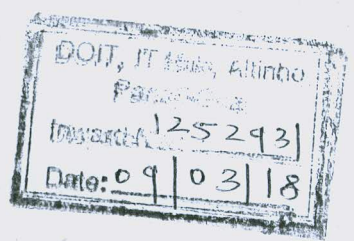




Government of Goa  
General Administration Department  
Secretariat, Porvorim-Goa. 403 521.



No.1/7/2018/ROB-GAD-II /790

Date:- 08/03/2018.

**OFFICE MEMORANDUM**

In terms of the provisions of Rule 17 and 18 of the Rules of Business of the Government of Goa, 1991, the Hon'ble Chief Minister is pleased to issue the following directions/standing instructions for the disposal of Government business in the absence of the Chief Minister on medical grounds.

(a) The Meeting of the Council of Ministers when held shall be presided over by the Hon'ble Chief Minister through Video Conferencing or by circulation. In case it is not feasible for the Hon'ble Chief Minister to preside over the cabinet meetings as above, the Minister nominated by the Hon'ble Chief Minister shall preside over a particular Meeting of the Council of Minister. In such an exigency the Hon'ble Chief Minister would inform the Chief Secretary by separate instructions.

(b) Team of the following three Ministers, will function as a Cabinet Advisory Committee:-

1. Shri Ramkrishna Dhavlikar - Minister
2. Shri Vijay Sardessai - Minister
3. Shri Francis D'Souza - Minister

(c) The Chief Secretary shall in consultation with Principal Secretary to Chief Minister, prepare and fix the Agenda to be placed before the above said Cabinet Advisory Committee.

(d) The aforesaid committee may meet at least once every week, at such point of time and place, and is empowered to decide unanimously amongst themselves on certain important financial year ending issues and/or other time bound/emergent matters with regard to which the Administration may be required to take a decision upon in the absence of the Chief Minister and/or the issues which the Hon'ble Chief Minister may be required to refer and place before the Cabinet Advisory Committee. The Cabinet Advisory Committee shall before taking any decision as regards financial matter, consult the Department of Finance.

Imp. for record & reference. Circulate to all vertical heads. Guard file.

Contd...2/-

DDA/DDT/DD(A&H) 13/03

