



Government of Goa
Department of Finance (Revenue & Control)
Secretariat, Porvorim
Bardez – Goa. 403521

No. 8/4/2021-Fin(R&C)/1854

Dated: 08-09-2021

Read: Office Memorandum No. 8/7/2008-Fin(R&C) dated 07-03-2017.

ORDER

1. Government vide Office Memorandum read above had adopted the Office Memorandum F. No. 18/03/2015-Estt. (Pay-I) dated 02.03.2016 issued by the Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, New Delhi regarding Recovery of wrongful/ excess payments made to Government servants.
2. It has been observed that, various Departments are submitting proposals for waiver of Recovery of wrongful/ excess payments made to Government servants, which are usually detected at the time of settling pension i.e during retirement stage, during which the recoveries are not possible due to the above referred Office Memorandum.
3. Now, in order to avoid such cases of excess payments arising due to unintentional mistakes/ administrative errors, the concerned Head of Departments/ Head of Offices are hereby directed to carry out verification of all fixation of pay, at all intervening Pay commissions/up-gradations/promotions, etc. in respect of all the employees under their control within a period of six months from the date of issuance of this Order.
4. The excess payments detected, if any, while carrying out the verification shall be recovered without contravening the Office Memorandum referred above.
5. All the Head of Departments are required to send a certificate within the aforesaid period specifying that the pay fixations of all the staff within the purview of their Department is verified and that there are no errors.
6. In future, if such lapses are detected, the responsibility will be fixed on the concerned officials responsible for the erroneous pay fixation.

By Order and in the name of
the Governor of Goa

(Pranab G. Bhat)

Under Secretary Finance (R&C)

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Copy to :-

1. The Chief Secretary/ All Secretaries to Government/ Secretary to Hon'ble Governor.
2. All Secretariat Departments.
3. All Heads of Departments/ Offices.
4. All OSD's/PS to Ministers.
5. The Accountant General (Goa), Audit Bhavan, Porvorim.
5. The Director, Directorate of Accounts, Panaji.
6. Jt. Director of Accounts, South Branch, Margao.
7. Guard file.
8. Office copy.