

Ref.: GSIDC/ITEC/23/1520/NIQ - 82/2023-24/3941

20<sup>th</sup> October, 2023

**NOTICE INVITING QUOTATION**

Goa State Infrastructure Development Corporation Limited (GSIDC) invites sealed quotations under two bid system on item rate basis from the eligible bidders for the work of ***“Supply, Installation, Testing and Commissioning of Document Scanners for GSIDC”***. The sealed quotations shall be received **upto 15:00 hours on 30<sup>th</sup> October, 2023** and the same will be opened at **15:30 hours** on the same day. The estimated cost for the work is **Rs.5,05,000.00**

The Schedule of Quantities including the description of the item is furnished in **Annexure – I** which is enclosed herewith. The bidders shall submit their offer by indicating rates for the items as per the enclosed **Annexure – I** while submitting the quotation. **Rates shall be inclusive of all taxes and all other levies except for Goods & Service Tax (GST)**. The rates shall be quoted in words as well as in figures. In case of discrepancy between the two, the rates in words will prevail over the figures. All the pages of **Annexure – I, II & III** shall be duly stamped and signed. Offers submitted with any special conditions are liable for rejection.

The quotation shall be accompanied by Earnest Money Deposit (E.M.D.) amounting to **Rs.10,100/- (Rupees Ten Thousand One Hundred only)** in the form of Demand Draft from the Nationalised / Schedule Bank drawn in favour of GSIDC Limited, payable at Panaji, Goa along with a covering letter, as per format enclosed at **Annexure – II**, duly typed / handwritten, stamped and signed on the Letter Head of the bidder. The quotation without accompanying the EMD shall be summarily rejected.

**Submission of E.M.D in any other mode shall not be acceptable.** The E.M.D. of all unsuccessful bidders shall be returned without interest after the evaluation of the Technical Bid.

**Signature valid**

Digitally signed by HARISH NAMDEO  
ADCONKAR  
Date: 2023.10.19 20:43:29  
Designation: Managing Director  
DOC Ref No.: 19182023-054

The E.M.D. of all successful bidders shall be retained and shall be returned without interest after completion of 3 years' warranty period of the scanners.

GSIDC shall be at liberty to forfeit the Earnest Money Deposit (E.M.D.):

- a. In case bidder withdraws / does not convey acceptance within 7 days from the date of the issue of the Letter of Acceptance / Work Order.
- b. In case bidder fails to supply the items or withdraw their bid after issue of Letter of Acceptance / Work Order.
- c. In case bidder fails to provide on-site warranty and attending to hardware and software / OS related issues during 3 years of warranty.

The bid shall be submitted in two sealed envelopes marked as follows:

**Envelope 1 – Technical Bid.**

- (i) Original copy of **Annexure – II** on company letter head duly filled, signed and stamped, enclosing **Earnest Money Deposit (E.M.D.)** of Rs.10,100/- in the form of Demand Draft.
- (ii) **Data sheet/ Technical Brochure** of make and model of Document scanner.
- (iii) **Compliance Sheet (Annexure – III)** from OEM duly filled, signed and stamped on OEM letter head to be submitted. **In case any of the bidder fails to comply one or more technical specifications of scanner mentioned in the compliance sheet, the bid shall be summarily rejected**
- (iv) Authorization letter from the OEM

**In case the bidder fails to submit any of the above, the bid shall be liable for rejection.**

**Envelope 2 – Financial Bid.**

- (i) Original copies of **Annexure-I** (obtained from GSIDC office) duly filled, signed and stamped.

**Signature valid**

Digitally signed by HARISH NAMOJEC  
ADCONKAR  
Date: 2023.10.19 20:43:29  
Designation: Managing Director  
DOC Ref No.: 19102023\_044

The above mentioned envelopes shall be again put together in one common outer cover/envelope and sealed, super scribed in capital letters along with the title "**Supply, Installation, Testing and Commissioning of Document Scanners for GSIDC**" and dropped in the Tender Box kept on the 7<sup>th</sup> Floor, EDC House, Panaji, Goa.

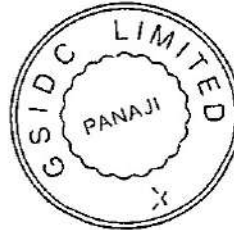
All the **three envelopes** shall be marked on the left hand bottom corner with full name and address of the bidder written or typed on all the envelopes. If all envelopes are not sealed, super scribed or submitted in any other than mentioned format, GSIDC will assume no responsibility and the bid may be liable for rejection.

Suppliers/ Dealers may peruse the Schedule of Quotation and obtain the same from the office of GSIDC on all working days free of cost in person or authorized representative only. The last date of issue of bid documents shall be **30<sup>th</sup> October, 2023 upto 11:00 hours.**

The payment shall be made after supply, testing and commissioning of scanners to GSIDC office to the satisfaction of GSIDC and submission of GST Invoice in duplicate. TDS shall be deducted as applicable.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.

Enclosure: **ANNEXURE – I, II & III.**



Sd/-  
(Harish Adconkar)  
**Managing Director**

**Signature valid**

Digitally signed by HARISH NAMDEO  
ADCONKAR  
Date: 2023.10.19 20:43:29  
Designation: Managing Director  
DOC Ref No. :19182023-014