



Ref. : GSIDC/IT/NIQ-6/2018-2019/ 2560

12<sup>th</sup> July 2018

### SHORT NOTICE INVITING QUOTATION

Sealed Item Rate quotations are invited from the eligible bidders for the work of “*Supply, Installation, Testing and Commissioning of Laser Printers for GSIDC – 2<sup>nd</sup> Call*”. The sealed quotations shall be received *upto 15:00 hours on 24<sup>th</sup> July 2018* and the same will be opened at 15:30 hours on the same day. The estimated cost for the work is **Rs.2,19,708.00**

The Schedule of Quantities including the description of the item is furnished in **ANNEXURE-I** enclosed herewith. The bidders shall submit their offer by as per the enclosed **ANNEXURE-I** while submitting the quotation. The bidders shall enclose brochures for the Printers listed in Annexure-I. Rates shall be inclusive of all taxes and all other levies. All the pages of **ANNEXURE-I** shall be duly stamped and signed. The quotation without accompanying the brochures for the Digital Photocopier shall be summarily rejected.

The quotation shall be accompanied by Earnest Money Deposit (E.M.D.) amounting to Rs.4,500.00 (Rupees four thousand five hundred only) in the form of Demand Draft from the Nationalised / Schedule Bank drawn in favour of GSIDC Ltd., payable at Panaji, Goa along with a covering letter, as per format enclosed at **ANNEXURE-II**, duly typed / handwritten, stamped and signed on the Letter Head of the bidder. The quotation without accompanying the EMD in the specified format shall be summarily rejected.

Bidders in the field of sales and service of Laser Printers may peruse the Schedule of Quantities and obtain the same from the office of GSIDC on all working NIQ days free of cost in person or authorized representative only. The last date of issue of bid documents shall be *17<sup>th</sup> July 2018 upto 17:30 hours*.

The Bidders may kindly inspect the Laser Printers given under buyback on 3<sup>rd</sup> July 2018 between 10.00 am to 11.00 am. No queries / clarifications on the condition of the printers shall be entertained after submission of the quotation.

The work shall be completed within 30 days from the date of issue of Work Order / Letter of Acceptance.

GSIDC reserves the right to accept or reject any or all the quotations in part or full without assigning any reason whatsoever.

  
(Srinet Kothwale)  
Managing Director

Enclosure : **ANNEXURE-I** and **II**.

Copy to :

1. The Notice Board of GSIDC
2. **THE DIRECTOR,**  
Department of Information Technology,  
Government of Goa  
2<sup>nd</sup> Floor, Above Alcon Hyundai Showroom,  
Alto-Porvorim-Goa : With a request to display the notice  
on the Notice Board
3. Website of GSIDC
4. Office file

To,

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GOA STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

REFERENCE : SHORT NOTICE INVITING QUOTATION NO.GSIDC/NIQ- /2018-2019/ DATED JULY 2018

WORK : Supply, Installation, Testing and Commissioning of Laser Printers for GSIDC – 2<sup>nd</sup> Call.

**SCHEDULE OF QUOTATION**

*Sealed item rate quotations are invited from the bidders for the work of "Supply, Installation, Testing and Commissioning of Laser Printers for GSIDC - 2<sup>nd</sup> Call"*

ITEM NO.	DESCRIPTION OF ITEM	UNIT	QTY.	UNIT RATE (Rs.) without GST		AMOUNT IN FIGURES (Rs.) Without GST
				IN FIGURES	IN WORDS	
A.	Supply, Installation, Testing and Commissioning of A4 size HP Colour Laserjet Pro M154nw Printer	Each	9			
B.	Buyback of existing Canon LBP 7200Cd Colour Laser Printer of the Corporation on "As is where is basis" (Can be inspected prior to submitting quotation on the date and time specified in the Notice inviting quotation)	Each	2			
<b>GRAND TOTAL (A+B-C)</b>						
<b>GRAND TOTAL (IN WORDS)</b>						

BIDDER

NO. OF CORRECTIONS

EMPLOYER

(Format of Covering Letter)

From :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

Date :

**THE MANAGING DIRECTOR,**  
GSIDC Limited,  
7th Floor, Dr. Atmaram Borkar Road,  
Panaji - Goa.

Sir,

Sub : **Supply, Installation, Testing and Commissioning of Laser Printers for GSIDC - 2<sup>nd</sup> Call**

Ref. : **Short Notice Inviting Quotation No.GSIDC/NIQ- /2018-2019/ dated July 2018.**

In response to Short Notice Inviting Quotation No.GSIDC/NIQ- /2018-2019/ dated July 2018 for the work of "**Supply, Installation, Testing and Commissioning of Laser Printers for GSIDC - 2<sup>nd</sup> Call**", I / We hereby submit my / our offer by indicating rates for the item listed in the Schedule of Quotation enclosed at **ANNEXURE-I**. My / Our rates are inclusive of all taxes applicable.

Demand Draft bearing No. \_\_\_\_\_ dated \_\_\_\_\_ amounting to Rs.4,500.00 (Rupees four thousand five hundred only) drawn on \_\_\_\_\_ Bank in favour of GSIDC Limited payable at Panaji, Goa is enclosed herewith as Earnest Money Deposit.

I / We hereby state that I / We fully abide by the conditions put forth in the said Short Notice Inviting Quotation.

Thanking you,

Yours faithfully,

(Signature of the Bidder)

Full name of the Bidder : \_\_\_\_\_

Address : \_\_\_\_\_

Telephone No. \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Fax : \_\_\_\_\_