



Department of Information Technology
Government of Goa
'IT Hub' 2nd Floor,
Altinho, Panaji, Goa - 403 001

No.7(6)/2016-17/DOIT/CSC-GEL/1365

Dated: 23/11/2020.

ORDER

1. Government of Goa has approved the proposal of delivery of e-Services through Citizen Service Centres/Common Service Centres at following transactional charges:

Sr No	Department Name	Sr No	Service Name	Service Charge (Rs)*
1	State Registrar and Notary Services/ Archives & Archeology	1	Issuance of Birth/Teor Certificate	100.00
		2	Issuance of Death Certificate	100.00
		3	Correction in Birth Certificate	100.00
		4	Correction in Death Certificate	100.00
2	Electricity Department	5	Application for new connection	100.00
		6	Electricity Bill payment	15.00
3	Fire & Emergency Services	7	Application for Issue of Initial NOC	100.00
		8	Application for Final NOC	100.00
		9	Application for Renewal of NOC	100.00
		10	Application for Incident reporting	100.00
4	Labour & Employment	11	Registration of job seekers/employee for L&E	100.00
		12	Application for Issue/Renewal of Registration Certificate under Shops or Establishments Act	100.00
5	PWD	13	Application for new water supply connection	100.00
		14	E-Payment of Water Bills	15.00
6	Registrar of Cooperative Societies	15	Registration of Cooperative societies	100.00
7	Revenue	16	Issuance of Income certificate	100.00
		17	Issuance of Domicile certificate	100.00
		18	Issuance of Residence certificate	100.00
		19	Issuance of Divergence certificate	100.00
		20	Issuance of Caste/Community certificate	100.00
		21	Issuance of Matriz certificate	100.00
		22	Application for Relief for victims of Natural Calamity	100.00
		23	Application for Revenue court cases - Partition (Dy. Collector Courts)	100.00
		24	Conversion of Land	100.00
		25	Application for Sound permission	100.00
8	State Registrar and Notary Services	26	Issuance of Form I & XIV	27.00
		27	Survey Plan	175.00
		28	Marriage Issuance	100.00

*Charges inclusive of GST and other taxes

- a.) The transaction charges include the cost towards application, scanning of documents, providing printout of application, receipt, certificate/license/order etc (Maximum 4 pages).

- b.) In case the copy of final printout of application, receipt, certificate/license/order exceeds 4 pages the CSCs can charge additionally as under:

Sr. No	Paper size	Cost (Including GST and other taxes)
1	A-4(Black & White)	Rs.10/-
2	A-4(Colour)	Rs.15/-
3	Legal(Black & White)	Rs.12/-
4	Legal(Colour)	Rs.17/-
5	A-3(Black & White)	Rs.15/-
6	A-3(Colour)	Rs.20/-

2. The Citizens shall have to pay the notified Department fee for a particular service along with transactional charges.
3. CSCs shall provide the Fee Receipt and Acknowledgment copy for a particular service delivered to the Citizen.
4. Citizens can visit any CSCs of his/her choice across state. There is no territorial jurisdiction for any CSC. The list of authorised CSCs is available on goa.gov.in and goaonline.gov.in web portals.
5. No CSCs should overcharge above prescribed rates, in case any CSCs is charging Citizen above the prescribed rates or indulge in illegal practice his/her enrolment shall be cancelled by the Government and will be penalised as per the law.
6. As and when new services are added to CSCs, order shall follow.
7. This is issued with the approval of Hon'ble Minister (IT) Vide U.O.No.466/F dated 22/10/2020, Finance Department Vide U.O.No.3992 dated 11/11/2020 and Hon'ble Chief Minister Vide U.O.No. 2862/F dated 12/11/2020.

By order and in the name of the
Governor of Goa



Vivek H.P., IAS,
Director (IT) & Ex-Officio
Jt. Secretary to Government of Goa

To:

The Director (Printing & Stationary), Government Printing Press, Panaji-Goa, with a request to publish the above **Order** in the Next Official Gazette.

Copy to:

1. All Secretaries to the Governments, Secretariat, Porvorim-Goa.
2. All Heads of Departments/Corporations/ Autonomous Bodies
3. The CEO, CSC e-Governance Services India Limited (CSC-SPV), 6-CGO Complex, Lodhi Road, New Delhi-110003.
4. The Managing Director, Info Tech Corporation of Goa Ltd, Altinho -Panaji.
5. The Managing Director, Goa Electronics Limited, Patto-Panaji.