



GOVERNMENT OF GOA  
GENERAL ADMINISTRATION DEPARTMENT  
SECRETARIAT, PORVORIM, GOA- 403 521.

FAX- 2419753

Dated : 19.11.2021

TEL- 2419784

No.37/2/2020-GAD-III/PF / 1340

CIRCULAR


This department is required to give status on the Covid-19 vaccination of its employees in all the departments/ offices in Secretariat/ Ministerial Block.

Therefore, all the offices of Chief Minister/ Ministers/ Chief Secretary/ Secretaries/ Addl./ Joint Secretaries/ Under Secretaries in the Secretariat and the Ministerial Block, are requested to submit the details/status report in respect of staff under their control, to this department in the format given below:-

Name of the Department:-.....

Sr. No.	Name of the official	Designation	Date of 1 <sup>st</sup> dose taken	Date of 2 <sup>nd</sup> dose taken	Reasons, if not yet vaccinated

The above information should reach this department on or before 30/11/2021.

  
(Shripad Arlekar)  
Under Secretary(GA-I)

Copy to:-

1. All O.S.D./P.S. to Ministers, Ministers Block, Secretariat, Porvorim
2. All Secretaries to Government/ Addl. /Joint Secretaries/Under Secretaries, in the Secretariat.
3. Guard File.
4. Notice Board.
5. O/C.