



Directorate of Agriculture
Government of Goa
Krishi Bhavan, Tonca, Caranzalem,
Goa - 403 002

No. 3/3/Hort/SSS/1-5-1/2016-17/D.Agri/९२

Date: 29/06/2016

CIRCULAR

**Sub: Registration of Dealer/Micro Irrigation Companies for
Irrigation Infrastructure Scheme.**

Registration of dealers supplying irrigation equipments/items such as pump, pipeline etc as well as Drip & Sprinkler irrigation systems was started since 2012-13.

In view of various practical difficulties changes are being made in procedure as below.

1. Registration shall be done for a period of 5 financial years (FY'S) instead of present 2 years.
2. Fees towards registration of Dealer shall be ₹5000/- and ₹10000/- for Micro Irrigation Company. The fees shall be paid once covering entire period of 5 years.
3. The Dealer/MI Company shall register for various types of items they are dealing in irrigation infrastructure and the registration shall be effective from date of approval to 31st March of respective financial year viz. first year.
4. For subsequent four years the Dealer/MI Company shall invariably submit valid dealership certificate and price list for respective financial year on or before 15th April for further extension of registration. The same shall be submitted to the Dy. Director of Agriculture (Hort), Horticulture Section, Krishi Bhavan, Tonca Caranzalem-Goa.
5. The Dealer/Micro Irrigation Company shall submit the detailed application in prescribed format along with document listed in application, attached herewith.
6. The format for application form for registration of Micro Irrigation Company is attached at Annexure 'C' and for [redacted] attached at Annexure 'D'.

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7. For the registration as Dealer attested copies of documents such as, *Ownership documents of premises, Authorised Dealership Certificate, VAT Registration Certificate, CST Registration Certificate, Registration Certificate under Shop and establishment, Photo ID of owner, photo of establishment with board, IT PAN Card Xerox & BIS/ISI Standard certificate (wherever applicable)*, shall be submitted once during initial registration. However same shall be kept updated from time to time and shall be produced if required in future if asked by Department/Inspecting team. Dealers need not submit BIS Certificates if the Manufacturing company to whom they are representing has already submitted the same.

8. The dealer/ Mi company authorized Signatory shall submit their email ID and mobile no. for timely/advance intimation of registration status via mail/message.

9. For initial registration dealers shall submit application through Zonal Agriculture Office. Zonal Agriculture Office's shall scrutinize the application and forward to Dy. Director of Agriculture (Hort).

Upon receiving administrative approval ZAO's shall accept necessary fees from Dealer and resubmit file to Dy. Director of Agriculture (Hort) for issue of final registration.

10. The Micro irrigation companies shall register their firms by submitting the application to Director of Agriculture, Tonca-Caranzalem- Goa enclosing the documents as Registration Certificate of company, VAT/CST Registration Certificate details of components along with specification and Price list, BIS certificates, , letter specifying Authorized signatory and MI Engineer for the region. The company shall submit a letter mentioning list of Authorized dealers for the State of Goa by 15th April every year and intimate any addition to the same during interim period.

11. A security deposit of ₹25000/- would be paid in favour of **"DIRECTOR OF AGRICULTURE"** by Micro Irrigation Company covering entire period of 5 years. The Security Deposits would be refunded after completion of term of registration.

12. In case of suspension/cancellation of registration by the State Government due to supply of substandard material/ faulty installation, the fees paid by the company/dealer and Security deposit given by the Micro Irrigation company will not be refunded and the company as well as dealer will be black listed.

LIST OF DOCUMENTS ATTACHED

Sr. No.	Particulars of Documents	Valid up to	Yes /No
1	<i>Ownership documents of premises</i>		
2	<i>Authorised Dealership Certificate</i>		
3	<i>Specification and Price list of Components</i>		
4	<i>VAT Registration Certificate</i>		
5	<i>CST Registration Certificate</i>		
6	<i>Registration Certificate under Shop and establishment</i>		
7	<i>Photo ID of owner</i>		
8	<i>BIS/ISI Standard certificate (if applicable)</i>		
9	<i>IT PAN Card Xerox</i>		
10	<i>Photo of establishment with board</i>		
11	<i>Copy of Bank Pass Book</i>		
12			
13			
14			
15			

Signature:

Name of Authorised Signatory

Stamp

Date: _____

Place : _____

ANNEXURE 'E'

**APPLICATION FOR REGISTRATION OF MICRO IRRIGATION DEALER
WITH DEPARTMENT OF AGRICULTURE FOR (DRIP/SPRINKLER)
(THROUGH ZONAL AGRICULTURE OFFICER)**

To,
The Director,
Directorate of Agriculture,
Krishi Bhavan,
Tonca- Caranzalem -Goa

Sub: Registration of Dealer under Micro irrigation. (Drip/Sprinklers)

Sir,
I hereby submit that I am authorized Dealer of _____
_____ registered Company manufacturing Micro
irrigation systems as Drip / Sprinkler / Micro sprinkler . I want to register our firm with the
Directorate of Agriculture Government of Goa for Sale and installation of Drip / Sprinkler /
Micro-irrigation systems in the State of Goa under schemes assisted by the Directorate of
Agriculture.

The details of my business are as below.

Sr. No.	Types of item/particulars	Specification Capacity/ Size (From-To)	Manufacturing Company	Validity of Dealership/ Distributorship	BIS/ISI/ISO Standard

The Copy of the Dealership Certificate of Company is attached herewith along with all mandatory documents as specified by the Department.

The details of my firms are as below:-

Name of Establishment :
Name of the Owner :
Address :
Registration No. of establishment :
Tin No. :
Contact Person :
Phone No :
Email ID :

It is hereby requested that our firm may registered for the sale / installation of Drip/Sprinkler Irrigation system in state of Goa Under various developmental programme of Directorate of Agriculture as per the term & Condition of your department. I hereby agree to deposit registration fees of ₹.5000/- for a period of 5 years.

I hereby submit an undertaking to adhere to term and Condition governing the registration along with this application.

Signature :-

Name:-

Stamp :-

LIST OF DOCUMENTS ATTACHED

Sr. No.	Particulars of Documents	Valid up to	Yes /No
1	<i>Ownership documents of premises</i>		
2	<i>Authorised Dealership Certificate</i>		
3	<i>VAT Registration Certificate</i>		
4	<i>CST Registration Certificate</i>		
5	<i>Registration Certificate under Shop and establishment</i>		
6	<i>Photo ID of owner</i>		
7	<i>BIS/ISI Standard certificate (if applicable)</i>		
8	<i>IT PAN Card Xerox</i>		
9	<i>Photo of establishment with board</i>		
10	<i>Copy of Bank Pass Book</i>		
11			
12			
13			
14			
15			

Signature:

Name of Authorised Signatory

Stamp

Date: _____

Place : _____

ANNEXURE 'D'

**APPLICATION FOR REGISTRATION OF IRRIGATION INFRASTRUCTURE DEALER
WITH DEPARTMENT OF AGRICULTURE
(THROUGH ZONAL AGRICULTURE OFFICER)**

To,
The Director,
Directorate of Agriculture,
Krishi Bhavan,
Tonca- Caranzalem -Goa

Sub: Registration of Dealer under irrigation infrastructure schemes.

Sir,

I hereby submit that we are the registered Dealer/Distributor/Authorized Agent of various irrigation tools/items for sale in Goa of various companies as detail is below.

Sr. No.	Types of item/particulars	Capacity/ Size (From-To)	Manufacturing/Company	Validity of Dealership/ Distributorship	BIS/ISI/ISO Standard

The Copy of the valid dealership/sub dealer Certificate for each item is attached herewith along with all mandatory documents as specified by the Department.

The details of my establishment are as below:-

Name of Establishment :

Name of the Owner :

Address of Establishment :

Registration No. of establishment :

Tin No. :

Contact Person :

Phone No / Mobile Number :

Email ID

It is hereby requested that I may be considered as a registered dealer/distributor for sale above mentioned equipment/material in state of Goa under various developmental programme of Directorate of Agriculture as per the term & Condition of the department. I hereby agree to deposit registration fees of ₹5000/- for a period of 5 years.

I hereby submit an undertaking to adhere to term and Condition governing the registration along with this application.

Signature -

Name:-

Stamp -

LIST OF DOCUMENTS ATTACHED

Sr. No.	Particulars of Documents	Valid up to	Yes /No
1	<i>Registration Certificate of company</i>		
2	<i>VAT/GST Registration Certificate</i>		
3	<i>Specification and Price list of Components</i>		
4	<i>BIS certificates of the Components</i>		
5	<i>List of Authorised Dealers for the State of Goa</i>		
6	<i>Letter specifying Authorized signatory of company for Goa Region</i>		
7	<i>Letter specifying MI Engineer of Company for Goa Region</i>		
8	<i>IT PAN Card Xerox</i>		
9			
10			
11			
12			

Signature:

Name of Authorised Signatory

Stamp

Date: _____

Place : _____

ANNEXURE 'C'

**APPLICATION FOR REGISTRATION OF MICRO IRRIGATION COMPANY
WITH DEPARTMENT OF AGRICULTURE FOR (DRIP/SPRINKLER)**

To,
The Director,
Directorate of Agriculture,
Krishi Bhavan,
Tonca- Caranzalem -Goa

Sub: Registration of Company under Micro irrigation. (Drip/Sprinklers)

Sir,

I hereby submit that we are the registered Company manufacturing Micro irrigation systems as Drip / Sprinkler / Micro sprinkler . The company wants to register themselves with the Directorate of Agriculture Government of Goa for Sale and installation of Drip / Sprinkler / Micro-irrigation systems through our authorized dealers in the State of Goa under schemes assisted by the Directorate of Agriculture.

The details of company are as detailed below.

Sr. No.	Types of item/particulars	Capacity Size (From to)	Centre/Institute standard BIS/ISI/ISO

The Copy of the Registration Certificate of Company is attached herewith along with all mandatory documents as specified by the Department.

The details of Company are as below:-

Name of Authorized Signatory :
Name of the MI Engineer :
Address :
Registration No. of establishment :
Tin No. :
Contact Person :
Phone No :
Email ID :

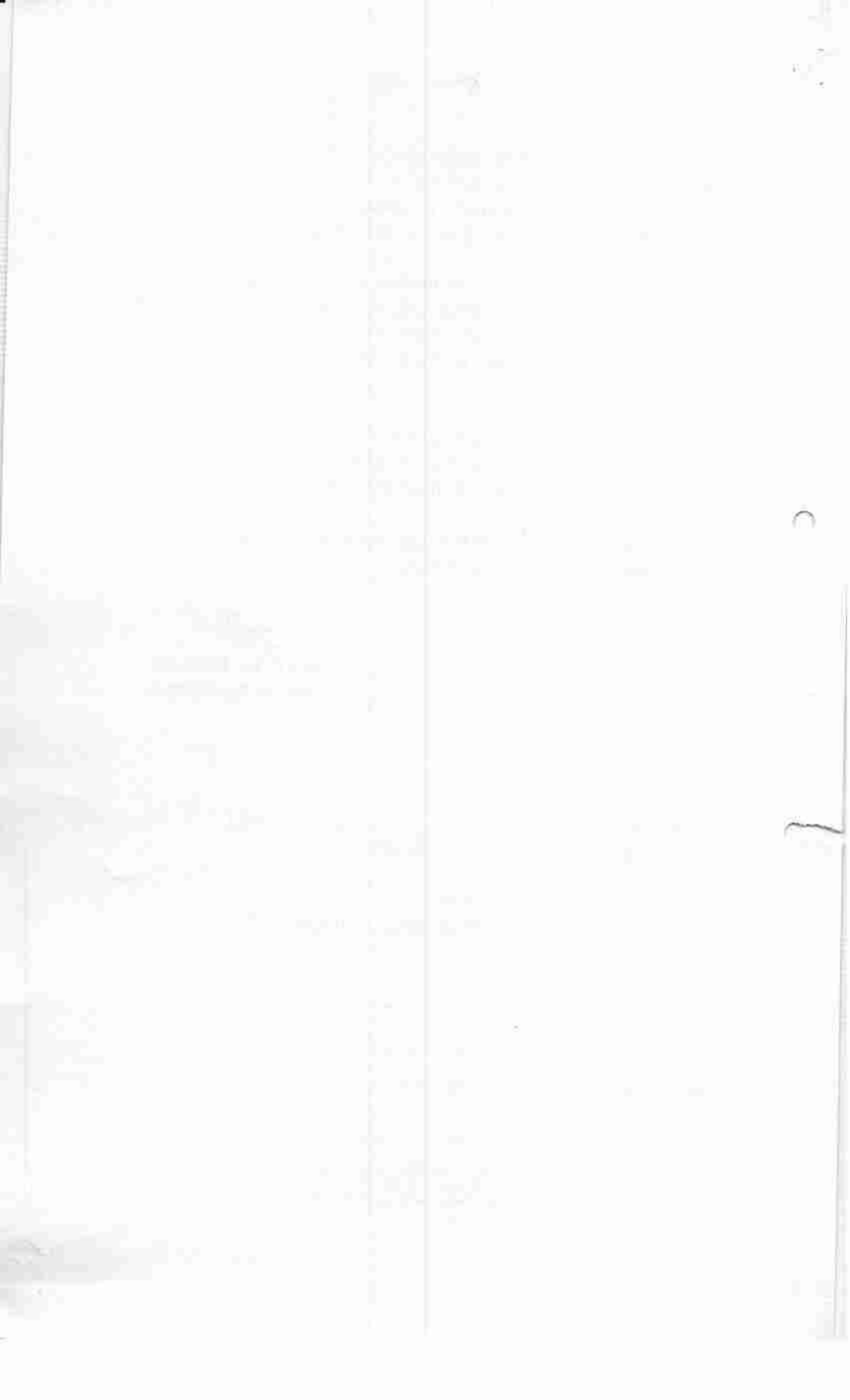
It is hereby requested that our company may registered for sale above mentioned equipment/material in state of Goa Under various developmental programme of Directorate of Agriculture as per the term & Condition of your department. I hereby agree to deposit registration fees of ₹.10000/- for a period of 5 years.

I hereby submit an undertaking to adhere to term and Condition governing the registration along with this application.

Signature :-

Name:-

Stamp :-



1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial statements and for providing a clear audit trail.

2. The second part of the document outlines the various methods used to collect and analyze data. It includes a detailed description of the sampling techniques employed and the statistical tests used to evaluate the results.

3. The third part of the document provides a comprehensive overview of the findings of the study. It discusses the implications of the results and offers recommendations for future research and practice.

4. The final part of the document is a conclusion that summarizes the key points of the study and reiterates the importance of the findings.

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