



GOVERNMENT OF GOA
GENERAL ADMINISTRATION DEPARTMENT
SECRETARIAT, PORVORIM, GOA- 403 521

No. 45/19/2017-GAD-III

S3

Dated:-09/01/2019 (19 pausa,1940)

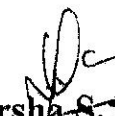
CIRCULAR

Instances have been noticed that the personal staff appointed in the office of Chief Minister/Ministers on co-terminus basis proceed on official tours outside the state and there after submit their travel plan to General Administration Department for sanctioning the tour.

The present practice of seeking post facto sanction of official tours shall be discontinued henceforth.

Therefore, all the personal staff appointed in the Office of Chief Minister/Ministers, on co-terminus are hereby advised that in future, they must obtain prior written approval of Chief Minister or Secretary to Chief Minister before undertaking tours and in case of urgency post facto approval shall be obtained by the official/officer before sending the notes to General Administration Department for sanction of the tour.

This issues with the approval of the Government.


(Varsha S. Naik)
Under Secretary (GA)

To,

1. All Departments in the Secretariat.
2. Secretary to Chief Minister, Secretariat, Porvorim-Goa.
3. P.S.to Chief Minister/Cabinet Ministers/Leader of Opposition, Secretariat, Porvorim-Goa.
4. Guard file.
5. O/C.