

Dated :- 08/06/2010.

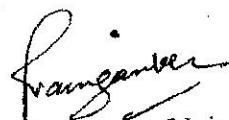
Read:- Circular No. 10-2-93-FCC/PF-I dated 12/02/2010

MEMORANDUM

The present system of payment of Pay and Allowances to Government employees involves handling of large amount of cash. Therefore, it is necessary that Pay and Allowances are disbursed to Government employees by directly crediting it in their Bank Accounts. Such salary account would avoid banking cash transaction and also handling of large cash thereby taking the load off from the cashier.

Government of India and Controller General of Accounts, Ministry of Finance has also already suggested crediting of salary into bank account. To achieve this, everyone drawing his Pay and Allowances from Secretariat Budget Head is requested to open a bank account with **State Bank of India** only so that their Pay and Allowances are directly credited into their Bank Accounts.

Therefore, all the group 'C' and 'D' employees drawing their Pay and Allowances from Secretariat Budget Head and willing for receipt of salary through bank are requested to opt and submit their account number in the attached undertaking to this Department, and those employees who do not have an account would open a salary account with zero balance facility at **SBI** bank in any branch. The General Administration Department, Government of Goa shall, every month, send the consolidated cheques for Pay and Allowances to the bank along with the salary statement duly signed by drawing and disbursing officer (DDO) accompanied by its soft copy. Banks shall then credit it to the concerned employee's account and confirm this in writing to DDO within 24 hours for official records. Banks shall be required to provide zero balance facility for the salary account of a person at least as long as his Pay and Allowances are disbursed through his salary account.


(Prabhakar V. Vaingankar)
Under Secretary (G.A.-I)

Copy to:

1. All Secretaries.
2. All Joint Secretaries/Under Secretaries/Sections of the Secretariat.
3. Director of Accounts, Panaji.
4. Manager SBI.

UNDERTAKING

I, Shri/Smt./Kum..... (designation)
..... hereby undertake and opt to draw my salary through State Bank of
India and my Account No. is at Branch to draw
the same.

Date:

Signature: