



Government of Goa
Department of Finance (Revenue & Control)
Secretariat, Porvorim
Bardez - Goa. 403521

No. 8/4/2021-Fin(R&C) 292

Dated: 06-05-2021

Read: Order No. 8/4/2021-Fin(R&C)/1854 Dated 08-09-2021

ORDER

1. The Government vide Order read above had directed all the Head of Departments/ Head of Offices to carry out verification of all fixation of pay, at all intervening Pay commissions/up-gradations/promotions, etc. in respect of all the employees under their control within a period of six months from the date of issuance of said Order in order to avoid cases of excess payments arising due to unintentional mistakes/ administrative errors and to send a certificate within the said period specifying that the pay fixations of all the staff within the purview of their Department is verified and that there are no errors.
2. In spite of aforesaid directives, it is observed that majority of the Department(s)/Office(s) have still not carried out verification of pay of their employees. The Government has taken a serious note for non-compliance of the same.
3. All the Head of Departments/ Heads of Offices are therefore, once again directed as under:-
 - (i) To complete verification of all the employees within a period of three months from the date of issuance of this Order.
 - (ii) The excess payments detected, if any, while carrying out the verification shall be recovered without contravening the Office Memorandum No. 8/7/2008-Fin(R&C) dated 07-03-2017.
 - (iii) To send a certificate within the period of three months from the date of issuance of this order specifying that the pay fixations of all the staff of their Department is verified and that there are no errors.

P.T.O.

4. In the meanwhile, this Department shall not entertain any proposals for waiver of recovery, unless the certificate to that effect is provided by Head of Department(s)/ Head of Office(s) for employees within their purview, without contravening the guidelines contained in Office Memorandum No. 8/7/2008-Fin(R&C) dated 07-03-2017.

By Order and in the name of
the Governor of Goa



(Pranab G. Bhat)

Under Secretary Finance (R&C)

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Copy to :-

1. The Chief Secretary/ all Secretaries to Government/ Secretary to Hon'ble Governor.
2. All Secretariat Departments.
3. All Heads of Departments/ Offices.
4. All OSD's/PS to Ministers.
5. The Accountant General (Goa), Audit Bhavan, Porvorim.
6. The Director, Directorate of Accounts, Panaji.
7. Jt. Director of Accounts, South Branch, Margao.
8. Guard file.
9. Office copy.