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## NOTE

There is one Extraordinary issue to Official Gazette, Series I No. 38 dated 20-12-2018, namely, Extraordinary dated 20-12-2018 from pages 2325 to 2326, Order No. 1/2018-State Tax regarding the Goa GST (Removal of Difficulties) Order, 2018 from Department of Finance (R&C).

## INDEX

Department	Notification/Order	Subject	Pages
1. Dte. of Education Director	Not.- 3/96/AE/DE/2012-13	Scheme for Children with Special Needs (2018).	2327
2. Labour Under Secretary	Ord.- 24/38/2018-LAB/812	—	2340
3.a. Personnel Under Secretary	Ord.- 15/12/96-PER/3385	Creation of posts	2340
b. —do—	Ord.- 15/12/96-PER/3386	Final sanctioned staff strength	2341
c. —do—	Not.- 2/1/2001-PER(Part IV)/3421	The Government Employees (Redressal of Grievances Forum) (Fourth Amendment) Scheme, 2018.	2343
4.a. Tribal Welfare Dir. & ex officio Joint Secy.	Not.- 1-349-2018-19/ADMN/ /DTW/Part-I/6896	Amendment of Financial Assistance under Atal Asra Yojana.	2343
b. —do—	Not.- DTW/ADMN/GSSTFDCL/ /171/2018-19/LA/6911	Ashraya Adhar Scheme.	2345
c. —do—	Not.- 1-285(7)/2018-19/ADMN/ /DTW/7055	Amendment of Short Term Loan Scheme.	2347
5. Town & Country Planning Secretary	Not.- 21/1/TCP(A)/2018/ /Steering Committee/2398	Draft Regulations— The Goa Land Development and Building Construction (Amendment) Regulations, 2018.	2348

## GOVERNMENT OF GOA

Department of Education, Art & Culture

Directorate of Education

### Notification

3/96/AE/DE/2012-13

The Government of Goa is pleased to introduce the following scheme:-

1. *Short title and commencement.*— (i) This scheme shall be called “Scheme for Children With Special Needs (2018)”.

(ii) This scheme shall come into effect from the date of its publication in the Official Gazette.

2. *Introduction.*— The State of Goa is striving to achieve universalization of Elementary Education and has ensured nearly 100% coverage in terms of enrollment of children. The scheme for education of children with Special Needs has been addressing the educational needs of children with a range of disabilities under the schemes in 2005 and revised in 2008. With the passage of time, the policy of Inclusive Education, and coming into existence of the Right to Education Act (2009), this scheme requires review to bridge the various gaps that have been identified in its scope and implementation. This new scheme shall replace the existing “Revised Scheme for Education of Children with Special Needs” and will allow more comprehensive and

robust approach to meet the educational needs of children with disabilities in Goa.

3. *Aims and Objectives.*— The main objective of the scheme is to provide opportunities to children with special needs studying in special schools and regular schools.

These students may have one or more of the following disabilities:

- (i) Intellectual disability
- (ii) Slow learners
- (iii) Specific Learning Disability
- (iv) Autism Spectrum Disorders
- (v) Hearing impairment
- (vi) Loco-motor and neuro-motor disability including cerebral palsy, muscular dystrophy, spina bifida, polio and accident cases
- (vii) Visual impairment
- (viii) Multiple Disability, Deaf Blindness
- (ix) Mental illness
- (x) Any other disability as per declaration by Director of Education under this scheme.

Hereinafter, the term 'school/s' will include all regular schools imparting education to CwSN in Elementary, Secondary and Higher Secondary Schools and special schools educating children with special needs. The term 'intellectual disability' has been used in place of the pejorative and outdated term 'mental retardation'.

The Scheme for Education of Students with Special Needs is intended to provide a better educational environment for such children by providing them Individual Assistance and also by awarding financial grants to regular schools practicing inclusive education and special schools, as an incentive and for upgrading and enhancing educational facilities for students with special needs.

The Individual Assistance to students is meant to assist the families of such children

and to remove any financial hardship to provide education that they face on account of the disability in their children.

The Grant Component is meant for vocational training, counseling for parents and children, early detection and identification, intervention, formal and functional assessment by specialized agencies, building of necessary infrastructure in regular schools providing inclusive education and special schools, removal of architectural barriers, development of resource rooms, development of parent support groups, production and purchase of aids and appliances as well as teaching learning materials.

CwSN may be admitted into regular schools or special schools as per the choice of their parents. If CwSN are absorbed and retained within the regular school system, such an act will help boost their morale, and be beneficial to the overall development of their personalities. In addition this will help in an attitudinal change in students and staff in the regular schools. This trend has to be strongly encouraged. Early intervention is crucial as it is well known that the effects of disability can be lessened greatly if treatment, education and training are started as soon as possible. Special Schools and Resource Rooms may avail the centre sector scheme of 'Financial Assistance for Skill Training of Persons with Disabilities' for effective implementation of Vocational Education.

4. *Components of the Scheme.*— Keeping in view the above aims and objectives, the Scheme has two allied components. The two components are as follows:

- (i) Assistance to the child with special needs directly or through the school.
- (ii) Assistance to the institutions running regular schools providing inclusive education and Special Schools for children with disabilities.

1. *Implementing Agency.*— The scheme will be implemented by the Directorate of Education, which shall consult the

Directorate of Social Welfare/Goa Board of Secondary and Higher Secondary Education/Directorate of Art and Culture/Directorate of Sports, Directorate of Women and Child Development and any other concerned Government Department as and when required. Deputy Director of Education (Adult Section) shall be the nodal officer in the Directorate of Education to deal with matters connected with CwSN, included in this scheme.

2. *Scope.*— The scope of the scheme includes training for children with special needs, counseling for children and parents, early identification with the help of health units of the Government and NGOs, approved by competent authorities, formal and functional assessment by a specialized group/committee comprising of a doctor, psychologist, speech therapist, occupational therapist, physiotherapist and a special educator, building of necessary infrastructure in regular schools providing inclusive education as well as Special Schools, removal of architectural barriers, development of manpower in terms of resource persons, special educators, therapists and rehabilitation specialists, development of parent support groups, production and purchase of aids and appliances, augmentative and alternative communication devices as well as teaching-learning material.

The scope of the scheme shall also include any other training or activities as declared by the Director of Education from time to time by notification with the due approval of the Government.

3. *Procedure for Implementation.*— 3.1. The scheme will be implemented through Regular Schools as well as Special Schools.

A Special School should have the strength of at least 20 children with special needs. Regular schools with academic skills resource room need a minimum strength of 10 students and life skills resource room needs a minimum strength of 5 children to begin.

3.2 Students CwSN studying in regular schools may need to be placed in resource rooms according to their academic abilities. There are two kinds of resource rooms – (1) Academic Skills Resource Rooms and (2) Life Skills Resource Rooms - which function differently to help various students achieve their potential.

3.3 *Life Skills Resource Room:* This is a resource room where children with more challenging disabilities are included. Children in this resource room will avail of an academic/functional curriculum. The focus of this resource room is to sensitize mainstream students and to give children with disabilities a chance to interact with their peers. This resource room allows children with more challenging disabilities to be part of the mainstream school setting. The population of the life skills resource room includes:-

1. Children with mild to profound intellectual disability (IQ 70 and below)
2. Children with autism
3. Children with a combination of one disability (visual impairment, cerebral palsy, hearing impairment, autism, etc.) with intellectual disability (IQ 70 and below)

The teacher pupil ratio in the life skills resource room shall be 1:8.

3.4 *Academic Skills Resource Room:* This is a resource room which is set up to help children facing difficulties with general academic curriculum. The purpose of this resource room is to identify specific areas of learning difficulty and provide support to these students. These children should come to the resource room at designated times to receive instruction in the areas where they have difficulty and then attend their regular classroom. Students who attend the academic skills resource room may be from elementary, secondary, and higher secondary classes. Student from the academic skills resource room include:

1. Students with Specific Learning Disability such as dyslexia, dyscalculia, dysgraphia etc.

2. Students with high functioning autism

3. Students with visual impairment

4. Students with hearing impairment

5. Students with loco-motor and neuro-motor disability

6. Students with IQ between 71-85 (slow learners).

The IQ scores would be considered general guidelines and not the only criterion for resource room placement. Final placement will depend on the child's potential and expert recommendation duly endorsed by competent Medical authority. Every effort should be made to mainstream the child in regular classes.

The special educator to pupil ratio shall be 1:20 in the academic skills resource room.

3.5 The development of students in the resource room should be closely monitored by the school authority so that the child is facilitated to take instruction in regular classes along with other students.

3.6 To achieve the aims and objectives laid down in the scheme, the regular schools with resource rooms and special schools shall endeavor that each student will achieve necessary life skills and minimum scholastic and co-scholastic skills at an elementary, secondary, higher secondary level in a well-planned, time bound manner by the time the student reaches 18-21 years. This may be extended to the age of 35 years for students with intellectual disability as detailed at 3.3 from Sr. No. 1 to 3.

3.7 In case of student with severe disabilities (whose placements are not possible), provision of sheltered workshops, (above 35 years of age) may be made. For running sheltered workshop, the

expenditure (both recurring and non-recurring) for student may be worked out and 80% of such expenditure shall be given by Government by way of financial assistance and 20% of the expenditure shall be contributed by the management of the sheltered workshop (no additional G.I.A. for staff shall be made).

The Financial Assistance shall be subject to parent's annual income i.e.

(i) If parents total annual income is below 3 lakhs, full financial assistance shall be released.

(ii) If parents total annual income is below 3 lakhs to 5 lakhs, only 50% of financial assistance shall be released and balance 50% shall be paid by parent as fees.

(iii) If parents total annual income is above 5 lakhs, no financial assistance shall be released by the Government and parent shall be contribute the total fees.

3.8 Provision of fixed amount of Rs. 10,000/- (one time) for school may be made to Special School/Vocational Training Centre/Sheltered Workshop for commercial marketing of item made by student with disabilities (for consultation/guidance from expert in the marketing field). Further, work/performance of special student in various art forms (Visualisation/performing art etc.) shall be encouraged and commercially presented by the schools/Vocational Training Centre/ Sheltered Workshop. Government shall make available premises/theaters of Kala Academy or any other Gallery by waving the rent. 70% of the net profit gain from such activities shall be distributed equably amongst the participating special students and 30% shall be utilized by the schools and development funds to be used only for such activities (including traveling expenditure for students).

3.9 The minimum age limit at the time of admission to special schools shall be as

laid down in Goa School Education Act and Rules, (1986). However, the age limit for admission in Children with Special Needs Scheme may be reduced upto 0 year in some disabilities so that earlier intervention may be enhance reduction/elimination of the disability.

3.10 The teaching staff proposed to the school management shall clearly allot/assign the students as per ratio to each teacher/physiotherapist/speech therapist/occupational therapist/clinical psychologist/other teaching staff and maintain the record of the student's progress month wise in the form of a register. The school shall prepare Individualized Education Plans (IEP) and shall provide individual attention to each student. Subsequently the respective staff/school shall be held responsible for the progress and development of the students allotted to them in for life skills, scholastic and co-scholastic skills.

3.10 The staff to pupil ratio to be appointed in Special Schools shall be as follows:

Sr. No.	Staff	Minimum Qualification	Disability	Ratio
1	2	3	4	5
1.	Special Educator	Std. 12 and Diploma in Special Education, Graduate along with B.Ed Special Education preferred or Diploma in Vocational Rehabilitation (MR) as case may be with valid RCI registration	Intellectual Disability (70 and below) i) I.Q 40 & below ii) I.Q 40 and 70 or below by itself or in combination with any of the disabilities mentioned in the aims and objectives such as 1. Autism Spectrum Disorders 2. Hearing impairment 3. Loco-motor and neuro-motor disability including cerebral palsy, muscular dystrophy, spina bifida, polio and accident cases 4. Visual impairment 5. Multiple Disability, Deaf Blindness 6. Mental illness 7. Any other disability as per declaration by Director of Education under this scheme	1:4 1:8
2.	Special Educator	Std. 12 and Diploma in Special Education (Graduate with B.Ed. Special Education preferred) or Diploma in Vocational Rehabilitation (MR) as case may be with valid RCI registration	All other disabilities mentioned in the aims and objectives with consent of the parent 1. Specific Learning Disability 2. Autism Spectrum Disorders 3. Hearing impairment 4. Loco-motor and neuro-motor disability	1:10

1	2	3	4	5
			including cerebral palsy, muscular dystrophy, spina bifida, polio and accident cases 5. Visual impairment 6. Multiple Disability, Deaf Blindness 7. Mental illness 8. Slow learners (IQ 71-85) 9. Any other disability as per declaration by Director of Education under this scheme	
3. Speech therapist	Degree in Speech Therapy from recognized University + short term course in special education of at least 06 months + valid RCI Registration or any other board as specified by the Government	Disabilities as mentioned in aims and objectives at Article 1		1 per school with 50 students and above. For schools below 50 students, the therapist will be shared.
4. Physiotherapist/ Occupational therapist	Degree in Physiotherapy/ Occupational Therapy from recognized University + short term course in special education of at least 06 months + valid RCI Registration or any other board as specified by the Government	Disabilities as mentioned in aims and objectives at Article 1		1 per school with 50 students and above, for schools below 50 students, the therapist will be shared.
5. Clinical Psychologist	M.A. in clinical psychology/counseling with valid RCI registration	Disabilities as mentioned in aims and objectives at Article 1		1 per school with 50 students and above for schools below 50 students, the psychologist will be shared.
6. Physical Education Teacher	Graduate with B.P.Ed with special training in Yoga + short term course in special education of at least 6 months with valid RCI registration.	Disabilities as mentioned in aims and objectives at Article 1		1 per school with 50 students and above, for schools below 50 students, the teacher will be shared.
7. Art and Craft Teacher or Vocational Assistant (any one post)	For Art & Craft teacher: B.F.A + short term course in special education of at least 6 months with valid RCI Registration. For Vocational	Disabilities as mentioned in aims and objectives at Article 1		1 per school with 50 students and above, for schools below 50 students, the teacher will be shared.

1	2	3	4	5
		Assistant: XIIth + Diploma in Vocational Rehabilitation with valid RCI Registration (Candidate with Degree preferred)		
8.	Computer Teacher may be given only to those Special Schools from which the Students with disabilities appear for Goa Board Exam (Xth/XIIth)	Degree in Computer Science/Degree or Diploma in Computer Engineering with minimum six months course in DTP from recognized university or institution. Short term course in special education preferred	Disabilities as mentioned in aims and objectives at Article 1	1 per school with 50 students and above. For schools below 50, the teacher will be shared.
9.	Ayah/Helper	As required for group C employees vide instructions issued by Government from time to time	Disabilities as mentioned in aims and objectives at Article 1	1:30 for moderate Disability (IQ 40 and above) and 1:10 for severe disability (IQ below 40).

Note : 1. With respect to performing arts, necessary assistance may be sought from the Directorate of Art and Culture from the existing scheme.

2. All other posts, ministerial and administrative may be extended to special schools as per the existing educational rules governing the regular schools.

3. While calculating the total number of teachers/Special Educator course for the school, posts at Sr. No. 6, 7 & 8 will be included.

3.11 The inclusive education in regular schools shall be implemented strictly as per the provision of NCERT/MHRD. The required staff shall be provided as the provisions and guidelines of NCERT/MHRD with respect to inclusive education.

The staff to pupil ratio to be appointed in Resource Rooms shall be as follows:

Sr. No.	Staff	Minimum Qualification	Disability	Ratio
1	2	3	4	5
1.	Special Educator	Graduate from recognized University with B.Ed. in Special Education, (Additional-Diploma in Vocational Rehabilitation preferred) with valid RCI registration	Children in the Life Skills Resource room 1. Children with mild to profound intellectual disability (IQ 70 and below) i) I.Q 40 & below ii) I.Q 40 and 70 or below 2. Children with autism 3. Children with a combination of one	1:4 1:8

1	2	3	4	5
			disability (visual impairment, cerebral palsy, hearing impairment, autism, etc.) with intellectual disability (IQ 70 and below)	
2. Special Educator	Graduate from recognized University with B.Ed. in Special Education, (Additional-Diploma in Vocational Rehabilitation preferred) with valid RCI registration		Students in the academic skills resource room 1. Students with Specific Learning Disability such as dyslexia, dyscalculia, dysgraphia etc. 2. Students with high functioning autism 3. Students with visual impairment 4. Students with hearing impairment 5. Students with loco-motor and neuro-motor disability 6. Students with IQ between 71-85 (slow learners) Any other disability as per declaration by Director of Education under this scheme.	1:20

*Note:* The services of Physiotherapist/Occupational Therapist/Speech Therapist, if required for Life Skill Resource Rooms, may be made available from the nearest Special Schools as and when required.

3.12 The district level sports meet for special students may be organized under the aegis of Sports and Youth Affairs and maximum participation of students is to be ensured.

3.13 Periodic training is required by physical education teachers in special schools/regular schools including Yoga may be undertaken by Sports and Youth Affairs.

5. *Procedure for Certification of Children with Special Needs.*— 5.1 The Directorate of Education will be the Nodal Agency to certify all children with special needs as eligible for benefits provided under the scheme. The disability certificate/IQ certificate/medical certificate issued by competent authority from IPHB/GMC/District Hospitals only shall be considered as final and valid document.

6. *Eligibility for Implementation.*— 6.1 All schools recognized by Directorate of Education-Government of Goa, imparting education to students with special needs are eligible for benefits under the scheme. Any child with special needs admitted in such educational institution shall be eligible for individual benefits. The endeavor of special schools shall always be to place children with special needs in regular schools. The institutions running special schools would be eligible for grants subject to meeting the criteria of strength of children and recognition by the Director of Education. Relaxation in the age for admission and terms and conditions in curriculum transaction, assessment, evaluation and examination of students with special needs shall be as specified by Directorate of Education, SCERT and Goa Board for Secondary & Higher Secondary Education from time to time.



7. *Grant in Aid.*— The financial assistance shall be available under the first component of the scheme and given to children studying in Resource Room, Regular schools and Special Schools as per pattern of assistance.

7.1 The assistance shall be available under the first component of the scheme and given to children studying in the regular as well as special schools through Direct Benefit Transfer (DBT) to their Bank Account. They are as under:

- a) Grant towards Books/Note Books and stationery.
- b) Travelling Allowance (not availing School Bus).
- c) Expenses on equipment and therapeutic needs/medical expenses (certified by Competent Authority).
- d) Scholarship/Assistance from State Government or Central Government.
- e) One time grant to Rs. 25,00,000/- will be sanctioned to purchase a disable friendly bus (24 seaters) for Children with Special Needs in the ratio of 1:24 students. Slow learners and students with learning disabilities will not be included in calculating ratio for this facility.

Further, Directorate of Education shall release recurring grants of Rs. 3.00 lakhs per annum to meet the recurring and day to-day expenses to operate the school bus.

The schools which have received buses under existing Bal Rath Scheme will get the grant as per existing Pattern of Assistance.

7.2 All other schemes, which are applicable to regular schools, will be applicable to special schools. The Schools shall be entitled for one time assistance.

8. *Procedure for Implementation.*— The Institutions desirous of implementing this scheme shall send their applications in accordance with Goa School Education Act and Rules, 1986 as per the prescribed scheme.

9. *Evaluation and Monitoring.*— 9.1 To attain the aims and objectives of the scheme, the schools shall maintain record such as the previous school attended, age, birth certificate, Aadhar Card No., the extent of physical and mental disability, life skills/scholastic and co-scholastic achievements and other relevant information of students with disability at the time of admission, special teacher/special educator to whom the student was allotted, in the form a register and also in the form of a booklet termed as 'Student With Special Needs Record Booklet'. In the event of transfer of the student from one school to the other, the 'Student With Special Needs Record Booklet' duly completed till the date of leaving the school shall be handed over to the school to which the student joins, by the previous school. The records about migration of students from one school to the other along with the reason for migration shall be maintained by the respective schools. These student records shall be continuously maintained on one to one basis by the special teacher/special educator, etc. and shall be of great help in monitoring the progress of these students from the phase of life skills developments/elementary/secondary education, vocational education, placements, gainful employment/self employment.

9.2 For the purpose of monitoring and evaluation of the scheme, the Government may appoint an agency/experts working in the field of disability which shall submit the reports in the precise format to the Director of Education. For effective implementation of the Scheme, a monitoring agency may be appointed. The monitoring agency may be entrusted with evaluation of performance of each staff appointed under the scheme, so that the progress of all the students with various disabilities in the State may be closely monitored. Further, the

annual increments/upgradation of pay scale/renewal of contractual appointments of all the staff (whether temporary/permanent/contract/daily wages) may be linked to their performance and progress achieved by the students with various disabilities allotted to them.

10. *Qualifications, Emoluments and Scale, Strength for Staff.*— 10.1 The qualifications for teachers in the Special School/Regular School imparting inclusive education shall be as per the minimum requirement of RCI approved qualification for appointment of special education teachers, vide letter No. 21-6/2012-EE-XI from the Ministry of Human Resource Development, Dept. of School Education and Literacy, EE-II section dated 24th May, 2012 and instructions issued by the Directorate of Education, Government of Goa from time to time.

10.2 In respect of Speech Therapist, Physiotherapist, Occupational Therapist, Clinical Psychologist, Vocational Assistant, etc. the staff holding degree in their respective trades from recognized University and having valid RCI registration shall only be awarded graduate scale.

10.3 As per the provisions of this scheme the students with disability shall be retained only upto age of 21 years (35 years in few cases), the student strength of Schools is expected to decrease in near future.

11. *Training of Special Teachers.*— Special Teachers have to update their knowledge and for which they have to attend the training as and when conducted by recognized institutions notified by Directorate of Education.

12. *Instructional Material.*— Availability of requisite teaching/learning material for children with special needs is vital for the successful implementation of the scheme. Financial assistance under the scheme provided to schools will be used for the purchase/production/translation (Konkani/Marathi) of teaching/learning materials for children with special needs and also for the purchase of aids/equipment required by them. Special schools will seek guidance from RCE/NCERT/NIHC/NIMH/RCI/IEF etc. for the teaching material/media, teaching aids to be sponsored under the scheme.

The following equipment/material shall inter alia be permitted under the scheme Disability-wise inventory of Equipment and Material required to teach CWSN.

Disability	Equipment	Adaptive/Assistive Devices	TLM	Augmentative Devices
1	2	3	4	5
Orthopedic	Adjustable furniture, provision for development of improvised prosthetics	Thick pen for writing, enlarged key board, joy sticks		
Intellectual disability	Sensory apparatus kits prepared on the lines of Maria Montessori NCERT approved Early Childhood Education Program Lamination Machine, CD Player		Flash Cards with sight words Phonics reading books Story books Educational toys, games, puzzles, Charts	Modified textual material in a simplified format
Autism	Computer software with specific emphasis on language and communication		Flash cards, Social Stories, Work systems visual schedules	Communication books and technology based systems AAC

1	2	3	4	5
	Trampoline, therapy ball, Ball pool, Swing, Activity centers Lamination Machine			Systems
Learning Disability/Slow Learners	Lamination machine to prepare flash cards/ key words from text Computer software with specific emphasis on text material and language problems		Graded Reading Series and other appropriate books to develop reading skills Phonics program worksheets and other material to enhance basic skills	
	Other stationery requirements Magnetic board, shapes, number and alphabet kit Various cutout forms e.g. alphabet cutouts to be used with flannel board		Maths kit (Navnirmitti Kit and/or any other suitable program) Software on textual material Simplified text Question bank based on minimum levels of learning and keeping upward progression in mind	
	Stickers and stamps with ... Excellent, Well Done. Great job to be used as motivators		All specified text books sets for teachers. Educational toys and puzzles.	

13. *Pattern of Assistance.*— (i) The grants shall be utilized exclusively for:

**I. Appointment of additional staff proposed under new revised scheme.**

Sr. No.	Additional Staff as proposed under new revised Scheme	Pay Scale	Additional financial liability per year for 27 special schools
1.	Clinical Psychologist	'Level 7' of the pay matrix of VII Pay Commission (Corresponding to PB 2 B.P Rs. 9300-34800 + Grade Pay Rs. 4600/- of VI Pay x 80% (contractual))	19 Posts Rs. 26580 X 19 posts X 11 months (contract) = Rs. 55.55 lakhs
2.	Computer Teacher	Level '6' of the pay matrix of VII Pay Commission (Corresponding to PB 2 B.P Rs. 9300-34800 + Grade Pay Rs. 4200/- of VI Pay x 80% (contractual))	05 Posts Rs. 25820 X 05 posts X 11 months (contract) = Rs. 14.20 lakhs
3.	Special Educators (Special Schools)	Level '6' of the pay matrix of VII Pay Commission (Corresponding to PB 2 B.P Rs. 9300-34800 + Grade Pay Rs. 4200/- of VI Pay x 80% (contractual))	56 Posts Rs. 25820 X 56 posts X 11 months (contract) = Rs. 159.05 lakhs
4.	Special Educators (Resource Room)	Level '6' of the pay matrix of VII Pay Commission (Corresponding to PB 2 B.P Rs. 9300-34800 + Grade Pay Rs. 4200/- of VI Pay x 80% (contractual))	10 Posts Rs. 25820 X 10 posts X 11 months (contract) = Rs. 28.40 lakhs
<b>Total 1 to 4</b>			<b>Rs. 257.20 lakhs</b>

<b>II. Additional Financial Liability in respect to financial assistance to Children with Special Needs</b>		
1.	Financial Assistance towards Books/Note Books to 1127 Special students @ Rs. 1,000/- per annum = 1127 x Rs. 1,000/- = Rs. 11.27 lakhs	Rs. 11.27 lakhs
2.	Financial Assistance towards Travelling Allowance to 859 Special students @ Rs. 3,500/- per annum = Rs. 3,500 x 859 = Rs. 30.06 lakhs	Rs. 30.06 lakhs
3.	Financial Assistance towards Equipments to 180 Special students @ Rs. 5,000/- per annum = Rs. 5,000 x 180 = Rs. 9.00 lakhs	Rs. 9.00 lakhs
<b>Total 1 to 3</b>		<b>Rs. 50.33 lakhs</b>
<b>III. Additional financial liability in respect to financial assistance to Institution per annum</b>		
	Financial assistance to the Institution per student @ Rs. 100/- per students for 3326 students = Rs. 100 x 3326 = Rs. 3.33 lakhs	Rs. 3.33 lakh
IV.	Additional financial liability in respect of monitoring and evaluation of the Scheme in respect of 378 teachers @ Rs. 100/- per teacher per month for 11 months = Rs. 100 x 378 X 11 months = Rs. 4.16 lakh	Rs. 4.16 lakh
V.	Additional financial liability towards teachers training for 378 teachers @ Rs. 300/- per day per teacher for 10 days = Rs. 300 x 378 x 10 days = Rs. 11.34 lakh	Rs. 11.34 lakh
VI.	Additional financial liability in respect of one time assistance to Institution to 27 special schools + 40 Resource rooms @ Rs. 100,000/- per institution for 67 Institutions = Rs. 1,00,000 x 67 = Rs. 67.00 lakh	Rs. 67.00 lakh
<b>The total additional financial liability from I to VI is as follows:-</b>		
I	Financial liability in respect of additional staff	Rs. 257.20 lakh
II	Additional financial liability in respect of financial assistance to children	Rs. 50.33 lakh
III	Additional financial liability in respect of financial assistance to children	Rs. 3.33 lakh
IV	Additional financial liability in respect of monitoring & Evaluation of the Scheme	Rs. 4.16 lakh
V	Additional financial liability towards teachers training	Rs. 11.34 lakh
VI	Additional financial liability in respect of one time assistance to Institution	Rs. 67.00 lakh
<b>Grand Total (Rupees Three hundred ninety three lakh and thirty six thousand only)</b>		<b>Rs. 393.36 lakhs</b>

(ii) The grants shall be disbursed/sanctioned towards salary portion of the employees of the schools and other grants, in installments.

(iii) The entire amount of the grants should be utilized within a period of one financial year from the date of its original sanction and only for the purpose for which it is sanctioned. Any portion of the grant, which is not ultimately required, will be refunded to the Government. After 'utilizing/refunding' the above sanctioned amount, a Utilization Certificate should be furnished to the sanctioning authority as required under Form G.F.R.-19A.

(iv) The equipments purchased with the aid of the grant will vest with the Government. The grantee shall maintain a register of the permanent and semi-permanent assets created out of the grants. The register shall be maintained separately in respect of the grants sanctioned and an extract from the register shall be furnished to the Government annually with the audited accounts after the close of the financial year. Register shall be maintained in terms of Form GFR-40 and Form GFR-41. Such assets shall not be disposed off, encumbered or utilized for purpose other than those for which the grant was given, without prior approval of the Government. Should the Grantee cease to exist at any time, such assets/properties shall revert to the Government.

(v) The account of the Grantee in respect of this grant should be audited by the Government approved Auditor/Chartered Accountant concerned immediately after the end of the financial year on completion of six months for which the grant is sanctioned. The accounts of the grants shall be maintained separately and properly from its normal activities and submitted as and when required. They shall be open to a test check by the Comptroller and Auditor General of India at his discretion.

(vi) The Audited statement of accounts showing the expenditure incurred by the Grantee from the grants should be furnished to the Government as soon as possible after the close of the financial year/on completion of six months for which the grant is sanctioned together with a certificate from the Auditor to the effect that the grant was utilized for the purpose for which was sanctioned.

(vii) A performance-cum-achievement report specifying in detail the achievements made by the Grantee with the Government grants/amount sanctioned should be furnished to concerned Department as soon as possible.

(viii) No grant shall be allowed to be paid to any other institutions/voluntary organization out of this grant sanctioned by the Government.

(ix) The Grantee Institution must exercise reasonable economy, observe all financial rules as issued by the Government from time to time while incurring the expenditure.

(x) In case of misutilisation of grants, the amount so misutilised shall be recovered from the Grantee Institution.

(xi) The amount remaining unspent out of this grant shall be refunded back to the Government Treasury by Challan within 03(three) months from the close of the financial year.

(xii) The amount shall be drawn from the Directorate of Accounts on presentation of the bill in Form GAR-32 duly countersigned by the Drawing & Disbursing Officer of Directorate of Education, Porvorim.

The Pattern of Assistance to release the grant-in-aid has been approved by the Finance (Expenditure) Department under U.O. No. 4307 dated 02-11-2018.

By order and in the name of the Governor of Goa.

*G. P. Bhat*, Director & ex officio Jt. Secretary (Education).

Porvorim, 18th December, 2018.

## Department of Labour

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**Order**

24/38/2018-LAB/812

Whereas, the Ease of Doing Business programme and the Reform Action Plan (BRAP) 2019, Department of Industrial Policy and Promotion (Ministry of Commerce, Government of India) has broadened the scope of the inspection reforms with the aim of bringing more transparency to inspection procedure.

And whereas, Office of the Commissioner, Labour and Employment has also adopted the recommendations of the Business Reform Action Plan, 2019.

Now therefore, it is hereby mandated that all surprise inspection and inspection based on complaints shall be conducted with due permission from the respective officers as per their jurisdiction as Labour Commissioner, Deputy Labour Commissioner or Assistant Labour Commissioner.

Also all inspections, except in case of surprise inspections and inspections based on complaints, shall be limited to the checklists.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Labour).

Porvorim, 20th December, 2018.



## Department of Personnel

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**Order**

15/12/96-PER/3385

Read:- (1) Order No. 9/10/HLEC/2018-ARD dated 14-08-2018.

(2) Letter No. 9/16/IDCO/2018-ARD/333 dated 26-10-2018.

Sanction of the Government is hereby accorded for creation of the following posts as per the details shown below:—

Sr. No.	Designation of the post	Pay Scale	No. of posts created
1	2	3	4
<b>Non-Ministerial (Non-Lapsable) Posts</b>			
1.	Dy. Collector & SDO	Level-10	01
2.	Field Surveyor	Level-04	01
3.	Circle Inspector	Level-02	02
<b>Ministerial (Lapsable) Posts</b>			
4.	Superintendent	Level-07	01
5.	Head Clerk	Level-06	11
6.	Aval Karkun	Level-05	04
7.	Junior Stenographer	Level-04	8
8.	Upper Division Clerk	Level-04	21
9.	Lower Division Clerk	Level-02	57
10.	Bailiff	Level-01	7
11.	Multi Tasking Staff	Level-01	14
<b>Total</b>			<b>127</b>

2. The Expenditure on the creation of the above posts would be met from the Budget Head under Demand No. 15, 2053—District Administration, 00, 093—District Establishment, 01—Civil Administration (South Goa), 01—Salaries (Non Plan).

This issues with the approval of the High Level Empowered Committee (H.L.E.C.) constituted with the approval of the Council of Ministers in the XXth meeting held on 08-11-2017 vide Order No. 1/1/2017-Addl. Secy(PER) dated 22-11-2017 issued by Department of Personnel.

Approval of the High Level Empowered Committee (H.L.E.C.) is conveyed vide letter 9/10/HLEC/2018-ARD/242 dated 16-08-2018 and 12/1/5/2018-RD-I/752 dated 05-12-2018, issued by the Department of Administrative Reforms, Secretariat.

By order and in the name of the Governor of Goa.

*Harish N. Adconkar*, Under Secretary (Personnel-I).

Porvorim, 20th December, 2018.

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**Order**

15/12/96-PER/3386

Read:- Order No. 9/10/HLEC/2018-ARD dated 14-08-2018.

Letter No. 9/16/IDCO/2018-ARD/333 dated 26-10-2018.

In suppression of all the earlier orders for creation/revival/re-designation/upgradation of the various posts, Government is pleased to indicate the final sanctioned staff strength of the Collectorate South as under for the next five years:-

Sr. No.	Designation of the posts	Pay scale	Existing Strength	Additional post approved by HLEC	Final Strength
1	2	3	4	5	6
<b>Non Ministerial (Non-Lapsable) posts</b>					
1	Collector	Level-11	01	-	01
2	Additional Collector				
	(i) Additional Collector-I	Level-11	1	-	01
	(ii) Additional Collector-II	Level-11	1	-	01
	(iii) Additional Collector-III	Level-11	1	-	01
3	Deputy Collector				
	(i) Deputy Collector (LA)	Level-10	1	-	01
	(ii) Deputy Collector (DRO)	Level-10	1	-	01
	(iii) Deputy Collector (Rev.)	Level-10	1	-	01
	(iv) Deputy Collector (Election)	Level-10	1	-	01
	(v) Deputy Collector (Disaster Management)	Level-10	1	-	01
	(vi) Deputy Collector & SDO	Level-10	7	1	08
4	Mamlatdar/Joint Mamlatdar/Assistant Director of Civil Supplies	Level-07	28	-	28

1	2	3	4	5	6
5	Assistant Accounts Officer	Level-07	1	-	01
6	Accountant	Level-06	1	-	01
7	Field Surveyor	Level-04	12	1	13
8	Circle Inspector	Level-04	13	2	15
<b>Ministerial (Lapsable) Posts</b>					
9	Superintendent	Level-07	1	1	02
10	Head Clerk	Level-06	12	11	23
11	Senior Stenographer	Level-05	1	-	01
12	Aval Karkun	Level-05	24	4	28
13	Junior Stenographer	Level-04	37	8	45
14	Upper Division Clerk	Level-04	65	21	86
15	Lower Division Clerk	Level-02	87	57	144
16	Talathi	Level-02	91	-	91
17	Driver	Level-02	19	-	19
18	Bailiff	Level-01	12	7	19
19	Lower Division Clerk (Data Entry Operator)	Level-02	8	-	08
20	Peon (Multi-Tasking Staff)	Level-01	50	14	64
21	Night-Watchman	Level-01	1	-	01
22	Sweeper	Level-01	1	-	01
<b>Total</b>			<b>480</b>	<b>127</b>	<b>607</b>

The expenditure on these posts would be met from the Budget Head under Demand No. 15, 2053—District Administration, 00, 093—District Establishment, 01—Civil Administration (South Goa), 01—Salaries (Non Plan).

The post of Data Entry Operator stands re-designated as Lower Division Clerk and their inter-se seniority shall be fixed as per rules in force, in term of clause 2(ii) of the order No. 9/10/HLEC/2018-ARD dated 14-08-2018.

The posts of Field Surveyor should be filled from Dte. of Settlement and Land Records.

The existing strength of Drivers shall be continued, until further assessment of the vehicle fleet and requirement of the department, and any vacancies arising during the interim period shall not be filled up on regular basis.

This issues with the approval of the High Level Empowered Committee (H.L.E.C.) constituted with the approval of the Council of Ministers in the XXth meeting held on 08-11-2017 vide Order No. 1/1/2017/Addl. Secy (Per) dated 22-11-2017 issued by Department of Personnel; and as conveyed vide letter No. 9/10/HLEC/2018-ARD/242 dated 16-08-2018 and 12/1/5/2018-RD-I/752 dated 05-12-2018, issued by the Department of Administrative Reforms, Secretariat, Porvorim-Goa.

By order and in the name of the Governor of Goa.

*Harish N. Adconkar*, Under Secretary (Personnel-I).

Porvorim, 20th December, 2018.



**Notification**

2/1/2001-PER(Part IV)/3421

The Government of Goa hereby makes the following Scheme so as to further amend the Goa Government Employees (Redressal of Grievances Forum) Scheme, 2001, namely:—

1. *Short title and commencement.*— (1) This Scheme may be called the Goa Government Employees (Redressal of Grievances Forum) (Fourth Amendment) Scheme, 2018.

(2) It shall come into force at once.

2. *Amendment of Clause 3.*— In clause 3 of the Goa Government Employees (Redressal of Grievances Forum) Scheme, 2001 (hereinafter referred to as the “principal Scheme”), in sub-clause (2),—

(i) in item (b), the word “or” shall be added at the end;

(ii) after item (b), the following item shall be inserted, namely:—

“(c) who is a serving or retired member of the Goa General Service, with a degree in Law and who has worked in Level 13 of the Central Civil Services Revised Pay Rules, 2016 atleast for a period of two years and has not attained the age of sixty five years.”.

3. *Substitution of Clause 9.*— For clause 9 of the principal scheme, the following clause shall be substituted, namely:—

“9. *Matters to be referred by the Government to the Ombudsman.*— (1) Notwithstanding anything contained in this scheme, where any allegation of corruption or misconduct under the Central Civil Services (Conduct) Rules, 1964, against any Government employee covered by this Scheme, comes to the knowledge of or is brought to the notice of the Government, the Government may, refer such matter by order in writing; to the Ombudsman for inquiry and for suitable recommendation as to whether

the matter needs to be investigated and proceeded further.

(2) The Government may also refer any other matter to the Ombudsman for advice/opinion.”.

By order and in the name of the Governor of Goa.

*Harish N. Adconkar*, Under Secretary (Personnel-II).

Porvorim, 27th December, 2018.



Department of Tribal Welfare

Directorate of Tribal Welfare

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**Notification**

1-349-2018-19/ADMN/DTW/Part-I/6896

Read: “Financial Assistance for Construction/Re-construction and Repairs of house under Atal Asra Yojana”.

Whereas, the Government has notified a scheme “Financial Assistance for Construction/Re-construction and Repairs of house under Atal Asra Yojana” vide Notification No. DTW/STAT/PC/2012-13/51/5879 notified in Official Gazette, Series I No. 41 dated 09-01-2014, amended Notification No. DTW/STAT/PC/2012-13/51/3316 notified in Official Gazette, Series I No. 14 dated 02-07-2015, amended Notification No. DTW/STAT/PC/2012-13/51/2014 notified in Official Gazette, Series I No. 32 dated 05-11-2015 and amended Notification No. DTW/STAT/PC/2017-18/51 notified in Official Gazette, Series I No. 45 dated 08-02-2018.

And whereas, Government desires to amend at Clause 4(b), Clause 7(c) and Clause 10.

Now therefore, the Clause 4 (b), Clause 7(c) and Clause 10 of the scheme “Financial Assistance for Construction/Re-construction and Repairs of house under Atal Asra Yojana” is amended to read as under:

*Clause 4.- (b) (ii)* Fees of the registered Engineers/Architects/Contractors who are registered under PWD/GSIDC/Government Departments or Autonomous bodies etc. for the purpose of preparation of estimate of house for New construction/Re-construction and certification required under the scheme will be paid directly to registered Engineers/Architects/Contractors by the Director of Tribal Welfare with the restriction of Maximum of 5% of the total sanctioned amount of New construction/Re-construction.

*Clause 7.- (c)* Estimate generally should be prepared for New construction and Re-construction by registered Engineers/Architects who are registered under PWD/GSIDC/Government Departments or Autonomous bodies etc. However, for repairs estimate shall be accepted if it is prepared by registered Engineers/Architects/Contractor who are registered with PWD/GSIDC/Government Departments or Autonomous bodies etc.

*Clause 10.-* Applicant shall put the logo prescribed under the scheme on the front side or prominent place of the house after completion of the Construction/Re-construction/Repairs of the house.

On the basis of the reports of the registered Engineers/Architects/Contractors of utilization of the amount released in first installment, on joint inspection by BDO or his representative and official appointed by the Director, Tribal Welfare and on the completion certificate of the registered Engineers/Architects/Contractors who are Registered in PWD/GSIDC/Government Departments/Autonomous bodies etc. & logo Certificate issued by Block Development Officer along with two Photographs, one photograph for logo along with the applicant and second photograph of the site of work undertaken for Repairs/Re-construction/New construction and should match with the materials procured, occupancy certificate from competent authority in case of Re-

-construction/New construction and bills for purchase of materials. However, for Repairs Estimate/bills of Engineers/Architects/Contractors shall be accepted if said Engineers/Architects/Contractors are registered with PWD/GSIDC/Government Departments or Autonomous bodies etc. The 2nd installment of 25% of the sanctioned amount will be released through Goa ST Finance & Development Corporation by Director, Tribal Welfare.

On production of the certificate stating that Construction/Re-construction is complete in all respect by registered Engineers/Architects/Contractors duly countersigned by the applicant the balance amount of fees will be paid to registered Engineers/Architects/Contractors, directly at the time of second installment by Director of Tribal Welfare through their Aadhar/ECS mode.

In case of estimate prepared by Contractors, EO (RE) of BDO, office for Village Panchayat jurisdiction/Municipal Engineer of Municipal Council for Municipal Jurisdiction shall certify the completion of Construction/Re-construction or Repairs.

BDO shall recommend for 2nd installment along with above mentioned documents to the Director of Tribal Welfare.

All other clauses in the above mentioned scheme remain unchanged.

This has been issued with the concurrence of Finance (Exp.) Department vide U. O. No. 1400059025 dated 10-12-2018.

This amendment shall come into force with immediate effect from the date of publication in the Official Gazettee.

By order and in the name of the Governor of Goa.

*Venancio Furtado*, Director & ex officio Jt. Secretary (Tribal Welfare).

Panaji, 20th December, 2018.

**Notification**

DTW/ADMN/GSSTFDCL/171/2018-19/  
/LA/6911

**Name of the Scheme: "Ashraya Adhar Scheme" of Goa State Scheduled Tribes Finance and Development Corporation Ltd., Panaji**

1. *Introduction/Background:*— This scheme is introduced to provide financial assistance in the form of loan to the members of Scheduled Tribes for the purpose of repair, renovation/reconstruction of house. It is very oblivious that a shelter is the necessity of every individual. Therefore, this Corporation has come up with the idea to help the Scheduled Tribe Community by providing financial assistance for repair, renovation/reconstruction of house. There are many members of ST Community who are willing to. But, due to higher rate of interest offered by bank, they cannot afford to avail the bank loan for repairs, renovation or reconstruction of house.

2. *Objectives:*— The objective of the scheme "Ashraya Adhar Scheme" is to provide financial assistance in the form of loan for repair/renovation/reconstruction of house.

3. *Benefit of the Scheme:*— (a) Under this Scheme up to Rs. 5,00,000/- shall be advanced as financial assistance in the form of loan @ 2% simple interest per annum.

4. *Eligibility Criteria:*— (a) Any person belonging to Scheduled Tribe Community and having his house (which shall also include mundcarial house) either owned individually or jointly will be eligible for financial assistance under this scheme. In case the house is owned jointly and there are different units of the family in the same house residing separately, each such unit will be eligible for financial support under this scheme.

*Explanation:* Family means husband, wife, and unmarried children. The father, mother and unmarried brothers and sisters fully dependent and staying with the applicant shall also form part of the "family".

(b) The age of the applicant should not be more than 55 years as on the date of loan application. However, the age of the applicant is relaxed up to 58 years in case the applicant is an employee of State/Central Government/Government Corporation/Board or aided Institute.

5. (A) *Application Procedure:*— (a) The applicants need to fill up the prescribed loan application form complete in all respect along with 02 (Two) passport size photographs.

(b) The prescribed loan application form shall only be accepted with all the required documents under the Scheme after proper scrutiny. Thereafter the list of eligible applicants will be prepared and physical verification/inspection will be carried out by the officer of the Corporation. The application form along with documents and inspection report will be placed before the sanctioning authority as specified below for appraisal and approval.

(B) *Mode of Advance:*— The loan amount shall be advanced in two installments after submission of required documents complete in all respect.

(a) Rs. 3,75,000/- immediately after sanctioning the loan.

(b) Rs. 1,25,000/- on utilization of the first installment. Loanee shall commence the actual work within 03 months from the date of sanctioned amount released. The 2nd installment to be released on submission of utilization bills and on the basis of physical verification/inspection carried out by the officer of the Corporation.

(C) *Insurance:*— The beneficiary shall be insured for life and property with the Insurance Agency identified by the Corporation and premium of such policies shall be borne by loanee (unless and otherwise decided by the Corporation).

(D) *Repayment of Loan:*—(a) The loan shall be repaid in 120 equated monthly installments within a period of 10 years with a moratorium period of three months.

However, if the applicant is above 50 years of age then the repayment period will be re-fixed till the attainment of 60 years of age. In case the applicant is an employee of State/Central Government/Government Corporation/Board or aided Institute, then the loan repayment period will be re fixed till the attainment of his retirement age with additional six months from the date of retirement.

(b) The first installment of the repayment shall commence after the moratorium period of three months. Interest will be charged during the moratorium period. However if the loanee desiring to repay the loan immediately after the disbursement of 1st installment will be entitled to do so.

(c) In case of default in repayment of any installment, an interest of 2% shall be charged on the overdue installment amount. No penal interest will be charged during the moratorium period.

(d) In case the beneficiary is desiring to borrow the loan from any other financial institution for reconstruction of his house during the loan repayment period advanced by the Corporation, the balance amount of the loan due to the Corporation shall be repaid in one lump sum and no due certificate will be issued to the beneficiary to avail loan from other institution.

(e) In case the loan is not repaid as per the scheduled of the scheme, the same shall be recovered as arrears under Goa, Daman and Diu Land Revenue Code.

(E) *Requirements:*— The applicant shall submit the following documents along with application form:-

(a) Scheduled Tribe Certificate (Self attested).

(b) Age proof of applicant (Birth Certificate/School Leaving Certificate/ /Driving License) (Self attested).

(c) Self Affidavit on Rs. 50/- Stamp Paper duly notarized.

(d) The copy of latest house tax receipt (Original/self attested).

(e) N.O.C from Co-owner (if any) on Rs. 50/- Stamp Paper duly notarized.

(f) Income Proof of the applicant i.e. salary certificate/last 03 months pay slips along with Form 16 or last 06 months Bank Statement or last 3 years I.T.R. along with last 06 months bank statement (Inc case applicant is self employed) or income declaration cum affidavit on Rs. 50/- stamp paper duly notarized.

(g) 02 (Two) sureties with one passport photo of each surety, latest salary certificate or last three (03) months payslips along with last (06) months bank statement or Form 16, affidavit of surety on Rs. 50/- Stamp Paper duly notarized and ID proof of surety.

In case the applicant produces one surety working in the Government Department/Corporation/Board/Aided Institute then 2nd surety not required. In case of applicant is the employee of State/Central Government/Government Corporation/Board or aided Institute no surety is required.

(h) Estimated cost of repair/renovation/ /reconstruction of house (as per format).

(i) Photos of the house to be repaired/ renovated/reconstructed.

(j) Aadhar Card copy applicant (Self attested).

(k) Two passport size photos of applicant.

(l) Bank Mandate Form.

6. *Sanctioning Authority:*— The Chairman of the Corporation along with any one of the Director shall approve the applications for loan under Ashraya Adhar Scheme and thereafter Managing Director of the Corporation shall sanction the loan.

7. *Evaluation:*— The Scheme will be implemented by Goa State Scheduled Tribes

Finance and Development Corporation Limited for five years from the date of issue. If required, scheme may be suitably modified to meet the new challenges/requirement so as to achieve the set objective.

8. *Removal of Difficulties*:— The Board of Directors of Goa State Scheduled Tribes Finance and Development Corporation Limited shall be empowered to remove any difficulties arising out of implementation of the scheme.

9. *Interpretation*:— Regarding any doubt, same will be referred to the Government.

10. *Miscellaneous*:— (a) If any information or documents furnished/submitted by the applicant to avail the benefits under the scheme is found to be incorrect/fraud, the person will be liable for criminal breach of trust.

(b) The fund advanced under this scheme shall not be utilized for any other purpose except for the purpose of renovation/repair/re-construction of existing house.

11. *Other Conditions*:— (a) On sanction, the beneficiary will be required to file an agreement and execute a Mortgage Deed to the extent loan granted in the prescribed form of the Corporation.

(b) The Mortgage Deed so executed shall be released on repayment of loan plus interest amount.

(c) The applicant should not violate any provision of the existing Rules/Regulation of the State.

This has been issued with the concurrence of Finance (Expenditure) Department vide U.O. No. 1400056843 dated 27-11-2018.

By order and in the name of the Governor of Goa.

Venancio Furtado, Director & ex officio Jt. Secretary (Tribal Welfare).

Panaji, 20th December, 2018.

### Notification

1-285(7)/2018-19/ADMN/DTW/7055

Read: "Short Term Loan Scheme" of Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji.

Whereas, the Government has notified a scheme "Short Term Loan Scheme" of Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji vide Notification No. 1-285(7)/2018-19/ADMN/DTW/346 notified in Official Gazette, Series I No. 11 dated 14th June, 2018.

And whereas, Government desires to amend Clause 7(f) of the scheme "Short Term Loan Scheme" of Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji.

Now therefore, the Clause 7(f) of the scheme "Short Term Loan Scheme" of Goa State Scheduled Tribes Finance and Development Corporation Limited, Panaji is amended to read as under:

*Clause 7(f)* In the case of loan for Education purpose, the loan shall be given at the interest rate of 2% per annum payable within 20 months in maximum 20 instalments with a moratorium period of 3 months. In case of loan for Business and Medical purpose, the loan shall be given at the interest rate of 2% per annum payable within 10 months in maximum 10 instalment with a moratorium period of 03 months. If the loan is overdue, 1% of penal interest will be charged on the amount of overdue instalment and entire loan along with interest will be recovered according to the rules in force. Loanee may also repay the loan along with interest in one instalment.

All other clauses in the above mentioned scheme remain unchanged.

This amendment shall come into force with immediate effect from the date of publication in the Official Gazette.

This has been issued with the concurrence of Finance (Expenditure) Department vide U. O. No. 1400058427 dated 11-12-2018.

By order and in the name of the Governor of Goa.

Venancio Furtado, Director & ex officio Jt. Secretary (Tribal Welfare).

Panaji, 24th December, 2018.



Department of Town & Country Planning

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**Notification**

21/1/TCP(A)/2018/Steering Committee/2398

The following draft regulations which the Government of Goa proposes to make in exercise of the powers conferred by subsections (1) and (2) of section 4 of the Goa (Regulation of Land Development and Building Construction) Act, 2008 (Goa Act 6 of 2008) so as to further amend the Goa Land Development and Building Construction Regulations, 2010, are hereby pre-published as required by section 5 of the said Act, for information of all the persons likely to be affected thereby and notice is hereby given that the said draft Regulations will be taken into consideration by the Government after expiry of a period of 30 days from the date of publication of this Notification in the Official Gazette.

All objections and suggestions to the said draft regulations may be forwarded to the Chief Town Planner (Administration), Town and Country Planning Department, 2nd Floor, Dempo Tower, Patto Plaza, Panaji, Goa, before the expiry of the said period of 30 days so that they may be taken into consideration at

the time of finalization of the said draft Regulations.

**DRAFT REGULATIONS**

In exercise of the powers conferred by subsections (1) and (2) of section 4 of the Goa (Regulation of Land Development and Building Construction) Act, 2008 (Goa Act 6 of 2008) and all other powers enabling it in this behalf, the Government of Goa hereby makes the following regulations so as to further amend the Goa Land Development and Building Construction Regulations, 2010, namely:—

1. *Short title and commencement.*— (1) These regulations may be called the Goa Land Development and Building Construction (Amendment) Regulations, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Amendment of regulation 2.*— In regulation 2 of the Goa Land Development and Building Construction Regulations, 2010 (hereinafter referred to as the “principal Regulations”), for clause (90), the following clause shall be substituted, namely:—

“(90) “Notary Architect or Notary Engineer” means an Architect or an Engineer empanelled, registered and empowered by the designated Chief Town Planner to issue third party certification for low risk buildings for facilitating issuance of Technical Clearance/Development Permission/Completion Order by the Town and Country Planning Department/Planning and Development Authority for promoting ease of doing business.

*Note:*— For the purpose of this clause, low risk building means and includes all buildings in plots formed by way of finally approved sub-division layout and partitioned plot formed by way of finally approved sub-division layout plan approved earlier by competent authorities, for residential buildings in plot area upto 500 sq. mts. having maximum

built up area of 500 sq. mts. and height of building limited to G+2 storeys including stilt floor. All other buildings shall be considered as high risk buildings.

3. *Amendment of regulation 3.1.*— In regulation 3.1 of the principal Regulations, after the words “Competent Authority”, the expression “However no permission under these Regulations shall be required for setting up solar farm including construction, operation and office set up thereof subject to a maximum of 200 sq. mts. per MW as envisaged in the Goa State Solar Policy, 2017 as amended from time to time.” shall be inserted.

4. *Amendment of regulation 3.2D.*— In regulation 3.2D of the principal Regulations,

(i) in clause (b), for the word and figures “Appendix-B4”, the expression “Appendix-B4 or B4-A as applicable” shall be substituted.

(ii) in clause (c) and in all other regulations except regulation 20, for the expression “Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer” wherever it occurs, the expression “Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer/Diploma-Engineer/Supervisor (Civil)” shall be substituted;

(iii) in clause (d), for the word and figures “Appendix-B3”, the expression “Appendix-B3 or B3-A as applicable” shall be substituted.

5. *Amendment of regulation 3.5A.*— In regulation 3.5A of the principal Regulations, in clause (b), after item (vi), the following items shall be inserted, namely:—

“(vii) *Diploma-Engineer*— Questionnaire, all buildings, structural design/drawings as per competence.

(viii) *Supervisor (Civil)*— Questionnaire, all buildings, structural design/drawings as per competence.”.

6. *Amendment of regulation 3.11.1.*— In regulation 3.11.1 of the principal Regulations, in clause (a), under step-1, in item (ii), for the word and figures, “Appendix-B5,” the expression “Appendix-B5 or B5-A as applicable” shall be substituted.

7. *Amendment of regulation, 4.2.*— In regulation 4.2 of the principal Regulations, in clause (g), for the expression “The requirement of access to the rear is not applicable to three storey residential building in a plot not exceeding 500m<sup>2</sup> and 20 mts. depth”, the expression “The side setback cum access to the rear of minimum 6.0 mts. is mandatory for high rise buildings at least on one side.” shall be substituted.

8. *Insertion of regulation 5A.*— After regulation 5 of the principal Regulations, the following regulation shall be inserted, namely:—

“5A. *Regulations for Shopping Mall cum multiplex.*— (1) *Definition.*— “Shopping mall cum multiplex” shall mean an integrated entertainment and shopping Centre/Complex consisting of small retail outlet, food courts, pubs, bowling alleys, restaurants, fast food outlets, health spas/centers, convention centers, hotel, IT and ITES, recreational activities, etc., with atleast 2 cinema hall screens either within the complex or in a separate building within the compound of the complex.

(2) *Site requirement for shopping mall cum multiplex.*— (i) The minimum size of plot for a new shopping mall cum multiplex complex shall be 10,000 sq. mts.;

(ii) The minimum abutting road width for a shopping mall cum multiplex complex shall be 15 mts. existing.

(3) *Location criteria*:— (i) The location of a shopping mall cum multiplex complex shall be in a notified commercial area as per the statutory plans in force.

The project shall be further subject to the requirements of,—

(a) A traffic impact study and a traffic management plan, for such complex undertaken through a qualified consultant in traffic and transportation.

(b) NOC from the Director of Fire and Emergency Services for considering the building permission by the Authority granting the permission.

(4) *General*:— Plot area – 10,000m<sup>2</sup>.

*Coverage* – 50%.

*FAR* – As per the permissible FAR in respective zone.

*Height* – Maximum height permissible shall be as per the permissible limits within the respective zones. However, relaxation in height could be considered with the approval of the Town and Country Planning Board for landmark or signature projects which would have tourist/public attractions and would enhance the image of the city by following setback requirements upto a maximum height of 60.00 mts. only in C1 Special Zone (CS) and Special Commercial Zone (SPC). The relaxation in height will be further subject to part of the building not more than 33% of plinth area for creating iconic tower, revolving restaurants and other uses as recommended by the Town and Country Planning Board.

*Note*: The additional height upto 60 mts. can be permitted subject to availability of fire equipments capable of handling high rise building of such magnitudes by the Director of Fire and Emergency Services. However,

exemptions could be considered in case the prospective developer donates the equipments as required by the Government and make available in house fire fighting facilities within the complex.”.

9. *Amendment of regulation 6A.4*.— In regulation 6A.4 of the principal Regulations, (i) in TABLE-VIII.—

(a) under item “COMMERCIAL:”, the following entry shall be added at the end, namely:—

“C1 special 10.00m 40% 250 10.00m 32.00m”;

(ii) after Note (25), the following note shall be inserted, namely:—

“(26) In C1 Special two stilts for parking shall be allowed free of FAR and also free from calculation of building height. The provision of access of 10.00 meters right of way may be relaxed for proposal of re-development, where there is no scope of expansion of existing road, provided minimum 8.00 meters access is available. The front setback may be relaxed subject to maintaining a minimum of 7.00 mts. in C1 Special on special circumstances due to practical difficulties in re-development of existing buildings in plots having a depth upto 50 mts. The front setback may, further be relaxed, subject to maintaining a minimum of 5.00 mts. in C1 Special on special circumstances due to practical difficulties in re-development of existing buildings in plots having a depth less than 30 mts. with the approval of the Town and Country Planning Board and Government, provided they satisfy the requirement of fire safety for which prior clearance of Directorate of Fire and Emergency Services shall be mandatory before issuing development permission. In case of varying depths (sides perpendicular to the road), the average depth shall be taken into consideration.”.



10. *Amendment of regulation 14.3.*— In regulation 14.3 of the principal Regulations, after clause (b), the following clause shall be inserted; namely:—

“(c) Norms for roof top solar PV installation shall be as under:-

Serial No.	Category of building/area	area standards	Generation requirement
(1)	Group Housing	all proposals of Group Housing having more than 40 dwelling units	Minimum 5% of connected load or 20 w/sqft for “available roof space”, whichever is less.

All other buildings defined under clause(20A) of regulation 2 (mandatory for buildings having shadow free rooftop area > 50 sq. mt.)

(2)	Educational	Plot size of 500 sq. mt. and above	Minimum 5% of connected load or 20W/sq. ft. for “available roof space”, whichever is less.
(3)	Institutional		
(4)	Commercial		
(5)	Industrial		
(6)	Mercantile		
(7)	Recreational		

11. *Amendment of regulation 20.*- In regulation 20 of the principal regulations,— (i) in the heading and in sub-regulations 20.1, 20.3 and 20.4. for the expression “Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer”, wherever it occurs, the expression “Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer/Diploma-Engineer/Supervisor (Civil)” shall be substituted;

(ii) in sub-regulation 20.1, the following expression shall be added at the end, namely:— “However, no registration shall be required for Structural Engineers, Engineers and other professionals employed with Government Departments and undertakings having the required qualification as per these regulations in case of land development and building construction by the Government, Government owned corporations, autonomous bodies and local bodies.”;

(iii) in sub-regulation 20.2, the word “Architects” shall be omitted;

(iv) in sub-regulation 20.6, for the expressions “Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer” and “prescribed processing fees”, the expressions “Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer/Diploma-Engineer/Supervisor (Civil)” and “Specified fees” shall be respectively substituted;

(v) in sub-regulation 20.7, for the word “prescribed”, the word “specified” shall be substituted.

(vi) for sub-regulation 20.9, the following sub-regulation shall be substituted; namely:—

“20.9 Notary Architect or Engineer empanelled, shall be registered by the designated Chief Town Planner to issue third party certification towards issuance of Technical Clearance/Development Permission/Completion Order by the Town and Country Planning Department/PDA as the case may be as per rules specified at Annexure-X, 27.X.”;

(vii) after regulation 20.9, the following note shall be added, namely:—

“Note:- Architects at the time of submission of certificate of conformity with regulations in Appendix – B2 should mention their Council of Architecture registration number. Further they shall also give a

declaration in the Certificate of conformity with Regulation Appendix-B2 that they are holding valid registration with the Council of Architecture as per the provisions of the Architects Act, 1972 (Central Act No. 20 of 1972).”.

12. *Amendment of regulation 26.*- In regulation 26 of the principal Regulation,— (i) after entry at “B3 Structural Liability Certificate by Engineer/Structural Engineer”, the following entry shall be inserted, namely:—

“B3A Structural Liability Certificate by Engineer/Structural Engineer (For building projects having more than 1000 sq. mts. built up area or for high rise buildings irrespective of the built up area)”;

(ii) after entry “B4 Affidavit by the owner”, the following entry shall be inserted namely:—

“B4A Affidavit by the Owner (For building projects having more than 1000 sq. mts. built up area or for high rise buildings irrespective of the built up area)”;

(iii) after entry “B5 Structural Stability Certificate by Engineer”, the following entry shall be inserted, namely:—

“B5A Structural Stability Certificate by Engineer/Structural Engineer (For building projects having more than 1000 sq. mts. built up area and for high rise buildings irrespective of the built up area)”.

13. *Insertion of Appendix-B3A.*— After APPENDIX-B3 of the principal Regulations, the following APPENDIX shall be inserted, namely:—

“APPENDIX – B3A

**Structural Liability Certificate**

(For building projects having more than 1000 sq. mts. built up area and for high rise buildings irrespective of the built up area)

\* STRUCTURAL LIABILITY CERTIFICATE

I, \_\_\_\_\_ having [Name, address and registration No. of Engineer-Diploma/Supervisor (Civil)] been appointed as supervisor of the proposed construction of \_\_\_\_\_ by Shri \_\_\_\_\_  
(name of the project) (name of the owner)

and placed under the control of Engineer Shri \_\_\_\_\_ do hereby certify as under

1. That I shall be available at the site to supervise the project during the entire construction phase till the completion of project.

2. That, I shall supervise the said work in accordance with the structural drawings/documents and instructions of Structural Engineer appointed by the owner.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Engineer-Diploma/  
/Supervisor (Civil) Seal with Name,  
Address and Reg. No. \_\_\_\_\_

I, \_\_\_\_\_  
(Name, address and Registration No. of the Engineer)

having been duly appointed as Engineer by Shri \_\_\_\_\_  
(Name of the Owner)

for carrying out structural design and inspection of the proposed construction of \_\_\_\_\_  
(Name of the project).

The plans for which have been prepared by \_\_\_\_\_.  
(Name of Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer)  
in Plot No. \_\_\_\_\_/Survey No. \_\_\_\_\_/Chalta No. \_\_\_\_\_ of P.T. Sheet  
No. \_\_\_\_\_, within the jurisdiction of Municipal Council of \_\_\_\_\_/Village Panchayat  
of \_\_\_\_\_.

I do hereby certify as under:-

1. That I shall be responsible for the structural design and stability of the said building.
2. That the structural work shall be executed by the owner, as per the structural drawings prepared by me under the supervision of Diploma-Engineer/Supervisor (Civil) as mentioned above, under my overall control.
3. The provisions of the following BIS codes are made in the proposals.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This certificate is issued in respect of plans, one set of which is enclosed herewith, duly signed by the Architect/Engineer/Structural Engineer who has prepared the same.

Place:-

Date:-

\_\_\_\_\_  
Signature of the Structural Engineer seal with  
Name, Address and Reg. No.

\* to be issued on Letter Head

I, Shri \_\_\_\_\_  
(Name and address of Owner)

hereby confirm that I have appointed the Engineer, Shri \_\_\_\_\_ to carry out the structural design of the above mentioned project and Shri \_\_\_\_\_, Diploma-Engineer/Supervisor (Civil) to supervise the complete work.

I further undertake to intimate them at the appropriate stage of construction of my project \_\_\_\_\_ to enable him to perform his functions as given in the above certificate.  
(Name of Project)

\_\_\_\_\_  
(Signature of Owner or his authorized representative)".

14. *Insertion of APPENDIX-B4A.*— After APPENDIX-B4 of the principal Regulations, the following APPENDIX shall be inserted, namely:—

**"APPENDIX-B4A**

(For building projects having more than 1000 sq. mts. built up area and for high rise buildings irrespective of the built up area)

**Affidavit to be sworn by the owner of the property and to be sworn before the Notary Public**

**AFFIDAVIT**

I, \_\_\_\_\_, son of \_\_\_\_\_, aged \_\_\_\_\_ years, Indian National, marital status \_\_\_\_\_, occupation \_\_\_\_\_, resident of House No. \_\_\_\_\_, \_\_\_\_\_, Goa, do hereby state on oath as under:-

1. That I am the owner of the property bearing Plot No. \_\_\_\_\_, Chalta No. \_\_\_\_\_ of P.T. Sheet No. \_\_\_\_\_, /Survey No. \_\_\_\_\_, situated at \_\_\_\_\_, Goa.
2. That I intend to apply for development permission/technical clearance/building permission/sub-division permission in respect of the said property.
3. That the ownership documents submitted by me alongwith the application are true and correct.
4. That I have appointed Shri \_\_\_\_\_ as the Architect/Engineer to plan and design the said development.
5. That I have also appointed Shri \_\_\_\_\_ as Engineer to carry out the structural design of the said development.
6. As the building project is having more than 1000 sq.mts. built up area or the building is high rise, I have also appointed Shri \_\_\_\_\_, as Engineer/Engineer-Diploma/Supervisor (Civil) as Supervisor under the overall control of Shri \_\_\_\_\_, Engineer who is carrying out the structural design of the said development as mentioned at (5) above.
7. That I am aware that it is my responsibility to ensure that the development is properly supervised by the Architect/Engineer/Structural Engineer/Town Planner/Landscape Architect/Urban Designer who have signed the plans.
8. That I am also responsible to execute the development as per approved plans.
9. That in the event of the above mentioned Architect/Engineer/Structural Engineer/Town Planner/ /Landscape Architect/Urban Designer/Diploma Engineer/Supervisor (Civil) disassociates from the development, I shall appoint another Architect/Engineer/Structural Engineer/Town Planner/ /Landscape Architect/Urban Designer/Diploma Engineer/Supervisor (Civil) to be responsible for the development and intimate of such change to the Competent Authority.
10. That I shall not carry out any development until such time, the appointment of Architect/Engineer/ /Structural Engineer/Town Planner/Landscape Architect/Urban Designer/Diploma-Engineer/ /Supervisor(Civil) is made.
11. That what is stated above is true to the best of my knowledge and belief.

DEPONENT".

15. *Insertion of APPENDIX-B5A.*— After APPENDIX-B5 of the principal Regulations, the following APPENDIX shall be inserted, namely:—

-----  
"APPENDIX-B5A

**Structural Stability Certificate**

(For building projects having more than 1000 sq.mts. built up area and for high rise buildings  
irrespective of the built up area)

\*STRUCTURAL STABILITY CERTIFICATE

I, \_\_\_\_\_ having been duly appointed as Supervisor by  
Shri \_\_\_\_\_  
(Name and Address of the owner)

for carrying out supervision of the above mentioned project and placed under the control of Engineer  
Shri \_\_\_\_\_, do hereby certify as under:—

1. That I was available at the site during the entire construction phase till the completion of project and was following the written instructions issued by the below mentioned Engineer from time to time.

2. I have supervised the structure and certify that the structure is built as per the structural drawings prepared by below mentioned Engineer.

\_\_\_\_\_  
Signature of the Engineer-Diploma/  
/Supervisor (Civil) Seal with Name,  
Address and Reg. No. \_\_\_\_\_

I, \_\_\_\_\_ having  
(Name, address and Registration No. of the Engineer )  
been duly appointed as Engineer by Shri \_\_\_\_\_  
(Name of the Owner)  
for carrying out structural design and inspection of the construction of \_\_\_\_\_ Chalta  
(Name of the project)  
No. \_\_\_\_\_ of P.T. Sheet No. \_\_\_\_\_ within the jurisdiction of  
Municipal Council of \_\_\_\_\_/Village Panchayat of \_\_\_\_\_ and having given the Structural  
Liability Certificate at the time of obtaining building permission, do hereby certify as under:—

1. That I have carried out the structural design of the above referred project with the following BIS Codes;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. That the structural work has been executed by the owner, as per the structural drawings prepared by me and under the supervision of Diploma Engineer/Supervisor (Civil) as mentioned above under my overall control.  
3. That the building is structurally safe and fit for occupation.

I am enclosing complete set of structural "as built" drawings for your records.

Place:-

Date:-

\_\_\_\_\_  
Signature of the Structural  
Engineer Seal with Name,  
Address and Reg. No. \_\_\_\_\_

\* to be issued on Letter Head."

16. *Substitution of Annexure-I.*— For Annexure-I of the principal Regulations, the following Annexure shall be substituted, namely:—

"ANNEXURE-I

27.I.

Notifications on Environment and CRZ Regulations as notified from time to time by the Ministry of Environment, Forest and Climate Change, Government of India, shall be applicable to all permissions under the regulations."

17. *Substitution of Annexure-X.*— For Annexure-X of the principal Regulations, the following Annexure shall be substituted, namely:—

\_\_\_\_\_  
"ANNEXURE-X

**Rules for Notary Architect and Notary Engineer for risk based classification of approvals.**

- (1) Notary Architect and Notary Engineer registered shall be authorized to issue third party certification for low risk buildings in plots formed by way of finally approved sub-division layout and partitioned

plot forming part of finally approved sub-division layout approved by competent authorities for residential buildings in plot area upto 500 sq.mts. having maximum built up area of 500 sq.mts. and height limited to G+2 storeys including stilt floor.

(2) Procedure for empanelment and registration shall be as specified.

(3) Duties and responsibilities of Notary Architect and Notary Engineer:-

(i) To scrutinize the applications received for issue of third party certification under these rules.

(ii) Sign the formats and building plan as required under the Regulations and submit it to the Town and Country Planning Department/respective PDA.

(iii) Maintain register of applications received for third party certification towards issue of building approvals/completion order by the Town and Country Planning Department/respective PDAs.

(4) Power of designated Chief Town Planner to act against Notary Architect/Notary Engineer in case of default/complaint.

If any Notary Architect or Engineer, as the case may be, fails to discharge his/her duties and responsibilities, the Chief Town Planner, may after giving him/her a reasonable opportunity of being heard in the manner as such as may be prescribed, and by an order remove his/her name from the Records of NOTARY Architect or Engineer authorized to issue third party certification.

The Licencing Authority i.e. Corporation/Municipal Council in Municipal areas and Village Panchayat in respective panchayat areas shall take note of the discharged Notary Architect or Engineer and shall not honour any third party certification issued by them, thereafter."

18. *Amendment of Annexure-XI-A.*— In Annexure-XI-A of the principal Regulations, for the existing Note (1), the following shall be substituted, namely:—

"(1) For all above activities minimum size of land/plot has to be 4000 sq.mts. except in case of pump houses and dairy farming. In case of dairy farming the minimum plot requirement can be relaxed provided that a minimum plot size of 1000 sq.mts. shall be maintained and the area of structure on such plot shall be restricted to 100 sq.mts., provided further that the plot is surrounded by agriculture areas and preferably away from dense human habitation."

By order and in the name of the Governor of Goa.

*Daulat A. Hawaldar*, IAS, Secretary (TCP).

Panaji, 26th December, 2018.

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