



Government of Goa  
Office of the Executive Engineer,  
Electricity Department,



Division-VII, Curchorem-Goa Pin Code 403706

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BY SPEED POST/HAND DELIVERY

No.EE/Div-VII/Tech-9/Quot- 19(22-23)/2703/2022-23

Date: - 16/08/2022

Sub: - Quotation for hiring of 01No. of vehicle like TATA 207/407 Pickup or any other similar capacity of vehicle for Mobile Van purpose alongwith driver & diesel for carrying out O&M works round the clock for a period of 07 months in the areas of Assolda-Xelvona V.P. under the jurisdiction of Elect. Sub Division-I, Curchorem.

On Behalf of The Governor of Goa, quotation for the below mentioned work as per the terms and conditions depicted in Annexure-I & II is invited.

QUOTATION

Sr. No	Description	Unit	Qty.	Rate per Km. in figures & words (Rs.)	Amount in figures (Rs.)
1	Hiring of 01No. of Vehicle like TATA 207/407 Pickup or any other similar capacity of vehicle for Mobile Van purpose alongwith driver & diesel for carrying out O&M works round the clock for a period of 07 months in the areas of Assolda-Xelvona V.P. under the jurisdiction of Elect. Sub Division-I, Curchorem.	Kms	01 No. of Vehicle for a minimum of 3000kms per month i.e. total 21000kms. for 07 months		
TOTAL AMOUNT Rs. - (I)					
ADD GST @ 5% Rs.- (II)					
GRAND TOTAL IN RS. - (I+II)					
Make of Vehicle		Year of manufacture	Registration number	Mileage covered	
E.M.D. Rs. 9, 702/- (Rupees Nine Thousand Seven Hundred and Two Only)					
Last date & time of receipt of quotation: 24/08/2022 upto 15.00hrs.					
Date & time of opening of quotation: 24/08/2022 at 15.30hrs.					
All other Rules & Regulations in force shall be applicable					
For more details please visit either Goa Govt. State portal or this office on any working day between 14:30 to 17:00hrs					

Sealed quotation alongwith attached Terms and Conditions duly signed & super scribed on the top of envelop as "Quotation for hiring of 01No. of vehicle like TATA 207/407 Pickup or any other similar capacity of vehicle for Mobile Van purpose alongwith driver & diesel for carrying out O&M works round the clock for a period of 07 months in the areas of Assolda-Xelvona V.P. under the jurisdiction of Elect. Sub Division-I, Curchorem, should be inserted in the quotation box on or before 24/08/2022 upto 15.00hrs

Name:

Signature:

Stamp of the Contractor:

Encl: - As above.

Sd/-  
EXECUTIVE ENGINEER-VII.

To,

Copy to:-

- 1) The Superintending Engineer, Elect.Dept, Circle-I/II, Margao/Panaji.... For information.
- 2) The ExecutiveEngineer,Elect.Dept,Div.No.I/II/III/IV/V/VI/VIII/IX/X/XI/XII/XIII/XIV,XV/XVI/XVII/XVIII Panaji/Margao/Ponda/Bicholim/Mapusa/Tivim/Vasco/Xeldem/Corlim/Verna/Patto Plaza Panaji.....For information.
- 3) The Divisional Accountant, Accounts Section, Div-VII, Curchorem....He is requested to be Present on the day of opening.
- 4) The Sub-Divisional Engineer, Elect. Sub Div-I, Curchorem.
- 5) The Director of Information & Technology, IT HUB, 2nd floor, Altinho, Panaji-Goa.....With a request to publish the quotation called by this office for Hiring of 01No. of Vehicle on Goa Govt. State portal by 16/08/2022 (E-mail sent to [stateportal.goa@nic.in](mailto:stateportal.goa@nic.in))

## ANNEXURE-II

### GENERAL TERMS & CONDITION

FOR THE WORK OF HIRE OF VEHICLE LIKE TATA 207/407 PICKUP OR ANY OTHER SIMILAR CAPACITY OF VEHICLE ALONG WITH DRIVER & DIESEL ETC. FOR CARRYING OUT ROUND THE CLOCK OPERATION & MAINTENANCE WORKS AND TRANSPORTING THE MATERIALS FROM THE STORES.

#### A) HIRE SERVICE

- i) The service will be for a period of 07 months from the day of actual deployment of vehicle including Saturday, Sundays & Holidays.
- ii) The vehicle along with driver should be available for round the clock service & shall be stationed as per directives of the Sub Divisional Engineer.
- iii) Any tax should be shown separately.
- iv) No Accommodation will be provided for the drivers.
- v) A substitute for vehicle & driver shall be provide in case of nonappearance of the either.
- vi) In case the vehicle is not available for use of the Department due to breakdown or any other reason, the contractor should deploy other vehicle within 24 hours as a substitute vehicle with prior written approval from the Engineer In charge. The contractor should not keep the substitute vehicle in hire service for more than 15 days. He should make efforts in bringing back the vehicle within a fortnight time, other wise the same will be treated as breach of contract and the action deemed fit will be initiated by the Department against the contractor and Department may hire any vehicle out and the excess hire charges + 15% on the total will be recovered from the Contractors bill on pro-rata basis.
- vii) The Contractor shall furnish his address and contact nos for communication.
- viii) A representative of the contractor should be appointed for daily liaisoning with sub-divisional Offices for proper functioning of the contract.
- ix) The Payment for the work shall be made once in a month for a minimum of 3000Kms per month strictly. In case the kilometer run exceeds the limit of 3000kms per month the same should be adjusted against the next bill but limiting the maximum usage of 21000Kms for 07 months. The vehicle should cover 75% of the total mileage allotted i.e. 2250Kms per month.
- x) The Kilometer reading shall be considered only for departmental work and shall begin from the Office where it is stationed and back but shall not include the distance travelled by the vehicle to the workshop for carrying out repair / servicing / misuse by driver etc.
- xi) The Contractor shall submit monthly bills to the respective Sub-Division Office by 1<sup>st</sup> of succeeding month.
- xii) The Contractor shall be compensated for hike in diesel prices. The extra amount payable shall be calculated as follows:  
Amount payable due to variation in diesel price = A,  
New rate of diesel per litre =D1,  
Rate of diesel /litre at the time of furnishing tender =D0,  
Mileage of Vehicle =12Km/litre,  
Kilometer run during the month due to hike in diesel= K  
 $A= K * [D1-D0]/12$ .  
In case of reduction in diesel price the same formula will be applicable.
- xiii) The proof towards the variation in diesel price will be worked out on the basis of the applicable diesel price as per the Government Petrol Pump at Gogol/ponda for the applicable month.

- xiv) The Contractor shall not be compensated for hike in other consumable items required for running the vehicle.
- xv) The Contractor shall register with the concerned authorities for obtaining GST TIN. The contractor shall indicate GST TIN on the invoices/Receipts/Bills and should filed all returns regularly and should submit the documentary proof towards the GST compliance upto date, without which payment will not be released.
- xvi) The Contractor shall submit tax returns details for the financial year 2021-22.
- xvii) The contract may be terminated at any time by giving one month notice.
- xviii) The decision of the Engineer-in-charge shall be final.
- xix) Any problems including legal one arisen in respect of vehicles & drivers is to be settled by the contractor.

#### TERMINATION OF AGREEMENT.

- a. In the event when both the parties mutually agreed to terminate agreement on account of Force Majeure for any other reasons the termination shall take effect from the date & time to be agreed upon mutually. In the event of termination of this agreement by Government amount shall be paid to the contractor for all services performed by it upto the date of termination on pro rate basis.
- b. In the event non-satisfactory work performed by contractor under the agreement the Govt. may terminate the agreement after serving 30 days advance notice in writing. Similarly in the event of default made by the Govt. in making prompt payment under the Govt, Contractor shall have the right to terminate the agreement after serving 30 days written notice to the Government.

#### xx) SETTLEMENT OF DISPUTE.

- a. Any dispute or difference arising out of this agreement shall be amicably settled between the parties.
  - b. In case of non-settlement of dispute or difference, the matter shall be within 30 days referred to arbitrator as per clause 25 provided in form No.8 CPWD.
- xxi) The decision of the Engineer-in-charge shall be final.
  - xxii) Any problems including legal one arisen in respect of vehicles & drivers is to be settled by the contractor.
  - xxiii) All expenses of the drivers like boarding, lodging etc. including conveyance to department premises & back shall be borne/ taken care by the contractor.

#### B) VEHILCES

- i) The vehicle shall be TATA 207/407 Pickup or any other similar capacity vehicle.
- ii) One no. of such vehicle shall be provided for the service.
- iii) The vehicle shall be roadworthy condition & physically in good condition to meet the requirements of the department
- iv) The vehicle shall be for use anywhere in Goa.
- v) The Contractor shall make arrangement to mount bamboo/FRP /Aluminum ladder.
- vi) The vehicle shall be useful for transporting men & materials as per its manufacturer's capacity.
- vii) Besides attending the Operation and maintenance works, the deployed vehicle shall be used for transporting the materials/equipment etc. from the Central Store, Margao/any other departmental store/workshop/worksite, in the state of Goa.
- viii) The vehicle shall properly maintained in good condition by the Contractor by carrying out timely servicing & repairs at his own cost.
- ix) The Engineer-in-charge should be informed well in advance about the date when the vehicle is due for servicing. The contractor needs to furnish a Form-A (enclosed at page no. /C of this N.I.Q) while taking the vehicle for servicing.

- x) This office will not be responsible towards any untoward situation caused due to accidents or breakdown of the vehicle.
- xi) Consumables such as diesel, Brake fluid, Engine oil, etc shall be provided by the Contractor.
- xii) In case of any hike in diesel prices the same shall be paid.
- xiii) The vehicle should possess transport permit, updated insurance etc.
- xiv) A board displaying "ON GOVT DUTY FOR ELECTRICITY DEPARTMENT" shall be displayed on each vehicle.
- xv) The vehicle diesel tank shall be provided with locking arrangement.
- xvi) All the documents in respect of vehicles & driving license in original should be kept in the vehicle for the verification of the competent authority on demand. All the documents like fitness certificate, insurance certificate of vehicle etc. should be valid throughout the contract period. The contractor should renew all the vehicle documents on time during the contract period. If any document renewed during the contract period, the copy of the same should be submitted to this Office.
- xvii) A duplicate Key of the vehicle shall be handed over to the Engineer in charge.
- xviii) A log-book shall be maintained for vehicle properly

#### C) DRIVER

- i) Driver deputed should be in the age group from 21 to 40years & should have driving experience of minimum 2 years.
- ii) The driver should possess a valid driving license.
- iii) Driver shall wear neat & clean uniform.
- iv) The driver shall be provided with mobile Cell phones, The Bills of cell phone shall be borne by the contractor.
- v) The driver should not be under the influence of alcohol or any other addiction while on duty.

#### ANNEXURE-II

DOCUMENTS TO BE FURNISHED WHILE FURNISHING THE OFFER ALONG WITH FINANACIAL BID (ENVOLPE-B).

1) The successful bidder should furnish the following mandatory documents before placing of work order:

1]. An attested copy of RC book of the vehicle.

2]. An attested copy of Transport Permit issued by the competent authority.

3]. An attested copy of the updated vehicle Insurance certificate.

4]. An attested copy of Fitness certificate of the vehicle.

5]. An attested copy of Pollution certificate of the vehicle

6]. An attested copy of tax license of the vehicle

7]. An attested copy of PAN Card & Bank Account Details for payment through ECS.

8]. An attested copy of GSTIN/ARN registered with competent authority and documentary proof towards GST filling upto date.

9]. An attested copy of the Valid driving license of the drivers.

Sd/-  
EXECUTIVE ENGINEER- VII, Curchorem.

FORM-A

Date: / /

Sub-division: , Name of Section Office :

Vehicle Reg. No.: , Name of Driver on Shift:

Due date of servicing / absence :

Reg. No. of the vehicle allotted as an  
replacement for the above vehicle :

Signature of the Contractor

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To be filled by the Section Office

Details of Vehicle at the time when the vehicle is sent for servicing etc		
Date	Time	Kilometer Reading

Signature of the Engineer-in-charge.