



GOVERNMENT OF GOA
GENERAL ADMINISTRATION DEPARTMENT
SECRETARIAT, PORVORIM, GOA- 403 521

TEL- 0832 2419784

FAX- 0832 2419753

No.37/2/2020-GAD-III 5346

Dated: 18 /03/2020


28 Phalguna Saka 1941

Read :- Circular No.35/5/2019-GAD-III/5322 dated 17 /03/2020.

C I R C U L A R

As preventive measures against the pandemic of COVID-19 with increasing number of cases all over the world, the following instructions are issued :-

1. Departments are requested not to convene meetings unless it is essential and avoid asking the field functionaries to come to their Head Offices in a routine manner.
2. Departments are requested to instruct their staff to remain at home if they have symptoms like cold, fever, cough, shortness of breath/breathing difficulties etc., in order to stop the spread of the virus and advised to take appropriate medical care through doctors.
3. All staff members are requested to frequently wash their hands with soap and water, as per the standard protocol in this regard, as a precaution against the spread of the virus.
4. All Departments are directed to adhere to the Circular dated 17/03/2020 and ensure work place cleanliness.


(Shripad Arlekar)
Under Secretary (GA-I)

Copy to:-

- 1) All Secretaries to Government, Secretariat Porvorim.
- 2) All Head of Departments/Offices/Corporations/Autonomous Bodies etc for compliance and vide circulation.
- 3) All Offices of Ministers/ Speaker/Deputy Speaker/Leader of Opposition.
- 4) Guard File.
- 5) Office Copy.

