



Department of Information Technology, Electronics and Communications
Government of Goa
2nd Floor, IT Hub, Altinho,
Panaji, Goa - 403001

No. 4(35)/2022/DOIT/Branding&PRMgmt/1479

DATE: 13 / 12 / 2022

TENDER NOTICE

(e-Tendering mode only)

Appointment of Service Provider for Public Relations (PR) and Marketing Support to Department of Information Technology, Electronics and Communications

The Director, Department of Information Technology, Electronics and Communications, Government of Goa, on behalf of Governor of Goa invites tenders through e-Tender only from eligible bidders for **Appointment of a Service Provider for Public Relations (PR) and Marketing Support to Department of Information Technology, Electronics and Communications.**

The last date for submission of the bid is : 3/01/2023.

For detailed tender notice visit <https://eprocure.goa.gov.in> and <https://goa.gov.in> .

Sd/-

Director (ITE&C)



Department of Information Technology, Electronics and Communications
Government of Goa
2nd Floor, IT Hub, Altinho,
Panaji, Goa - 403001

No. 4(35)/2022/DOIT/Branding&PRMgmt/1480

DATE: 13/12/2022

TENDER NOTICE

(e-Tendering mode only)

The Director, Department of Information Technology, Electronics and Communications, Government of Goa, on behalf of Governor of Goa invites tenders in online mode only from eligible bidders for **Appointment of a Service Provider for Public Relations (PR) and Marketing Support to Department of Information Technology, Electronics and Communications**, as detailed under:-

Sr No	Item	Particulars
1	Description of the work	Tender for appointment of a Service Provider for Public Relations (PR) and Marketing Support to Department of Information Technology, Electronics and Communications
2	Mode of Tendering	E-Tendering
3	E-Tendering Website	eprocure.goa.gov.in
4	Tender Document Fee	Rs 7000/- Rupees seven thousand only (Non-Refundable) to be paid through online through e-payment mode via NEFT/RTGS/net banking (Axis Bank) with pre-printed challan available on e-tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/net banking (Axis Bank) challan along with bid.
5	Tender Processing Fee	Rs 3000/- Rupees one thousand five hundred only (Non-Refundable) to be paid through online through e-payment mode via NEFT/RTGS/net banking (Axis Bank) with pre-printed challan available on e-tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/net banking (Axis Bank) challan along with bid.
6	Earnest Money Deposit (E.M.D.)	Rs. 3,00,000/- (Rupees Three only) to be paid online through e-payment mode via NEFT/RTGS/net banking (AXIS bank) with pre-printed challan available on e-tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/net banking (Axis bank) challan along with bid .
8	Last date for submission of written queries for clarification	23/12/2022 upto 3:00 PM

9	Date of Pre-bid meeting	26/12/2022 at 3:00 PM at the Information Technology, Electronics and Communications, Government of Goa, 2 nd floor, IT Hub, Althino, Panjim-Goa or via video-conferencing.
10	Last Date for response to clarification	28/12/2022
11	Last date & time for online submission of bids	03/01/2023 upto 2:00 pm.
12	Date and Time for opening of Eligibility/Technical bids	04/01/2023 (at 3:00 pm) at the Information Technology, Electronics and Communications, Government of Goa, 2 nd floor, IT Hub, Althino, Panjim-Goa.
13	Announcement /date of uploading list of Qualified Bidders	Will be communicated to the shortlisted bidders
14	Date and Time for opening / of commercial bids	Will be communicated to the shortlisted bidders
15	Contact details	Department of Information Technology, Electronics and Communications, Government of Goa, 2nd Floor, IT Hub, Althino, Panjim-Goa, 403001 Phone Nos.: +91 (832) 2221505 / 2221509 Fax No.: +91(832) 2221490 Email Id's: (1) siddarth.borker@nic.in (2) tessy.thomas@nic.in For e-Tendering assistance : 0120-4001002 Email Id: support-eproc@nic.in

The interested bidders are requested to take note of the following points:

1. Interested Bidders are requested to refer the Terms & Conditions of the Tender document and submit the bids in online mode as per prescribed formats only.
2. Interested Bidders should do a e-Payment of Rs 7,000/- towards Tender Document Fee. The Tender Document Fee is non-refundable.
3. Interested Bidders should do a e-Payment of Rs 3,000/- towards Tender Processing Fee. The Tender Document Fee is non-refundable.
4. Interested Bidders should submit E.M.D of Rs 3,00,000/- through e-tendering as mentioned in the tender.
5. Interested Bidders should have Class III Digital signature for applying in the e-tender.
6. Incase of any Addendum/ Amendments/ Corrigendum shall also be published on eprocure.goa.gov.in and goa.gov.in.

- Sd/ -

Director (ITE&C)

Copy to:

1. Notice Board