



General Administration Department
Government of Goa
Secretariat, Porvorim-Goa 403521.

(832) 2419794/2419789

Email: usgal-sect.goa@nic.in

U.O. Note No. 6/1/2019-GAD /3365

Dated:- 17/10/2019(25 Asvina, 1941)

Read:- Circular No. 6/1/2019-GAD/3090 dated 25/09/2019

Sub:- **Ban of usage of single use plastic water bottles/plates etc. in the Government Offices, meetings and functions w.e.f. 2nd October, 2019.**

Attention is invited to the Circular read in preamble on the subject noted above wherein instructions have been issued to all the Government Department/Offices to completely discontinue the usage of plastic water bottles/ plastic cups/ plates etc. in the Government Offices, meetings and functions.

Further, during any of the conferences, meetings to be held in the Conference Hall/Seminar Hall in the Ministerial Block /Secretariat Complex, no single use plastic water bottles/ cups/ plates should be made use of directly/indirectly.

Departments/ Autonomous Bodies/ Offices/ Corporations etc. may use 20 ltrs. Water bottles/steel bottles during the said meetings.

Further, the person detailed below may be contacted in case, Departments need steel bottles for meetings etc., to be held in Ministerial/Secretariat Complex.

Similarly, during the National functions held by any of the Departments/ Offices/ Corporations/ Autonomous Bodies etc. at any venues, instructions as above shall be strictly adhered too.

It is therefore once again reiterated, that all the Government Department/ Offices/ Corporations/Autonomous bodies, to strictly follow the instructions issued as above as well as contained in the Circular read in preamble.

This issues with the approval of the Secretary (GA).

(Gouresh S. Kurtikar)
Joint Secretary (GA)

To,

1. All Heads of Department/Offices.
2. All Corporation/PSU/Autonomous bodies etc..
3. O/C.

Contact person:- Security Officer cum House keeping, Shri. S. M. Godinho,
Secretariat Porvorim. Mob:-9881776621