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**Department of Science, Technology & Environment**  
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**NOTIFICATION**

**SCHEME FOR PROVIDING GRANT-IN-AID TO CONDUCT SCIENCE SEMINARS, WORKSHOPS, AWARENESS PROGRAMMES, EXHIBITIONS AND PROVIDING FINANCIAL ASSISTANCE TO TEACHING FACULTIES, RESEARCHERS AND SUBJECT SPECIALTY EXPERTS TO PARTICIPATE IN SCIENCE SEMINARS & WORKSHOPS IN INDIA AND ABROAD IN THE FIELD OF SCIENCE & TECHNOLOGY.**

The Government of Goa is pleased to formulate a scheme for promotion of Science & Technology through High Schools, Higher Secondary Schools, Colleges, Research Institutions and NGO by way of organizing Science Seminars, Workshops, Exhibitions, Awareness Programmes and also to provide financial assistance to teaching faculties, researchers and subject specialty experts in the field of Science & Technology, for participating in Science Seminars and Workshops in India or Abroad.

1. *Short title and commencement:-*

(i) This scheme may be called as “*Scheme to Promote Scientific Awareness & Culture by Educational Institution, Research Institution and NGO’s, through means of conducting workshops / exhibitions as also providing assistance for*

*participation in seminars / workshops in India or Abroad*' (herein after called as the Scheme).

- (ii) The scheme shall come into force with immediate effect and shall remain valid for a period of five years.
- (iii) The scheme shall promote organizing and conducting, –
  - a) Science seminars, workshop and awareness programme in High Schools, Higher Secondary Schools, Colleges, other Educational and Research Institutions as well as by NGO's.
  - b) Science Exhibitions in High Schools, Higher Secondary Schools, colleges and other Education and Research Institutions or such other suitable locations by NGO's.
  - c) Participation in science seminars / workshops in India and abroad by providing financial assistance for teaching faculties, researchers and subject specialty experts in the field of Science & Technology.
- (iv) The scheme shall be implemented by Department of Science & Technology.

2. *Objectives of the scheme :-*

- (i) The scheme envisages popularization of Science & Technology and promoting scientific awareness and culture by providing financial support to High Schools, Higher Secondary Schools, Colleges, Research Institutions and NGO's for organizing Science seminars / workshop and awareness programme as well as organizing science based exhibitions. The Scheme also envisages providing financial assistance for encouraging participation in science seminars /

workshops in India and Abroad by teaching faculties, researchers, and subject specialty experts in the field of Science & Technology.

3. *Scope of the scheme:-*

- (i) The scope of the scheme is to provide financial assistance / grant in aid to maximum upto 25 High Schools & Higher Secondary Schools, 10 Colleges / Research Institutions / NGO's every year to conduct Science seminars, workshops, awareness programmes and exhibitions.
- (ii) Further, maximum upto 10 teaching faculties / subject specialty experts / researcher in the field of Science & Technology will be assisted to participate in Science Seminars / Workshops in India or Abroad.
- (iii) Project Review Committee. – The proposal submitted by the High Schools, Higher Secondary Schools, Colleges, Research Institutions and NGO's in the prescribed form will be appraised by the DSTE, if required, by referring the same to various other authorities or institutions, who are competent to analyse such reports / proposals and their recommendations will be placed before the Committee comprising of:
  - a. Director, Department of Science and Technology
  - b. Member Secretary, GSCST
  - c. Environmental Engineer (GSPCB) or his representative, and
  - d. One person from the field of Science & Technology to be nominated by the Government
- (iv) Each grantee as approved by Project Review Committee (PRC) in consultation with the Department of Science & Technology is eligible to receive grants.

- (v) The grant for participating in seminars / workshops will be restricted to travel cost, stay and registration fees only.
- (vi) The Department of Science & Technology shall maintain a database record to whom grants have already disbursed to organise Science Seminars, Workshops, Science Exhibitions and Awareness Programmes and also maintain the details of the project subject / theme along with the list of the grantee to whom grants have already been disbursed.
- (vii) The grant for organizing the exhibition shall include the expenditure for travel, stationery, printing, pandals, refreshments, honorarium, publicity etc., and not for procurement of any equipment/tools/models, etc.

4. *quantum of Assistance and Eligibility for availing benefits under the scheme:-*

- (i) A maximum of 25 High Schools & Higher Secondary Schools will be eligible to avail a maximum grant of Rs. 40,000/- per annum. The activities permissible under the programme are in the nature of Science Seminars, Workshops, Science Exhibitions and Awareness Programmes in the field of Science & Technology. However, with the prior approval of the Government an higher amount can be considered for grants. **(Proforma for seeking GIA for conducting seminars, workshops and awareness programmes in “FORM I”).**

(ii) A maximum of 10 Colleges / Research Institutions / NGO's will be eligible to avail a maximum grant of Rs. 1,00,000/-. The activities involved under this component are to organize Science Exhibitions in the field of Science & Technology. However, with the prior approval of the Government an higher amount can be considered for grants. **(Proforma for seeking GIA to organise Science Exhibition in "FORM II")**.

(iii) During the year maximum of 5 Teaching faculties Researchers / Subject Specialty Experts in the field of Science & Technology will be eligible to avail assistance of maximum upto Rs. 1,50,000/- to participate Seminars / Workshops related to Science and Technology in Abroad and upto Rs. 50,000/- for participating in India. However, with the prior approval of the Government an higher amount can be considered for grants. **(Proforma for attending seminars, workshops and awareness programmes in "FORM III & IV")**.

(iv) NGO's, / Research Institutions of repute will be eligible for seeking grant only once in a financial year to organize Science Exhibitions.

(v) High Schools, Higher Secondary Schools Colleges, Research Institutions and NGO's will be eligible for seeking grant only once a financial year for conducting seminars, workshops, science exhibitions and awareness programmes.

(vi) Teaching faculties / Institutions / NGO's / Researchers/ Subject Specialty Experts in the field of Science & Technology whose proposal for participating Seminars and Workshops in India and abroad is vetted by PRC will be eligible for grant only once during the period of operation of this scheme.

(vii) Government reserves the right to stop future grants and also modify the financial quantum, so also the conditions of the scheme, depending upon the budgetary provisions. Government also reserves the right to sanction additional grant to the Institutions as well as to hold in abeyance or suspend or cancel the scheme, at any point of time and no claim or appeal or challenge shall lie with any authority or tribunal or court, in respect of this decision of the Government.

5. *Pattern of Assistance of the Scheme:-*

(i) The grantee shall be entitled to receive Government grants based on the provisions made by the Government in the Budget Estimate during the particular financial year, and the same will be sanctioned as per the terms and conditions laid down by the Government.

(ii) The grants shall be disbursed in two installments i.e. 70% on receipt of the proposal duly vetted by PRC and 30 % on submission of statement of expenditure directly on case to case basis:

Provided that grants may disbursed in a single installment in case of Schools / Higher Secondary Schools for conducting the Science Seminars, workshops and awareness programmes in the field of Science & Technology.

(iii) The entire amount of the grants approved and sanctioned in a financial year, shall be utilized before the end of the subsequent year or within one month from the date of conduct of the programme and for the purpose for which it is sanctioned. Any portion of the grant which is not ultimately required for the purpose for which it is sanctioned will be refunded to the Government Treasury. After

‘utilizing/refunding’ the sanctioned amount, an Utilization Certificate should be furnished to the sanctioning authority as required under Form GFR – 19A.

(iv) The account of the Grantee (in case of NGO’s & Research Institution) in respect of this grants should be audited by the Government approved Auditor / Chartered Accountant and counter signed by the Competent Authority of the said NGO / Research Institution as the case may be. Such certificate shall be submitted along with detailed report. The accounts of the grants shall be maintained separately and properly from its normal activities.

(v) In case of educational institutions, who are in receipt of Government Grant-in-Aid for its normal activities, shall prepare a basic receipt and expenditure statement, duly verified and countersigned by the Head of the Institution and submit the same with detailed project report.

(vi) A performance-cum-achievement report specifying in detail the achievements made by the Grantee with the Government grants / amount sanctioned should be furnished to the Department of S&T along with Utilization Certificate.

(vii) The grantee Institution must exercise reasonable economy, observe all financial propriety and the financial rules as issued by the Government from time to time while incurring the expenditure.

(viii) In case of portion of grants being utilized for the purpose for which it is not sanctioned the amount so utilized shall be recovered from the Grantee in a manner as decided by the Government and in terms of the provisions and in accordance to the law in force including recovery from Grant-in-Aid receivable from any other Government Department. In such cases the defaulting Institution / Head of Institution / Management of Institution, shall be liable for criminal proceedings being initiated against them.

(ix) The amount remaining unspent out of this grant, shall be refunded back to the Government Treasury by challan alongwith the report.

(x) The grantee shall duly acknowledge the grant provided by the Government in its report as well as any publications of such report.

(xi) The grantee shall ensure that no unlawful activities, propaganda inconsistent with the Government Policy, Rules and Regulations, should be undertaken.

#### *6. Relaxation of the provisions of the scheme:-*

The Government shall be empowered to relax any or all of the clauses or conditions of this scheme in genuine case(s) for sanction of the grant.

#### *7. Interpretation of the provisions of this scheme:-*

If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision about the interpretation shall lie with the Government, which shall be final and binding on all concerned.



8. *Redressal of grievances and dispute:-*

Grievances or disputes if any, arising out of implementation of this scheme, shall be referred to the Secretary (S & T) of Government who shall hear and decide such matters and the decision of the Secretary (S & T) to the Government in this regard shall be final and binding on all concerned:

Provided no grievance or dispute regarding the decision of the Government shall lie with any authority or tribunal or court, in respect of the decision.

9. This scheme has been issued with the concurrence of the Finance (Exp.) Department vide their U.O. No. 1400030725 dated 16/05/2017 and administrative approval of the Government under U.O. No. 522/F dated 16/05/2017

By Order and in the name of the  
Governor of Goa

Sd/-  
(Levinson J. Martins)  
Director (S&T) / Ex-Officio,  
Jt. Secretary to Government

To,  
The Director, Department of Printing and Stationery, Panaji ..... *with a request to print the above Notification immediately in the Official Gazette, Government of Goa.*

## FORM I

### PROFORMA FOR SEEKING GRANTS IN AID TO CONDUCT SEMINARS/ AWARENESS PROGRAMMES

Sr.No.	Particulars	
1.	Name of the Institutions seeking Grants in Aid to Conduct seminars/ Awareness Programmes etc	
2.	Name of the Seminar / Programme	
3.	Total No. of Seminars Held	
4.	How many people expected for seminars	
5.	Time duration of the seminars	
6.	Dates of the seminars	
7.	Venue of the Seminars	
8.	whether Grants in Aid was provided for any other project to the institutions by DSTE earlier Yes/ No	
9.	If Yes details of the programme / project and amount of G.I.A. disbursed	
10.	Whether settlement of earlier Accounts complied Yes/No, with details	
11.	Travel Charges to be paid to the speaker	
12.	Honorarium to be paid to the speaker	
13.	Total Expenditure on publicity , advertisement, Handouts	
14.	Whether any other institution has carried out seminars on the Subject for which Grants In Aid is sought. Y/N if yes the title and name of the Institution	
15.	Any other Costs	

#### **DECLARATION**

I \_\_\_\_\_ hereby state that I am working as \_\_\_\_\_ in \_\_\_\_\_ Institution, since \_\_\_\_\_ and have not sought Funds from the State Government or any other source / Agency for organising the seminar / awareness programme. It is further stated that no additional grants / funds shall be sought / claim from any other agency / organization for the said purpose.

Counter Sign by Head Master / Principal

Signature of Project Incharge

Seal of Institution

**FORM II**

**PROFORMA FOR SEEKING GRANTS IN AID TO ORGANISE SCIENCE EXHIBITIONS**

Sr. No.	Particulars	
1.	Name of the Institutions seeking Grants in Aid to Organize Science Exhibitions	
2.	Name / Theme of the Science Exhibitions	
3.	Time duration of the Science Exhibitions	
4.	Dates of the Science Exhibitions	
5.	Venue of the Science Exhibitions	
6.	whether Grants in Aid was provided earlier for any other project / programme by DSTE Yes/ NO	
7.	Details of the programme / project and amount of G.I.A disbursed	
8.	Whether settlement of earlier Accounts complied Yes/No with details	
9.	Travel Charges to be paid to the speaker	
10.	Honorarium to be paid to the speaker	
11.	Total Expenditure for publicity , advertisement, Handouts,	
12.	Total Expenditure for Printing organization details	
13.	Whether any other Institution has funded for similar Science Exhibitions on the Subject for which Grants In Aid is sought. Y/N if yes the title and name of the Institution	
14.	Any other Costs	

**DECLARATION**

I \_\_\_\_\_ hereby state that I am working as \_\_\_\_\_ in \_\_\_\_\_ Institution, since \_\_\_\_\_ and to state that this Institution have not sought any funds from the State Government or any other source / Agency for organizing such Exhibition. It is further stated that no additional grants / funds shall be sought / claim from any other agency / organization for the said purpose.

Counter Sign by Head Master / Principal

Signature of Project Incharge

Seal of Institution

**FORM III**

**PROFORMA FOR SEEKING GRANTS IN AID TO UNDERGO TOUR TO ATTEND SCIENCE SEMINARS/ WORKSHOPS AND AWARENESS PROGRAMMES**

Sr. No.	Particulars	
1.	Name of the Institutions / Individuals seeking Grants in Aid to undergo tour to attend Science Seminars / Workshop /Awareness Programmes etc	
2.	Name of the Science Seminars / Workshop /Awareness Programmes etc	
3.	Time duration of the Science Seminars / Workshop /Awareness Programmes etc	
4.	Dates of the Science Seminars / Workshop /Awareness Programmes etc	
5.	Venue of the Science Seminars / Workshop /Awareness Programmes etc	
6.	whether Grants in Aid was provided earlier for such tour Yes/ NO	
7.	If Yes names of the Science seminar / Workshop / awareness programme Total amount Sought for the purpose	
8.	Whether settlement of earlier Accounts complied Yes/No	
9.	Letter / Invitation from Organiser enclosed Yes / No	
10.	Total Expenditure for Printing, if any	
11.	Whether any other institution/ Researcher has carried out seminars on the Subject for which Grants In Aid is sought. Y/N if yes the title and name of the Institution	
12.	Any other Costs	

**DECLARATION**

I \_\_\_\_\_ hereby state that I am working in \_\_\_\_\_ Organization / Institution, as \_\_\_\_\_ since \_\_\_\_\_ and have not sought Funds from the State Government or any other source / Agency for attending/organising the seminar / awareness programme. It is further stated that no additional grants / funds shall be sought / claim from any other agency / organization for the said purpose.

Counter Sign by HOD/Organisation

Signature of Individual

Seal of Institution/Organisation

## FORM IV

### PROFORMA FOR ATTENDING SEMINARS IN INDIA AND ABROAD

Sr. No.	Particulars	
1.	Name of the Individual / Researcher / institution	
2.	Name of the Science seminar / Workshop / awareness programme	
3.	Duration of the Science seminar / Workshop / awareness programme	
4.	Dates of the Science seminar / Workshop / awareness programme	
5.	Presentation by the Researcher through Research paper / individual presentation	
6.	Brochures of Science seminar / Workshop / awareness programme	
7.	Participation Fees	
8.	Travel charges	
9.	Whether the individual / researcher/ institution has taken funds earlier to attend any seminar/ programme earlier. Y/N, if Yes, copy of Utilization Certificate & Receipt submitted earlier	

### **DECLARATION**

I \_\_\_\_\_ hereby state that I am working in \_\_\_\_\_ Organization / Institution, as \_\_\_\_\_ since \_\_\_\_\_ and have not sought Funds from the State Government or any other source / Agency for attending/ the seminar / awareness programme. It is further stated that no additional grants / funds shall be sought / claim from any other agency / organization for the said purpose

Counter Sign by HOD/Organisation

Signature of Individual

Seal of Institution/Organisation