

### NOTICE INVITING QUOTATION

Sealed Item Rate quotations are invited from the eligible bidders for the work of ***“Maintenance contract for Split Air Conditioners installed at Institute of Psychiatry and Human Behaviour, Bambolim-Goa, for three years”***. The sealed quotations shall be received ***up to 15:00 hours on 17<sup>th</sup> February 2020 and*** the same will be opened at **15:30 hours** on the same day. The estimated cost for the work is **Rs. 8,82,827.00**

The Schedule of Quotations including the description of the item is furnished in **ANNEXURE-I** enclosed herewith. The bidder shall include all the taxes as applicable in the rates quoted for various items specified in the bill of quantities except for Goods & Service Tax (GST) which will be paid as per the prevailing applicable rate during execution of work. Bidders will ensure that full benefit of input tax likely to be availed by them is duly considered while quoting rate. All the pages of **ANNEXURE-I** shall be duly stamped and signed.

The quotation shall be accompanied by Earnest Money Deposit (E.M.D.) amounting to **Rs. 17,600.00** (Seventeen Thousand and Six Hundred only) in the form of Demand Draft from the Nationalised / Schedule Bank drawn in favor of GSIDC Ltd., payable at Panaji, Goa along with a covering letter, as per format enclosed at **ANNEXURE-II**, duly typed / handwritten, stamped and signed on the Letter Head of the bidder. The quotation without accompanying the EMD in the specified format shall be summarily rejected.

The bid shall be submitted in two sealed envelopes marked as follows:

#### **Envelope 1 – E.M.D**

A bid not accompanied by Earnest Money Deposit will not be considered.

#### **Envelope 2 – Financial Bid**

Original copies of Annexure - I duly filled and duly signed and stamped.

The above mentioned envelopes shall be again put together in one common outer cover/ envelope and sealed, super scribed in capital letters along with the title of the project.

All three envelopes shall be marked on the left hand top corner thus:

***“Maintenance contract for Split Air Conditioners installed at Institute of Psychiatry and Human Behaviour, Bambolim-Goa, for three years”.***

Have full name and address of the bidder written or typed on these envelopes. Indicate the contents. If all envelopes are not sealed, superscripted or submitted in any other than mentioned format, GSIDC will assume no responsibility for the misplacement or premature opening of the bid submitted and bid may be rejected by GSIDC.

A contractor having executed works installation and servicing of HVAC system may peruse the Schedule of Quantities and obtain the same from the office of GSIDC on all working days free of cost in person or authorized representative only. The last date of issue of bid documents shall be ***14<sup>th</sup> February 2020 up to 17:30 hours.***

The security deposit shall be collected by deduction from the bill at the rate of 5% and the Earnest Money deposited will be treated as part of Security Deposit. The Security Deposit shall be released on successful completion of the AMC work. The security deposit shall be released in full only if all the required maintenance and / or repairs have been carried out by the Contractor in timely manner, to the complete satisfaction of the Engineer.

The work period shall be of 36 months and will commence from the 10<sup>th</sup> days after the date of issue of Work Order/ Letter of Acceptance.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.

(Srinet Kothwale)  
Managing Director

**Encl: Annexure I, II & III**

Copy to:

1. **The Deputy Director  
Institute of Psychiatry and Human  
Behaviors  
Bambolim- Goa.** : With a request to display the notice on the Notice Board
2. The Notice Board of GSIDC
3. Website of GSIDC
4. Office file – Sahil