NOTICE INVITING TENDER
DIVISION-VIII (MRT) TENDER No. 2/20-21(AMC-DC)

CPWD FORM-6 FOR E-TENDERING

The Executive Engineer, Elect. Division-VIII (MRT), 2nd Floor, Electricity Department, Margao Goa, on behalf of the Governor of Goa, invites online bids for work of ‘Annual Maintenance Contract (AMC) for operation and maintenance of the non-IT infrastructure at Data Centre and Customer Care Centre created for RAPDRP Part A project at Kadamba Plateau, Electricity Department for a period of 3-years’.

NAME OF WORK- ‘Annual Maintenance Contract (AMC) for operation and maintenance of the non-IT infrastructure at Data Centre and Customer Care Centre created for RAPDRP Part A project at Kadamba Plateau, Electricity Department for a period of 3-years’.

<table>
<thead>
<tr>
<th>Estimated Cost (Amount put to tender) (₹)</th>
<th>E.M.D. (₹)</th>
<th>Cost of Tender Form(₹)</th>
<th>Tender Processing Fee (₹)</th>
<th>Period of Completion</th>
</tr>
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<tbody>
<tr>
<td>₹1,45,16,733/-</td>
<td>₹2,90,335/-</td>
<td>₹1,000 /-</td>
<td>₹4,000 /-</td>
<td>36 months</td>
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The tender documents consisting of specifications, quantity of item and the set of terms and conditions of contract to be complied with and other necessary documents are available from web site, http://www.goaenvida.gov.in

The interested bidders who wish to participate in the tender has to make the following payments (Mode of Payment: ePayment only) along with following eligibility documents, scanned copy of original documents for uploaded in the e-tendering web site.

1. Cost of tender documents – ₹1,000 /- (Non Refundable)
2. Tender Processing Fee- ₹4,000/- (Non Refundable)
3. Attested copy of valid Company Shops and Establishment Registration Certificate in Goa.
4. Attested copy of PAN CARD.
5. Valid Registration certificates for GST duly attested by Gazetted Officer of State/Central Government or Notarized by a Notary Public.
6. Documentary proof of Application Reference Number (ARN) generated after filing of latest returns on GST Portal www.gst.gov.in
7. Minimum 5 years of experience of running or managing a Skilled Manpower Service (24 hrs x 7days) for a Public Sector, Public Ltd or Government Organization/Dept, of which at least 3 years should be fora Vidhyut/Electricity Power Supply Section/Dept for a Public Sector, Public Ltd or Government Organization/Dept
8. It is mandatory for the tenderer to submit Manufacturer’s Authorization letter for major components utilized for the projects in format enclosed as Form H, Section - II issued by any of the equipment manufacturer from the GED approved list of makes.
9. **Mode of Payment towards Cost of the Tender Document, EMD & Tender Processing Fee:** To be paid online through e-payment mode via NEFT/RTGS/OTC/debit card/credit card facility/net banking with pre-printed Challians available on e-tendering website and directly credit the amount to ITG account as generated by Challans for NEFT/RTGS/OTC.

**Note:** Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challians in the e-Tender website as a token of payment.

10. **ELIGIBILITY CRITERIA:-**

   **For Estimated Cost put to Tender:** Up to ₹40Crores.

   Experience of having successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited from Govt. organizations/depts./Undertakings/Utilities for the Govt. Utilities of India.

   a) Three Similar works must have successfully carried out on turnkey basis, each 40% of the estimate cost (Amount put to tender).

   Or

   b) Two Similar works must have successfully carried out on turnkey basis, each 60% of the estimate cost (Amount put to tender).

   Or

   c) One Similar work must have successfully carried out on turnkey basis, 80% of the of the estimate cost (Amount put to tender).

   Similar work means Annual Maintenance Contract(AMC) for operation and maintenance of the non-IT infrastructure at Data Centre and Customer Care Centre of Power Utilities/Government Department in India as mentioned in bidding schedule.

11. **FINANCIAL REQUIREMENTS:-**

   **For estimated cost put to Tender:** Up to ₹40Crores

   a) **TURNOVER:** - Average Annual Financial Turnover should be at least 100% of estimated cost (Amount put to tender) during the immediate last 3 consecutive financial years.

   b) **LIQUID ASSET:** - Evidence of access to availability of credit facility of a bidder, in any case should be 40% (Forty percent) of the estimated cost put to tender for which offer is submitted.

   c) **NET WORTH:** - Net worth of the last three Financial Year of the bidder should be at least 10% (Ten percent) each year, of the estimated cost put to tender.

   Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year).

12. **Additional Condition for Joint Venture:**

   In addition to the Qualification Requirements stipulated at Sr. No 9, 10 and 11, the bidders shall comply with the following requirements:

   i. The bid shall include all the information required for Eligibility criteria as described above for each joint venture partner.

   ii. The bid shall be signed so as to be legally binding on all partners.

   iii. One of the partners responsible for performing a key component of the contract shall be designated as leader; this authorization shall be evidenced by submitting with the bid a power of attorney signed by legally authorized signatories as per Form-I.

   iv. All partners of the joint venture shall be liable jointly and severally for the execution of the contract in accordance with the contract terms.

   v. A copy of the agreement entered into by the joint venture partners shall be submitted with the bid as per Form-I Sample Forms including interalia delineation of responsibilities and obligations of each partners appended thereto, notwithstanding the joint and several liabilities.
vi. The joint venture agreement should indicate precisely the responsibility of all members of JV in respect of planning, design, manufacturing, supply, installation, commissioning and training.

vii. All members of JV should have active participation in execution during the currency of the contract. This should not be varied/modified subsequently without prior approval of the Employer.

viii. A firm can be a partner in only one joint venture; bids submitted by joint ventures or consortia including the same firm as partner will be rejected.

ix. The bid security of a joint venture must be in the name of any of the partners in the joint venture submitting the bid.

x. The performance security of a joint venture shall be in the name of joint venture.

xi. The bid can be submitted by an Indian individual firm only or by Joint Venture firm having Indian partner firms only.

13. Note:

I) In the event the bidder is not able to furnish the information of its own (i.e. separate), being a subsidiary company and its accounts are being consolidated with its group/holding/parent company, the bidder should submit the audited balance sheets, income statements, other information pertaining to it only (not of its group/Holding/Parent Company) duly certified by any one of the authority [(i) Statutory Auditor of the bidder / (ii) Company Secretary of the bidder or (iii) A certified Public Accountant] certifying that such information/documents are based on the audited accounts as the case may be.

II) Similarly, if the bidder happens to be a Group/Holding/Parent Company, the bidder should submit the above documents/information of its own (i.e. exclusive of its subsidiaries) duly certified by any one of the authority mentioned in Note I above certifying that this information/documents is based on the audited accounts, as the case may be.

14. Litigation History:
The bidder should provide detailed information on any litigation or arbitration arising out of contracts completed or under execution by it over the last five years. A consistent history of awards involving litigation against the Bidder may result in rejection of Bid.

Notwithstanding anything stated hereinafore, the Employer reserves the right to assess the capacity and capability of the bidder, should the circumstances warrant such assessment in an overall interest of the Employer. The Employer reserves the right to waive minor deviations if they do not materially affect the capacity of the Bidder to perform the contract.

The applicant should scan and upload the documentary evidence in support of above mentioned requirements including Completion certificates of similar works issued by no less than office of the Executive engineer, audited and certified financial statements like Balance sheet, Profit & Loss Statement, Credit/Solvency certificates from Bank etc. The applicant should submit the hard copies of the uploaded documents in a separate envelope marked as “Submission of Tender documents” to the office of the Executive Engineer, Electricity Department, Division-VIII[MRT], Margao, Goa and the same shall be accepted up to last hour on the date of tender opening. In case the same are not received on time then the Tenderers bid shall be summarily rejected.

TENDER SCHEDULE & IMPORTANT DATES:  
- **Please Note:** All bid related activities (Process) like Tender Document Download, Bid Preparation, bid submission of other documents will be governed by the time schedule given under Key Dates below:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time Schedule</th>
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<tbody>
<tr>
<td>Online request for Tender document</td>
<td>21/9/2020 till 5 p.m.</td>
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<tr>
<td>Pre-Bid Meeting</td>
<td></td>
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<tr>
<td>Last date for Online submission of tender document</td>
<td>23/9/2020 up to 5 p.m.</td>
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</tbody>
</table>
Pre-bid Queries, if any, shall be submitted in Hard Copy or through email: ee8-elec.goa@nic.in or before 7/9/2020 up to 11:00Hrs. No queries shall be entertained after mentioned date and time.

**PROCESS OF SUBMISSION OF TENDER FORMS:**

- The mode of submission of the bids is through ONLINE only.
- Only those Tenderers whose EMD and cost of tender documents, e-tender processing fees is received and only whose online documents and certified hard copies submitted along with the request for tender are in order & found eligible will be opened.
- All the documents and certificates pertaining to technical criteria shall be either in original or true copy of same duly notarized or attested by Gazetted officer.
- Such certificate shall be scanned and uploaded in the e-tender in website.
- This bid is a Two envelope system:
  - Technical Bid – one original Scanned soft copy have to be uploaded online + One hard copy duly signed on each pages of Techno commercial documents in sealed envelope.
  - Financial Bid - only original soft copy have to be uploaded online.
- Sealed Hard Copies of the tender documents (Only Techno commercial documents of the Technical Bid) shall be accepted in the office of The Executive Engineer, Elect. Division-VIII(MRT), 2nd Floor, Electricity Department, Margao Goa, up to one hour before the opening of financial bids. In case the same are not received in time then the Tenderers bid shall be liable for rejection.

Please Note that no rates should be quoted in the Technical Bid and should be indicated in the Financial Bid only.

Technical Bid envelopes Heading should be Tender- Ten-2/20-21(AMC-DC) - NAME OF WORK- ‘Annual Maintenance Contract(AMC) for operation and maintenance of the non-IT infrastructure at Data Centre and Customer Care Centre created for RAPDRP Part A project at Kadamba Plateau, Electricity Department for a period of 3-years’.

All bids in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebates is put forth or unconditional rebate is offered by bidder shall be summarily rejected.

The Executive Engineer, Elect. Division-VIII(MRT), Electricity Department, Margao Goa reserves the right to accept or reject any prospective application without assigning any reason.

**INSTRUCTIONS TO CONTRACTORS**

1. The intending bidder must read the terms and conditions of CPWD-G carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantity of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website https://goaevida.gov.in
4. Those bidders not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website. For any of the assistance regarding participation may contact e-tender support staff or email: goasupport@cl.india.com
5. The intending bidder must have / obtain a valid Class-III digital signature to submit the bid.
6. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
7. Bidder must ensure to quote rate of each item.
8. Bidder must ensure to quote for all the works in all the Bid Schedules, for each item therein. Failure to do so will invite disqualification of the bid.

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9. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO) & will be treated as an incomplete tender & will be rejected outright. Also, name of the bidder should be entered in the respective cell.

10. The tenderer shall be responsible for the correctness and genuine of the documents uploaded during tender submission. Any discrepancies in the matter will be liable for rejection and suitable action.

11. Hardcopies of the techno commercial documents of the Technical bid to be submitted in the Office of Executive Engineer, Electricity Department, Division-VIII (MRT), Margao, Goa.

12. A sum @2.5% of the gross amount of the bill shall be deducted from each running bill till the same is deposited with E.M.D as will amount to security deposit of 2.5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value as performance guarantee within the period prescribed for commencement of the work in the letter of award issued to him. Security deposit shall be refunded after maintenance period or after passing of the final bill, whichever is later. Performance security shall be refunded on satisfactory completion of the work. The Security deposit will also be accepted in the form of Government Securities and fixed deposit receipt. The Security deposit and performance security will also be accepted as bank guarantee of Schedule banks in Goa in prescribed format and in such case no deduction towards security deposit shall be made.

13. The acceptance of a tender, will rest with the Executive Engineer, Electricity Department, Division-VIII (MRT), Margao, Goa who does not bind himself to accept the lowest tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

14. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

15. All rates shall be quoted on the proper form of the tender alone.

16. An item rate tender containing percentage below / above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered. Offers with conditional rebate shall be rejected.

17. All rates shall be quoted in figures on the tender form. The amount for each item and requisite totals shall be worked out automatically. Special care should be taken to quote the rates in figures. The Governor of Goa does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted. The contractor shall not be permitted to tender for works in the C.P.W.D. Circle (responsible for award and execution of contracts) in which his near relative is posted as Divisional Accountant or as an Officer in any capacity between the grades of Chief Electrical Engineer and Assistant Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Works and Housing or Electricity Dept. Goa or Ministry of Power, Govt. of Goa. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this section.

18. The contractor shall give a list of non-gazetted C.P.W.D. Employees, Goa Electricity Dept. Employees related to him.

19. No Engineer of Gazetted rank or other gazette officers employed in Engineering work as a contractor for a period of two years of his retirement from Govt. or Administrative duties in an Engineering Dept. of the Govt. of Goa is allowed to service, without the previous permission of the Government of Goa. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a
person who had not obtained the permission of the Government of Goa as aforesaid before submission of the tender or engagement in the contractor's service.

20. The tender shall remain valid for 120 days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms & conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy be at liberty to forfeit the entire amount of the (EMD) Earnest Money Deposit in the first instance. If such withdrawal is repeated with any other division in this department (Electricity) then the tenderer will also be liable for blacklisting, after issue of proper Show Cause Notice.

21. The Contractors exempted from payment of Earnest Money / Security Deposit in individual cases should attach with the tender an attested copy of the Executive Engineer's letter exempting them from the payment of earnest money/ Security Deposit and should produce the original whenever called upon to do so.

22. The Tender for the work shall not be witnessed by a contractor or contractors who himself / themselves have / have tendered or who may and has / have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.

23. The tender for the composite work includes the sanitary and water supply installations, Electrical Works and Horticulture Works.

24. It will be obligatory on the part of the tenderer to tender and sign the tender documents for all the components parts and that, after the work is awarded, he will have to enter in to an agreement for each component with the competent Officer concerned.

25. The contractor shall submit list of works, which are in hand (Progress) in given format as per Form – D, Section – II.

26. The contractor's responsibility for the contract shall commence from the date of issue of Work order of tender.

27. Unsealed tenders will be summarily rejected.

28. The contractor should read the specifications, study the scope, the general and specific terms and conditions in the NIT document carefully, before submitting the tender.

29. The Tenderers should acquaint with the work and working conditions of the site and locality and no claim will be entertained on this issue.

30. The Tenderers should acquaint with the work and working conditions of the project area Application for purchase of tender document should be accompanied with documentary evidence as per afore mentioned eligibility criteria.

31. Tenders, which are accompanied with EMD in the form other than that is prescribed in clause of CPWD from No. 6 shall be summarily rejected. In complete application shall be summarily rejected and right to reject any or all the tenders including the lowest without assigning any reasons thereof is reserved by the Department.

Executive Engineer,
Elect. Div-VIII (MRT), Margao, Goa