



Government of Goa
General Administration Department
Secretariat, Porvorim-Goa. 403 521

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No. 4/33/2022-GAD-II / 1627

Date: 15/11/2022

C I R C U L A R

The Directorate of Accounts has instructed that, in order to settle the servicing/ repair bills of Government vehicles, placed at the disposal of Hon'ble Ministers, Secretaries, Additional/ Joint Secretaries & the Departments in the Secretariat, the following Certificate should be placed with the Bills:

“Certified that the works mentioned on the bill have been carried out satisfactorily pertaining to the servicing/ repairs, through authorized dealer on the vehicle No. _____ and the entry has been made in Log Book at pg. _____. The ceiling amount of the vehicle maintenance does not exceed / exceed as per DFPR 2008.”

Hence, OSDs/ PAs to Hon'ble Ministers, Secretaries, Additional / Joint Secretaries and the Under Secretaries, at whose disposal such Government vehicles are placed, are required to ensure that necessary entries are made in the respective Log Books and submit the duly certified bills to this Department, with the Certificate, as mentioned above.

This issues with the approval of the Secretary (GA).

(Shreyas Dsilva)
Under Secretary (GA-II)

To,

1. The O.S.D. /P.S. to Hon'ble Chief Minister, Ministers, Ministerial Block, Porvorim.
2. The P.As to the Secretaries to Government, Secretariat, Porvorim.
3. The P.As to the Additional/ Joint Secretaries to Government, Secretariat, Porvorim.
4. The Under Secretaries to Government, Secretariat, Porvorim.
5. O/c.