



Department of Information Technology  
Government of Goa  
2<sup>nd</sup> Floor, IT Hub, Altinho,  
Panaji Goa - 403 001, India

No. 1/1/2015-2016/Admn/DOIT/Servicing of office vehicle/278 Dated 24/08/2021

AUCTION NOTICE

Sealed tenders are invited to dispose off 01 no. of Condemned Vehicle i.e. Maruti Suzuki (Zen) bearing registration No. GA-01-G-1428 on "As is where is basis" so as to reach the office of the Department of Information Technology, 2<sup>nd</sup> Floor, IT HUB, Altinho, Panaji-Goa. up to 10.30 a.m. on 01/09/2021.

Tenders will be opened in the Chamber of the Director of Department of Information Technology Panaji - Goa, on same day at 11.00 a.m. during which period the tenderer or their authorized representatives may remain present. Tender Catalogue along with terms and conditions can be obtained from the Accounts Section of this Department on all working days/hrs on payment of 200/- (Rupees Two Hundred Only) in cash (non refundable) per set from 25/08/2021 to 31/08/2021 (up to 04.00 p.m.).

Condemned vehicle shall be available for inspection during the above period as per details of location mentioned in the tender Catalogue.

- a) E.M.D. will be at the rate of 25% of the quoted bid value in case of disposal of vehicle. The same shall be in the form of Pay Order / D.D. / D.C.R. of any Scheduled Bank drawn in favour of the Director Department of Information Technology, 2<sup>nd</sup> Floor, IT HUB, Altinho, Panaji - Goa, payable at Panaji and is to be enclosed by all the bidders along with their offer.
- b) The balance 75% of highest bid value of the lot should be paid by the bidder within 7 days from the date of issue of sale letter/acceptance letter by the Department to the successful bidder.

This balance payment shall also be in the form of pay Order/D.D. /D.C.R. of any scheduled bank.

The successful bidder shall lift the vehicle within 3 weeks of receiving intimation letter/delivery order from Department and failure the same, than the amount deposited as per Clause (a) and (b) shall stand forfeited.

GST shall be payable on disposal of condemned vehicle.

The Department reserves the right to accept or reject any or all tenders without assigning any reasons thereof.



(Ankita Anand, IAS)  
Director  
Department of Information  
Technology

Copy to: -

1. The Joint Secretary to the Hon'ble Chief Minister, Secretariat, Porvorim.
2. The Principal Chief Engineer, Public Works Department, Altinho, Panaji.
3. The Under Secretary (Finance), Department of Finance, Secretariat, Porvorim.
4. The Director, Directorate of Accounts, Panaji.
5. The Executive Engineer-IV, O/o. the Executive Engineer-IV, Division IV (Elec/Mech-North), Public Works Department, Tonca, Caranzalem, Goa.
6. The Under Secretary (Legislature), Goa Legislative Assembly, Assembly Complex, Porvorim - with a request to publish the Auction Notice in the website.
7. The Administration Section of this Department - with a request to publish the Auction Notice in the Official website.
8. The Director, Department of Printing and Stationery for favor of Printing in its Tender Bulletin.
9. Guard File.



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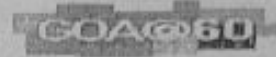
No. 1/1/2015-2016/ Admn/DOIT/ Servicing of office vehicle/ 777 Dated 24/08/2021

TENDER AUCTION / CATALOGUE DETAILS

1. AUCTION NOTICE NO. 1/1/2015-2016/ Admn/DOIT/ Servicing of office vehicle/ 778 dated 24/08/2021.
2. NUMBER OF VEHICLES: 01 (details of vehicle with location enclosed in Form 'C').
3. INSPECTION PERIOD: From 25/08/2021 to 31/08/2021 (up to 04.00 p.m.) (during office hours and working days by prior appointments).
4. LAST DATE / TIME OF RECEIPT OF BIDS: On or before 01/09/2021 (up to 10.30 a.m.).
5. DATE & TIME OF OPENING: 01/09/2021 at 11.00 a.m.) (as far as possible).
6. E.M.D.: Shall be at the rate of 25% of the quoted bid value of the disposal of vehicle which is to be enclosed in the form of Pay Order / D.D. / D.C.R. of any Scheduled Bank drawn in favour of the Director, Department of Information Technology, 2nd Floor, IT HUB, Altinho, Panaji-Goa. payable at Panaji.
7. COST OF AUCTION CATALOGUE: 200/- (Rupees Two Hundred Only) (with terms & conditions).
8. NAME & ADDRESS OF THE PARTY TO WHOM CATALOGUE SOLD (Non Transferable)

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\_\_\_\_\_  
\_\_\_\_\_

(Ankita Anand, IAS)  
Director  
Department of Information  
Technology



Department of Information Technology  
 Government of Goa  
 2<sup>nd</sup> Floor, IT Hub, Altinho,  
 Panaji Goa - 403 001, India

No. 1/1/2015-2016/Admn/DOIT/Servicing of office vehicle/776 Dated 27/08/2021

TERMS AND CONDITIONS OF AUCTION TENDER NOTICE

1. The Department invites sealed tender for disposal of unserviceable vehicle as described in the details (FORM "C") on "AS IS WHERE IS WHAT IS & NO COMPLAINT" basis.
2. The vehicle offered for disposal may be inspected normally during office hours/days with prior permission during the inspection period as specified in Auction Notice.
3. Tender documents are not transferable. The detail of vehicle put up for auction with location is specified in FORM "C" attached.
4. Offers/Bids are to be quoted only in the "SCHEDULE OF LOTS" (FORM "D").
5. The GST payable will be collected from all the successful bidders at the prevailing rates on the amount quoted by the bidder on the bid articles at the time of final payment.
6. Tenderers shall submit attested copy of PAN card along with the bid.
7. Tenders complete in all respect should be dropped in tender box kept in the office of the Department of Information Technology, 2<sup>nd</sup> Floor, IT HUB, Altinho, Panaji - Goa within the closing time and date specified. Tenders as far as possible shall be opened on the same day at 11:00 a.m. in the presence of the tenderers if present during the same period.
8. Earnest Money Deposit will be at the rate of 25% of the bid value.  
 The same shall be in the form of Pay Order / D.D. / D.C.R. of any Scheduled Bank drawn in favour of the Director, Department of Information Technology, 2<sup>nd</sup>

Floor, IT HUB, Altinho, Panaji - Goa, payable at Panaji and to be enclosed by all bidders in a separate envelope duly superscribed as "Security Deposit of Rs. \_\_\_\_\_/-for vehicle No. GA-01-G-1428". The above envelope along with the sealed offer shall be placed in the third envelope duly superscribed as "Auction Notice No. 1/1/2015-2016/Admn/DOIT/Servicing of office vehicle/ 778 dated 24/08/2021 along with their offers.

9. The Earnest Money Deposit of all unsuccessful bidders (except that of the second highest bidder), will be returned within 8 days after the date of auction. The Security Deposit of the second highest bidder will be returned only after the finalization of sale with the highest bidder.
10. The Earnest Money Deposit of the successful bidders will be adjusted against their respective final bid value(s). The balance 75% of the highest bid value of the vehicle should be paid by bidder within 7 days from the date of issue of sale letter/acceptance letter by the Department to the successful bidder.

This balance payment shall also be remitted in the form of Pay Order / D.D. / D.C.R. of any Scheduled Bank drawn in favour of the Director, **Department of Information Technology**, 2<sup>nd</sup> Floor, IT HUB, Altinho, Panaji - Goa, payable at Panaji. In case of failure to make the balance payment in stipulated time the amount deposited as per clause (8) above shall be forfeited to Government.

11. The successful bidder on intimation shall pay the balance amount of 75% of the bid value within 7 days of receipt of intimation and take delivery within 3 weeks time or any extended time granted by this office failing which the amount deposited as per clause (a) and (b) of the auction notice shall stand forfeited to the Government.
12. The offer of tenderer(s) shall remain valid for acceptance by Department for a period of 90 days from the date of opening of bids. If the said day is closed/holiday or declared as holiday due to any unforeseen reason, then the offer shall be automatically deemed to be valid for acceptance till the next working day.
13. The tenders shall be treated as having been concluded as soon as Sale letter is issued by the Department to the successful bidder.
14. All tenders must be submitted only in the prescribed form in sealed covers superscribed "TENDER FOR DISPOSAL OF VEHICLE" along with the reference number / date of Auction Notice as well as last date of receipt & opening of

tenders. The tender must be addressed to Director, Department of Information Technology, Altinho, Panaji and put in tender box as required kept in this office.

15. Tenderers should enclose inside the sealed cover all the following documents:
- a) Pay Order / D.D. / D.C.R. towards Earnest Money Deposit, drawn lot wise, affixing rubber stamp at the back of each such Pay Order / D.D. / D.C.R. showing the name and address of Firm / Party as required.
  - b) Terms and conditions of Tender in FORM "B" and Declaration in FORM "E" duly signed.
  - c) Schedule of lots (FORM "D") duly filled with all columns and signed (rates in figures and words).
  - d) Attested copy of the PAN card.
  - e) Attested copy of Photo Identity with address proof.

16. The person signing the schedule of lots will be deemed to be the only authorized representative of the tenderer for any or all transaction with Department. All rates and prices in the tender should be quoted both in figures and in words. Tenders containing any overwriting or revised rates without being authenticated by tenderers signature is/are liable to be rejected. Should there be any variation between the rates indicated in figure and words the higher of the two shall be considered.

All rates in tender should be quoted as per the unit of measurement stipulated in schedule.

17. Tenders which are not complete in all respects and/or not supported by documents as mentioned in clause (15) above or are with conditions at variance with terms and conditions of tender are liable to be rejected summarily.

18. In the event of the Department/office remaining closed on the day of the receiving/opening of auction bids for any unforeseen reason the tenders shall be received upto 10.30 a.m. of the next working day of Department. Tenders will be opened at 11.00 a.m. in the presence of such bidders who are to be present.

19. The Department reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

20. The award of tender will be governed by the contents of the O.M. No. 7-4-2013/Fin(Exp) dated 08-07-2013.

SIGNATURE OF TENDERER \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

(With stamp)

Director,  
Department of Information  
Technology, 2<sup>nd</sup> Floor "IT HUB"  
Altinho, Panaji - Goa.



Department of Information Technology  
Government of Goa  
2<sup>nd</sup> Floor, IT Hub, Altinho,  
Panaji Goa - 403 001, India

No. 1/1/2015-2016/Admn/DOIT/Servicing of Office Vehicle/335 Date:- 23/08/2021

**DETAILS OF VEHICLES ALONGH WITH LOCATION**  
(Inf. To be enclosed by concerned Department)

Lot No.	Description of Item	Location of lot	Officer to be contacted for inspection / details
01	GA-01-G-1428 Maruti Suzuki (Zen)	Department of Information Technology, Altinho, Panaji	Director, Department of Information Technology, Altinho, Panaji - Goa.

(Ankita Anand, IAS)

Director

Department of  
Information Technology





Department of Information Technology  
Government of Goa  
2<sup>nd</sup> Floor, IT Hub, Altinho,  
Panaji Goa - 403 001, India

File No. 1/1/2015-2016/Admn/DOIT/Servicing of office vehicle / 774 Dated 08/2021

SCHEDULE OF LOT  
(TO BE FILLED IN BY BIDDER)

Lot No.	Description of Item	Amount of Bid value in Rs. offered by purchaser (both in figures & in words for the vehicle)	Details of E.M.D. in the form of P.O./ D.D./ D.C.R. enclosed on lot basis in rupees
01	GA-01-G-1428 Maruti Suzuki (Zen)		

Signature of the tenderer

\_\_\_\_\_

Name of the Tendering Firm

\_\_\_\_\_

Full Address of Firm (with rubber stamp)

\_\_\_\_\_

\_\_\_\_\_



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No. 1/1/2015-2016/ Admn/DOIT/ Servicing of office vehicle /773 Dated 2<sup>nd</sup> 08/2021

DECLARATION BY BIDDER

I/WE HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AND CONDITION OF AUCTION NOTICE AND I/WE HAVE OFFERED THE BID/ BIDS IN FORM 'D' KEEPING IN VIEW THE TERMS AND CONDITIONS OF THE AUCTION IN TOTO. I/WE UNDERTAKE TO PAY THE TOTAL VALUE OF BID OFFERED FOR INDIVIDUAL LOT. THE SECURITY DEPOSIT AS REQUIRED HAVE ALSO BEEN ENCLOSED INDIVIDUAL, LOT WISE.

SIGNATURE \_\_\_\_\_

FULL NAME & ADDRESS OF FIRM / PARTY \_\_\_\_\_

Plz. Affix rubber stamp of firm \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_