



GOVERNMENT OF GOA  
GENERAL ADMINISTRATION DEPARTMENT  
SECRETARIAT, PORVORIM, GOA- 403 521.

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No. 45/3/2017-GAD-III/Cir(Part)

Dated:- 08/06/2017((18 Jyaishta 1939)

C I R C U L A R

It has been brought to the notice of the Hon'ble Chief Minister that Government officials participate in meetings convened by public representatives at the residential or office premises of the public representatives, during office hours thereby disrupting the functioning of the offices of the departments concerned.

Therefore, in order to ensure that the functioning of offices of various departments is not disrupted, the following guidelines are issued for strict compliance.

1. Except the Ministers, who may conduct meetings in their office or official residences, all such meeting shall be held at the offices of the concerned department or in the office of District Collector/Deputy Collector & Sub Division officer / Taluka Mamlatdars,
2. Any site visit by officials with public representative should be done with prior approval of HOD only.

This issues with the approval of Hon'ble Chief Minister.

  
(Varsha S. Naik)  
Under Secretary (GA-I)

To,

1. All Secretaries to Government.
2. All Head of Departments.
3. All Addl. Secretary/Joint Secretary/Under Secretary.

Copy to

The Under Secretary to Chief Minister, Secretariat Porvorim.