

Outward no. 45/3/2(Processing Fees)/13/1--- dated 23/4/13

ORDER

The Government has announced levy of “Processing fee” for the applications made before the District level offices as well as Taluka level offices of the Town & Country Planning Department for issue of technical clearances for various developments/ constructions. The processing fees proposed to be levied is specified below and same is payable by applicants at the time of submitting the application for issue of technical clearances for various developments such as sub-divisions/ amalgamations/ constructions/ completions, etc.

Sr. No.	Type of construction/development	Total built up area in m ²	Rate of processing fees in Rs.
1.	Residential (single family unit including new construction, re-construction, additions and alterations)	Upto 300m ²	200/-
2.	—do—	More than 300m ²	500/-
3.	Residential (multi family units including new construction, re-construction, additions and alterations)	Upto 500m ²	500/-
4.	—do—	501m ² upto 1,000m ²	1,500/-
5.	—do—	1,001m ² upto 10,000m ²	1,500/- + 2,000 per 1,000.0m ² or part thereof.
6.	—do—	Above 10,000m ²	19,500/- + 3,000/- per 1,000m ² or part thereof.
7.	Commercial (including new construction, re-	Upto 1,000m ²	10,000/-

	construction, additions and alterations) and hotels		
8.	Commercial (including new construction, re-construction, additions and alterations) and hotels.	Above 1,000m ²	10,000/- + Rs. 5/- m ² of the area above 1,000m ² .
9.	Sub-division of land/amalgamation of plots	Any area	At the rate of Rs. 2/- per m ² of area proposed for development.

The processing fee shall be debited to the following Budget Head:

Demand No. 54:

0217	—	Urban Development
80	—	General
800	—	Other Receipts
81	—	Other Items

The criteria for levying processing fee shall be as given below:

1. Any individual before making an application, the processing fee shall be paid after obtaining required challan from the concerned District level office/Taluka level office.
2. The processing fee to the extent of 50% of the applicable amount shall be levied on each occasion whenever the same proposal is re-submitted for revision such as addition, alteration and completion.
3. The processing fee once paid is not refundable/adjustable.
4. If the plan/proposal is rejected for any reason, arising out of wrong plans, incomplete documentation or wrong land use, the subsequent re-

submissions will be treated as new application for the purpose of “Processing Fee”.

5. In case proposal involves sub-division amalgamation of land as well as construction in such case processing fee shall be levied for both.
6. The processing fee shall be levied for all applications for development received by District level offices and Taluka level offices w.e.f. date of Notification. However, applications already received are exempted from levy of processing fees unless re-submitted subsequent to Notification of processing fee.
7. The maximum amount of processing fee shall be limited to Rs. 50,000/- for each application.
8. The processing fee shall not be applicable to Government and Government aided Institutions.

The respective District level office/Taluka level office shall issue challan in respect of processing fees payable and applicant shall enclose a copy of receipt towards processing fees paid, along with application before submitting the same in respective office of the Town & Country Planning Department for inward.

By order and in the name
of the Governor of Goa.

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(S. T. Puttaraju)
Chief Town Planner &
Ex officio Jt. Secretary