



GOVERNMENT OF GOA  
GENERAL ADMINISTRATION DEPARTMENT  
SECRETARIAT, PORVORIM, GOA- 403 521, FAX- 2419753

No.37/2/2020-GAD-III/ 806

Dated:- 15/07/2020  
Asadha 24, Saka 1942

Read :- Office Memorandum No.37/2/2020-GAD-III/514 dated 19/06/2020

**OFFICE MEMORANDUM**

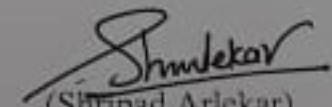
In continuation to the Office Memorandum of even number dated 19/06/2020 read in preamble it is hereby directed that the employees working in the State Government/Semi Government/ Departments, who or any of their family members residing with them have been subjected for swab test for Corona Virus, shall refrain from attending office duties until the test report is declared by the concerned Medical Authority.

Further, such employee shall immediately intimate his/her immediate superior about the situation, who inturn shall permit such employee to work from home, until the test report is declared by the concerned medical authority.

The employees working from home, in pursuance to above, shall be available on telephone and electronic means of communication at all times.

All Head of Departments are directed to bring the above instructions to the notice of their employees and issue similar instructions to their Attached/Subordinate Offices, Autonomous/Statutory Bodies, for strict compliance.

This issues with the approval of the Competent Authority.

  
(Shripad Arlekar)  
Under Secretary (GA)

To :-

- 1) All Secretaries to Government, Secretariat, Porvorim.
- 2) All Head of Departments/Offices/Corporations/Autonomous Bodies, etc.
- 3) All Offices of Ministers/Speaker/Deputy Speaker/Leader of Opposition.
- 4) Guard File.
- 5) Office copy.