



# Info Tech Corporation of Goa Limited

(A Government of Goa Undertaking)  
(An ISO 9001:2015 Certified Company)



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## \*\*\* CITIZEN CHARTER\*\*\*

### INFO TECH CORPORATION OF GOA LIMITED (ITG)

#### COMPANY PROFILE

Info Tech Corporation of Goa Limited (ITG), an ISO 9001:2015 certified Company has been set up by the Government of Goa to promote overall growth of the state's economy through the use of Information Technology. In April 2021, this Corporation completed thirty one years of its services to the Government and people of Goa.

#### Events of ITG

- ❑ Originally the Company was incorporated as Electronics Corporation of Goa Limited on April 18, 1990 under the Companies Act, 1956 with EDC Ltd., GIDC and GHRSSIDC as shareholders. Actual operations started in 1996.
- ❑ Subsequently, on April 26, 2001, the name of the Corporation was changed to Info Tech Corporation of Goa Limited with the Registrar of Companies, Goa, Daman & Diu at Panaji, Goa.
- ❑ From 14.03.2006 the Company became a Government company with Government of Goa holding major shares (80.47 percent) represented by Department of Information Technology.

#### *The Functions and objectives include:*

- ▶ Creation of IT Infrastructure for promotion of IT Industry in the state of Goa by establishing IT / Cyber Cities, IT Parks, Townships at places selected by the Government.
- ▶ Help and promote IT and IT Enabled Service Industries in the state of Goa.
- ▶ To support and assist the Government in development of e-Governance applications required to be developed to serve citizens and business.
  - To undertake software development projects selected by the Government.



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- To undertake the activities of providing required hardware to various Government departments as directed by the Government.
- To undertake the activities of local area network and electrical cabling work required to connect IT hardware and UPS etc. in various Government departments as directed by the Government.
- To undertake Annual Maintenance Contract (AMC) of ICT Hardware & Software.

## Legal Status of the Corporation

Info Tech Corporation of Goa Limited (ITG) is a wholly owned State Government Company registered under the Companies Act, 1956 within the meaning assigned under Section 617 of the Companies Act 1956.

The company is under the Administrative control of Department of Information Technology (DoIT) since March 2006. ITG is subject to the directions by DoIT. All powers of the affairs of the company are vested with Board of Directors nominated by Government.

The Chairman and Managing Director are the authorities to approve or rejects the proposal within the delegation of powers vested on them by the Board. Any important policy decisions to be taken, the matters are placed before the Board of Directors for decision and further to the Government for approval if financial or legal implications are involved.

## Services - Strategic Government Advisory

Info Tech Corporation of Goa Limited is currently working on the following competency based verticals.

- IT Parks & Electronic Manufacturing Cluster
- Software including e-Governance, M-Governance & Websites
- IT Hardware & Networking including Cyberage Scheme
- Health Management Solutions
- E-Tendering solution



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- State Data Center
- e-District MMP
- Web streaming for Elections including Videography/Photography
- IT Infrastructure Management Services
- Digital Literacy
- IT Consulting Services
- Manpower Services

**e-Governance:** ITG has completed the development, implementation and training of the e-Governance software for some of the Government departments. To name a few e-health Billing system and Inventory System for the GMC and DHS, Loan Manager for the OBC Corporation, Websites for various Depts, etc.

**GBBN Connectivity:** ITG had been providing GBBN Connectivity and internal networking to the various Government Departments and Organizations for their e-Governance initiatives on behalf of the Government and has connected around 1000 + Government offices / Autonomous Bodies over the GBBN under Gap-II project up to 31.10.2019. The project is handed over back to Dept. of Information Technology in October, 2019.

**m-Governance:** ITG has set up mobile gateway as the first set towards m-Governance. ITG is providing various services like SMS, Push & pull SMS services, Voice gateway, USSD gateway, Location based services, billing gateway etc.

**Digital literacy/e-Education/IT Training:** ITG has set up IT Knowledge Centers across the State of Goa to provide basic computer skills to the local youth, house wives and other citizens and provide various job oriented IT training courses including training for the BPO operations/call center executives.

**e-Services:** ITG had also assisted Government of Goa in developing e- Services.

**e-Tendering:** ITG is the implementing agency appointed by the Goa Government for the e-Tendering/e-Auction solution for the various Government Departments and Organizations.



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**State Designated Agency:** ITG is the Implementing Agency for e-District, State Data Centre (SDC) project, Implementation of IT Policy 2018 & Startup Policy 2017 and AMC of ICT equipments and Procurement of ICT equipments.

**Consultancy Services:** ITG is also providing IT Consultancy to various Government Departments and the autonomous organizations. ITG had also provided consultancy services for completed NeGP projects namely SSDG and SWAN for Union Territory of Dadra & Nagar Haveli and Union Territory of Daman & Diu.

## MANAGEMENT

### Board of Directors

Sr. No.	Name of the Director	Designation
1.	Shri Nilkant N. Halarnkar, Hon'ble MLA	Chairman
2.	Shri Sanjay Kumar, IAS Secretary (IT)	Director
3.	Shri Parind U. Nachinolkar	Director
4.	Adv. Prathamesh Tulaskar	Director
5.	Shri Rohan Desai	Director
6.	Shri Shri Nagraj Narsinhva Prabhu Borkar	Director
7.	Shri Harish Adkonkar, MD, GSIDC	Director
8.	Shri Vivek H P, IAS	Managing Director

The Board of Directors are assisted by the knowledgeable personnels of the Corporation in their developmental agenda and engagement with the State Government to provide IT advisory services. ITG through its core capabilities, provides end-to-end IT services ranging from estimation to execution support.



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## Name & Designation of Key Personnel

1. Shri. Vivek HP, IAS, Managing Director – Chief Executive Officer
2. Shri J. N. Chimulkar, Chief Engineer – Projects (Head of Project Cell)
3. Shri Sanesh V Varghese, Manager (IT) – Head of IT Division
4. Shri Anthony Elvis Simoes, Executive Engineer (Projects)
5. Shri Vishwesh V. Naik, Dy. Manager (Accts & Admn) – Head of Accounts & Administration Division

The total strength of Officers / Subordinate as on 30<sup>th</sup> November, 2021 is 53 nos on regular basis and 6 nos are on contract basis.

## Capital Structure

Authorised Shares Capital of the Company is Rs.17.50 Crore divided into 1,75,00,000 shares of Rs.10/- each. The issued subscribed and paid up capital as on date is Rs. 16.33 Crore. The shares are held in the following pattern:

Sr. No	Name of Department and undertakings	Amount (Rs.)
1.	Govt. of Goa, Department of Information Technology	13,14,56,400.00
2.	EDC Limited	1,56,90,440.00
3.	GIDC	1,57,00,000.00
4.	GHRSSIDC	5,00,000.00
	<b>Total</b>	<b>16,33,46,840.00</b>

The paid up capital of the Corporation amounting to Rs. 13.15 crore are held by the Governor of Goa and nominees.



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## ITG has to its credit, a number of successful projects on IT.

ITG has several line of services backed by multiple vendors contracted with back to back arrangement for works & service delivery, IT project Consultancy, Sale & Support of IT assets, training & promotion in IT areas etc.

ITG undertakes a variety of activities to achieve its objectives. These activities broadly categorised as (A) Infrastructure Projects and (B) IT initiatives.

### **(A) LIST OF INFRASTRUCTURE PROJECTS**

#### **The ongoing projects being executed by ITG are listed below:**

##### **1) Electronic Manufacturing Cluster at Tuem:**

The Electronic System Design and Manufacturing Park (ESDM) at Tuem Village of Pernem Taluka has been taken up for development in an area admeasuring 5,97,125 square meters under the Government of India Scheme for Greenfield projects.

The Ministry of Electronics & Information Technology (MeitY), Government of India has already given the final approval for setting up Greenfield EMC at Tuem village, Pernem Taluka and would be providing a Grant-in-aid of Rs 73,77,50,000.00 against an approved cost of Rs 161,32,35,501.00.

The Department of Information Technology, Government of Goa has notified the Electronics Manufacturing Cluster Land Allotment Policy, 2020 vide Notification dated 4<sup>th</sup> December, 2020.

M/s Info Tech Corporation of Goa Limited (ITG) has been the Implementing Agency for setting up of ESDM Park at Tuem in Pernem Taluka by the Government.

The following are the details of the works undertaken by ITG which are currently ongoing:-



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- (a) M/s Vijaykumar Sawant Associates from Porvorim has been awarded the work of “Consultancy Services for the Engineering Design of Road Work and Allied Utilities towards setting up of a Greenfield Electronics Manufacturing Cluster (EMC) in Tuem Village of Pernem Taluka”.
- (b) M/s Assmas Construction Pvt. Ltd has been awarded the work of “Engineering Design of Road Work and Allied Utilities towards setting up of a Greenfield Electronics Manufacturing Cluster (EMC) in Tuem Village of Pernem Taluka”. The work is in final stage of completion.
- (c) M/s Fluid & Power Automations LLP from Taleigao – Goa has been awarded the work of “Electrical work of Engineering Design of Road Work and Allied Utilities towards Setting up of Greenfield Electronics Manufacturing Cluster (EMC) in Tuem Village of Pernem Taluka: STREET LIGHTS ILLUMINATION WORK.” The work is in progress.
- (d) M/s Landmark Construction from Shantinagar, Ponda, Goa has been awarded the work of “Construction of Administrative Building including welfare facility services at Greenfield Electronics Manufacturing Cluster (EMC) in Tuem Village of Pernem Taluka The work is in progress.

The following are the details of the works undertaken by ITG which stands completed:-

- (a) The work of “Conducting Survey by using Total Station and Demarcation of Road and Plot Layout including clearing of bushes wherever required and fixing of Boundary Stone for Electronic Manufacturing Cluster (EMC) in Tuem Village of Pernem Taluka” stands completed on 5<sup>th</sup> November, 2018 by M/s Turbosketch from Margao - Goa.
- (b) The work of “Providing and fixing Barbed wire Fencing to the proposed Electronic Manufacturing Cluster in Tuem Village of Pernem Taluka” stands completed on 3<sup>rd</sup> August, 2019 by M/s Suresh Construction from Chicalim – Goa.



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(c) The work of “Providing Consultancy services for carrying out the Transaction Advisory Services for the development of Information Technology (IT) / Information Technology Enabled Services (ITES) Park and Electronic Manufacturing Clusters (EMC) in the State of Goa” pertaining to EMC Park at Tuem stands completed by M/s Jones Lang LaSalle Property Consultants (India) Pvt Ltd.

## 2) IT Habitat at Dona Paula:

ITG has proposed construction of six storied IT/ITES buildings for setting up of IT & ITES. The building structure/spaces/warm shells will be given on lease basis for a period of 90 years (30 + 60 years) by following codal formalities. The proposed plans are submitted to Greater Panaj PDA for approvals.

## 3) IT Incubation & Start up centre IT HABITAT, Dona Paula:

It has been agreed between STPI and ITG to establish state-of-the-art incubation facility and other facilities of STPI at Dona Paula, Goa which are necessary for all inclusive growth of the IT/ITES, ESDM, Startup and BPO/BPM industry in order to generate employment and entrepreneurial opportunities in the region. The STPI facility will be set up by STPI after the land is handed over to STPI by the State Government. In light of above, on behalf of Government of Goa, M/s. Info Tech Corporation of Goa Ltd. has agreed to provide land measuring 14,815.54 sq.mtrs. under survey no. 264/1-A of village Taleigao of Tiswadi Taluka, at Dona Paula, Goa (Plot no. P1 & P2) free of cost on a lease basis for a period of 33 years with subsequent renewals, which will be developed as IT Incubation & Start up centre.

## 4) Hybrid IT Cluster at Porvorim:

The Hybrid IT Cluster at Porvorim is proposed to be developed in an area admeasuring 12,455 square meters (Survey Number 172 / 1 – P admeasuring 8,382 square meters and Survey Number 128 / 1 – C admeasuring 4,073 square meters) in Penha –De -Franca Village of Bardez Taluka on behalf of Department of Information Technology handolding by Department of PPP. The Department of PPP is in process of finalisation of Transaction Advisory Services.





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## 5) IT Park at Chimbel:

The IT Park / IT Village is being developed in an area admeasuring 4,49,625 square meters in Survey Number 40/1 (Part) and 40/3 (Part) in Chimbel Village of Tiswadi Taluka.

The following are the details of the works undertaken by ITG which which stands completed:

- (a) The work of “Conducting survey by using Electronic Total Station and demarcation of road and plot Layout including clearing bushes wherever required and fixing of boundary stones for IT Park / IT Village in Chimbel village of Tiswadi Taluka” has been completed on 15th May, 2019 by M/s Turbosketch from Margao - Goa.
- (b) The work of “Providing and fixing Barbed wire Fencing to the Proposed IT Park Chimbel Village of Tiswadi Taluka” stands completed on 21st June, 2019 by M/s Suresh Construction from Chicalim – Goa.
- (c) The work of “Carrying out of miscellaneous works at the proposed IT Park in Chimbel Village of Tiswadi Taluka” stands completed on 12th March, 2019 by M/s Suresh Construction from Chicalim – Goa.
- (d) The work of “Providing Consultancy services for carrying out the Transaction Advisory Services for the development of Information Technology (IT) / Information Technology Enabled Services (ITES) Park and Electronic Manufacturing Clusters (EMC) in the State of Goa” pertaining to Chimbel IT Park stands completed by M/s Jones Lang LaSalle Property Consultants (India) Pvt Ltd.

The Chimbel Gram Seva Kala Sunskrutik Manch has filed a PIL Writ Petition No. 41 of 2019 in the High Court of Bombay at Panaji, Goa against Info Tech Corporation of Goa Limited and others. The matter is sub-judice and hence all the balance works including Proclamation and Notification for earmarking and declaring the area as of “Integrated IT Township” as per section 38 of The Goa Information Technology Development Act, 2007 (Goa Act 10 of 2007) are kept on hold.



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## 6) Other Infrastructure Projects – Completed & operational:

- a. Setting up of CSC at Government Office Complex (New Building) Ground Floor Garage at Quepem.
- b. Setting up of CSC at KTC bus stand at Cancona Goa.
- c. Setting up of CSC at KTC bus stand at Ponda Goa.
- d. Setting up of CSC at KTC bus stand at Honda Goa.
- e. Setting up of CSC at Sanguem Goa.
- f. Setting up of CSC at KTC bus stand at Mapusa Goa.
- g. Setting up of CSC at Pernem Goa.
  
- h. ITG has set up a Software Technology Park Complex at a prestigious site at Verna industrial Estate at Verna in 1998 - 2000. The built-up spaces have been allotted for setting up of IT & IT enabled services in the STP Complex.

<u>Building</u>	<u>Area</u>	<u>Name of the allottees</u>
STP - I	3,200.31 m <sup>2</sup>	M/s. Persistent Systems Limited
STP - II	3,761.64 m <sup>2</sup>	M/s. Persistent Systems Limited
STP - III	3,994.53 m <sup>2</sup>	M/s. Condor Polymeric Limited
STP - IV	1,250.77 m <sup>2</sup>	M/s. Peninsular Engineering & Project Consultants Pvt. Ltd.
STP - V	255.76 m <sup>2</sup>	M/s. Atrysis Software Technologies Pvt. Ltd

## (B) LIST OF VARIOUS IT INITIATIVES.

ITG has undertaken various IT initiatives and under its business model generate revenue by undertaking various works of IT infrastructure under IT facility management services wherein it provides various type of IT services to the Government Department/Organization/Institutions/Corporations/Autonomous Bodies through out the state of Goa.



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## **The ongoing projects being executed by ITG are listed below:**

### **1) State Data Center (SDC):**

ITG has been executing the project of Design, Supply, Installation, Configuration, Operations and Maintenance of Physical and IT infrastructure for State Data Center (SDC) as State Designated Agency (SDA). M/s. Orange Business Services India Technology Private Limited has been awarded as the Implementing Agency (IA) for Goa State Data Center by ITG by following codal formalities for a total cost of Rs. 30.05 Crore for a period of 5 years.

### **2) E-Tendering and e-Auction Solution:**

The Government of Goa vide Circular no. 7/13/2011/Fin-Exp dated 07.06.2011 had decided to implement e-Procurement/e-Tendering & e-Auction in order to achieve process efficiency, reduce processing time, achieve greater transparency, reduced cost, consistent and sustainable vendor customer development etc. The Government had decided to float all the tenders costing above Rs. 5.00 Lakhs by using e-Procurement/e-Tendering solution w.e.f. 1<sup>st</sup> July, 2011 through M/s. Info Tech Corporation of Goa Limited (ITG). The e-Tendering Solution for the State of Goa was handled by M/s. Karnataka State Electronics Corporation (KEONICS) by floating tenders of Goa Government Departments /Corporations /Autonomous bodies since 2011 till 16<sup>th</sup> October 2019. The Goa e-Nivida Project had been launched on October 17<sup>th</sup> October 2020 by bringing in M/s. C1 India Private Limited on board by following codal formalities till 24<sup>th</sup> August, 2021.

Subsequently, the Department of Information Technology mandated ITG to play the role of implementing Agency of Government e-Procurement of NIC (GePNIC).

The Department of Information Technology w.e.f. 25/08/2021 has directed to use the e-Tendering/e Auctioning solution (GePNIC) hosted on <https://eprocure.goa.gov.in> for floating tenders with effect from 25/08/2021.



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### 3) Procurement of ICT Equipments and Supply & Installation of Software (System Software, Antivirus, etc.)

The Department of Information Technology (DOIT), Government of Goa has identified ITG as State Designated Agency for procurement of ICT equipments for all Government Departments & organizations vide Circular no. 7(43)/2017-18/DOIT/SDA for Hardware Procurement/380 dated 15.06.2018 and Being State Designated Agency, ITG has been assisting the Departments & Organizations by providing support and service to the IT infrastructure present in the respective Departments & Organizations.

Various Government Departments and Organizations have been purchasing IT Infrastructure as a part of e-Governance. ITG has been assisting the Government Departments and other Autonomous Bodies of the Government of Goa in setup and creation of IT Infrastructure in their respective offices. As per the requirements of the client all the necessary types of IT Infrastructure (Hardware, Software, etc.) are supplied, commissioned and maintained.

### 4) AMC ICT Equipments:

The Department of Information Technology (DOIT), Government of Goa has identified ITG as State Designated Agency for executing AMC of IT infrastructures for all Government Departments & organizations vide Circular no. 7(368)/2011/DOIT/AMC Guidelines/1214 dated 21/08/2014. Being State Designated Agency for executing AMC of IT infrastructure for all Government Departments & organizations, ITG has been assisting the departments & organizations by providing support and service to the IT infrastructure present in the respective Departments & organizations.

### 5) Development of websites:

Info Tech Corporation of Goa Limited (ITG) offers the work of design and development of Informative Content Management based Website for an organization which shall be dynamic in nature. This web design is ideal for an organization to put online the information about their organization, recent activities, advertisements, RTI, related State Policies and Central Policies quickly



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available in a cost effective way. This will help the departments, corporations, autonomous bodies of the state of Goa for easy locating the organization.

## 6) IT Knowledge Centers (ITKC) Project:

The Government of Goa has envisaged an objective of "Creation of a large pool of computer literate manpower which will be very helpful for state to make the exercise of introducing e-governance solutions much more meaningful and enabling the citizens for quality job opportunities" in IT Software/IT enabled services including BPO. As a part of Goa IT Mission, IT Knowledge project provides at least one IT Knowledge Centers at each of the 36 census towns and at four major towns namely Panaji, Margao, Mapusa and Mormugao.

The vision is to give computer training to at least one member of every family till the village level. The centers also provide job oriented IT training to the local youth.

## 7) Mobile Governance Project:

As a first step towards Mobile Governance, Government of Goa has taken A Mobile Governance initiative through Info Tech Corporation of Goa Ltd. for setting up of SMS Gateway. Today, digital communication has made a predominant mark in day to day life and many organizations have become increasingly dependent on mobile technology. Mobile phones now can be used to share the critical business related information quickly and in a secured way and also allow the users to have a quick status checks of pending items and this possible due to the invention of SMS gateway services which use mobile technology to exchange the information on a real time basis. One can now access various applications namely ticketing system, payroll, online reservations, attendance management system, file tracking system etc. from a mobile phone, at the convenience of the user. ITG has integrated SMS into eServices provided to the citizens by various departments by integrating API with the eServices software.

The SMS alerts like receipt of application, shortfalls in the application and status of the application can be sent to the citizens from time to time in the form of SMS.



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## 8) Digitization Project:

Today, hundreds of people throng to particular Government departments to get copies of documents that are only available at those departments. The time wasted by our citizens in waiting for a simple document directly impacts the productivity of the state, and also over-burdens certain critical departments. The ability to decentralize such tasks will allow citizens to avail services closer to their homes and simultaneously spread the load across all the government departments and affiliated entities. Digitization of documents is the first step in enabling an e-Governance revolution in the state.

## 9) Health Management Information System (HMIS) :

ITG has been implementing Health Management Information System (HMIS) in all the major Hospitals of Goa i.e. Goa Medical College and Hospital, Bambolim (GMC), District Hospitals viz. Asilo Hospital (Mapusa, North Goa District), Hospicio Hospital (Margao in South Goa District) and Sub District Hospital (ID Hospital), Ponda. The project includes OPD Patient Registration, IP Admission, Follow ups, Laboratory and Billing Module.

## 10) E-District MMP Project :

ITG has been designated as the State Designated Agency (SDA) for the e-District MMP. This MMP aims at electronic delivery of identified high volume citizen centric services, identified at district and sub-district level, those are not part of any other MMP. As per the recommendations of Department of Information technology ITG has placed order for the development of e-services for various departments and other e-services for IT Startup on Goa Electronics Ltd (GEL). Currently, various e-services are made live on portal by M/s. GEL.

## 11) Development and Implementation of Inventory System at GMC:

ITG has developed and implemented Inventory Management System at Central Pharmacy in GMC and the OPD Pharmacy.



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## 12) Mid-day Meal Scheme monitoring by IVRS:

ITG has developed the automated system for data collection for the real time monitoring of the MDMS using IVRS for the Directorate of Education and presently used by all schools, ADEI and Directorate of Education.

## 13) Mobile App for complaint Registration for Noise Pollution for North Goa District Collectorate:

ITG has developed the mobile app for complaint registration for noise pollution for North Goa District Collectorate consisting of the Complaint Registration mobile app for the citizen and the Complaint Redressal System for the Department for the complaint resolution processing. The various stakeholders views these complaints through its complaint Redressal Application interface and investigates the case and update the citizen with the necessary action taken via sms or email.

## 14) Development and Implementation of Drug Distribution Application:

ITG has developed the mobile app for complaint registration for noise pollution for North Goa District Collectorate consisting of the Complaint Registration mobile app for the citizen and the Complaint Redressal.

## 15) Development of Application Software for PWD:

ITG has developed an Application Software's for the Public Works Department, Altinho, Panaji Goa consisting of three modules namely Contractors Information Management System, Work Management System and Information Management System. The modules are integrated with e-Tendering Solution after completion of security audit.

## 16) Security Audits and SSL Certificates for Websites/Web-Applications:

As mandated by the Ministry of Electronics & Information Technology, all websites/portals are to be secured with installation of SSL Certificate with URL access(https//). With https it supports strongest encryption available. ITG



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supports procurement and installation of SSL Certificate and conduct of Security Audits developed by ITG.

## 17) Complaint Registration & Redressal System for the Directorate of Transport:

ITG has developed the Complaint Registration & Redressal System for the Directorate of Transport consisting of the Complaint Registration mobile app for the citizen and the Complaint Redressal System for the Department for the complaint resolution processing. Using the Complaint Registration mobile app, the citizens can register complaints against the drivers & conductors of Bus, Yellow/Black taxi/ Autorickshaw/ Motorcycle/Tourist Taxi etc. The Directorate of Transport views these complaints through its complaint Redressal Application interface and investigates the case and update the citizen with the necessary action taken via sms or email.

## 18) Completed Projects in past:

**GBBN Connectivity** - ITG has completed the Phase-II of Gap Infrastructure project for extending the Goa Broad band Network (GBBN) connectivity to 734 Locations (Government Departments, PSUs, Educational institutes and corporations) from the nearest GBBN L3 switch. The Go-live date of the project being 01/11/2013, the project was under warranty till 31/10/2015. The project was maintained by ITG under extended warranty till 31/10/2019. The Project cost including ITG Service charges was Rs. 80.04 Crore.

ITG, the nodal agency for carrying out the shifting / urgent connectivity works has also connected around 150 Govt. Departments/Institutions/ Corporations/ Autonomous Bodies, etc. over the GBBN during the year 2014-15, and 2015-16.

ITG had carried out comprehensive Annual Maintenance Contract of the extended GBBN connectivity (under Gap-I), Computer networking & UPS connectivity carried out in various Government Departments/institutions/etc. since 13.08.2013 till 30.11.2016.

**Cyberage Student Scheme** - Directorate of Education had entrusted the project of "Supply of Laptops under the Cyberage Student Scheme".





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ITG has successfully completed Supply of 15,815 nos. of Laptops under the Cyberage Student Scheme 2013-14, Supply of 17,977 nos. of Laptops under the Cyberage Student Scheme 2014-15 and Supply of 15,153 nos. of Laptops under the Cyberage Student Scheme 2015-16, Supply of 37,000 nos. of Laptops under the Cyberage Student Scheme 2017-18 and 18,000 nos. of Laptops under the Cyberage Student Scheme 2018-19.

ITG has successfully completed supply of 46,728 Tablets with e-Content to the students of Std VI and VII under Cyberstudents Scheme 2013-2014.

**Data Entry Work of Updation of Population Database** - ITG has successfully carried out the Data Entry Works for the Updation of Population Database-NPR of the Directorate of Planning, Statistics & Evaluation (DPSE). ITG has undertaken the NPR Data Entry Works with the received booklets at the office of ITG, Altinho, Panaji-Goa by employing Data Entry Operators.

**Loan Management System** - ITG has developed and implemented Loan Management System for Khadi and Village Industries Board including modules like loan sanctioning, disbursement, accounting, recovery, reporting and User Administration. Also implemented at Goa State Scheduled Castes and other Backward Classes Finance and Development Corporation Ltd

## **Other list of completed IT Projects –**

- ▶ ITG has completed the project of Supply, installation, commissioning and configuring of surveillance cameras/CCTV in Government Departments.
- ▶ ITG has successfully completed the project of Supply, installation, commissioning of the Surveillance system for the Ponda and Curchorem – Kakoda Municipal area under the MPLAD Scheme, South Goa for the year 2015-16.
- ▶ ITG had been appointed as the management consultant for UT projects namely SSDG and Union Territory Wide Area Network (UTWAN) of UT Administration of Daman & Diu and Dadra and Nagar Haveli. The projects have been successfully completed.



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- ▶ ITG has completed the data entry for Births (1997 - 2015) and Deaths (2001 - 2015) records (around 1 Lakh) at Goa Medical College and Hospital (GMC) in Sept 2015.
- ▶ Completed Software project of Deployment of Lusofonia Games Management System with Operational and Maintenance Support for Sports Authority of Goa for Lusofonia Games 2013 – Goa.
- ▶ ITG has completed the hosting the GSIDC application over internet.
- ▶ ITG has been successfully providing the other IT services w.e.f. 2012 to the Departments/Institutions/Corporations etc. like Antivirus solutions, Supply, Installation & Commissioning of Computer Hardware and peripherals (ICT), etc.
- ▶ Completed the Election related projects such as Work of engaging Services of Videographer/Photographer to cover the critical events during Loksabha Elections, Live Web Streaming (Audio, Video, Record, Viewing & Other Services) for Loksabha Election 2019 and Assembly election and Poll Management – Data Reporting and Collection Services.
- ▶ Project (Supply & Installation, Commissioning of ICT/networking equipments/items towards implementing a Unified Communication System in the State of Goa for Directorate of Agriculture (DOA), Govt. of Goa.

## Other initiatives in non-IT Services:

**Conferences & events** - Hosted event of Startup India Global Venture Capital Summit 2018 on 6th and 7th December, 2018 to promote the states Start-up Policy and to explore avenues with Venture Capitalists and their start-ups to set up operations in Goa.

**Goa Startup Policy 2017** - Goa Start-up Policy 2017 was launched in September 2017 and the schemes framed thereunder were notified in May 2018. There are 14 incentive schemes under Goa Start-up Policy. ITG has been designated as SDA for disbursement of various incentives.



# Info Tech Corporation of Goa Limited

(A Government of Goa Undertaking)  
(An ISO 9001:2015 Certified Company)



URS is a member of Registrar of Standards (Holdings) Ltd.

**Goa IT Policy 2018** - Goa IT Policy 2018 was launched by the Department of Information Technology. ITG has been designated as SDA for disbursement of various incentives.

**Data Entry Operator Services** - The Department of Information Technology (DOIT), Government of Goa has appointed ITG as one of the Empanelled Agency for providing Data Entry Operator services through competitive bidding process. ITG is associated with various Client Departments for providing Data Entry Operator services. ITG has empanelled more than Data Entry Operators of which more than 200 Data Entry Operators have been deployed in various Departments/Corporations/Board etc.

## **OFFICE PREMISES**

### **Registered Office & Administrative Office:**

#### **Info Tech Corporation of Goa Limited**

IT Hub, 3<sup>rd</sup> Floor, Altinho,

Panaji – Goa 403 001



Phone nos. 0832 2226024/2224192

Fax. No. 0832 - 2412855

**E-mail:-** [md-itg.goa@nic.in](mailto:md-itg.goa@nic.in) or [itggoa.helpdesk@gmail.com](mailto:itggoa.helpdesk@gmail.com)

**Website:-** <https://infotech.goa.gov.in>

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### **BOARD OF DIRECTORS/COMMITTEES**

<b>Name</b>	Board of Directors of the Info Tech Corporation of Goa Limited
Constituted vide order no.	The Government of Goa by Notification No. 1(90)/DOIT/ITG-DIR/2001/640 dated 30/07/2019 has reconstituted the Board of ITG.
Date Constituted	30/07/2019
Members	<ol style="list-style-type: none"> <li>1. Shri Nilkanth Halarnkar, Hon'ble MLA of Thivim Constituency - Chairman</li> <li>2. Secretary (Information Technology, Government of Goa - Director</li> <li>3. Shri Parind U. Nachinolkar - Director</li> <li>4. Shri Prathamesh Tulaskar - Director</li> <li>5. Shri Rohan Desai – Director</li> <li>6. Shri Nagraj Narsinhva Prabhu Borkar – Director</li> <li>7. Managing Director, GSIDC – Director</li> <li>8. Managing Director - Info Tech Corporation of Goa Ltd. - Director</li> </ol>

### **DEPARTMENTWISE EVALUATION COMMITTEE of ITG.**

#### **IT Division**

1	Shri Sanesh Varghese, Manager (IT)	:	Chairman
2	Shri Vishwesh Naik, Dy. Mgr. (Accts & Adm)	:	Member
3	Shri Gaurav A Naik, Asst. Manager (Software)	:	Member

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**Administration and Accounts**



1	Shri Vishwesh Naik, Dy. Mgr. (Accts & Adm)	:	Chairman
2	Shri Sanesh Varghese, Manager (IT)	:	Member
4	Shri Raul P. Amonkar, Administrative Officer	:	Member

**PROJECT CELL**

1	Shri J. N. Chimulkar Chief Engineer of Project Division, ITG	:	Chairman
2	Shri Anthony Elvis Simoes Executive Engineer, Project Division, ITG	:	Member
3	Shri Vishwesh V. Naik Dy. Manager (Accts & Admn.), ITG	:	Member
4	Shri Sidhesh R. Chari Assistant Engineer, Project Division, ITG	:	Member
5	Concerned Technical Assistant (Civil), Project Division, ITG	:	Member
6	Concerned Junior Engineer, Project Division, ITG	:	Member

**Departmental Promotion Committee /Departmental Selection Committee for CLASS "A & B"**

1	Chairman, ITG	:	Chairman
2	Managing Director	:	Member
3	Senior Officer/Head of the concerned department of the corporation	:	Member
4	An expert member nominated by Managing Director if required	:	Member

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**Departmental Promotion Committee /Departmental Selection Committee for CLASS "C & D"**

1	Managing Director	:	Chairman
2	Senior Officer/Head of the concerned department of the corporation	:	Member
3	Any member nominated by Managing Director	:	Member

**DECISION MAKING PROCESS**

**Projects Division:**

Juniors/ Subordinate Staff like Junior Engineer.	The proposal is put up narrating the facts to their higher authorities.
Technical Assistants	The proposal is looked / examined for facts confirmation and further recommends for approval/rejection.
Assistant Engineer (Projects)	He proposes decisions or submits to Managing Director for further decision in the matter.
Managing Director	Managing Director is the authority. He approves or rejects the proposal within the delegation of powers vested on him by the Board.
Chairman	Approves or rejects the proposal within the delegation of powers vested on him by the Board.
Board of Directors	Any important policy decisions to be taken, the matters are placed before the Board of Directors for decision.

**INFO TECH CORPORATION OF GOA LIMITED**

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IT HUB, 3<sup>rd</sup> Floor, Altinho, Panaji-Goa. Pin: 403 001Telephone (Off): 0832 2226024/2224192 e-mail: [md-itg.goa@nic.in](mailto:md-itg.goa@nic.in)Website: <https://infotech.goa.gov.in>**IT Division**

Juniors/ Subordinate Staff - Programmers	The proposal is put up narrating the facts to their higher authorities.
Assistant Manager	The proposal is looked / examined for facts confirmation and further recommends for approval/rejection.
Manager (IT)	After evaluation of the recommendation submits for approval of Managing Director.
Managing Director	Managing Director is the authority. He approves or rejects the proposal within the delegation of powers vested on him by the Board.
Chairman	Approves or rejects the proposal within the delegation of powers vested on him by the Board.
Board of Directors	Any important policy decisions to be taken, the matters are placed before the Board of Directors for decision.

**Accounts & Administration Division:**

Juniors/ Subordinate Staff like Accounts Assistants, Clerks etc.	The proposal is put up narrating the facts to their higher authorities.
Administrative Officer / Asst. Accounts Officer	The proposal is looked / examined for facts confirmation and further recommends for approval/rejection.
Dy. Manager (Accts & Admn.)	After evaluation of the recommendation submits for approval of Managing Director.

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Managing Director	Managing Director is the authority. He approves or rejects the proposal within the delegation of powers vested on him by the Board.
Chairman	Approves or rejects the proposal within the delegation of powers vested on him by the Board.
Board of Directors	Any important policy decisions to be taken, the matters are placed before the Board of Directors for decision.

**PUBLIC GRIEVANCE OFFICER**

The name, designation, postal address and other contact numbers/e-mail ids of Nodal Public Grievance Officer of ITG is as under:

Name of the P.G.Officer	Shri. Vivek H P, IAS
Designation	Managing Director, ITG
Postal Address	IT Hub, 3 <sup>rd</sup> Floor, Altinho, Panaji – Goa 403 001
Contact numbers	Phone nos. 0832 2226024/2224192
Fax No	0832-2430099
Mobile No	8142135900
E-mail	e-mail: <a href="mailto:md-itg.goa@nic.in">md-itg.goa@nic.in</a> Website: <a href="https://infotech.goa.gov.in">https://infotech.goa.gov.in</a>



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**PUBLIC RELATION OFFICER**

The name, designation, postal address and other contact numbers/e-mail ids of Public Relation Officer of ITG is as under:

Name of the PRO	Shri. Vishwesh V. Naik
Designation	Dy. Manager (Accts & Admn)
Postal Address	IT Hub, 3 <sup>rd</sup> Floor, Altinho, Panaji – Goa 403 001
Contact numbers	Phone nos. 0832 2226024/2224192
Fax No	0832 - 2430099
Mobile No	9881740602
E-mail	e-mail: <a href="mailto:md-itg.goa@nic.in">md-itg.goa@nic.in</a> Website: <a href="https://infotech.goa.gov.in">https://infotech.goa.gov.in</a>

It shall be the responsibility of the PRO to liaise with the Information and Publicity Department on a regular basis and if the need arises, issue press statements and clarifications on various press reports pertaining to ITG.

**PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION**

Name of facility	Official Website ( <a href="https://infotech.goa.gov.in">https://infotech.goa.gov.in</a> )
Incharge	Managing Director
Working hours	24 X 7
Address	IT Hub, 3 <sup>rd</sup> Floor, Altinho, Panaji – Goa 403 001
Location / City	Panaji - Goa
Telephone (Off)	0832 2226024/2224192
Fax No	0832 – 2430099

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UKAS is a member of Registrar of Systems (Holdings) Ltd.

E-mail	e-mail: <a href="mailto:md-itg.goa@nic.in">md-itg.goa@nic.in</a> Website: <a href="https://infotech.goa.gov.in">https://infotech.goa.gov.in</a>
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**WORKING HOURS**

Monday to Friday (excluding public holidays, Saturdays and Sunday) between 9.30 a.m. to 5.45 p.m.

**PARTICULARS OF PUBLIC INFORMATION OFFICERS FOR OBTAINING INFORMATION UNDER RIGHT TO INFORMATION ACT, 2005**

<b>FIRST APPELLATE AUTHORITY</b>	Managing Director
<b>PUBLIC INFORMATION OFFICER</b>	Mr. U. S. Naik, Manager (IT)
<b>ASSISTANT PUBLIC INFORMATION OFFICER</b>	Mr. Vishwesh V. Naik, Dy. Manager (Accts & Admn.)
Address	IT Hub, 3 <sup>rd</sup> Floor, Altinho, Panaji – Goa 403 001
Location / City	Panaji - Goa
Telephone (Off)	0832 2226024/2224192
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**WORKING HOURS**

Monday to Friday (excluding public holidays, Saturdays and Sunday) between 9.30 a.m. to 5.45 p.m.