E-TENDER DOCUMENT

Purchase of Sugar for Public Distribution System in the State of Goa
# INDEX

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Short e-Tender Notice.</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>Instructions to Bidders.</td>
<td>4-5</td>
</tr>
<tr>
<td>3</td>
<td>Introduction, Scope of work and Terms &amp; Conditions.</td>
<td>6-13</td>
</tr>
<tr>
<td>4</td>
<td>Quality Specifications (Annexure–1).</td>
<td>14</td>
</tr>
<tr>
<td>5</td>
<td>Packing details (Annexure–2).</td>
<td>15</td>
</tr>
<tr>
<td>6</td>
<td>Format Self Certificate (Annexure–3).</td>
<td>16</td>
</tr>
<tr>
<td>7</td>
<td>DCSCA Technical Bid (Annexure–4).</td>
<td>17</td>
</tr>
<tr>
<td>8</td>
<td>Checklist (Annexure–5)</td>
<td>18-19</td>
</tr>
<tr>
<td>9</td>
<td>Financial Bid/Price Schedule (Annexure-6).</td>
<td>20</td>
</tr>
<tr>
<td>10</td>
<td>Declaration (Annexure-7).</td>
<td>21</td>
</tr>
</tbody>
</table>
GOVERNMENT OF GOA
DEPARTMENT OF CIVIL SUPPLIES AND CONSUMER AFFAIRS

1st Lift, 2nd Floor, Junta House, Panaji – Goa,
Tel: - 2226084, Fax: - 2425365, E-Mail: dir-csca.goa@nic.in, adi-csca.goa@nic.in
Website: - www.goacivilsupplies.gov.in

Tender No: DCS/S/SUGAR-PDS/2020-21/180          Date:11/08/2020

E-TENDER NOTICE FOR PURCHASE OF SUGAR

Department of Civil Supplies & Consumer Affairs, Government of Goa intends to invite the tenders for purchase of Sugar for PDS in State of Goa. Applications are invited from the interested registered Company, Co-operative Society, Individual or Partnership Firm, or any other legal entity, who are Manufacturers/ Producers of the Sugar to be eligible to participate in the e-tender conducted by e-procure. Procedure for registration and application formats can be obtained from website https://goaenivida.gov.in to download and submission of Tender on or before 17/08/2020 at 3.00 p.m. For any other clarifications, kindly contact Department of Civil Supplies & Consumer Affairs, Panaji, on telephone No. 0832-2226084.

TENDER TIME-TABLE

<table>
<thead>
<tr>
<th>No</th>
<th>Particulars</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Closing date &amp; time for downloading of Tender Document.</td>
<td>24/08/2020 at 3.00 PM</td>
</tr>
<tr>
<td>2</td>
<td>Date &amp; time for submission of Technical Bid.</td>
<td>On or before 24/08/2020 at 3.00 PM</td>
</tr>
<tr>
<td>3</td>
<td>Date &amp; time for submission of Commercial/ Price Bid through e-tendering only.</td>
<td>On or before 24/08/2020 at 3.00 PM</td>
</tr>
<tr>
<td>4</td>
<td>Website for submission of Technical Bid.</td>
<td><a href="https://goaenivida.gov.in">https://goaenivida.gov.in</a></td>
</tr>
<tr>
<td>5</td>
<td>Mode of submission of Technical Bid.</td>
<td>Online only.</td>
</tr>
<tr>
<td>6</td>
<td>Price of Tender Document.</td>
<td>Rs. 2000/-</td>
</tr>
<tr>
<td>7</td>
<td>Earnest Money Deposit (EMD)</td>
<td>2% of the Contract Value</td>
</tr>
<tr>
<td>8</td>
<td>Date, time and place for opening of Financial Bid/Price Schedule</td>
<td>24/08/2020 at 4.00 PM at Dept. Of Civil Supplies and Consumer Affairs, Junta house Panjim</td>
</tr>
<tr>
<td>9</td>
<td>Approximate quantity</td>
<td>750 Quintals</td>
</tr>
<tr>
<td>10</td>
<td>Security Deposit.</td>
<td>5% of contract Value</td>
</tr>
</tbody>
</table>

All bids are to be submitted strictly as per the terms & conditions and and formats given in the bid document and no deviation, whatsoever, will be accepted. Conditional bids will not be accepted. DCSCA reserves the right to reject any or all bids without assigning any reason, whatsoever. This bid document is non-transferable.

(Siddhivinayak S. Naik)
Director
Civil Supplies & Consumer Affairs
and Ex-Officio Joint Secretary
INSTRUCTIONS TO BIDDERS (ITB)

(Instruction to Bidders for Online Tendering/e-tendering)

1. Tender documents are available only in electronic format which Bidders can download free of cost from website https://goaemivida.gov.in till the time duration mentioned at ITB. However, in case bid is submitted tender document fees (TDF) as mentioned in ITB needs to be submitted along with tender.

2. Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Signature Certificate (Class III) as per Information Technology Act-2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact Info Tech Corporation of Goa Ltd.(ITG), who are licensed Certifying Authority by Government of Goa.

3. All bids should be digitally signed, for details regarding Digital Signature certificate and related training, Bidders may contact at the below mentioned address:

   3rd Floor, IT Hub, Altinho, Panaji, Goa 403001

   Info Tech Corporation of Goa Ltd.
   3rd Floor, IT Hub,
   Altinho, Panaji,
   Goa 403001
   Tele. 0832 222 6024, 0832 2225192
   E-mail: goasupport@c1india.com

4. Kindly take note that, valid Digital Signature Certificates (having signing and encryption component) is a must for all the interested Bidders / manufacturers for this tender including proprietor, partnership firms, registered firms, co-operative societies, association or any other legal entities.

5. Online tendering process is not possible without valid Digital Signature certificate (having signing and encryption component).

6. Interested Bidders are advised to complete their procedure for taking Digital Signature certificate in respect to filling of application form, supporting documents with necessary fees at least 3 days before the last date of tender submission.

7. If any Bidder fails to submit the on-line tender due to pending procedure for taking valid Digital Signature certificate (having signing and encryption component) or any other reason; neither ITG nor DCSCA is responsible for it.

11. No physical submission of price / commercial bid will be entertained as it should be furnished on-line only. Also no fax, e-mail, SMS, letters or any other form of communication will be entertained for the same.

12. Any attempt to submit price bid through mode other than online will result in cancellation of bid and forfeiture of EMD of the concerned Bidder.
13. Tender document fees in respect to tender and earnest money deposit in respect to tender should be submitted ‘on-line’ while submitting the Tender.

14. Interested Bidders can view these tender documents online. Bidders can download tender documents as mentioned above and Bidders who wish to submit their offer shall pay tender fee & earnest money deposit online while submitting the Tender.

15. Bidders should give details of **Ex-factory/ plant/ warehouse/ storage location of Sugar supplier** (Location must be filled by Bidder in REMARKS column in price bid and it should be only one location)

**TENDER FEE:**

1. **Rs.2000/- (Rupees Two Thousand only)** towards Tender fees shall be paid online.

2. **Rs. 2903/- (Rupees Two Thousand Nine Hundred Three only)** shall also be paid online as a Tender Processing Fees.

3. Registration fee to enroll on e-nivida for participation in e-tender, if any shall be paid separately directly to **Info Tech Corporation of Goa Ltd.**

*(Applications through post/couriers will not be entertained.)*

**ON LINE e-TENDER DETAILS**

a. The Department of Civil Supplies & Consumer Affairs, Panaji-Goa, have invited online e-tender for supply of Sugar to be supplied under Public Distribution System in the State.

b. The Bidders shall place their bids online on e-nivida platform.

c. The Bidders are required to quote in Indian Rupees/Quintal for each bid.

d. No cancellation of Bids shall be allowed.

e. The final results of the e-tender process are binding on all Bidders and DCSCA. Any requests for cancellation received after the conclusion of the online bidding shall result in the forfeiture of the EMD.

f. Any bid placed using the Bidders username and the password shall be deemed to be an unconditional binding of the Bidder to whom such username and the password has been allotted by ITG, inter-alia, for the purpose of the bidding and the Bidder shall be solely and fully responsible for all the activities that occur under such username and password. The user is therefore advised to check the username and the password before the online bidding and is advised not to reveal it to anyone else so as to prevent misuse of the same.
INVITATION TO SUPPLIERS FOR PURCHASE OF SUGAR FOR PUBLIC DISTRIBUTION SYSTEM IN THE STATE OF GOA UNDER E-TENDER MODE

INTRODUCTION:-

The Department of Civil Supplies & Consumer Affairs, Government of Goa, hereinafter referred as DCSCA, having its Head office at 1st lift, 2nd floor, Junta House, Panaji-Goa.

The DCSCA shall follow e-procurement/e-tender mode and has entrusted the same to Info Tech Corporation of Goa Ltd, Panaji, for conducting electronic tender system for procurement of Sugar under Public Distribution System in the State of Goa.

The DCSCA has invited applications from Proprietors/Partnership Firms/Registered Companies/any Manufacturing Unit or any other legal entity (having its own production of Sugar) to supply Sugar under Public Distribution System in the State of Goa.

SCOPE OF WORK:

1.1. The Department of Civil Supplies and Consumer Affairs, Government of Goa proposes to procure the same from the suppliers through e-procurement/e-tender process.

1.2. The requirement of Sugar under PDS for next Six months quantity will be about 750 quintals which may vary upto 10% (+ or -). The above quantity will have to be supplied Ex-factory/plants/warehouse/storage location of sugar suppliers.

1.3. The Sugar will be procured from the suppliers as per the eligibility criteria mentioned in the tender document. Sugar should have been produced from the production season 2019-2020 only.

1.4. The inspection and evaluation of samples will be carried out in accordance with specified quality parameters as per the procedure stipulated in Annexure-1&2. Such evaluation will be conducted by the Team of the officials appointed by DCSCA.

1.5. The sampling offer of the estimated quantity required as mentioned above should be made Ex-factory/plant/warehouse/storage location of sugar suppliers as per sampling offer schedule as mentioned in the purchase order.
TERMS & CONDITIONS OF DCSCA FOR PROCUREMENT OF SUGAR

1. **ELIGIBILITY CRITERIA FOR SUPPLIERS:**

   A. The producers/wholesalers/traders/refiners/any other legal entity who are having production/turnover of not less than 1000 MTs per annum or turnover of Rs.5 crore per annum of any commodity.

   B. The Bidder should be a proprietary firm/ partnership firm/ Pvt. Ltd. company/ limited company/ co-operative society registered under the Act or any other legal entity having its own production of Sugar.

   C. A certified copy of Sugar Manufacturing License/ Trading license, GST Number, Excise no. any other license if required etc. needs to be submitted with Technical Bid.

   D. Sugar should have been produced from the production season 2019-20 only.

2. **PRICE:**

   (1) Bidder will have to bid in unit of Quintals only.

   (2) The rates should be offered for Ex-factory/ plant/warehouse/storage location of sugar suppliers for the supply of Sugar as per the quality specifications and packing prescribed by DCSCA in this tender document.

   (3) The rates offered for Ex-factory/ plant/warehouse/storage location of sugar suppliers should include all Govt. duties and taxes, expenses like loading expenses, packing articles (Jute/ LDPE/ HDPE bags etc.) and packing charges etc.

3. **PURCHASE QUANTITY:**

   The requirement of Sugar under PDS for next six months will be about 750 quintals which may vary up-to 10 % (+ or -). The above quantity will have to be supplied for Ex-factory/plant/warehouse/storage location of Sugar suppliers as per the work order given to the supplier.

   Bidder should submit the tender for Ex-factory/ plant/ warehouse/ storage location of Sugar suppliers for the quantity shown in the format of financial bid/price schedule. *(Annexure-6)*

   It will be the right of DCSCA to consider L-1 on the basis of Ex-factory/ plant/ warehouse/ storage location of Sugar suppliers.
4. **EVALUATION, COMPARISON OF BIDS AND NEGOTIATION FOR PRICE REDUCTION:**

The bids received of each Bidder will be primarily evaluated in respect of each qualification criteria, technical, financial and manufacturing/turnover capability, reports/documents submitted.

1. The lowest rate (L-1) from the Bidders who have offered the rate Ex-factory/ plant/ warehouse/ storage location of Sugar suppliers, the estimated transportation cost based on the average transportation rates for respective zones as mentioned at Annexure-3 and the distance from factory/ plant/warehouse/ storage location of Sugar suppliers to respective zone headquarters i.e. North Goa and/or South Goa will be taken into consideration for calculating and adding into the basic rate offered for Ex-factory/ plant /warehouse /storage location of Sugar suppliers.

2. In order to have competitive price, DCSCA will have option to negotiate for price reduction with the identified L-1 tenderer/s for whose tender/s has/have been found to be valid.

5. **VALIDITY OF BID:**

The bids of all Bidders, who have participated in the bidding, will remain valid up to **January, 2021**.

6. **EARNEST MONEY DEPOSIT (EMD/MARGIN MONEY):**

1. The tenderer shall deposit an amount of **Rs. 58,050/- (Rupees Fifty Eight Thousand Fifty only)** as EMD/Margin money only through online mode.

2. The Bidder will have to deposit amount of EMD through RTGS/NEFT/ Online banking.

3. The Bidders will be allowed to bid only if the requisite amount of EMD is deposited online.

4. The EMD is required to protect against risk of Bidder’s conduct, which would warrant its forfeiture. The EMD shall be forfeited:

   a) if a Bidder withdraws its bid during the period of bid validity or if the Bidder changes the rate after procedure of the price negotiations is completed with the respective L-1 Bidder or

   b) in case of the successful Bidder, if the Bidder fails:

   (i) to furnish Performance Security Deposit in accordance with the Tender Document or

   (ii) to sign the Contract in accordance with the Tender Document.
No interest will be paid on EMD. Unsuccessful Bidder’s EMD will be returned as early as possible, but not later than 30 (thirty) days after the expiration of the period of bid validity prescribed by the Corporation. Successful Bidder’s EMD will be adjusted upon the Bidder’s furnishing the Performance Security Deposit and signing of contract.

7. SECURITY DEPOSIT (SD):

(1) The successful Bidders shall deposit additional balance amount of 5% (five percent) of purchase value with DCSCA as security deposit within three working days from the day of award of the bid. Thus the total amount of security deposit for the successful Bidders shall stand to 5% (Five percent).

(2) If the successful Bidder, fails to supply the entire ordered quantity as per the prescribed quality at Ex-factory/plant/warehouse/storage location of Sugar suppliers as the case may be, Security Deposit shall stand forfeited and supplier will be blacklisted by DCSCA.

(3) In case, if the supplier fails to complete the delivery of goods in time (including late delivery period) and as per the terms and conditions of the tender document, the DCSCA reserve the right,

I. to cancel the order for the quantity not supplied by the supplier

II. take an initiative, through e-tendering or other alternative resources to purchase the stock, not delivered by supplier and recover the differential rate between the rates offered by the defaulting supplier in that particular bid and the rates offered in immediate next e-tender or other alternative resource by the lowest successful Bidder from SD and outstanding payable to suppliers

III. Suppliers will be blacklisted.

IV. the amount of the Security Deposit (SD) of the successful Bidder(s)/supplier(s) will be returned, subject to satisfactory performance of or execution of the contract and confirmation of the same by DCSCA.

(4) The performance Security Deposit (SD) will be discharged by the Department and returned to the Supplier on due performance of the contract for the contract period;

• not later than two (2) months following the date of last month’s delivery of the contract,
• after adjusting the final accounts,
• after submission of the Indemnity Bond by the Bidder on the stamp paper in a format given by the DCSCA and completion of the respective accounts with the tenderer.
8. **RIGHTS OF DCSCA:**

   The DCSCA reserves the right, without giving any reason, to accept or to reject all or any bid including lowest bid.

9. **TRANSIT RISK:**

   The supplier is bound to deliver the Sugar at the prescribed Ex-factory/ plant/ warehouse/ storage location of Sugar suppliers. The transportation of Sugar will be carried out by approved/ authorized transport contractors of DCSCA from Ex-plant/factory/ supplier’s godowns as the tender is submitted Ex-factory/ plant/warehouse/storage location of Sugar suppliers.

10. **QUALITY, SAMPLING SCHEDULE AND PACKING: Basis of Quality**

   a) Quality of Sugar in 50 Kg packing should be as per the quality specifications shown in *(Annexure-1)* and the prevalent Rules and Regulations of the Food Safety & Standard Act- 2006 (FSSA). The goods except prescribed quality if supplied by the supplier, then said goods is to be taken back by the relevant supplier at their own expenses and the DCSCA will not have any liability for its financial loss.

   b) Entire quantity of Sugar shall be supplied in single lot as per allotment order issued by the DCSCA.

   **Sampling Process:**

   a. The bags should be stacked in such a manner that, each bag gets representation for inclusion in the representative sample and sample can be drawn easily from upper, middle and lower part of the stack.

   b. The Team appointed by DCSCA will carry out the sampling of the Sugar at Ex-factory/ plants of the suppliers/or Ex-factory/ plant/ warehouse / storage location of Sugar suppliers by following IS-498-1985 method. A composite mixture of about 6 Kgs. to 7 Kg. will be drawn from the randomly selected bags of the lot and total 3 samples will be prepared from this mixture. These three sealed samples will be given as follows:

   i. Reserved sample to supplier – 1 sample

   ii. Reserved sample for DCSCA & Team appointed – 2 samples

   c. The quality testing and certification of Sugar will be undertaken only by the Team as appointed by the DCSCA.

   d. After obtaining the sample by the third party agency in the prescribed form by DCSCA and after QC Analysis, a report will prepared by the said Team and will be given to DCSCA and copy will be sent to sugar supplier. If the batch is not found as per prescribed quality specification then administrative charges/ rejection charges at the rate of **Rs.5000/- (In Words Rupees Five Thousand Only)** per batch/ lot size will be recovered from the supplier. In place of such rejected goods supplier has to offer new batch/lot to the DCSCA within the stipulated time period of sampling offer period as given in the purchase order.
ii) **Details of Packing**

a) Supplier should provide the Sugar as per the Rules and Regulations of quality in net 50 Kilogram net weight packing of PP bags.

b) Sugar should be delivered in 50 Kgs net basis in PP bags only. The tare weight of the empty 50 kg PP bag shall be considered 160 grams per bag.

c) In a single delivery lot, uniformity as to weight & packaging material has to be maintained.

d) The manufacturer’s name and address should also be printed on the bag. In such case also tenderer has to follow packaging order act or any other act applicable.

e) If the packing of Sugar stock is not as per the requirement and any defect is found in the necessary printed work etc. as per Packaged Commodity Act and other rules applicable, then the legal proceedings will be initiated against the relevant supplier and all that stock has to be taken back by the supplier at his own costs and risks and the DCSCA will also recover the penalty.

f) As per the legal provisions or as per the instructions given by DCSCA, if any details are required to be printed then it should be added and printed.

g) Each bag should be machine stitched and should not be opened and toned while transportation of stock to the Ex-DCSCA Godowns throughout Goa. There should not be any other marking other than supplier’s logo and other detail as mentioned in this tender document.

iii) **Details of offer for sampling of stocks:**

In the event of supply order being placed with the Bidder or contract being signed with the tenderer, the Bidder shall deliver the order quantity as per the sampling offer, schedule given in the purchase order/contract. Mostly the Bidder may have to start delivery immediately from the date of purchase order or date of intimation of acceptance of the offer; Bidder is expected to sampling offer period for the quantity in proportion to the number of days of delivery period mentioned in the order. Bidder is expected to offer the stock before 5.00 PM during working days at the delivery locations mentioned in the purchase order. The Bidder is required to deliver the quantity as per the following details:

(a) The order quantity of Sugar as per the quality and packing specifications should be delivered by the Bidder in a single lot.

b) At the time of delivery Ex-factory/ plant/warehouse/ storage location of Sugar suppliers, the expenses of loading labour will be borne by supplier.

c) After the completion of offer sampling period as mentioned in the order the goods will be accepted, at the discretion of DCSCA, for maximum period of 7 working days with penalty of 0.1 % of purchase
price per day for the quantity supplied during extended period. No further extension will be allowed in any circumstance. During the extension of 7 working days, if the supplier will not complete the offer sampling of goods, he will be declared as defaulter and his security deposit will be forfeited by the DCSCA. Payment for supplied material will be released after deducting differential rate for quantity not supplied, which will be purchased by next e-tender.

11. **PAYMENT:**
After successful completion of delivery of order quantity by the supplier and submission of bill along with analysis report and goods receipt issued by authorized representative of DCSCA for Ex-factory/plant/warehouse/storage location of Sugar suppliers, payment may be made by DCSCA within 30 days from the date of submission of bill to DCSCA. DCSCA will make payment to supplier through Electronic Fund Transfer to the respective Bank Account of the supplier. Invoices which are defective or inaccurate with regards to calculations, quantities or not supported with the required documents will not be considered for payment.

12. **PENALTY:**

In case, if the supplier fails to complete the delivery of goods in time (including late delivery period) and as per the terms and conditions of the tender document, the DCSCA reserves the right,

1. To cancel the order for the quantity not supplied by the supplier and;
2. Take an initiative, through e-Nivida platform, to purchase the stock, not delivered by supplier and recover the differential rate between the rates offered by the defaulting supplier in that particular bid and the rates offered in immediate next e-tender by the lowest successful Bidder from SD and outstanding payable to suppliers and suppliers will be blacklisted;
3. In case of urgent requirement, the DCSCA reserves the right to grant extension of time with or without penalty subject to condition that supply would be completed during such extended period. Failure to supply the goods during such extended period will amount to violation of terms and conditions of the contract and will result in termination of contract leading application of penal provisions against such supplier as mentioned in (1) and (2) above;
4. If the supplier fails to supply the goods on account of Force Majeure, the contract for indented quantity stands cancelled between supplier and DCSCA. In such cases DCSCA will purchase entire quantity by next e-tender;
5. The DCSCA will not be liable to any risk and cost, whatsoever, consequent upon such cancellation of the contract.
13. **FORCE MAJEURE:**

(1) In any of the Force Majeure circumstances, namely act of God, natural calamities, fire, Government of India’s policy, Goa State Government’s policy, any restriction imposed by State/ Central Government (excluding any stock limits), strikers or lockout by workers, war, military operations of any nature and blockades preventing the Seller/Buyer from the performance of the contract, shall be extended for as long as these circumstances prevail. In the event of these circumstances, if the continuation takes place for more than three months, the party can have the right to refuse its contractual obligations without title to indemnification of any losses which may thereby sustain. The party which is unable to carry out its contractual obligations shall immediately advise the other party of the commencement and the termination of the circumstances preventing the performance of the contract.

(2) A certificate issued by the respective Chamber of Commerce will be sufficient proof of the existence and time (gross) duration of such circumstances.

14. **CANCELLATION OF AGREEMENT:**

(1) The supplier, if breaches any condition or clause of the Agreement, the DCSCA is entitled to cancel the Agreement and also entitled to demand and recover the loss incurred to it due to such end of the Agreement.

(2) If the Government Scheme is closed or partly revised or modified, due to accidental decision of State/Central Government or any amendment and the proceedings of purchase is stopped or revised or modified by the DCSCA then the Agreement will automatically come to an end or partly continues for which supplier is not entitled to demand/receive any type of loss amount or cannot initiate any legal proceedings against DCSCA.

15. **DISPUTE:**

If any dispute or difference of opinion arises in the Agreement, then only the supplier himself or his authorized agent/ representative will represent the same before DCSCA. The decision of the Director, Department of Civil Supplies & Consumer Affairs, will be considered as final decision and it will be bound to the parties of Agreement.
ANNEXURE - 1

Quality Specifications of Sugar


Sugar means the Crystallized product obtained from sugar cane. It shall be free from dirt, filth, iron fillings and added coloring matter. Sugar is free from heavy metals and pesticides. It should be dry & free flowing. It should be free from any smell. The product may contain food additives permitted as per The Food Safety & Standard Act, 2006 (FSSA).

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars/Parameter</th>
<th>DCSCA Specification</th>
<th>Method of Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Moisture % by weight (Max.)</td>
<td>0.08</td>
<td>IS: 15279-2003</td>
</tr>
<tr>
<td>2</td>
<td>Sucrose % by weight (Mini.)</td>
<td>99.0</td>
<td>IS: 15279-2003</td>
</tr>
<tr>
<td>3</td>
<td>Extraneous Matter % by weight (Max.)</td>
<td>0.05</td>
<td>D.G.H.S Manual</td>
</tr>
<tr>
<td>4</td>
<td>Color in ICUMSA Units, (Max.), by GS 2/3-10</td>
<td>150</td>
<td>IS: 15279-2003</td>
</tr>
<tr>
<td>5</td>
<td>SO₂ ppm (Max.)</td>
<td>70</td>
<td>IS: 15279-2003</td>
</tr>
<tr>
<td>6</td>
<td>Reducing Sugar % by mass (Max.)</td>
<td>0.08</td>
<td>IS: 15279-2003</td>
</tr>
<tr>
<td>7</td>
<td>Sieve Test % Retained by mass, (Min.) (IS-600 microns Sieve.)</td>
<td>90</td>
<td>IS: 1607 – 1977</td>
</tr>
<tr>
<td></td>
<td>% Retained by mass, (Min.) (IS-300 microns Sieve.)</td>
<td>95</td>
<td>IS: 1607 – 1977</td>
</tr>
</tbody>
</table>
Annexure 2

(Packing Details)

a) Packing will be done in 50 Kg. in new PP Bags (empty bag weight 160 grams)

b) Manufacturing month, batch number, crop season like year 2019-20 and manufacturing unit name and address should be printed on it.

c) All details as per the Legal Metrology Act, 2009, Packaging Act and Food Safety & Standard Act, 2006 (FSSA) should be printed on the bag.

d) The manufacturer’s name and address should also be printed on the bag. The tenderer has to follow packaging order act, or any other act applicable.

Details of printing are as follows:

<table>
<thead>
<tr>
<th>Production Month and Year</th>
<th>Batch Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net weight</td>
<td>50 Kilogram</td>
</tr>
</tbody>
</table>

Name and address of manufacturer & manufacturing unit:

: __________________________________________________________________________

: __________________________________________________________________________

: __________________________________________________________________________

: __________________________ Pin Code Number.
ANNEXURE-3

FORMAT OF SELF CERTIFICATE

(On non-Judicial stamp of Rs.100/- with Notarize)

To,
The Director,
Department of Civil Supplies
and Consumer Affairs,
Panaji - Goa

Sub: Certificate.

We declare that we have not been deregistered or debarred or blacklisted or suspended for any product or constituent of the product we have quoted, by any State Government/ Central Government/ Government undertakings/ Local Authority till the due date of submission of bid as specified in the ITB. If we, at a later date, are found guilty of suppressing facts in this regard, such act on our part, shall be considered a fraudulent practice in accordance with Clause mentioned under Instructions to Bidders (ITB) and the DCSCA shall be entitled to reject our Bid and or rescind the contract, if awarded and forfeit the Earnest Money Deposit/Performance Security Deposit submitted by us against this ITB.

We have also noted that after submission of Bid and before Award of Contract. If we are deregistered or debarred or blacklisted by any State Government/ Central Government/ Govt. undertaking/ Local Authority, our bid shall be considered as nonresponsive.

Date: _______________  (Signature)  _______________

Place: _______________  (Print Name)  _______________
     (Designation)  _______________
     (Common Seal)  _______________
Annexure-4

A. Technical bid form for purchase of Sugar under PDS

1. A. Name of company
   B. Address

   C. Telephone No. and Mobile no.
   D. Fax No. and Email

   Address

2. For supplier of Sugar, details regarding Sugar License
   A. License No.
   B. Validity period

3. Details of GST No./Excise No.

4. Income tax PAN No.

5. Main/Authorized Person Name:
   Designation

   Address, telephone no./
   Mobile phone details/
   Email address

6. Signature of the Authorized Representative:

7. Authority given by:
   Name:____________________________, Designation:_____________
   Company:________________________________________________________

We have read all the details mentioned in the tender document, including the general terms and conditions of the tender and it is accepted, agreed and abide by us.

Place: Name of the Authorized Person from Bidder company:_____________

Date: Signature of the Authorized Person from Bidder company:__________

Company seal

(Note: The bidder shall download this Form and after filling it, bidder has to upload it online while submitting Tender)
## Annexure-5

### CHECKLIST FOR SUBMISSION OF APPLICATION
(Documents to be submitted)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Enclosed</th>
<th>Not enclosed</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Duly filled and signed application / Technical bid Form along with original tender document with signature on each page as acceptance of terms and conditions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Payment of Rs.2000/- towards tender fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Payment of Rs.58,050/- towards Earnest Money</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Attested copies of Sugar License (License issued by appropriate authority (Central/State govt.) for supplier Sugar)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>Audited balance sheet of previous 3 years along with copy of P&amp;L A/c.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 06      | Copy of  
(a) Income Tax returns of last three years self attested. In case of new company self-certificate and information for lesser period may be given.  
(b) Photo copy of PAN Card (Self-attested). | | |
| 07      | Copy of certificate of registration under  
(a) GST  
(b) Central Sales Tax Act  
(c) Excise license, if applicable  
(d) Service Tax, If applicable | | |
| 08      | Affidavits:  
(a) Not having been prosecuted for violation of any rules, law or enactment of State/Center like essential commodities Act or any orders there under by any court of law.  
(b) Not having been black listed by any organization/ Govt. for non-performance of contractual obligation. | | |
<p>| 09      | In case of partnership firms, copy of latest partnership deed, in case of Cooperatives, copy of byelaw, in case corporate copy of Memorandum and Articles of Association. | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Copy of resolution duly authorizing, the official of Co-operative/Corporate to participate in the e-procurement process. In case of partnership firms a general power of attorney authorizing the executive partner or Chief Executive to sign the documents on behalf of the firm to be submitted.</td>
</tr>
<tr>
<td>11</td>
<td>In case of partnership firms the copy of the latest partnership deed self-certified, percentage of partner share along with details of name, age, education and experience of the partners duly signed and self-attested.</td>
</tr>
<tr>
<td>12</td>
<td>Attestation of signature of the authorized signatory on behalf of the firm from the bank, where the firm is having its account.</td>
</tr>
<tr>
<td>13</td>
<td>Address proof of the authorized signatory (Telephone/Electricity bill or copy of Passport or voter ID)</td>
</tr>
<tr>
<td>14</td>
<td>Address proof of the firm (certificate of registration / registration certificate issued by Industries and Commerce Department or Labor Department)</td>
</tr>
<tr>
<td>15</td>
<td>Bank conduct certificate of the firm</td>
</tr>
</tbody>
</table>
**Annexure-6**

**FORMAT OF FINANCIAL BID/PRICE SCHEDULE**
(To be filled up by the Bidder ON-LINE through e-Tendering ONLY)

<table>
<thead>
<tr>
<th>Item/Particulars</th>
<th>Ex-factory/plant/warehouse/storage location of Sugar supplier (Location must be filled by Bidder and it should be only one location)</th>
<th>Name of Zone</th>
<th>Quantity offered (in Qtl.)</th>
<th>Rate in Rs. in figure per Qtl.</th>
<th>Rate in Rs. in words per Qtl.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUGAR</td>
<td></td>
<td>Goa</td>
<td>750</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:**

1. Bidder should have to **offer/deliver** the sugar stock from **one location** only i.e. Ex-factory/plant/warehouse/storage location of Sugar supplier.
2. The rate as per Price Schedule for suppliers to supply and delivery to the Ex-factory/plant/warehouse/storage location of Sugar suppliers as per Technical Specification and Schedule of Requirement should be clearly mentioned by the Bidder in words and figures in Indian Rupees.
3. The rate should include basic price of Sugar inclusive of all taxes, excise duties, loading labor, packaging, packing and forwarding charges and other incidental charges as applicable, as the case may be.
4. In case of difference in figures and words, the rates quoted in words will be considered as final. If there is a discrepancy in the unit rates and the total price, the unit rates shall be considered and the total price corrected accordingly.
5. Prices quoted by the Bidder shall be firm and fixed during the Bidder’s performance of the Contract and not subject to variation on any account, whatsoever.
6. A Bid submitted with an adjustable price basis will be treated as non-responsive and rejected. The Bidder shall indicate the rates/amounts inclusive of Excise Duty, Sales Tax (GST), Service tax and all Govt. duties and taxes as applicable.
Annexure-7

DECLARATION

I / We solemnly declare that we have submitted all the documents as mentioned in the Bid Document. We also understand that non-compliance of any documents will be treated as non-respective Tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender is liable to be rejected.

I / We have read and understood all the terms and conditions mentioned above in the tender document and agree to abide by them.

I agree _________________________

Signature of Bidder