/- one time grant	PBOR ESM only. Registered as ESM. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Photo copy of Discharge or date of birth proof (Birth/School leaving certificate). (e) 15 years residence certificate in case not native of Goa. (f) Proof if native of Goa.
12	Grant on attaining the age of 75 years.	Rs. 10000/- one time grant	PBOR ESM only. Registered as ESM. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Photo copy of Discharge or date of birth proof (Birth/School leaving certificate). (e) 15 years residence certificate in case not native of Goa. (f) Proof if native of Goa.

13	Grant on attaining the age of 90 years.	Rs. 25000/- one time grant	PBOR ESM only. Registered as ESM. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Photo copy of Discharge or date of birth proof (Birth/School leaving certificate).</p> <p>(e) 15 years residence certificate in case not native of Goa.</p> <p>(f) Proof if native of Goa.</p>
14	House Repair Grant	Rs. 20000/- one time grant	PBOR ESM/Widows whose house has collapsed/ damaged due to natural calamities. Registered as ESM/widows. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Certificate from the competent authority regarding cause and extent of damage.</p> <p>(d) Owners certificate of the damaged house.</p> <p>(e) Estimate cost for the repair of the damaged house.</p> <p>(e) 15 years residence certificate in case not native of Goa.</p> <p>(f) Proof, if native of Goa.</p>

15	Sewing machine grant	Rs.3000/- or 50% of the cost of sewing machine whichever is less	Widow or unmarried daughter of ESM/widows above 30 years of age whose income from all sources is less than Rs. 50000/-p.a.Registeredas ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Income certificate. (d) Bill in original. (e) 15 years residence certificate in case not native of Goa. (f) Proof, if native of Goa.
16	War Jagir Allowances	Rs. 15000/- on time grant	PBOR ESM/widows whose wards join any of the three Defence Services in any rank. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Certificate from the concerned units/regiments. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.
17	Travel/Incidental expenses	Rs.5000/- one time grant	Non pensioner/Non ECHS members moving from service hospital to out station hospital. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Referring letter issued by service hospital. (d) Photocopy of medical history sheet. (e) Bills in original. (f) 15 years residence certificate in case not native of Goa. (g) Proof, if native of Goa.

18	Medical reimbursement	Rs. 10000/- or actual expenses whichever is less	Non pensioner/Non ECHS member treated in Govt./Service Hospitals. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Photo copy medical History sheet. (d) Bills in original duly countersued by the attending doctor. (e) 15 years residence certificate in case not native of Goa. (f) Proof, if native of Goa.
19	Reimbursement of legal fees	Rs. 10000/- or actual expenses whichever is less.	ESM/Widows whose income from all sources is less than Rs. 50000/-p.a. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Photocopy casesheet. (d) Bills in original. (e) 15 years residence certificate in case not native of Goa. (f) Proof, if native of Goa.
20	Spot Payment	Rs. 2000/- as a special case.	Immediate relief to Infirm/ destitute ESM/Widows. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Photocopy of ESM/ widow Identity Card.
21	Grant on joining the Territorial Army as Officer	Rs. 9000/- one time grant	Govt./Public Sector servants. Eligibility as per Bye Laws of the Special Fund.	(a) Individual application with brief details. (b) Questionnaires form duly filled. (c) Certificate from the concerned units/regiments. (d) 15 years residence certificate in case not native of Goa. (e) Proof if native of Goa.

22	Grant on joining the Territorial Army as PBOR	Rs.5000/- one time grant	Govt./Public Sector servants. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Certificate from the concerned units/regiments.</p> <p>(d) 15 years residence certificate in case not native of Goa.</p> <p>(e) Proof if native of Goa.</p>
23	Sports Grant	Rs.5000/- one time grant	Wards of ESM/Widows representing Goa State in National/ International Sports Tournaments. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Certificate from the concerned Sports authority.</p> <p>(d) 15 years residence certificate in case not native of Goa.</p> <p>(e) Proof if native of Goa.</p>
24	Reimbursement of Medical aids like Spectacles, Hearing Aids, Herniabelt, Collar for Spondylitis, Cataract lenses etc.	Full or partial amount	Non pensioner/Non ECHS member treated in Govt./ Service Hospital. Registered as ESM/widow. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Photo copy medical History sheet.</p> <p>(d) Bills in original duly countersued by the attending doctor.</p> <p>(e) 15 years residence certificate in case not native of Goa.</p> <p>Proof, if native of Goa.</p>

25	Reimbursement of Courses fees like, Computer related courses, B.Ed, Heavy vehicle driving, Shorthand, etc.	Actual amount or upto Rs. 20,000/-.	Ex-Servicemen/widow/dependents. Eligibility as per Bye Laws of the Special Fund.	<p>(a) Individual application with brief details.</p> <p>(b) Questionnaires form duly filled.</p> <p>(c) Photo copy of Certificate issued by Institute.</p> <p>(d) Bills in original.</p> <p>(e) 15 years residence certificate in case not native of Goa.</p> <p>(f) Proof, if native of Goa.</p>
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