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GOVERNMENT OF GOA
GENERAL ADMINISTRATION DEPARTMENT
SECRETARIAT, PORVORIM, GOA- 403 521

TEL- 0832 2419784

FAX- 0832 2419753

No.37/3/2015-GAD-III | 1250

Dated:-26/07/2019

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C I R C U L A R

Instances have come to the notice of this department that some Secretariat employees who are on leave, return and join duties before expiry of the leave period without prior intimation/permission of the sanctioning authority.

In this regards, attention is invited to Rule 24 (1) of CCS (Leave) Rules, 1972, which states that a Government servant on leave shall not return to duty before the expiry of the period of leave granted to him unless he is permitted to do so by the authority which granted him leave.

It is therefore, enjoined upon all employees in the Secretariat to take note of aforesaid Rule and incase of curtailment of leave prior permission of the Sanctioning Authority shall compulsorily be taken.

This issues with the approval of Joint Secretary (GA).


(Shripad Arlekar)
Under Secretary (GA-)

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Copy to:-

- 1) All the Section Officers, Secretariat Porvorim.
- 2) All the Department of the Secretariat, Porvorim.
- 3) P.A to Secretaries & Under Secretaries, Porvorim.
- 4) Office Copy.