



Directorate of Archives and Archaeology
Government of Goa
Ourem Road, Mala, Panaji, Goa, 403 001, India

No. 1/95/Part file/2019-20/HA-

Dated: 13th August. 2019.

ADVERTISEMENT

Applications are invited by the Director of Archives and Archaeology, Ourem Road, Mala, Panaji-Goa **through hand delivery only** latest by **30/08/2019** for filling up the following posts in the Directorate of Archives and Archaeology :-

Sr. No.	Name of the Post	Number of Posts and category of reservation		Scale of Pay	Essential Qualification required
1.	<u>Assistant Archivist Grade-II</u>	PwD-OH (Orthopedically handicapped)	01	PB-1, Level-5	i) Degree of a recognized University with Portuguese as Principal or subsidiary subject or ii) Degree in Indian History of a recognized University with Portuguese as a secondary language at Intermediate Level/a six month course in Portuguese language/Primeiro Grau. iii) Should be Computer literate. i) Knowledge of Konkani and or Marathi.
		Total	01		
2.	<u>Transcriber of Records</u>	General	01	PB-1, Level-5	ii) Degree in Indian History of a recognized University or equivalent. iii) Ability to transcribe Old Portuguese records and translate old Modi (Marathi) records. iv) Should be Computer literate. v) Knowledge of Konkani and or Marathi. <u>Desirable Qualification:</u> i) Experience in translating old records in Portuguese and old Modi (Marathi) records.
		Total	01		
3.	<u>Laboratory Assistant</u>	General	01	PB-1, Level-4	i) Degree in Chemistry or Physics of recognized University or equivalent. ii) Knowledge of Konkani and or Marathi.
		Total	01		
4.	<u>Multi-Tasking Staff</u>	General	03	PB-1, level-1	i) S.S.C/ITI or equivalent. ii) Knowledge of Konkani and or Marathi.
		OBC	02		
		ST	01		
		PwD (Deaf & Hard of Hearing)	01		
		Total	07		

Contd...2/-

Instructions:

1. Age limit for the posts :- should not exceed 45 years. Age relaxation for Government servants/ST/OBC/PwD shall be as per the instructions or orders issued by the Government from time to time.
2. There will be Written Examination.
3. The candidates having 15 years of residence in Goa can apply for the post.
4. Candidates already in Government service should send their application through proper channel by hand delivery only.
5. Separate Application should be submitted for different posts and different category of posts.
6. The applicants should submit their applications in the Directorate of Archives and Archaeology , Panaji on or before 30th August 2019 only on working days between 10.00 a.m. to 1.00 p.m. and 2.30 p.m. to 5.00 p.m. along with the self attested copies of testimonial, latest Birth Certificate, Caste Certificate issued by the respective Dy. Collector/SDO, valid Residence Certificate regarding minimum 15 yrs. residence in Goa issued by the respective Mamlatdar, Valid Employment Registration Card duly updated & Disability certificate issued by the competent Authority etc.
7. Certificate of extra curricular activities etc. (State Level/National Level).
8. The Department will not be responsible for late or non receipt of call letters for written examination due to delay in postal channels/any other reason. Only selected candidates will be informed of their selection in due course after the selection process.
9. The Application received after prescribed date incomplete and/or without relevant documents as mentioned above shall be summarily rejected. Similarly, applications will also be summarily rejected at any state of recruitment process for having furnished wrong information/mis-representation of facts left unsigned, not accompanied by legible attested copies of desired certificates or documents. No correspondence will be entertained in any circumstance in this respect and canvassing in any form will be disqualification.

-Sd-

B.Medeira

Director of Archives & Archaeology