

Ref.: GSIDC/ITEC/12/00786/NIQ-03/2019-2020/ 1157

28th May 2019

NOTICE INVITING QUOTATION

Sealed quotations based on rate contract are invited from authorized suppliers / dealers for the **“Purchase of Computer Consumables for the Corporation”**. The sealed quotations shall be received **upto 15:00 hours on 07th June 2019** and the same will be opened at 15:30 hours on the same day.

The Schedule of Quantities including the description of the item is furnished in **Annexure – I** which is enclosed herewith. The bidders shall submit their offer by indicating rates only for the items as per the enclosed **Annexure – I** while submitting the quotation. Rates shall be inclusive of all taxes and all other levies except for Goods & Service Tax (GST). The rates shall be quoted in words as well as in figures. In case of discrepancy between the two, the rates in words will prevail over the figures. All the pages of **Annexure – I** shall be duly stamped and signed. Offers submitted with any special conditions are liable for rejection.

The quotation shall be accompanied by Earnest Money Deposit (E.M.D.) amounting to **Rs.5,000/- (Rupees Five Thousand only)** in the form of Demand Draft from the Nationalised / Schedule Bank drawn in favour of GSIDC Limited, payable at Panaji, Goa along with a covering letter, as per format enclosed at **Annexure – II**, duly typed / handwritten, stamped and signed on the Letter Head of the bidder. The quotation without accompanying the EMD shall be summarily rejected.

Submission of E.M.D in any other mode shall not be acceptable. The deposit of all unqualified bidders shall be returned without interest immediately after the evaluation of the Technical Bid. In the case of the successful tenderer, GSIDC shall be at liberty to forfeit the Earnest Money Deposit (E.M.D.):

- (i) In case bidder withdraws / does not convey acceptance within 7 days from the date of the issue of the work order.

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- (ii) In case bidder fails to supply / withdraw their bid during the financial year.

The bidders shall also submit an **Authorization Letter from the Manufacturer** of the Toner Cartridges mentioning the Notice Inviting Quotation Number and the date for which the bid is submitted. The bid without an Authorization Letter shall be summarily rejected.

The bid shall be submitted in two sealed envelopes marked as follows:

Envelope 1 – Technical Bid.

- (i) Original copy of **Annexure – II** on company letter head duly filled, signed and stamped.
- (ii) **Earnest Money Deposit (E.M.D.)** of **Rs. 5,000/-** in the form of Demand Draft.
- (iii) **Authorization Letter** in Original from the **OEM**.

Envelope 2 – Financial Bid.

- (i) Original copies of **Annexure-I** duly filled, signed and stamped.

The above mentioned envelopes shall be again put together in one common outer cover/envelope and sealed, superscribed in capital letters along with the title.

“Purchase of Computer Consumables for the Corporation”.

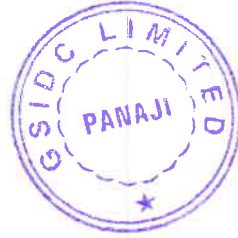
All the **three envelopes** shall be marked on the left hand top corner thus:

Have full name and address of the bidder written or typed on these envelopes. Indicate the contents. If all envelopes are not sealed, superscribed or submitted in any other than mentioned format, GSIDC will assume no responsibility for the misplacement or premature opening of the bid submitted and bid may be rejected by GSIDC.

Suppliers/ Dealers may peruse the Schedule of Quotation and obtain the same from the office of GSIDC on all working days free of cost in person or authorized representative only. The last date of issue of bid documents shall be **06th June, 2019 upto 17:30 hours**.

Please note that the rates quoted should be valid upto 31st March 2020 from the date of letter approving the rates by GSIDC and the Purchase order for the Computer Consumables shall be issued by the Corporation as and when the need arises during the year.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.




(Srinet Kothwale)
Managing Director

Enclosure: ANNEXURE – I & II.

Copy to:

1. The Notice Board of GSIDC
2. **The Director,**
Department of Information Technology,
2nd Floor, IT Hub, Altinho,
Panaji, Goa – 403001.
3. Website of GSIDC
4. Office file – Shri. Amay Pednekar, Jr. Executive – IT.

: With a request to display the notice on the Notice Board.

To,

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GOA STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

REFERENCE: NOTICE INVITING QUOTATION NO. GSIDC/TEC/12/00786/NIQ-03/2019-2020/

DATED: 28th MAY 2019

WORK: "Purchase of Computer Consumables for the Corporation".

SCHEDULE OF QUOTATION

ITEM NO.	DESCRIPTION OF ITEM	UNIT	RATE (Rs.) (Inclusive of all taxes, levies & excluding GST)	
			IN FIGURES	IN WORDS
1	HP Original Toner Cartridge CC388A	Each		
2	HP Original Toner Cartridge Q2612A	Each		
3	HP Original Toner CF510A (Black)	Each		
4	HP Original Toner CF511A (Cyan)	Each		
5	HP Original Toner CF512A (Yellow)	Each		
6	HP Original Toner CF513A (Magenta)	Each		
7	Canon Original 308 Toner Cartridge (Black)	Each		
8	Canon Original 318 Toner Cartridge (Black)	Each		
9	Canon Original 322 Toner Cartridge (Black)	Each		
10	Canon Original 322 Toner Cartridge (Yellow)	Each		
11	Canon Original 322 Toner Cartridge (Magenta)	Each		
12	Canon Original 322 Toner Cartridge (Cyan)	Each		
13	Canon Original 925 Toner Cartridge (Black)	Each		





GOA STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

DATED: 26 MAY 2019

REFERENCE: NOTICE INVITING QUOTATION NO. GSIDC/IT/EC/12/00786/NIQ-03/2019-2020/

WORK: "Purchase of Computer Consumables for the Corporation",

SCHEDULE OF QUOTATION

ITEM NO.	DESCRIPTION OF ITEM	UNIT	RATE (Rs.)	
			IN FIGURES (inclusive of all taxes, levies & excluding GST)	IN WORDS
14	Samsung Original ML-T-1043S Toner Cartridge	Each		
15	Spindle of 100 Blank CD-R	Each		
16	Spindle of 100 Blank DVD-R	Each		
17	2 Button Optical Scroll Cordless Mouse (Logitech / Microsoft / Iball)	Each		
18	2 Button Optical Scroll Corded Mouse (Logitech / Microsoft / Iball)	Each		
19	Pen Drive 8 GB (Transcend / Sandisk / Kingston)	Each		
20	Pen Drive 16 GB (Transcend / Sandisk / Kingston)	Each		
21	Pen Drive 32 GB (Transcend / Sandisk / Kingston)	Each		
22	Pen Drive 64 GB (Transcend / Sandisk / Kingston)	Each		
23	1 TB External USB Hard Disk (Seagate / Western Digital / Samsung)	Each		
24	2 TB External USB Hard Disk (Seagate / Western Digital / Samsung)	Each		
25	4 TB External USB Hard Disk (Seagate / Western Digital / Samsung)	Each		



EMPLOYER

ANNEXURE-II

(Format of Covering Letter)

From:

Date:

To

THE MANAGING DIRECTOR,
GSIDC Limited,
7th Floor, Dr. Atmaram Borkar Road,
Panaji - Goa.

Sir,

Sub: **"Purchase of Computer Consumables for the Corporation".**

Ref.: **Notice Inviting Quotation No. GSIDC/12/00786/ITEC/NIQ-03/2019-2020/**
dated 28th May 2019.

In response to Notice Inviting Quotation No. GSIDC/ITEC/12/00786/NIQ-03/2019-2020/ dated 28th May 2019 for the **"Purchase of Computer Consumables for the Corporation"**. I/We hereby submit my/our offer by indicating rates for the item listed in the Schedule of Quotation enclosed at **ANNEXURE - I**. My / Our rates are inclusive of all taxes and other levies exclusive of GST as applicable.

Demand Draft bearing No. _____ dated _____ amounting to **Rs. 5,000/- (Rupees Five Thousand only)** drawn on _____ Bank in favour of GSIDC Limited payable at Panaji, Goa is enclosed herewith as Earnest Money Deposit.

I/ We hereby state that I / We fully abide by the conditions put forth in the said Notice Inviting Quotation.

Thanking you,

Yours Sincerely,

(Signature of the Bidder)

Full name of the Bidder : _____

Address : _____

Telephone No. : _____

Mobile No. : _____

Fax : _____