

APPENDIX-B1

Format of Questionnaire

QUESTIONNAIRE

(To be duly filled and enclosed to the application for  
Development Permission/Technical Clearance/Building Licence)

PART-A

|     |   |                                |
|-----|---|--------------------------------|
| 1.  | Full name and address of the owner:   |                                |
| 2.  | Details of the property:<br>(a) Chalta& PTS No./Survey No.<br>(b) Ward Name & No./Vaddo<br>(c) Town/Village<br>(d) Taluka & District  |                                |
| 3.  | Is the property sub-divided?<br>If 'Yes', give details of the sub-division, supported by the document   | Yes/No                         |
| 4.  | Total area of the property  | _____sq. meters.               |
| 5.  | Zone of the property as per ODP/ZP/RP   |                                |
| 6.  | Intended use proposed in the Development  |                                |
| 7.  | If the Zone indicated at (5) above is the result of subsequent change of Zone, give details of approval and enclose certified copy of the approval  |                                |
| 8.  | Is the property accessible?<br>If 'Yes', state –<br>(a) Width of the access<br>(b) Area of road widening: _____sq. meters   | Yes/No<br><br>_____ meters.    |
| 9.  | If the property is in the vicinity (within 100 meters) of the Cemetery/Crematorium, give the distance from the boundary wall of Cemetery/Crematorium  | _____meters.                   |
| 10. | If the property is in the vicinity (within 100 meters) of the National Highway/State bye-pass, give the distance from the centre line of Highway/bye-pass   | _____meters.                   |
| 11. | If the property is in the vicinity (within 50 meters) of the Railway line, give the distance from the boundary of Railway property  | _____meters.                   |
| 12. | If the property is in the vicinity of the High Tide Line(within 1,000 meters) of the sea, give the distance from HTL  | _____meters.                   |
| 13. | If the property is in the vicinity (within 100 meters) of the river bank, give the distance from the river bank   | _____meters.                   |
| 14. | If there are any underground, over ground, overhead telephones /electricity lines affecting or crossing the plot/property or within 15 meters distance of the plot/property, show on the plan and give:-<br>(a) Vertical clearance between the highest point of the Building and the electric lines<br>(b) Horizontal clearance between the proposed building and existingelectric or any other lines | _____meters.<br>_____meters.   |
| 15. | Whether any extra FAR is claimed on the basis of road widening/ proposed road?<br>If 'Yes', state:-<br>(a) Area under road widening<br>(b) Whether such road widening area or area under proposed road has been gifted to the local body? (If yes,  | Yes/No<br><br>_____sq. meters. |

|                                    |  |   |
|------------------------------------|--|---|
|                                    | submit relevant document)  | Yes/No  |
| <b>PART-B</b><br>( For buildings ) |  |   |
| <b>PLOT AREA</b>                   |  |   |
| 1.                                 | Area of the Plot   | _____ sq. meters.   |
| 2.                                 | Deduction for<br>(a) Area within road widening (proposed)<br>(b) Area reserved for any other use<br>Total of (a) + (b) | _____ sq. meters.<br>_____ sq. meters.<br>_____ sq. meters. |
| 3.                                 | Net effective area (1) – (2)   | _____ sq. meters.   |
| 4.                                 | Covered area occupied by the existing building, if any   | _____ sq. meters.   |
| 5.                                 | Plot coverage of the existing building (in %)  | _____ percentage  |
| 6.                                 | Covered area of the existing building that is proposed to be demolished  | _____ sq. meters.   |
| 7.                                 | Plot coverage of the existing building that is proposed to be demolished (in %)  | _____ percentage  |
| 8.                                 | Covered area of the proposed building  | _____ sq. meters.   |
| 9.                                 | Plot coverage of the proposed building (in %)  | _____ percentage  |
| 10.                                | Combined covered area of the existing building to be maintained and that of the proposed building                      | _____ sq. meters.   |
| 11.                                | Combined plot coverage of the existing building to be maintained and that of the proposed building (in %)              | _____ percentage  |
| <b>FLOOR AREA:</b>                 |  |   |
| 12.                                | Balcony area and covered area over footways floorwise and total on all floors  | _____ sq. meters.   |
| 13.                                | Balcony area and covered area over footways, floorwise and total on all floors, consumed for FAR purpose               | _____ sq. meters.   |
| 14.                                | Addition of set-back area and/or proposed road for FAR purpose   | _____ sq. meters.   |
| 15.                                | Addition of garage area for FAR purpose  | _____ sq. meters.   |
| 16.                                | Floor area consumed on Ground Floor  | _____ sq. meters.   |
| 17.                                | Floor area consumed on First Floor   | _____ sq. meters.   |
| 18.                                | Floor area consumed on Second Floor  | _____ sq. meters.   |
| 19.                                | Floor area consumed on Third Floor   | _____ sq. meters.   |
| 20.                                | Floor area consumed on any other floor or floors and any other area consumed for FAR purpose                           | _____ sq. meters.   |
| 21.                                | Existing floor area to be maintained   | _____ sq. meters.   |
| 22.                                | Total floor area consumed:<br>(13+14+15+16+17+18+19+20+21)   | _____ sq. meters.   |

|                              |   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
|------------------------------|---|--|-----------------|-------------------------------|----------------|-----------|----------|-----------|--|----------|-----------------|---------|--|--|
| 23.                          | Floor area permissible  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 24.                          | FAR permissible   | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 25.                          | FAR consumed  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 26.                          | Mezzanine area  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 27.                          | Loft area   | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 28.                          | Basement area   | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 29.                          | Garage area   | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 30.                          | Details of areas and use, floorwise:  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
|                              | <table border="0"> <tr> <td>Floor (%)</td> <td>Use</td> <td>Total Built up</td> <td>Areas free FAR</td> <td>Net Floor</td> <td>FAR</td> </tr> <tr> <td>Reference</td> <td></td> <td>Area m2</td> <td>Bal. Bas. Park.</td> <td>Area m2</td> <td></td> </tr> </table> | Floor (%)                              | Use             | Total Built up                | Areas free FAR | Net Floor | FAR      | Reference |  | Area m2  | Bal. Bas. Park. | Area m2 |  |  |
| Floor (%)                    | Use   | Total Built up                         | Areas free FAR  | Net Floor                     | FAR            |           |          |           |  |          |                 |         |  |  |
| Reference                    |   | Area m2                                | Bal. Bas. Park. | Area m2                       |                |           |          |           |  |          |                 |         |  |  |
| 31.                          | <table border="0"> <tr> <td>Parking Details</td> <td>Use</td> <td>No. of Car Parks/Parking area</td> </tr> <tr> <td>Floor Area</td> <td></td> <td>Provided</td> </tr> <tr> <td></td> <td></td> <td>Required</td> </tr> </table>                                     | Parking Details                        | Use             | No. of Car Parks/Parking area | Floor Area     |           | Provided |           |  | Required |                 |         |  |  |
| Parking Details              | Use   | No. of Car Parks/Parking area          |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| Floor Area                   |   | Provided                               |                 |                               |                |           |          |           |  |          |                 |         |  |  |
|                              |   | Required                               |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 32.                          | Type of Zone to which the plot belongs to   | _____ Zone.                            |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| <b>SETBACKS:</b>             |   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 33.                          | Front setback from the center line of the road  | _____ meters.                          |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 34.                          | Side setbacks:<br>(a)<br>(b)  | _____ meters.<br>_____ meters.         |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 35.                          | Distance between two or more buildings on the same plot, if any   | _____ meters.                          |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 36.                          | Height of the Plinth  | _____ meters.                          |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 37.                          | Use to which the building is to be put to floor-wise:<br>Basement Floor:<br>Ground Floor:<br>First Floor:<br>Second Floor:<br>Third Floor:<br>Upper Floors:   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 38.                          | Plot owned by with reference to the ownership certificate of land   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 39.                          | Reference number and date of approval of sub-division of land, if the plot in question is part of sub-division  |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 40.                          | Any other information   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| <b>*PART C</b>               |   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| ( for sub-division of land ) |   |  |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 1.                           | Area of the Plot  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 2.                           | Deductions:<br>(a) Area reserved for road widening<br>(b) Area reserved for any other purpose or un-developable   | _____ sq. meters.<br>_____ sq. meters. |                 |                               |                |           |          |           |  |          |                 |         |  |  |
| 3.                           | Effective area of the Plot (1-2)  | _____ sq. meters.                      |                 |                               |                |           |          |           |  |          |                 |         |  |  |

|  |   |   |
|--|---|---|
| 4.   | Open Space required to be provided  | _____ sq. meters.   |
| 5.   | Open space provided<br>(a) _____ sq. meters.<br>(b) _____ sq. meters.   |   |
| 6.   | Plot details:<br>Plot No.   | Area (in sq. meters)  |
| 7.   | Hierarchy of the roads used in the sub-division:<br>Road nomenclature    Width Length Area served   |   |
| <i>Note:</i> The roads with above nomenclature are to be indicated on the plans. |   |   |
| 8.   | Usewise areas for below mentioned purpose, if the plots are having area of five hectares and above:<br>(a) Schools<br>(b) Community Centers<br>(c) Public Utility areas | _____ sq. meters.<br>_____ sq. meters.<br>_____ sq. meters. |

\* Strike out whichever is not applicable.

We, hereby declare that the information furnished above is correct to the best of our knowledge.

ARCHITECT/ENGINEER/STRUCTURAL ENGINEER/  
/TOWN PLANNER/LANDSCAPE ARCHITECT/  
/URBAN DESIGNER

OWNER OR AUTHORISED REPRESENTATIVE

\_\_\_\_\_  
Signature  
Name:  
Address:-  
Reg. No.  
Date:

\_\_\_\_\_  
Signature  
Name:-  
Address:-  
Date:

