

Office of the Executive Engineer,
Elect, Dept., Div-VII (O & M)
Curchorem-Goa 403 706

BY SPEED POST/HAND DELIVERY

No.EE/Div-VII/Tech-2/Quot-06 (18-19)/1000/2018-19

Date: -31/05/2018

Sub: - Quotation for Supply of Manual Tree Pruners.

On Behalf of The Governor of Goa, quotation for the below mentioned work as per the terms and conditions depicted in Annexure-I & II is invited

QUOTATION

Sl. no.	Description of materials	Qty.	Rate in figures & words (Rs.)	Amount in figures (Rs.)
1.	Manual Tree Pruner: Super Turbo Cut Manual Telescopic Saw with Telescopic Pole shall have Blade made of hard Chrome plated steel with teeth for smooth and easy cutting and very long blade life without requirement of re-sharpening. Telescopic Pole shall be adjustable from 1.84 to 4.56 mtrs. With non-slip plastic handle. Weight of complete unit shall be about 2.4 kg.	16 nos.		
TOTAL AMOUNT			Rs.	
E.M.D. Rs. 5,664/- (Rupees Five Thousand Six Hundred Sixty Four only)				
Last date & time of receipt of quotation: 07/06/2018 upto 10.00hrs.				
Date & time of opening of quotation: 07/06/2018 at 10.30hrs.				
All other Rules & Regulations in force shall be applicable For more details please visit either Goa Govt. State portal or this office on any working day between 14:30 to 17:00hrs				

Sealed quotation alongwith attached Terms and Conditions duly signed & super scribed on the top of envelop as "Quotation for Supply of Manual Tree Pruners" should be inserted in the quotation box kept at office of the Executive Engineer, Elect, Dept., Div-VII (O & M) Curchorem before Last date & time of receipt of quotation.

Name:

Signature:

Stamp of the Contractor:

Sd/-

EXECUTIVE ENGINEER-VII.

To,

Copy to:-

- 1) The Superintending Engineer, Elect. Dept., Circle-I, Margao.... For information.
- 2) The Executive Engineer, Elect. Dept., Div. No. I/II/III/IV/V/VI/VIII/IX/X/XI/XII/XIII/XIV/XV/XVI/XVII/ XVIII Panaji/Margao/Ponda/Bicholim/Mapusa/Tivim/Vasco/Xeldem/Corlim/Verna/Patto Plaza Panaji.....For information.
- 3) The Divisional Accountant, Accounts Section, Div-VII, Curchorem....He is requested to be Present on the day of opening.
- 4) The Sub-Divisional Engineer, Elect. Sub-Div- I/ II/ III/ IV Curchorem/ Quepem/ Sanguem.
- 5) The Director of Information & Technology, Department of Information Technology, IT HUB, 2nd floor, Altinho, Panaji-GoaWith a request to publish the quotation called by this office for Supply of Manual Tree Pruners on Goa Govt. State portal by 31/05/2018. (E-mail sent to stateportal.goa@nic.in)

ANNEXURE-I
TERMS & CONDITIONS

- 1) RATES:- The Rates quoted should be firm.
- 2) TAXES & DUTIES:-The rates quoted shall be inclusive of all applicable taxes. The landing cost shall include the following:
 - a]. Cost of material / equipment
 - b] All applicable taxes and duties
 - c] Packing, forwarding, freight, clearing charges etc.
 - d] Cost of packets, containers, drums, cases, etc.
 - e] Insurance and other similar charge
 - f] Freight charges upto destination and transportation charges upto the site or work place, loading, unloading, etc.
 - g] All incidentals up to testing commissioning, including storage, watch & ward, etc.
- 3) VALIDITY:- The Rates quoted should be valid for a period of 90 days from the date of opening of the quotation.
- 4) COMPLETION PERIOD: The supply should be completed within a period of 15 days from the date of issue of firm supply order.
- 5) EARNEST MONEY DEPOSIT: An amount of Rs. 5,664/- towards EMD shall be furnished in a separate envelope, sealed and superscribed as “EMD FOR QUOTATION“(ENVELOPE-A). (Quotation No, & detail of Quotation to be specified) EMD shall be in the form of Demand Draft drawn in the name of The Executive Engineer, Elect, Division VII, Curchorem, on any schedule Bank guaranteed by Reserve Bank of India and made payable at par on any Branches in Goa. EMD payment by cash, cheque, fixed & short term deposit shall not be entertained. Tender unaccompanied by EMD as above will be summarily rejected. The quotations for the work shall remain open for a period of 90 days from the opening of quotations. The Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50 % of the earnest money if any bidder withdraws his quotation before that date or makes any modifications in terms & conditions which are not acceptable to the Department, and to forfeit the whole of the earnest money if the bidder, whose quotation is accepted, fails to commence the work specified in NIQ (Along with changes in scope) in the prescribed time or abandons the work before its completion.

The 2nd envelope superscribed as “Financial bid” (Quotation No, & detail of Quotation to be specified) shall contain Price bid / Bidding schedule, duly signed by the tenderer on each page over their official rubber stamp, on all pages alongwith the financial bid and other documents (ENVELOPE-B).

The 3rd cover (ENVELOPE-C) pertaining to the tender shall be superscribed as detailed in quotation shall contain the other two envelopes (Envelope-A & Envelope-B) superscribed “EMD for quotation” and “Financial bid”. Name of the tenderer shall be written on the left hand side corner of the envelopes.
- 6) PERFORMANCE SECURITY: - In case of acceptance of the offer the performance security of 5 % of the order value shall be deposited with this office within 15 days of acceptance letter and the same shall be refundable on completion of the work and recording of the work completion certificate.
- 7) SECURITY DEPOSIT: - Security deposit amounting to 2.5% of the ordered value will have to be paid or the same will be deducted from the bills adjusting the EMD paid. The security deposit will be retained in this office till expiry of guarantee period and thereafter the same will be refunded against an application in Form-28, subject to the condition that no defects are noticed and the service is entire satisfaction to the Engineer-in-charge and on recovery of any amount due to the Govt.
- 8) PAYMENT: - Payment will be made to you through ECS mode by Directorate of Accounts Panaji only after completion of supply in full and in good condition conforming to our specifications & acceptance by Sub-Divisional Engineer Elect. Sub Div-I, II, III, IV, Curchorem, Quepem, Sanguem respectively. No additional payment will be made towards all types of taxes and duties mentioned as above in condition no. 2 all of which are deemed to have been included in the quoted rates whether expressively specified or not. The bill in quadruplicate duly pre-receipted and signed may be furnished to the concerned Sub-Divisional Engineer Elect. Sub Div-I, II, III, IV under intimation to this office for arranging payments.
- 9) DELIVERY OF MATERIALS: - The materials shall be delivered on or before the stipulated date as per the work order at Elect Sub-Division-I/II/III/IV, Curchorem/Quepem/Sanguem office.
- 10) CONTRACT CONDITON: - Orders will be governed by the conditions of P.W.D. agreement Form No.9.
- 11) THE RIGHT TO REJECT:-The right to reject any or all the quotations, without assigning any reasons, shall rest with the undersigned.
- 12) DATE OF RECEIPT & OPENING OF QUOTATION:-The quotation will be received up to 10.00 hours on 07/06/2018 & it will be opened at 10.30 hours on the same day.

EXECUTIVE ENGINEER,
DIVISION-VII, CURCHOREM

ANNEXURE - II
GENERAL TERMS & CONDITIONS

1. In case the contractor comes across any incorrect/missed out punctuations, typographical errors in spelling, leading incorrect impression or no meaning to the text, then they are advised to get the same clarified from the department. The interpretation of the Engineer-in-charge, in such cases shall be final.
2. The rates quoted by the contractor shall be firm. Any claim on the veracities at a later stage shall not be entertained.
3. The offer shall be valid for a minimum period of 90 days from the date of opening of the quotation.
4. The whole contract shall be governed by the agreement under CPWD form 09 for the contract for supply of materials.

1. STANDARD:

Unless otherwise specified the supply shall comply in all respects with the requirements of the specifications attached with the quotation amended up to date and any revisions thereof that may be issued during the currency of the contract.

2. COMPLIANCE WITH THE REGULATIONS:

The materials supplied shall be in accordance with I.S. Specifications as mentioned in the quotation as amended up to date and all revision thereof that may be issued during the currency of the contract. The Supply shall also conform to Electricity Department rules/procedures.

3. PAYMENTS:

No advance payment shall be made along with the order. No payment will be made for the purpose of storing of the materials, transportation, freight and insurance charges, taxes and duty, etc. – all of which are deemed to have been included in the quoted rates whether expressively specified or not. Final payment will be done only after completion of the supply by the Contractor and submission of detailed reports in triplicate.

Deductions: - The work contract tax and income tax shall be deducted at source from the eligible payments to the contractor as applicable from the bill. Department shall issue necessary TDS certificate to the contractor.

Payments will be done through ECS Mode (Electronic clearance system). You are therefore requested to give the following details

1. Name of the Contractor / Supplier
2. Phone No (Mobile)
3. Name, Branch and address of Bank to which payment to be credited
4. Type of account
5. Bank IFSC code
6. PAN No
7. TIN No

4. AGREEMENT AND GOVERNMENTING CONDITIONS:

The contractor whose offer is accepted will have to enter in to an agreement in the C.P.W.D. Form-9.

5. DEVIATIONS: Any deviation to these specifications if found necessary by the tenderer shall clearly be set forth in the separate schedule giving valid basis for such deviations. The advantage claimed if any to such deviation shall be clearly indicated.

6. GUARANTEE:-

The contractor shall warrant that the materials will be new and in accordance with the specification, will be free from defects in materials & workmanship. The contractor shall furnish performance guarantee for a period of 12 calendar months (Guarantee period) from the date of supply of Manual Tree Pruners. Any defects in failure observed during the period of guarantee will be the duty of the contractor to attend and rectify it on priority basis when informed or noticed at his own cost.

7. COMPLETION PERIOD:

The time allowed for completion of supply under this contract shall be of 15 days from the date of written orders to commence the supply.

7.1. Compensation for failure to supply the materials within stipulated time period. The time allowed for supply of materials as entered in the quotation shall be strictly observed by the contractor and shall be deemed to be of essence of the contract on the part of the contractor and shall be reckoned from the date of firm order. Delay in the supply of the materials as per clauses of CPWD 8 shall attract the compensation/penalty @1% of the value of supply order per day for every day the supply remains uncompleted or unfurnished after the stipulated completion date put to subject to total compensation not exceeding 10% on total cost of supply as per supply order.

EXECUTIVE ENGINEER
DIVISION VII, CURCHOREM.