



GOVERNMENT OF GOA
DEPARTMENT OF SAINIK WELFARE
COLLECTORATE BUILDING
PANAJI, GOA - 403001

TEL : 2227138 & FAX : 2227138

Website: www.dosw.goa.gov.in Email: secyrsbgoa@gmail.com

No. DSW/5013/Adm/2021/

Dated:- 15-11- 2021

Application in the prescribed form are invited from Ex-Servicemen by the Secretary, Department of Sainik Welfare, Collectorate Building, Panaji, Goa from eligible candidates for filing up the below mentioned posts duly supported with attested copies of Discharge Certificate, Education Qualification Certificate, valid Employment Exchange Card, Residence Certificate issued by the Competent Authority. Application complete in all respect shall be submitted to Secretary, Department of Sainik Welfare, Panaji, Goa on or before 26 November 2021 before 5.00 p.m.

1. Designation of the Post	- Lower Division Clerk (Group 'C' Non-Ministerial Non-Gazetted)
Number of Posts & Reservation	- 01 (Ex-Servicemen)
Pay Band & Grade Pay	- Pay Matrix Level-2 Rs.19900-63200
Educational Qualification	- Essential 1. Higher Secondary School Certificate from a recognized Board or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from recognized Institution. 2. Knowledge of Computer application/operations with typing speed of 30 words per minutes in English. 3. Knowledge of Konkani Desirable 1. Knowledge of Marathi
Age Limit	- Age relaxation by length of service plus three years for Ex-Servicemen
2. Designation of the Post	- Driver (Light Motor Vehicle) (Group 'C' Non-Ministerial Non-Gazetted)
Number of Posts & Reservation	- 01 (Ex-Servicemen)
Pay Band & Grade Pay	- Pay Matrix Level-2 Rs.19900-63200
Educational Qualification	- Essential 1. Passed Secondary School Certificate or equivalent qualification from recognized Board/Institution. 2. Driving License for light vehicle. 3. Knowledge of Konkani Desirable 2. Knowledge of Marathi
Age Limit	- Age relaxation by length of service plus three years for Ex-Servicemen

NOTE:-

1. The candidates applying for the post of Lower Division Clerk and Driver (Light Motor Vehicle) qualifying in the documents verification requires to undergo Skill test and the eligible candidates have to undergo written Examination consisting of 100 marks and nature of examination shall be subjective or objective or combination of both.

2. Only the eligible candidates fulfilling the criteria as per recruitment rules/Advertisement shall apply. Incomplete application forms will be summarily rejected and no intimation will be sent the applicant in this regard. Application received after last date of submission shall not be entertained.

3. Candidate shall download the application Format from the Departmental website www.dosw.goa.gov.in

APPLICATION FORM

To,
The Secretary,
Department of Sainik Welfare,
Collectorate Building,
Panaji, Goa – 403001.

Affix
Passport size
photograph

Sir,

With reference to the Advertisement appeared in the local Newspaper _____ dated _____, I hereby apply for the post of _____ in the Department of Sainik Welfare. My Bio-Data is as under:-

1.	Full Name (in CAPITAL LETTERS & as per Birth Certificate)	-	<u>NAME</u>	<u>MIDDLE NAME</u>	<u>SURNAME</u>
2.	Father's/Husband's Name	-	<u>NAME</u>	<u>MIDDLE NAME</u>	<u>SURNAME</u>
3.	Present Postal Address with Taluka and Postal Pin code	-			
4.	Sex (Male/Female)	-			
5.	Contact Telephone/Mobile Number	-			
6.	Email ID	-			
7.	Date of Birth (Birth Certificate to be enclosed)	-			
8.	Age as on 29/11/2021	-			
9.	Educational Qualification (Attested Copies of Certificates to be enclosed)	-			
10.	15 Years valid Residence Certificate (Attested copy to be enclosed)	-			
11.	Employment Card (Attested copy to be enclosed)	-			
12.	Category of Post to which applied (UR/SC/ST/OBC/EES/PH/Ex-Servicemen etc.)	-			
13.	Cast Certificate (If applicable) (Attested copy to be enclosed)	-			
14.	Motor Vehicle Driving Licence (in case of Driver post) (Attested copy to be enclosed)	-			
15.	Experience (If applicable) (Attested copy to be enclosed)	-			

DECLARATION

I _____ S/D/W of _____ hereby state that the contents of the application are true to my own knowledge and I possess the requisite qualification and other mandatory documents for the post. I understand that in the event of particulars or intimation given herein being found false or incorrect, my candidature for the recruitment is liable to be rejected or cancelled even after my selection.

Yours faithfully,

Place : _____

Dated: _____

(Signature of Candidate)
Name:

“Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene”